

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE

Distributed Learning Committee Handbook Changes

RES 192002

AAC

RESOLVED: That the following changes be made to the University Handbook related to the Distributed Learning Committee (additions are underlined):

107 UNIVERSITY COMMITTEES

107.3 Committees Reviewing Curriculum and Academic Programs

Committee on Academic Requirements and Standards (See Section 201.1)
University Program Review Committee (See Section 202.4)
All-University Teacher Education Advisory Committee (See Section 201.5)
Curriculum Assessment Council (See Section 201.6)
Graduate Studies Committee
Academic Integrity Review Committee (See Section 203.4)
Distributed Learning Committee (See Section 203.11)

203 INSTRUCTIONAL POLICY

203.11 Distributed Learning Committee

University faculty have adopted a distributed learning policy for online and hybrid instruction (Academic Senate Resolution 1213028). The Distributed Learning Committee (DLC) is responsible to monitor for issues that arise with regards to the distributed learning policy and to ensure the quality of online and hybrid instruction, including the certification of faculty wishing to teach online and/or hybrid courses.

The DLC consists of (1) one faculty member from each of the academic schools; (2) the Faculty Coordinator of Online Instruction from the Faculty Teaching and Learning Center (FTLC); (3) the Faculty Director of the FTLC; (4) a student representative from ASI; and (5) one staff member with direct responsibilities related to CSUB's learning management system (ex-officio). Additional members may be appointed as ex-officio members by the Provost and Vice President of Academic Affairs, at the recommendation of the current DLC members. Faculty members on the committee are expected to have experience with the designing and teaching of online/hybrid courses and should be certified by CSUB for online/hybrid instruction. Faculty members are elected in accordance with the election procedures in Sections 202.6 and 202.7, and serve on staggered two-year terms. The student representative will be selected by ASI on an annual basis. The staff member will be appointed by the Provost and Vice President of Academic Affairs on an annual basis.

As issues with the distributed learning policy arise, the DLC shall either (1) refer the issue to the Academic Senate for development of policy, or (2) develop a policy on a particular issue itself and then refer the proposed policy to the Academic Senate for consideration. The DLC shall report annually to the Academic Senate on online and hybrid instruction trends and issues.

203.12 Distributed Learning Policy

The current policy on distributed learning can be found at https://www.csub.edu/tlc/files/Spring_2014_PDFs/060413%20Distributed%20Learning%20Policy%203.pdf

RATIONALE: Academic Senate Resolution 1213028 created the Distributed Learning Committee (DLC) along with approving the distributed learning policy, but did not add DLC to the University Handbook. These changes will add DLC to the Handbook and clarify that their duties relate to the structure and quality of online/hybrid delivery, not the content of the online/hybrid courses.

Additionally, the membership list of the DLC in the Handbook language has been updated to make DLC more faculty-centered. The original membership list from Resolution 1213028 was based on an MPP search, rather than tuning the membership list towards the specific task of ensuring quality of online/hybrid instruction.

Distribution List:

President
Interim Provost and VP Academic Affairs
Vice Provost
General Faculty

Approved by the Senate October 24, 2019
Sent to the President November 1, 2019
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