

# ACADEMIC SENATE: EXECUTIVE COMMITTEE

#### Minutes

TUESDAY, NOVEMBER 7, 2023 10:00 A.M. – 11:30 A.M.

Zoom Link: https://csub.zoom.us/j/81291128392?pwd=MzhRMW50UUJJNIRaMWttMUVESTRSQT09

In- Person: Education 123 conference room

Members: A. Hegde (Chair), M. Danforth (Vice-Chair), V. Harper (excused), C. Lam, N. Michieka (excused),

D. Solano, E. Correa, D. Wu, M. Rush and K. Van-Grinsven (Senate Analyst)

Guest: J. Rodriguez and C. Catota

### 1. CALL TO ORDER

a. A. Hegde called meeting to order at 10:00 AM and welcomed new ASCSU Senators, C. Lam and N. Michieka and Interim Provost J. Rodriguez (Spring 2024).

#### 2. ANNOUNCEMENTS AND INFORMATION

- a. C. Catota Chief Diversity Officer (Time Certain: 10:20 AM)
  - i. C. Catota provided updates on her work. Handout added to the agenda packet.
  - ii. Discussion:
    - 1. Discussed the status of different campus initiatives, such as the success centers, and the importance and need for on-going training and educational resources. C. Catota is facing challenges with finding appropriate organizations and workshop leaders.
    - 2. Diversity, Equity and Inclusion leadership committee will be sending a report to the Provost.

## 3. APPROVAL OF AGENDA (Time Certain: 10:05 AM)

a. M. Rush motioned to approve the amended agenda; E. Correa seconded. Amended agenda approved.

## 4. APPROVAL OF EC MINUTES

- a. October 24, 2023 (handout)
  - i. E. Correa motioned to approve the minutes; M. Rush seconded. Approved.

#### 5. CONTINUED ITEMS

- a. AS Log (handout EXCEL document) (deferred)
  - i. AAC (D. Solano)

- ii. AS&SS (E. Correa)
- iii. BPC (D. Wu)
- iv. FAC (M. Rush)
- b. Provost Update (V. Harper)
  - i. RTP Procedures:
    - 1. The faculty contract forbids an individual from serving on two levels of the RTP review. Discussed challenges with the reviews that will need to take place by the Dean and Provost for the SSE faculty, given the Interim President and Interim Provost appointments.
  - ii. Appointment of Interim SSE Dean
    - 1. Discussed appropriate procedures and consensus of the EC.
  - iii. Reference Letters Policy Link: Employment Policy Governing the Provision of Employee References <a href="https://calstate.policystat.com/policy/12142918/latest/">https://calstate.policystat.com/policy/12142918/latest/</a>
  - iv. Policies: Reimbursement Rate, and Professional Development Funding (<u>HOLD</u>- *check with Provost*).

## 6. NEW DISCUSSION ITEMS (Time Certain: 10:45 AM)

- a. Agenda Amendment: HD-CAFS Program Naming
  - i. E. Correa will draft a memorandum to be sent out with the Senate agenda packet regarding the proposed change.
- b. Campus Climate Survey Senate actionable items (handout)
  - i. A. Hegde directed the EC to review the data for future discussion and consideration of actionable items. One such topic may be the category "Sense of Belonging."
  - ii. Discussion ensued regarding campus culture, inclusion, collegiality, and other initiatives. Discussed concerns regarding the disparities in the data set and criticisms of survey administration. Also discussed the need for updated information and resources, funding, and issues with the cluster hires.
- c. Considering Support for Scholarship and Creative Activities (handout) (deferred)
- d. Elections and Appointments M. Danforth
  - i. Distributed Learning Committee (DLC) (deferred)
  - ii. U-wide RTP criteria taskforce (equity) (HOLD)
  - iii. SSE School Election Committee (SEC) election
    - E. Correa raised some possible issues with the election ballot and nominations that were not put forward. The Senate Office will review nominations received and email distribution list and follow up with E. Correa if needed.
- e. GE Breadth and taskforce composition (*handout*) <u>HOLD</u> waiting for CSU Academic Senate Chair to come to EC see minutes 10/1/2023. (deferred)
- f. Carry-over from 2021-2022 Annual Report (Possible New Referrals) (deferred)

- i. Committee on Professional Responsibility (CPR) Constitution; academic integrity for faculty – FAC
- ii. RES 212234 CSUB Faculty Retention and Tenure Density Priority (<u>HOLD</u>- pending action from President)
- g. Resolution on CCC baccalaureate degrees [AB 927] EC (deferred)
- h. Cultural Taxation Award Criteria and Review Committee Structure BPC and FAC (<u>HOLD-check with Provost on if award still exists</u>) (deferred)
- i. Strategic Plan Group data gathering instrument(s) BPC (deferred)
- j. Investment Divestiture BPC (deferred)

## 7. AGENDA ITEMS FOR SENATE MEETING

THURSDAY, NOVEMBER 9, 2023 10:00 A.M. – 11:30 A.M.

LOCATION: DEZEMBER LEADERSHIP AND DEVELOPMENT CENTER, ROOM 409-411

- A. Call to Order
- B. Approval of Minutes
  - a. October 12, 2023 (handout)
  - b. October 26, 2023 (handout)
- C. Announcements and Information
  - a. President's Report L. Zelezny (**Time Certain: 10:10 AM**).
  - b. K. Susa- Faculty Athletics Representative (**Time Certain: 10:20 AM**)
  - c. Elections and Appointments- M. Danforth
- D. Approval of Agenda (Time Certain: 10:05 AM).
- E. Reports
  - a. Provost's Report V. Harper
  - b. ASCSU Report (tabled)
  - c. Committee Reports: (Minutes from AAC, AS&SS, BPC and FAC posted on the Academic Senate webpage; Senate Log attached)
    - i. ASI Report- D. Alamillo
    - ii. Executive Committee- M. Danforth
    - iii. Academic Affairs Committee (AAC) D. Solano (handout)
    - iv. Academic Support & Student Services Committee (AS&SS) E. Correa (handout)
    - v. Budget and Planning Committee (BPC) D. Wu (handout)
    - vi. Faculty Affairs Committee (FAC) M. Rush (handout)
    - vii. Staff Report- J. Cornelison
- F. Resolutions (Time Certain: 10:45 AM)

- a. Consent Agenda
- b. New Business
- c. Old Business
  - i. RES 232406 RTP and PTR Committees- Handbook Change FAC (handout- docx pdf)
  - ii. RES 232407 Pilot of Interfolio FAC and EC (handout-docx pdf) Remove from Senate agenda; hold for second reading.
  - iii. RES 232402 Statement on Reducing Educational Material Cost at CSUB AS&SS (<u>handout</u>- docx pdf)
  - iv. RES 232408 ATI Instructional Materials- Handbook Change-AS&SS (<u>handout</u>- docx pdf)
  - v. RES 232409 Option to Retreat Policy Handbook Change- FAC (handout- docx pdf)
- G. Open Forum (Time Certain: 11:15 AM)
- H. Faculty Recognition (Time Certain: 11:25 AM)
- I. Adjournment

### 8. ADJOURNMENT

- a. A. Hegde requested to extend the meeting to 11:40 AM. Majority approved.
- b. A. Hegde adjourned meeting at 11:42 AM.