

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD ACADEMIC SENATE

NEW CURRICULUM FORMS AND PROCESS

RES 192024

AAC

RESOLVED: That the Academic Senate recommends the approval of the following New CSUB Curriculum Forms and Processes:

- 1) CSUB Course Proposal Form
- 2) CSUB New Degree Proposal Form
- 3) CSUB Revision to Degree Proposal Form
- 4) CSUB Subject/Program/Department/School/College Proposal Form

RATIONALE: The current course form does not capture all the required details for adequate curriculum review and approvals, resulting in critical details being left out of the published University Catalog, the PeopleSoft catalog and academic requirements and degree audit pages.

The four new forms will address review of specific curricular proposals, promote collegial consultation and ensure accuracy of the Catalog and PeopleSoft details and processes. These new forms will be available in an electronic/web format with training and support provided by Academic Operations. Each form will contain completion, routing and approval instructions.

The Academic Planning Manual will be updated accordingly to reflect the details and workflow of the new curriculum forms as well as any related processes.

Campus review of an online catalog management system will take place in the new academic year 2020-2021.

Distribution List:

President

Provost and VP Academic Affairs

AVP Faculty Affairs
School Deans
Dean Academic Programs
Director Academic Operations
Department Chairs
General Faculty

Approved by the Academic Senate May 7, 2020

Sent to the President May 18, 2020

Approved by the President June 8, 2020