

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE

**SOCI Waiver Procedures
RES 1213023**

FAC

RESOLVED: that the Academic Senate recommend to the President that the University Handbook be amended to incorporate the following policy for waiver of student evaluations for certain types of courses (deletions in strikethrough , additions in **bold underline**).

305.4.4 Student Role in the Performance Review Process

Student evaluation of teaching by faculty is a required component of the performance review process. The Student Opinion on Curriculum and Instruction (SOCI) shall be the primary instrument used to collect student ~~evaluations~~ **opinions** of teaching. **Except as limited below, faculty members will administer SOCIs in all sections and** ~~The faculty shall~~ place the results of all SOCIs in the Working Personnel Action File (WPAF) or RTP File for use by all levels of review. **The requirement for collection of SOCIs may be waived for sections with enrollments of fewer than 6 students or similar situations in which the anonymity of respondents would be compromised and sections in which the primary mode of instruction or the SOCI would not reasonably correlate with instructional methods. Within these guidelines, department chairs in consultation with their department shall determine which sections are eligible for this waiver. Documentation of the department decision to grant a waiver shall be included in each section of the file for which SOCIs are waived.** ~~With the concurrence of the unit and the appropriate administrator, students may also be allowed to consult with the unit RTP committee during its deliberations.~~

a. The SOCI shall be anonymous and identified only by course and/or section. The format of the SOCI provides both quantitative information (ratings of course and instructor attributes) and qualitative information (comments about the course and instructor). ~~Anonymous student communications or evaluations outside of the SOCI process shall not be included in the RTP File.~~

b. ~~Probationary faculty must administer the SOCI in accordance with established departmental policy and for a minimum of two classes for each year taught during the probationary period and place those SOCIs in the WPAF (RTP File).~~

c. ~~Tenured faculty must administer the SOCI in a minimum of two (2) classes each year. These classes shall be representative of the tenured faculty's teaching assignment and shall be jointly determined in consultation between the tenured faculty and his/her department/program chair. In the event of disagreement, each party shall select 50% of the courses to be evaluated. During the~~

~~performance review for promotion, the tenured faculty shall place in the RTP File SOCIs for a minimum of two (2) classes for each of the years since the award of tenure and/or promotion in the period under review.~~

DISTRIBUTION: This resolution shall be distributed to the President, Provost and Vice President for Academic Affairs, the Associate Vice President for Faculty Affairs, Department Chairs, and General Faculty.

RATIONALE: Article 15.15 of the collective bargaining agreement requires student evaluations in all classes unless the campus president has approved a requirement to evaluate fewer classes. The proposed policy change provides a mechanism for the president to waive collection of student evaluations in instances where doing so would compromise student anonymity or would not be useful.

Approved by the Academic Senate on April 25, 2013

Sent to the President for approval on May 7, 2013

Approved by the President on October 1, 2013