

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD

ACADEMIC SENATE

**CSU Bakersfield Principles for Quarter to Semester Conversion Project  
RES 1314035**

EC

1. That faculty, staff, students and administrators work together on all phases of planning for conversion from quarter to semesters.
2. Conversion will not increase time to graduation for students who transition from quarters to semesters.
3. Students who transition from quarters to semesters will receive individualized advisement before conversion to create a clear plan for progress to graduation, and for follow-up advisement as needed.
4. No tenured/tenure track faculty or staff members will lose their employment as a result of the conversion to semesters.
5. No academic programs will be discontinued as a result of conversion to semesters except through ordinary program discontinuation procedures.
6. Reassigned time or stipends will be made available to faculty to perform program and course modification for the conversion.
7. Reassigned time or stipends will be provided to faculty for advisement of students who transition from quarters to semesters.
8. Staff workload will not increase with conversion-related tasks without compensation.
9. The earliest a conversion to semesters would be implemented is Fall 2016.
10. Schools and departments/divisions will have maximum flexibility to manage teaching loads consistent with the Collective Bargaining Agreement in ways that meet the needs of faculty and students.
11. Conversion to semesters will not diminish the University's commitment to Research, Scholarship and Creative Activity.
12. Sabbatical leaves will continue to be awarded consistent with the Collective Bargaining Agreement.
13. Faculty workload will be managed consistent with the Collective Bargaining Agreement.
14. *Freeze Active Changes.* During the freeze period, no new courses, degrees, or certificate programs will be implemented.
15. *Staffing Commitment.* Provide sufficient staffing resources to ensure project success.
16. *Project Management.* Establish appropriate work groups representing campus commitment to shared governance. Put project management tools in place for project tracking and reporting.
17. *Communications.* Use appropriate media to generate clear, timely, and targeted communications for key campus stakeholders.
18. Except for compelling reasons, courses which have not been offered for five years will not be converted. They will be retained in the database and may be reactivated at a later date.

Approved by the Senate on 9/12/13

Approved by the President on 10/01/13