

ACADEMIC SENATE EXECUTIVE COMMITTEE

Minutes

Tuesday, September 20, 2022

10:00 a.m. – 11:25 a.m.

Location: BDC 134- Conference Room and Video Conference

<https://csub.zoom.us/j/89221483688?pwd=QllyS25SemtaTTlyemJwaVZzeFB5UT09&from=addon>

Members: A. Hegde (Chair), M. Danforth (Vice-Chair; virtual), J. Millar, M. Martinez, E. Correa, C. Lam, M. Rees, J. Tarjan, V. Harper (excused).

1. CALL TO ORDER

- a. (A. Hegde) Called meeting to order at 10:00 a.m.

2. ANNOUNCEMENTS, INFORMATION AND WELLNESS CHECK

a. Announcements:

i. President Zelezny **(Time Certain: 10:15 a.m.)**

1. President's Report:

- a. Enrollment strong; is on target: 9,800 students.
- b. Evaluating tenure density
 - i. Much room for improvement. Difficulties hiring tenure-track lines; 30% fail rate currently.
- c. Budget
 - i. Requesting one-time funds for buildings and maintenance. Aware of other CSU campuses that have very serious needs.
- d. Public Health and Post-pandemic culture
 - i. Emergency committee meeting will take place October 17 to discuss changing guidelines for vaccinations, testing, etc.
 - ii. Students have been very good about completing their COVID pre-screening; faculty and staff completion rate is significantly lower.
- e. Administration Evaluations
 - i. Deans have goals and are evaluated on those goals. It is a personnel matter, so must be careful not to violate privacy.
 - ii. (A. Hegde) Request for more communication regarding the processes. What feedback can be provided to the schools? (E. Correa) Agrees. Requesting guidelines and objectives.

- iii. (L. Zelezny) Will bring up at Cabinet and see how that is handled.
 - f. Office Space - On the priority list for Thom Davis.
 - g. Faculty Retention
 - i. Working with Provost Harper and D. Boschini regarding exit data. (A. Hegde) Comment: Lack of exit interviews being conducted. (L. Zelezny) Answer: Will bring this issue back to D. Boschini.
 - h. Contingency Planning
 - i. (A. Hegde) Comment: Struggle for class coverage for smaller departments. (L. Zelezny) Will get the student-to-faculty ratio and get back to EC.
 - i. Senate meeting on September 22: Will be away attending an investiture.
- 2. Question and Answer:
 - a. Topic: Tenure-track process for counselors (J. Millar). (J. Tarjan) Believes a resolution was passed around 8 years ago regarding this.
 - b. Topic: Used to have colloquia and outside speakers come to campus that created a culture of intellectual engagement. Feels current culture is lacking (J. Tarjan).
 - c. Topic: Significant delays in recruiting and hiring in Faculty Affairs and Human Resources (J. Tarjan). Consensus of agreement among EC.
 - i. (L. Zelezny) Reminds that CSUB is short-staffed all-over campus and to give grace.
 - ii. (E. Correa) Months of delays in processing faculty hire forms, even with renewing lecturer contracts. (M. Rees) Have had one-year lecturers apply for unemployment due to contract uncertainty. (M. Danforth) Concerned with the growing staff vacancy list, losing not just individuals but expertise.
 - iii. (E. Correa) Gaps between coverage. Continues to be an issue for many grant hires as well.
 - d. Topic: Lack of support for faculty (J. Tarjan).
 - i. (M. Martinez) Concern is also present at the ASCSU level.
 - 1. (L. Zelezny) There are several CSU Presidents that are very vocal regarding this topic and was brought up at the President's retreat.
 - e. Topic: Faculty Tenure-Track Hiring. (M. Martinez) Need a more comprehensive and informed hiring process. (M.

Rees) Agrees. Timing of approval of faculty searches is negatively affecting the success rate.

- i. (L. Zelezny) Expansion hires are dependent on state budget.
 - ii. (M. Rees) Even a tentative approval would be beneficial. (C. Lam) Lecturer lines are increasing; many lecturers are teaching upper-level courses instead of tenure-track faculty.
 - f. Topic: (E. Correa) Breakdown of workflow and lack of transparency
 - i. (C. Lam) Adobe Sign has helped with transparency but has not solved the issues with delays. (M. Martinez) Suggestion to implement something like a pocket-veto where, after an amount of time, if an item has not been approved, it moves to the next level.
 - ii. (L. Zelezny) Suggests having a consultant come to review this area and identify bottlenecks.
 - iii. (M. Danforth) Suggests having a consultant look at items that are processed manually and where they could be automated to improve efficiency.
 - g. Topic: (C. Lam) Enrollment growth funds (L. Zelezny) Would be a one-time increase in permanent funds. (C. Lam) Concerned upcoming recession will take those funds away.
 - h. Topic: Contingency Plans
 - i. (M. Rees) Kern County's COVID numbers are very different in comparison to other CSUs (L. Zelezny) Making decisions based on region.
 - ii. (M. Danforth) Highlighted importance of contingency plan.
 - i. Topic: "Investment in teaching" (E. Correa). (L. Zelezny) Will work with Provost Harper on developing that definition further.
 - j. (E. Correa) Thanks President for coming and listening to their concerns. (L. Zelezny) Will seriously think about these concerns and take them to Cabinet.
 - b. Information – Changes to Course Change Forms – Jaimi Paschal (**handout 1**)
 - i. (A. Hedge) J. Paschal has sent the attached memo and revised Course Change Forms.
 - ii. EC consensus: Highlight revisions further. (A. Hegde) Will send feedback to J. Paschal.
3. APPROVAL OF AGENDA (**Time Certain: 10:05 a.m.**)
4. APPROVAL OF MINUTES

- a. June 1, 2022 (*pending*)
- b. August 23, 2022 (Tabled; to revisit 9/27/22)
- c. August 30, 2022 (Tabled; to revisit 9/27/22)

5. CONTINUED ITEMS

- a. AS Log (**handout 2**)
 - i. AAC (J. Tarjan)
 - ii. AS&SS (E. Correa)
 - iii. BPC (C. Lam)
 - iv. FAC (M. Rees)
- b. Provost Update (tabled) - V. Harper in DC.
- c. Financial and strategic planning transparency and faculty participation (deferred)
- d. AB 927 (**handout 3**) (deferred)
- e. AB 928 (deferred)
- f. AAC Referrals: Copy Catalog and Special Concerns – J. Tarjan (deferred)
- g. Office hours flexibility (deferred)

6. NEW DISCUSSION ITEMS (Time Certain: 10:45 a.m.)

- a. Split calendar (Academic/ Administrative) – BPC (**handout 4**)
 - i. (A. Hegde) Discussion regarding splitting the calendar: academic and administrative.
 - ii. (J. Millar) Comment: Concerned regarding what the administrative group would consider as impacting student and faculty processes. (M. Danforth) Agrees.
 - iii. (A. Hedge) Confirms consensus of group is to keep it as one calendar.
- b. Faculty Hall of Fame Selection Process Change - FAC (**handout 5**)
 - i. (A. Hegde) Received inquiry from Chris Livingston, Interim director of Library Operations and Development, regarding the status of transferring the Faculty Hall of Fame selection.
 - ii. (M. Rees) Yes, FAC received the referral last year. Did not get very far in discussion.
- c. GVAR- Exam and or/ Course - AAC (**handout 6**)
- d. RTP Calendar- BPC and FAC (**handout 7**) (deferred)
- e. Campus Modality Philosophy – Handbook Appendix (deferred)
- f. Elections and Appointments – M. Danforth
 - i. (M. Danforth) Waiting for faculty roster from Faculty Affairs. Once have that, K. Van Grinsven can complete list scrub and start BPA call for Dean’s search committee.
 - ii. Faculty Performance Review Software Exploratory Committee (**handout 8**) (deferred)
 - iii. Police Advisory Council (**handout 9**) (deferred)
 - iv. HIPs taskforce [RES212212] 5th resolve (deferred)
 - v. U-wide RTP criteria taskforce (equity) (deferred)

- vi. Faculty Fourth attempt to fill position turns to EC appointment – Handbook Change (deferred)
- vii. Evaluation of Academic Administrators – Handbook 311.1 (**handout 10**) (deferred)
- viii. School Elections Committee – Handbook Change 202.7 – Workload (deferred)
- ix. Order of Business – Bylaws change (Section III. A.) (deferred)
- x. Standing Committee Bylaws change – (Section IV) (deferred)
 - 1. Chair Election Statement of Interest (J. Tarjan’s suggestion) – EC
 - 2. Two-years on Senate requirement
 - 3. Structure of BPC
 - 4. Strike “at least” (J. Tarjan’s suggestion)
- xi. Committee proliferation (deferred)
- g. Carry-over from 2021-2022 Annual Report (Possible New Referrals)
 - i. Honorary Doctorate – Handbook Change
 - ii. DEI Faculty Fellows Exploratory Group Report
 - iii. Accessibility of Instructional Materials
 - iv. The Personal Action File (PAF) and the Working Performance Action file (WPAF) – Handbook Change
 - v. Digitizing the Performance Review Process
 - vi. Sixth-year Lecturer Review – Handbook Change
 - vii. Modifications to Search and Screening Procedures
 - viii. 2022-2023 02 Academic Integrity Campaign – Ombudsperson and Committee on Professional Responsibility – AAC, AS&SS, BPC, FAC (**handout 11**)
 - ix. RES 212234 CSUB Faculty Retention and Tenure Density Priority – (*Table, pending more information*)
- h. Resolution on CCC baccalaureate degrees – EC [AB 928] (deferred)
 - i. They should not duplicate degrees offered by CSUs in the same geographic area.
 - ii. They should be held to the same accreditation standards as universities to have their students eligible for financial aid in upper-division coursework.
- i. Course Drop Policy – AAC (deferred)
- j. Accessible Technology Initiative Instructional Materials Task Force formation (deferred)
- k. General Faculty Meeting, Spring Follow-up (deferred)
 - i. Modalities moving forward after pandemic – AAC and AS&SS
 - ii. Faculty Rights and disciplinary action (**handout 12**) – FAC
 - iii. URC workload as campus grows - FAC
- l. Dean Professional Development – FAC
 - i. Responsiveness
 - ii. Understanding/following the Handbook
 - iii. Understanding/following the CBA

- iv. Supporting (not undercutting) chairs
- m. Summer Session GE courses – AAC (deferred)
- n. Exam Modality for Flex Classes – AAC, AS&SS (deferred)
- o. RTP – 3-year Lecturers, PTR Committee – FAC (deferred)
- p. Cultural Taxation Award Criteria and Review Committee Structure – BPC, FAC (deferred)
- q. Policies: Reimbursement Rate, and Professional Development Funding (**handout 13**) (deferred)
- r. Investment Divestiture - BPC (deferred)
- s. Strategic Plan Group data gathering instrument(s) – BPC (deferred)
- t. Academic Freedom revisited – FAC (deferred)
- u. Assigned Time application revision and timing (*Hold- pending further information*) – FAC (deferred)
- v. Distinguished Professor Award – (**handout 14**) FAC (deferred)
- w. Faculty Poll regarding online instruction (*Hold- pending further information*)
- x. Alma Mater (*Hold- pending further investigation*) (deferred)

7. **AGENDA ITEMS FOR SENATE MEETING**

- a. (A. Hegde) Waiting for confirmation if D. Cantrell can attend to present an Enrollment Management and Testing Center reports.
- b. (A. Hegde) Resolutions:
 - i. No new resolutions mentioned.
 - ii. Regarding the referral: 2021-2022 02 Department Formation Criteria Revision - Sent to AAC, BPC, and FAC. Committees in final stages of discussion; however, not all agreeing. Suggests bringing all options to Senate and let the Senate body decide (A. Hegde).

California State University, Bakersfield

Academic Senate

Agenda

Thursday, September 22, 2022

10:00 a.m. – 11:30 a.m.

Location: Student Health Services Conference Room and ZOOM Video Conference
<https://csub.zoom.us/j/89008353888?pwd=V2NoeVBQeURTZzBycUI5V2ltZU5sUT09&from=addon>

- c. Call to Order
- d. Approval of Minutes
 - i. September 8, 2022
- e. Announcements and Information
 - i. President Zelezny's Report (**Time Certain: 10:10 a.m.**).

- ii. Elections and Appointments- M. Danforth.
 - f. Approval of Agenda (**Time Certain: 10:05 AM**)
 - g. Reports
 - i. Provost's Report
 - ii. ASCSU Report
 - iii. Committee Reports (*Minutes from AAC, AS&SS, BPC and FAC to be posted on the Academic Senate Webpage*)
 - 1. ASI Report- C. Vollmer
 - 2. Executive Committee (EC)- M. Danforth
 - 3. Academic Affairs Committee (AAC)- J. Tarjan
 - 4. Academic Support & Student Services Committee (AS&SS)- E. Correa
 - 5. Budget and Planning Committee (BPC)- C. Lam
 - 6. Faculty Affairs Committee (FAC) – M. Rees
 - 7. Staff Report- S. Miller
 - h. Resolutions (**Time Certain: 10:45 a.m.**)
 - i. Consent Agenda
 - ii. New Business
 - iii. Old Business
 - 1. RES 222301 Composition of Search and Screening Committees- Handbook Change – FAC (2nd reading)
 - i. Open Forum (**Time Certain: 11:15 a.m.**)
 - j. Adjournment
8. ADJOURNEMNT:
 - a. A. Hegde adjourned meeting at 11:29 a.m. EC to meet again next Tuesday, September 27, 2022 to catch up on some of the pending discussion items.

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(handout 8)
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7. **AGENDA ITEMS FOR SENATE MEETING**

California State University, Bakersfield

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- h. Adjournment



MEMORANDUM

Date: September 14, 2022

To: Dr. Aaron Hegde, Chair, Academic Senate

From: Academic Operations w/in Enrollment Systems
Dr. Jaimi Paschal, Tommy Holiwell

Subject: Course Proposal Form Modification, AY 2022

This memorandum summarizes the activities of Academic Operations work on the Curricular Forms available for Academic Year (AY) 2022.

Revision of the Course Proposal Form

Responding to feedback by campus faculty, Academic Operations revised the Course Proposal Form, approved by Senate for use in 2020, to make completion easier. All questions not pertaining to curriculum or catalog were removed, clarifying wording was added, and the form was converted to pdf. Overall, the form was significantly shortened and has received positive feedback from the School Associate Deans, BPA and SSE Curriculum Committee, and the AH Department Chairs.

COURSE PROPOSAL FORM

SELECT ONE PROPOSAL ACTION *(Select One)*

EFFECTIVE CATALOG YEAR: FALL			
<input type="radio"/> NEW	<input type="radio"/> REVISION* <small>*Complete the Program/School box, Rationale, the Course Info, and then the boxes where the change(s) are requested.</small>	<input type="radio"/> CANCELLED** <small>(no longer offered)</small> <small>**For Cancelled and Moratorium: Complete the Program/School box, Rationale stating when you want the course to change states, and Course Info.</small>	<input type="radio"/> MORATORIUM** <small>(not schedulable)</small>

PROGRAM OR SCHOOL & DEPARTMENT *(Select School, complete Department and Proposed By)*

School:						
<input type="radio"/> ALL UNIV	<input type="radio"/> A&H	<input type="radio"/> BPA	<input type="radio"/> NSME	<input type="radio"/> SSE	<input type="radio"/> EUD	
Department:						
Proposed by:						

RATIONALE FOR COURSE CHANGE *(e.g. title change, unit change, date no longer offered etc.) (NOT Required for NEW):*

List Rationale for Course Change:
--

COURSE INFORMATION *(All areas are required)*

Previous Course Title (Only required for Revision:
Course Title (Catalog Long Title):
Schedule Title (30-character space limit) <i>(This title will appear on a student's transcript):</i>
Subject Code (e.g HIST, SOCL): <u>Course Number:</u>
Is the Course Number Being Reused?: <input type="radio"/> YES <input type="radio"/> NO
If YES – indicate the last term course was offered:
Course Unit Value – Fixed Units OR Variable Units

Course Description: (Attach a clean version. 40-word limit. If attaching a sample syllabus or outline, descriptions should match.)

Grade Basis (Choose one):

- LETTER GRADED CR/NC CR/NC with RP FYS GRADED with RP

Prerequisites/Co-requisites:

(Minimum grade requirement must be explicitly stated, if applicable. Include applicable equivalent course/test score prerequisites/co-requisites.)

NOTE: Prerequisites may be enforced at the Schedule Level. Department consent may be enforced at the Schedule Level.

PREVIOUS COURSE OFFERINGS (Complete this section if course was previously offered)

If this is a new course proposal, has this course been offered previously with a different subject/course number?

- YES NO

If YES, indicate the Last Term Offered: Year: and Course ID:

COURSE EQUIVALENCY (Choose one and provide details, if necessary)

Is this course equivalent to other course(s): YES NO

If YES, list all of the course(s):

COURSE REPETITION (must include repeat and maximum unit limit details in course description):

Repeatable for Credit? YES NO

Allow multiple enrollments in the same term? YES NO

Repeatable under different topics? YES NO

Maximum repeatable units allowed?

Maximum repeatable amount of times?

COURSE TYPE & DELIVERY MODE (Complete option 1 OR 2)

Option 1: Choose one Course type (for non-split courses), provide the CS#

- ACTIVITY CLINICAL DISCUSSION INDEPENDENT STUDY LECTURE LAB SEMINAR
 SUPERVISION TUTORIAL

CS# _____

Option 2: Use this option when the unit load is split for a course. Choose 2 Course Types, provide the CS# and units for each.

- ACTIVITY CLINICAL DISCUSSION INDEPENDENT STUDY LECTURE LAB SEMINAR
 SUPERVISION TUTORIAL

CS# _____ / Units _____ & CS# _____ /Units _____

Be sure to review this page for minutes of instruction and associated faculty workload

CROSS-LISTING *(Complete only if applicable)*

Is this course cross-listed with another subject/course?: YES NO

If YES – indicate the cross-listed course(s):

TYPICALLY OFFERED *(Please indicate when the course is typically offered. This will display to students in the Degree Audit)*

This Course is Typically Offered which Terms:

ADDITIONAL QUESTIONS *(Required)*

Is This Course a Zero Cost Course Material Course (ZCCM)? YES NO

Does this change impact the Road Map? YES NO

If Yes, please indicate what changes are needed:

Will this change impact your current AD-T or 2+2 agreement(s)? YES NO

SPECIAL INSTRUCTIONS *(Not required)*

Please include information on course attributes, SERVICE LEARNING AND COMMUNITY ENGAGED LEARNING ATTRIBUTES & VALUES, or other special instructions

NEXT STEPS:

- Attach syllabus and catalog copy w/ revisions *(for Revisions only)* to this proposal
- Attach current/degree proposal form to this proposal (if applicable)
- Submit to department/program curriculum committee for review & approval
- Department submits to school curriculum committee for review & approval
- If no additional approvals required are required, school/program curriculum committee submits to Academic Operations after all final approvals have been recorded. [See Annual Catalog & Curriculum Deadlines Dates](#)
- If this course is up for GE consideration, [Submit GE Course Form to GECCO for Review and Approval](#)

SCHOOL/PROGRAM COMMITTEE & OTHER APPROVALS:

Department Chair/Program Director:	Date:
School/Program Curriculum Committee Chair:	Date:
Dean of School:	Date:
Director of GE:	Date:

ACADEMIC OPERATIONS USE ONLY:

Effective Term:	Catalog Year:
Comments:	
Course ID:	Enrollment Requirement Group:
Added Course Attribute:	


Sylvia A. Alva, Ph.D.
Executive Vice Chancellor
CSU Office of the Chancellor
401 Golden Shore, Long Beach, CA 90802

www.calstate.edu

June 7, 2022

MEMORANDUM

TO: Academic Senate of the CSU Executive Committee

FROM: Sylvia A. Alva, Ph.D. 
Executive Vice Chancellor

SUBJECT: Assembly Bill 927 – Community College Baccalaureate Programs

As you know, the passage of Assembly Bill 927 in 2021 gives the community colleges the authorization to offer bachelor’s degrees that are not “already offered by the California State University or the University of California.” This spring was the first submission cycle since the bill’s passage, and we received 10 bachelor’s degree proposals.

We value the thoughtful collaboration with Academic Senate and academic leadership groups in reviewing these proposals. Through this consultation, the CSU and UC found no objections to seven proposals; however, as stated in the attached letter to California Community Colleges Chancellor Eloy Ortiz Oakley, Interim Chancellor Koester has communicated our opposition to the following three proposals on the basis of duplication:

Proposed Baccalaureate Degree	Community College
BS in Biomanufacturing	Moorpark College
BS in Ecosystem Restoration and Applied Fire	Feather River College
BS in Cyber Defense and Analysis	San Diego City College

Given that the next submission cycle will open in August 2022, we will continue to reinforce the CSU’s and UC’s interpretation that we must consider degree duplication from a statewide approach and not a regional approach. We have encouraged campus presidents to explore opportunities for memoranda of understanding or pathway programs with these community colleges to help meet the educational needs of students as well as workforce demand in these disciplinary areas. We appreciate the continued involvement and expertise of our faculty and Academic Senate leaders.

SAA/ae

CSU Campuses
Bakersfield
Channel Islands
Chico
Dominguez Hills
East Bay

Fresno
Fullerton
Humboldt
Long Beach
Los Angeles
Maritime Academy

Monterey Bay
Northridge
Pomona
Sacramento
San Bernardino
San Diego

San Francisco
San José
San Luis Obispo
San Marcos
Sonoma
Stanislaus

ACADEMIC SENATE LOG – SEPTEMBER 8, 2022

Academic Affairs Committee (AAC): John Tarjan/Chair, meets 10:00 am in BDC 134 and/or via Zoom video conference

Dates: 9/1, 9/15, 9/29, 10/13, 10/27, 11/10, 11/17, 1/26, 2/9, 2/23, 3/9, 3/23, 4/13, and 4/27

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
8/24/21	2021-2022 #02 Department Formation Criteria Revision	Carryover;	AAC, BPC, FAC The need to clarify and extend the current department formation procedures. Task Force sent recommendations to EC 12/1/ 2021. See EC Agenda 12/7/21. See 3/1 Minutes EC drafts resolution.			
4/26/22	2021-2022 #45 Academic Programs Assessment Quality Feedback	Carryover;	AAC Whether committee be formed, or whether to include task in School Curriculum Committee duties.			
6/1/22	2022-2023 #02 Academic Integrity Campaign-Ombudsperson and Committee on Professional Responsibility	HOLD while discussed in EC_ 8/30/22	AAC, AS&SS, BPC, FAC Whether one person serving as ombudsperson is enough; funding to support Ombudsperson position; Ways the Committee on Professional Responsibility works with the Faculty Ombudsperson.			
8/29/22	Removal of courses from catalog: GST 1030, GST 1040, GST 1160, and GST 2400	Completed 9/5/22	AAC, acting as university curriculum committee Reviews the rationale for remove and then sends memo to Senate	n/a	n/a	n/a
9/9/22	Removal of courses from catalog: GST 1050, 1400, 1410 and to update the degree requirement for BA in Interdisciplinary Studies w/ concentration in WGSS	Completed 9/15/22	AAC, acting as university curriculum committee Reviews the rationale for removal and update and then sends memo to Senate	n/a	n/a	n/a

ACADEMIC SENATE LOG – SEPTEMBER 8, 2022

Academic Support and Student Services (AS&SS): Elaine Correa/Chair, meets 10:00 am in EDU 123 and/or Zoom video conference
Dates: 9/1, 9/15, 9/29, 10/13, 10/27, 11/10, 11/17, 1/26, 2/9, 2/23, 3/9, 3/23, 4/13, and 4/27

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
10/19/21	2021-2022 #28 Academic Testing Center Exploratory Sub-Committee	Carryover;	AS&SS Reference RES 202123. Form sub-committee & include AVP EM, Director Testing Center, ASI & provide path			
6/1/22	2022-2023 #02 Academic Integrity Campaign-Ombudsperson and Committee on Professional Responsibility	HOLD while discussed in EC_8/30/22	AAC, AS&SS, BPC, FAC Whether one person serving as ombudsperson is enough; funding to support Ombudsperson position; Ways the Committee on Professional Responsibility works with the Faculty Ombudsperson.			
9/8/2022	2022-2023 #07 Advising Task Force Recommendations	Sent to AS&SS and BPC 9/13/22; revision sent 9/15/22	AS&SS and BPC Address and consider taskforce report recommendations; consider current advising structure and whether or not to accept all recommendations, a few of them, or if other recommendations are needed.			

ACADEMIC SENATE LOG – SEPTEMBER 8, 2022

Faculty Affairs Committee (FAC): Mandy Rees/Chair, meets 10:00 am in UA Conference room and/or Zoom video conference

Dates: 9/1, 9/15, 9/29, 10/13, 10/27, 11/10, 11/17, 1/26, 2/9, 2/23, 3/9, 3/23, 4/13, and 4/27

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
8/24/21	2021-2022 #02 Department Formation Criteria Revision	Carryover;	AAC, BPC, FAC The need to clarify and extend the current department formation procedures. Task Force sent recommendations to EC 12/1/ 2021. See 3/1 Minutes EC drafts resolution			
-	2019-2020 #08 Honorary Doctorate – Handbook Change	Carry-over from 3 AYs	FAC refer to RES 121329 Procedures for Honorary Doctorate Nominations and Selection REVISED			
8/31/21	2021-2022 #20 Accessibility of Instructional Materials	Carryover;	FAC Identify owner and maintainer of textbook master list, specify policies for adopting a textbook.			
10/19/21	2021-2022 #27 Composition of Search and Screening Committees – Handbook Change	Carryover;	FAC Handbook 309.5: clarify candidate eligibility, add “General Faculty”, reconstitute committee > 18 months. RES 222301- Composition of Search and Screening Committees- brought to senate 9/8/22			
3/1/22	2021-2022 #39 The Personnel Action File (PAF) and the Working Performance Action File (WPAF) – Handbook Change	Carryover;	FAC Whether the PAF or WPAF is the official file...flow chart of levels of involvement.			
3/1/22	2021-2022 #40 Digitizing the Performance Review Process	Carryover;	FAC Access, process, CFA & HR perspective, training of chairs & deans.			
3/1/22	2021-2022 #41 Sixth-year Lecturer Review – Handbook Change	Carryover;	FAC Purpose and outcome(s) of the Sixth-year Lecturer Review, etc.			
6/1/22	2022-2023 #02 Academic Integrity Campaign-Ombudsperson and Committee on Professional Responsibility	HOLD while discussed in EC 8/30/22	AAC, AS&SS, BPC, FAC Whether one person serving as ombudsperson is enough; funding to support Ombudsperson position; Ways the Committee on Professional Responsibility works with the Faculty Ombudsperson.			
8/29/22	2022-2023 #03 Holding Exams on the Last Day of Class	Sent to FAC 8/30/22	FAC Identifying the time of the final exam data collection challenges, possible solution, whether there are adequate resources, potential consequences.			
8/29/22	2022-2023 #04 Scheduling Office Hours Policy	Sent to FAC 9/6/2022	FAC Whether changes need to be made to the existing office hours policy	n/a	n/a	n/a

ACADEMIC SENATE LOG – SEPTEMBER 8, 2022

			MEMO- No change to existing policy; Report in materials for 9/8/2022 AS meeting.			
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ACADEMIC SENATE LOG – SEPTEMBER 8, 2022

Budget and Planning Committee (BPC): Charles Lam/Chair, meets 10:00 am in SCI III-100 and/or via Zoom video conference

Dates: 9/1, 9/15, 9/29, 10/13, 10/27, 11/10, 11/17, 1/26, 2/9, 2/23, 3/9, 3/23, 4/13, and 4/27

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
	2021-2022 #02 Department Formation Criteria Revision	Carryover	AAC, BPC, FAC The need to clarify and extend the current department formation procedures. Task Force sent recommendations to EC 12/1/ 2021, and 2/10/22. See 3/1 Minutes EC drafts resolution. RES212202			
6/1/22	2022-2023 #01 Time Blocks and Space Utilization		BPC The need to reconsider Time Blocks for classes.			
6/1/22	2022-2023 #02 Academic Integrity Campaign- Ombudsperson and Committee on Professional Responsibility	HOLD while discussed in EC_8/30/22	AAC, AS&SS, BPC, FAC Whether one person serving as ombudsperson is enough; funding to support Ombudsperson position; Ways the Committee on Professional Responsibility works with the Faculty Ombudsperson.			
8/29/22	2022-2023 #05 Reclassify Assistant VP of IRPA to Associate VP of IRPA		BPC The need to reclassify Assistant VP of IRPA to Associate VP of IRPA per Dr. Harper's request.			
8/26/22	2022-2023 #06 Addendum to Academic Calendar 22-23		BPC Addendum to change campus evacuation date from April 4 to April 11 when campus is open RES 222303- Addendum to Academic Calendar- sent to Senate 9/8/22	9/8/2022		
9/8/2022	2022-2023 #07 Advising Task Force Recommendations	Sent to A. Hegde to review before forwarding 9/13/22	AS&SS and BPC Address and consider Advising Task Force report recommendations and whether to accept them or not keeping in mind the needs that task force was designed to meet.			



THE CALIFORNIA STATE UNIVERSITY
OFFICE OF THE CHANCELLOR

BAKERSFIELD

May 31, 2022

CHANNEL ISLANDS

CHICO

Eloy Ortiz Oakley
Chancellor
California Community Colleges
1102 Q Street, 6th Floor
Sacramento, California 95811

DOMINGUEZ HILLS

EAST BAY

FRESNO

Dear Chancellor Oakley:

FULLERTON

The chaptering of Section 78042 of the California Education Code will enable California's three public higher education segments to collaborate in new and promising ways to create and expand additional equitable opportunities for students of all backgrounds to access postsecondary education in California. With the conclusion of the initial review cycle for the California Community Colleges (CCC) Bachelor's Degree Program (BDP) proposals submitted before the January 15, 2022, deadline – and following engagement and discussion among staff from the University of California (UC) Office of the President, CCC Chancellor's Office and Association of Independent California Colleges and Universities (AICCU) – I write on behalf of the California State University (CSU) to convey our appraisal of these proposals as required in Section 78042.

HUMBOLDT

LONG BEACH

LOS ANGELES

MARITIME ACADEMY

MONTEREY BAY

NORTHRIDGE

The CSU finds no duplication of existing baccalaureate degree programs within the CSU for the seven proposed CCC baccalaureate programs listed below:

POMONA

SACRAMENTO

SAN BERNARDINO

SAN DIEGO

SAN FRANCISCO

SAN JOSÉ

SAN LUIS OBISPO

SAN MARCOS

SONOMA

STANISLAUS

Degree	Community College
BS Respiratory Care	El Camino College
BS Respiratory Care	Foothill College
BS Respiratory Therapy	LA Valley College
BS Respiratory Care	Crafton Hills College
BS in Histotechnology	Mt. San Antonio College
BS in Automotive Technology Management	De Anza College
BS in Research Laboratory Technician	Bakersfield College

Chancellor Eloy Ortiz Oakley

May 31, 2022

Page 2

With regard to the three proposed programs listed below, however, the CSU submits its formal, written objection, with supporting evidence. These proposed academic degrees duplicate one or more existing baccalaureate degree programs offered by the CSU and/or UC:

Degree	Community College
BS in Biomanufacturing	Moorpark College
BS in Ecosystem Restoration and Applied Fire	Feather River College
BS in Cyber Defense and Analysis	San Diego City College

The CSU and UC have shared specific supporting evidence of duplication with staff from the California Community Colleges Chancellor's Office.

While the CSU has concerns regarding the CCC's BDP proposals – concerns shared by our systemwide academic senate – I want to emphasize that we look forward to continuing to work with California's community college districts to identify innovative, collaborative ways to address identified workforce needs through postsecondary education. We also welcome the opportunity for the three segment offices to collaborate closely on future review cycles for community college baccalaureate degree program proposals and would be happy to answer any questions related to the assessment conveyed above.

Sincerely,



Jolene Koester, Ph.D.
Interim Chancellor
California State University

c: Michael V. Drake, President, University of California
Kristen Soares, President, Association of Independent California Colleges and Universities

From: [Aaron Hegde](#)
To: [Charles Lam](#); [Janet Millar](#); [Melissa Danforth](#); [Elaine Correa](#); [John Tarjan](#); [Senate Executive Committee Group](#)
Subject: Re: Academic Calendar and Administrative Calendar
Date: Monday, September 12, 2022 2:27:13 PM
Attachments: [image001.png](#)
[image002.jpg](#)
[image003.jpg](#)

Good Afternoon,

Seems I am late to this party. Let's hold off this discussion until we meet in person?

Aaron

DR. S. AARON HEGDE, PHD

Chair, Academic Senate
Chair and Professor, Economics
Director, ERM Program

California State University, Bakersfield

9001 Stockdale Hwy, Mail Stop: BDC 20
Bakersfield, CA 93311

shegde@csub.edu

Schedule Appointment: <https://app.acuityscheduling.com/schedule.php?owner=20625205>

California State University, Bakersfield



From: Charles Lam <clam@csub.edu>

Date: Monday, September 12, 2022 at 1:01 PM

To: Janet Millar <jmillar@csub.edu>, Melissa Danforth <mdanforth@csub.edu>, Elaine Correa <ecorrea1@csub.edu>, John Tarjan <jtarjan@csub.edu>, Senate Executive Committee Group <executivecommittee@CSUB.onmicrosoft.com>

Subject: RE: Academic Calendar and Administrative Calendar

Dwayne cited two different calendars as examples:

Frenso State: <http://www.fresnostate.edu/catalog/calendar.html>

Northridge: <https://www.csun.edu/faculty-affairs/calendar>

The Northridge one has more items in the academic calendar. The calendar committee is in an early discussion right now. There is no particular decision on which item goes to which yet. My suggestion is that we can have two different calendars, but for the ease of users, there should still be a

combined one available for view by everybody.

Charles.

From: Janet Millar <jmillar@csub.edu>
Sent: Monday, September 12, 2022 12:56
To: Melissa Danforth <mdanforth@csub.edu>; Elaine Correa <ecorrea1@csub.edu>; John Tarjan <jtarjan@csub.edu>; Charles Lam <clam@csub.edu>; Senate Executive Committee Group <executivecommittee@CSUB.onmicrosoft.com>
Subject: RE: Academic Calendar and Administrative Calendar

I don't have it either, and am in another meeting scheduled for that time. I agree that we need to discuss it, as I also have concerns about what the administrative group would consider as impacting student and faculty processes.

janet

From: Melissa Danforth <mdanforth@csub.edu>
Sent: Monday, September 12, 2022 12:52 PM
To: Elaine Correa <ecorrea1@csub.edu>; John Tarjan <jtarjan@csub.edu>; Charles Lam <clam@csub.edu>; Senate Executive Committee Group <executivecommittee@CSUB.onmicrosoft.com>
Subject: RE: Academic Calendar and Administrative Calendar

Do we have an EC meeting tomorrow? I don't see it on my calendar.

Thanks,
Melissa

From: Elaine Correa <ecorrea1@csub.edu>
Sent: Monday, September 12, 2022 12:51 PM
To: Melissa Danforth <mdanforth@csub.edu>; John Tarjan <jtarjan@csub.edu>; Charles Lam <clam@csub.edu>; Senate Executive Committee Group <executivecommittee@CSUB.onmicrosoft.com>
Cc: Elaine Correa <ecorrea1@csub.edu>
Subject: RE: Academic Calendar and Administrative Calendar
Importance: High

Dear Colleagues,

Given the different responses of John and Melissa to the possible proposed option, it might be helpful to discuss this issue at the Executive Committee meeting tomorrow. Can this be discussed tomorrow so that all concerns can be identified and reviewed?

Best,
Elaine

Dr. Elaine Correa [she/her/hers]
Professor and Chair
California State University, Bakersfield
Department of Human Development, and Child, Adolescent, and Family Studies, (HD-CAFS)
Room #150
9001 Stockdale Highway
Bakersfield California
93311, U.S.A.

Phone: (661) 654-3066

Email: ecorrea1@csub.edu

** I respectfully and gratefully acknowledge CSUB is on cession land treaties 285, 286, and 311 of Tejon Tribe that includes the Chumash, Yokuts, and Hul Kuhk'u lands.*

I am grateful for the opportunity to work as a guest in communities and territories across the lands known today as the United States, and Canada. I honor the stewardship of the many Indigenous peoples who have resided on and cared for these Indigenous Lands since time immemorial. I make my acknowledgement, as a sign of respect for all Indigenous Peoples, and awareness of histories and practices of injustice. I accept the true impact of the past, and the pain suffered by generations of Indigenous Peoples. I express my commitment to support activities that are inclusive by remaining committed to building relationships based in honor and respect.

From: Melissa Danforth <mdanforth@csub.edu>

Sent: Monday, September 12, 2022 12:47 PM

To: John Tarjan <jtarjan@csub.edu>; Charles Lam <clam@csub.edu>; Senate Executive Committee Group <executivecommittee@CSUB.onmicrosoft.com>

Subject: RE: Academic Calendar and Administrative Calendar

My primary concern would be if the maintainers of the administrative calendar would pay mind to things that affect the faculty members, like advising weeks and registration dates. I think we all experienced the panicked post-finals student emails when registration was moved back really late in Spring during the pandemic, or at least I know all the faculty advisors in my department experienced that.

Melissa

From: John Tarjan <jtarjan@csub.edu>

Sent: Monday, September 12, 2022 11:31 AM

To: Charles Lam <clam@csub.edu>; Senate Executive Committee Group

<executivecommittee@CSUB.onmicrosoft.com>

Subject: RE: Academic Calendar and Administrative Calendar

I'm not sure why this would affect having to move dates but I see no reason not to split responsibilities for maintaining different parts of the calendar. JT

John Tarjan
Chair, Management/Marketing
CSU, Bakersfield
BDC A 144
661-654-2181 (Department Office)
661-654-2321 (Office)



From: Charles Lam <clam@csub.edu>

Sent: Monday, September 12, 2022 11:21 AM

To: Senate Executive Committee Group <executivecommittee@CSUB.onmicrosoft.com>

Subject: Academic Calendar and Administrative Calendar

Hello everyone,

At the Calendar Committee meeting today. Dwayne mentioned that other campuses have two different calendars: academic calendar and administrative calendar. The administration calendar handles issues such as registration dates, dates for filing graduation, etc. They are separate because registration matters change all the time, so it will be less of a hassle for the academic senate.

The calendar committee asks if this is a workable solution to solve the issue of having to move dates all the time. The administrative calendar, I assume, will not need to be approved by the academic senate. It is up to the Senate to decide.

Charles.

CHARLES C.Y. LAM

He/Him/His

Professor

Department of Mathematics

(661) 654 2403

California State University, Bakersfield

9001 Stockdale Hwy, Mail Stop: 14

Bakersfield, CA 93311

Katherine Van Grinsven

From: Chris Livingston
Sent: Monday, September 12, 2022 11:41 AM
To: Katherine Van Grinsven; Sandra Bozarth
Subject: Faculty Hall of Fame Transfer
Attachments: FHOFF transfer[23].docx

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Katherine,

I'm trying to find out the status of transferring the Faculty Hall of Fame to the Faculty Awards Committee. I've attached the letter the library sent to Senate last year. I'm not sure if it was tabled to this academic year or if we need to resubmit the request. Can you help me determine this?

Thank you,

Chris

Chris Livingston, M.A., M.L.I.S.
Interim Director of Library Operations and Development
Walter W. Stiern Library
California State University, Bakersfield
Office: WSL 206
661.654.3253
<https://library.csub.edu/>
<https://orcid.org/0000-0002-7972-2422>



FIRST GENERATION...INSPIRING EXCELLENCE



CSU Bakersfield

Walter W. Stiern Library

Office of the Dean

Mail Stop: 60 LIB
9001 Stockdale Highway
Bakersfield, California 93311-1022

(661) 654-3172
(661) 654-3238 FAX
library.csub.edu

To: Academic Senate
From: Sandra Bozarth, Interim Dean, Walter W. Stiern Library
CC: Aaron Hegde, Chair, Faculty Senate; Amanda Grombly, Faculty Senator; Vernon Harper, Provost
Date: September 10, 2021
Re: Transfer of responsibility for Faculty Hall of Fame to Faculty Honors and Awards Committee

The purpose of this letter is to request the Senate to considering moving the selection process for the Faculty Hall of Fame (FHOF) from the library to the Senate Faculty Honors and Awards Committee. Because this is a faculty award, the FHOF selection process should fit naturally under the purview of the Faculty Honors and Awards Committee. This move will also streamline the process and make it more efficient. The library will continue to host the Hall of Fame Wall and the website (<https://hrc.csub.edu/fhof/>), both of which feature past recipients of the award.

The Faculty Hall of Fame was established in 2017 to honor retired or deceased faculty members, whose contributions to CSUB student education in the classroom and the broader community exemplified particular excellence. The FHOF is a library initiative, developed and established by Library Dean Emeritus Curt Asher. The initiative was enthusiastically supported and approved by the Provost Council, President's Cabinet, and Academic Senate. The first cohort of honorees was honored in 2018 at a luncheon, funded by the Provost's Office, in the Dezember Reading Room of the Library. The Spring of 2018 and 2019 luncheons and awards ceremonies were poignant and respectful events, honoring teachers who devoted their working lives to the students of CSUB and went beyond the call of duty to inspire and lead. In 2020 and 2021, due to COVID, a video event was held in place of the luncheon. The library is hopeful that the luncheon ceremony will return to the Dezember Room in the future. University Advancement assisted the library by helping promote and plan the luncheon, which was a reservation only and invitee event. The President and Provost both spoke at the event, as well as the nominators and honorees or their survivors.

A selection committee, chaired by the library dean, and was made up of four faculty members, each appointed by the dean of each school, a representative from University Advancement, a staff representative, a librarian, the head of the Library's Historical Research Center, and a student. The committee was seated in December. A call for nominations would go out in January (this process may change as needed to fit with the current timeline and processes of the Faculty Honors and Awards Committee). Nominations were completely open. Community members as well as students and former students and fellow employees from CSUB could nominate a former faculty member. The faculty member had to be fully separated from CSUB – either fully retired (neither FERPing nor an instructional annuitant at CSUB) or deceased. Current CSUB faculty are not eligible. Selections would be made from the nominations (which included a narrative and contact information) by March 15. The awards luncheon would be held in April.

The event has community and campus-wide importance and is a vital part of maintaining a commitment to the memory of those whose work and energy shaped this university. I ask that the Senate consider moving the selection process from the library to the Senate Honors and Awards Committee.
Thank you for your time and consideration

Sincerely,


Sandra Bozarth
Interim Library Dean



Dr. Aaron Hegde
Chair CSUB Academic Senate
California State University, Bakersfield
(661)-654-3110
shegde@csub.edu

2021-2022 REFERRAL # 23 Faculty Hall of Fame Selection Process Change

FROM: Aaron Hegde, Academic Senate Chair
TO: Mandy Rees, Faculty Affairs Committee Chair
DATE: September 21, 2021
cc: Beth Bywaters, Academic Senate Administrative Analyst

A handwritten signature in black ink, appearing to read "A. Hegde".

At its meeting on September 21, 2021, the Academic Senate requested that the Faculty Affairs Committee address the issue of Faculty Hall of Fame (FHOFF) Selection Process Change. During your discussion, please consider:

- Whether the selection process for the FHOFF award initiated by the Library should be moved to the Senate Office and the Faculty Honors and Awards Committee (FHAC)
- Whether the timing of the FHOFF selection process conflicts with the deadlines for the FHAC's Faculty Awards selection process.
- The transition of the data to make sure that the previous recipients records are preserved.

Please take up this matter with your committee and get back to me with your recommendation. If your recommendation requires Senate action, please prepare a resolution and the rationale for the resolution.

Attachment:
FHOFF transfer

Sylvia A. Alva, Ph.D.

Executive Vice Chancellor

CSU Office of the Chancellor


401 Golden Shore, Long Beach, CA 90802

www.calstate.edu

March 24, 2022

MEMORANDUM

TO: CSU Presidents

FROM: Sylvia A. Alva, Ph.D. 
Executive Vice Chancellor

SUBJECT: Upcoming revisions to the CSU Policy on the Graduation Writing Assessment Requirement (GWAR) (formerly Executive Order 665)

Executive Order 665, published in 1987, established requirements for California State University students to demonstrate writing proficiency at the undergraduate and graduate levels. The Graduation Writing Assessment Requirement (GWAR), an element of that policy, has since been satisfied by CSU undergraduate students most typically via the completion of a designated upper-division course or in-person examination. Although only a few CSU campuses required the in-person exam, due to the pandemic the GWAR was suspended for *all* students through spring 2022. This pause has provided an opportunity to reconsider the place of GWAR in the CSU.

In a February 23, 2021, memo, Academic and Student Affairs committed to a process in fall 2021 to evaluate the future use of the GWAR. A group composed of writing faculty, administrators and a student representative were asked to review the GWAR in light of discussions regarding potential hardships and inequities brought about by high stakes testing and administrative barriers related to the requirement. Among its recommendations, this group highlighted that:

- If GWAR is to be continued as a CSU requirement, then the CSU needs to consider ending high stakes testing as a means of meeting the GWAR, ending the GWAR for graduate degrees, and aligning the assessment of student learning with other WSCUC core competencies.

The teaching and assessment of writing within the CSU system has evolved considerably over the past four decades since the GWAR was established. Most notably, in 2013 the CSU's regional accrediting body, WSCUC, included writing as one of the core competencies for which campuses are required to ensure students have achieved proficiency as part of the institutional review process for

CSU Campuses

Bakersfield
Channel Islands
Chico
Dominguez Hills
East Bay

Fresno
Fullerton
Humboldt
Long Beach
Los Angeles
Maritime Academy

Monterey Bay
Northridge
Pomona
Sacramento
San Bernardino
San Diego

San Francisco
San José
San Luis Obispo
San Marcos
Sonoma
Stanislaus

Upcoming Revisions to GWAR

March 24, 2022

Page 2

accreditation. This has provided campuses with the necessary impetus and support to require that writing skills be developed and assessed on an ongoing basis for all students. (*Note:* the other WSCUC core competencies are oral communication, quantitative reasoning, information literacy and critical thinking.)

At the same time, the relevance and necessity of the GWAR has come into question. Other than the GWAR, the CSU does not require an additional, systemwide demonstration of competence in any other WSCUC core competency; instead, assessment is managed at the campus level. Moreover, the differential approach to GWAR across the CSU's 23 campuses has raised concerns about its alignment with the CSU's ongoing efforts and significant progress in removing administrative barriers, eliminating high stakes testing and retaining and supporting students of all backgrounds toward timely degree completion.

Based on these considerations, as well as the advisory group's recommendations, the systemwide CSU policy requiring completion of at least one designated 3-unit upper-division writing course to satisfy GWAR has been updated to apply to baccalaureate students *only*, beginning with students with a catalog year of fall 2023 and beyond. Additionally, the use of a stand-alone examination may no longer be used to demonstrate competence in writing under the GWAR; however, writing exams are still allowed under the CSU policy on [Credit for Prior Learning](#). Each campus will continue to have the autonomy to develop an approach to writing instruction and assessment that aligns with their WSCUC-required commitment to continuous improvement throughout a student's educational program on their campus.

If you have questions regarding this policy update, please contact Dr. Alison Wrynn, associate vice chancellor, Academic Programs, Innovations and Faculty Development, at awrynn@calstate.edu.

SAA/aw

c: Steve Relyea, Acting Chancellor
Robert Keith Collins, Chair, Academic Senate, California State University
Isaac Alferos, President, California State Student Association
Alison M. Wrynn, Associate Vice Chancellor, Academic Programs, Innovations and Faculty Development
Nathan Evans, Associate Vice Chancellor and Chief of Staff, Academic and Student Affairs
Provosts and Vice Presidents for Academic Affairs
Vice Presidents for Student Affairs
AVPs for Academic Programs and Deans of Undergraduate Studies
Graduate Deans

Katherine Van Grinsven

From: Melissa Danforth
Sent: Sunday, August 28, 2022 10:13 PM
To: Aaron Hegde
Cc: Katherine Van Grinsven
Subject: RE: EC Agenda Handout question and AS Log Question

Hi Aaron,

RES 212219 created the faculty performance review software exploratory committee (which is a horribly long-named committee, but it is what it is) back in March to determine the electronic RTP/PTR/etc. platform. It has a tenured and probationary faculty member from each school, plus a librarian.

It did not get fully populated after Spring calls. There are still four open positions, including both positions for SSE. A&H was the only school to fill both their seats in Spring calls. NSME and BPA each still need a probationary faculty member on the committee.

Melissa

From: Aaron Hegde <shegde@csub.edu>
Sent: Sunday, August 28, 2022 9:26 PM
To: Melissa Danforth <mdanforth@csub.edu>; Katherine Van Grinsven <kvan-grinsven@csub.edu>
Subject: Re: EC Agenda Handout question and AS Log Question

Good Evening, Katie and Melissa.

Yes, the red font does indicate carry over items from last year. Melissa, we give them new referral numbers, don't we? The referrals coming out of the summer senate can keep those referral numbers. The two coming out of last week's EC were numbered on that basis.

Katie, you can probably have a one or two line summary of the referral in the log. This way it takes up less space. For instance - 2022-23 Ref #1 Time Blocks can say "reconsider Time Blocks for classes" or something like that. I will look around in my email to see if there are any handouts for the ones you are missing.

Melissa, do you have any information on the software exploratory committee? Thought I saw on the elections/appointments slide deck that a few have already been elected/nominated?

Aaron

S. Aaron Hegde, PhD

Chair, Academic Senate

Chair and Professor, Economics

Director, ERM Program

California State University, Bakersfield

From: Melissa Danforth <mdanforth@csub.edu>

Sent: Friday, August 26, 2022 6:44 PM

To: Katherine Van Grinsven <kvan-grinsven@csub.edu>; Aaron Hegde <shegde@csub.edu>

Subject: RE: EC Agenda Handout question and AS Log Question

Hi Katie,

I'm assuming the red font items are items that each committee indicated they wanted to carry-over from last year to this year.

The only thing I have a question on is the referrals that came out of the Summer Retreat on June 1st. And this is something that Aaron would have to answer.

Aaron, do we need to "re-refer" the Summer Retreat referrals or do we include those referrals as-is in this year's log?

The reason I ask is because, if we're including them as-is, it'll affect the numbering of the referrals that came out of this week's meeting.

Melissa

From: Katherine Van Grinsven <kvan-grinsven@csub.edu>

Sent: Friday, August 26, 2022 4:51 PM

To: Melissa Danforth <mdanforth@csub.edu>; Aaron Hegde <shegde@csub.edu>

Subject: EC Agenda Handout question and AS Log Question

Just a quick follow up- I was working on the agenda for the Executive Committee 8/30/2022.

The only handouts I could not find were:

- Faculty performance Review Software Exploratory Committee
- Summer Session GE courses

I also took a stab at updating the AS log, however, I would appreciate a quick overview if either of you have time. I am not quite sure what the red text/shading the Beth left means. Is a new one created for each meeting? I noticed this one was dated 8/23/2022.

Thank you,

Katie

—

KATHERINE VAN GRINSVEN

Senate Analyst
Office of the Academic Senate
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Schedule Appointment: <https://app.acuityscheduling.com/schedule.php?owner=20625205>

Katherine Van Grinsven

From: Brian Street
Sent: Saturday, September 10, 2022 2:11 PM
To: Aaron Hegde
Cc: Katherine Van Grinsven
Subject: RTP timeline review

Follow Up Flag: Follow up
Flag Status: Flagged

Aaron,

I have a concern regarding the calendar and timeline of RTP file review and believe the review of this concern would be best completed in the Senate.

My concern with the calendar and timeline of RTP file review is specifically related to the time given to the President to review.

From RES 192019, and discussions thereof, it is my understanding that the President has made P&VPAA her designee for final RTP file review, and does not review RTP files (with the exception in specific cases). However, RTP review calendars and timelines have not been updated. For example, for 3rd-6th year probationary faculty RTP review timeline, 2 months is given from the point at which the P&VPAA submits his file review letter to when the President offer letter is submitted.

There are 2 areas I hope, and think important, that the Senate should review;

1. Can the time given to the President to review files be utilized by the other levels of review, importantly, for Unit Committee review which can have as little as 2 weeks to review and submit letters.
2. Can the time when letters from the campus, renewing probationary faculty contracts, be given out earlier
 - a. International faculty, requiring their offer letter for Visa renewals, could benefit from the new offer letters being received earlier than the current date, June 15th.

I thank the Executive Committee for their time considering this item.

Dr. Street

Brian D. Street, Ph.D.
Chair and Associate Professor, Department of Kinesiology
Core Faculty, Doctoral Program in Educational Leadership
Director, Faculty Leadership Academy
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Office hours: Please contact Shawnya Abrams (sabrams1@csub.edu) to make an appointment.

From: [Aaron Hegde](#)
To: [Katherine Van Grinsven](#)
Subject: FW: Police Advisory Council.
Date: Thursday, September 1, 2022 2:34:51 PM
Attachments: [image001.jpg](#)

Hi, Katie

Could you please put an agenda item titled "Police Advisory Council" under elections and appointments for the next EC meeting agenda?

Thanks,

Aaron

DR. S. AARON HEGDE, PHD
Chair, Academic Senate
Chair and Professor, Economics
Director, ERM Program

California State University, Bakersfield
9001 Stockdale Hwy, Mail Stop: BDC 20
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Schedule Appointment: <https://app.acuityscheduling.com/schedule.php?owner=20625205>

California State University, Bakersfield



From: Martin Williamson <mwilliamson@csub.edu>

Date: Thursday, September 1, 2022 at 2:13 PM

To: Aaron Hegde <shegde@csub.edu>

Subject: Police Advisory Council.

Hi Dr. Hedge,

Just a quick reminder of the vacant faculty rep for the Police Advisory Council to replace Michael Harville. Our first meeting is scheduled for Sept. 23, 2022 at 9am via zoom.

Thanks!

Marty Williamson
Assistant Vice President and Chief of Police

University Police Department and Campus Safety Services
CSU Bakersfield
9001 Stockdale Highway
93311
Non Emergency Phone 661-654-2677
Emergency Phone 661-654-2111

Background:

In August 2021, Beth Bywaters interpreted the language of Handbook 311.1 as the call for faculty on Academic Administrator Review Committee (AARC) Provost to be early in Fall '21 semester; the first academic year after the Provost's May 2020 hire. Upon mentioning the Fall '21 formation the AARC to Dee Dee Price, she shared her interpretation, having served as coordinator of many AARCs:

The AARC for Provost would be formed in the Spring of his second year after hire. That would be this semester.

Here is some clarifying language which conforms to the timing and practice of the Academic Administrator Review Committee.

311.1 General Guidelines

Each academic administrator shall be evaluated according to these procedures at three-year intervals. The **first** review **process** should be initiated early in fall semester after their initial hire. **The Academic Administrator Review Committee (AARC) is formed in the following Spring of the administrator's second year.** The President or the President's designee prepares the schedule of the evaluations.

The President may, if he or she believes it is appropriate, call for an evaluation of an individual before a scheduled evaluation.

The supervisor, after consulting with the administrator being evaluated, is responsible for developing the categories to be used for evaluating a director, dean, or academic vice president.

(Revised 12-01-16)

Please consider whether these suggestions go to the EC for discussion and referral.



Dr. Aaron Hegde
Chair CSUB Academic Senate
California State University, Bakersfield
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2022-2023 REFERRAL # 02
Academic Integrity Campaign –
Ombudsperson and Committee on Professional Responsibility

FROM: Aaron Hegde, Academic Senate Chair

TO: John Tarjan, Academic Affairs Committee Chair

Elaine Correa, Academic Support and Student Services Committee Chair

Charles Lam, Budget and Planning Committee Chair

Mandy Rees, Faculty Affairs Committee Chair

DATE: June 1, 2022

cc: Beth Bywaters, Academic Senate Administrative Analyst

A handwritten signature in black ink, appearing to read "A. Hegde".

At its meeting on June 1, 2022, the Academic Senate Executive Committee requested that the AAC, AS&SS committee, BPC, and FAC address the issue of Academic Integrity Campaign – Ombudsperson and Committee for Professional Responsibility (CPR). During your discussion, please consider:

- Whether one person serving as Faculty Ombudsperson is enough
- Whether the ASCU/CO Ombudsperson resolution may produce some funding to support Ombudsperson position at CSUB
- Ways the Committee on Professional Responsibility works with the Faculty Ombudsperson
- Structure of CPR annual reports to Senate (see Handbook 308.4)
- How to thank Lecturers and Probationary Faculty for maintaining academic integrity

Please take up this matter with your committee and get back to me with your recommendation. If your recommendation requires Senate action, please prepare a resolution and the rationale for the resolution.

**ACADEMIC SENATE
OF
THE CALIFORNIA STATE UNIVERSITY**

AS-3517-21/FA (Rev)
November 4-5, 2021

**FACULTY RIGHTS TO DUE PROCESS IN DISCIPLINARY ACTION
PROCEDURES WITHIN THE CSU**

RESOLVED: That the ASCSU recommend that CSU Campus Senates address faculty rights to due process in disciplinary action procedures, including but not limited to developing policies regarding the following:

- requirements for notifying faculty when such actions are being considered but before such actions are initiated;
- providing faculty with any written documents, witness statements, or other evidence being considered before such actions are initiated;
- allowing faculty to submit any information or evidence to appropriate CSU administrator(s) before such actions are initiated;
- allowing faculty to meet with appropriate CSU administrator(s) accompanied by California Faculty Association (CFA) and/or faculty representative(s) before such actions are initiated; and be it further

RESOLVED: That the ASCSU distribute this resolution to the CSU Board of Trustees, CSU Office of the Chancellor, California Faculty Association (CFA), California State Student Association (CSSA), CSU campus Presidents, CSU campus Provosts/Vice Presidents of Academic Affairs, CSU campus Offices of Faculty Affairs, CSU campus Senate Chairs, CSU College Deans, and the CSU Emeritus and Retired Faculty & Staff Association (CSU-ERFSA).

***RATIONALE:** The United States Constitution guarantees a fundamental right to due process in the 5th and 14th Amendments. Due process includes fair procedures and the right to meaningfully defend oneself and be meaningfully represented against allegations of wrongdoing. Article 19 in the Collective Bargaining Agreement (CBA) does not specify rights of faculty to respond to allegations of wrongdoing before disciplinary actions are initiated, only after disciplinary action(s) are already pending, which allows CSU administrators to begin punishments for faculty without ever speaking to them or receiving any information from them. Article 19 specifically allows for creation of additional steps in the disciplinary action process, including opportunities for informal consultation between faculty and appropriate administrators (19.3). Further, CSU Executive Order (EO) 1096-revised indicates that in cases involving accusations of discrimination, harassment, retaliation, dating/ domestic violence, or stalking, investigation procedures must give equal opportunity to complainants and respondents to meet with administrators*

and to provide information and evidence, and give respondents the right to receive information about allegations of wrongdoing against them (Article III, Section C, Campus Investigation Process, Parts 3 {Intake Interview} and 7 {Investigation Procedure}). The Supreme Court decision in National Labor Relations Board v. J. Weingarten Inc. (1975) provides Weingarten Rights to CSU faculty members, including the right to be accompanied by a CFA or faculty representative(s) to any investigatory interviews with CSU administrators, and the right to receive copies of documents, allegations, and any other evidence that is being considered in investigating a possible disciplinary action.

Approved Unanimously – January 20-21, 2022



**California State University, Bakersfield
Division of Academic Affairs**

Policy Title: PROVOST Direct Reports Professional Development Funding

Policy Status: DRAFT

Affected Units

Provost's Council, Provost's Direct Reports

Policy Statement

Professional Development is a critical component of CSUB's success. By investing in people, CSUB internally grows its base of talent.

For professional development expenses above \$500, the Provost must provide written authorization to his/her direct reports before any professional development expense is incurred. A professional development expense would be a workshop or training series designed to enhance an individual's skill or competence. Importantly, regular travel for conference meetings etc. are not included within the scope of this policy.

Consultations

Provost's Council

Approved Date

TBD

Effective Date

TBD

Date Submitted to Policy Portal

TBD

Distinguished Professor

Here is what it refers to (via Anna Jacobsen)

As we look for ways to increase the visibility and support of our scholarship-active faculty, I think that it would be worth examining the creation of the title of "**Distinguished Professor**" on our campus. I am aware of this title being used for "internationally recognized faculty scholars" at CSU MB and LB and there are probably other campuses as well. At some institutions, it seems that these are "funded" positions through donors (often they are named distinguished professorships).

Not sure it is the right thing for our campus, but I think that it would be worth exploring.

This is not from a CSU, but I like the clarity of purpose and eligibility on this

webpage: <http://sphhp.buffalo.edu/home/information-for-faculty-staff/faculty-awards/ub-distinguished-professor.html>