

**ACADEMIC SENATE EXECUTIVE COMMITTEE**

Minutes

Tuesday, November 16, 2021

10:00 a.m. – 11:40 a.m.

Video Conference

**Members:** A. Hegde (Chair), M. Danforth (Vice-Chair), J. Millar, M. Martinez, E. Correa, C. Lam, M. Rees, J. Tarjan, V. Harper

**Absent:** E. Correa (excused)

1. CALL TO ORDER

A. Hegde called the meeting to order.

2. ANNOUNCEMENTS, INFORMATION AND WELLNESS CHECK

Student Cheating, Failing Students, and Solicitation of Materials for Pay – An instructor said that 40% of students couldn't be failed even though 40% are cheating. They are using the same incorrect answer that appeared on Chegg. (J. Tarjan) Some faculty members were contacted by Chegg on LinkedIn asking them to contribute materials for pay. Chegg can't be trusted for several reasons. (M. Danforth)

3. APPROVAL OF AGENDA

C. Lam moved to approve the agenda as amended. M. Martinez seconded. Approved.

4. APPROVAL OF MINUTES

C. Lam moved to approve the November 2, 2021 Minutes. M. Martinez seconded. Approved.

5. CONTINUED ITEMS

a. AS Log

i. AAC (J. Tarjan) The committee will be working on

Referral #07 GECCo Reporting Structure

Referral #08 Proposal for the Formation of General Studies (GST) Department

Referral #09 Proposal to Employ HIPS Tracking

ii. AS&SS (E. Correa) (deferred)

iii. FAC (M. Rees)

Referral #19 - DEI Faculty Fellows Exploratory Group Report – The joint meeting with BPC occurred. There were two concerns with some of the recommendations, but overall, a fellows program sounded good. FAC can discuss it again and create a memo of their recommendations.

Referral #07 GECCo Reporting Structure – see BPC report on same, below.

iv. BPC (C. Lam)

Referral #31 Academic Calendar 2022-2023 is the priority

Referral #16 IRPA Response to WSCUC Report - M. Malhotra invited to discuss it.

(C. Lam) Extensive discussion and a number of suggestions were made eleven months ago regarding the lack of access to data, some of the structure, where the data is located, and how it's being used, and the status of Tableau, and where the AVP IRPA is getting advice. There doesn't appear to be any improvement. (J. Tarjan) The AVP IRPA is attending DCLC to provide an update. The Provost stands behind the Interim AVP's discoveries and what's needed. Information on what will be available and what is pending is expected from the Advisory Committee on Institutional Research and the Data Fellows Program. Changes are expected to be in Spring '22, including a new program profile structure. It's clear why the data was incorrect for many years. We're close to getting it right. (V. Harper)

Referral #19 - DEI Faculty Fellows Exploratory Group Report – BPC wants to reject the joint referral because they don't think it will address the issues.

However, there are concrete suggestions on what to do next. The BPC and FAC chairs will have a discussion.

Referral #07 GECCo Reporting Structure – BPC finished their discussion on the joint referral. (C. Lam) AAC has drafted a resolution for discussion only. J. Tarjan will share with BPC and FAC. C. Lam will share BPC's recommendations with FAC and AAC. FAC will begin discussion.

b. Provost Update (V. Harper)

- i. Vaccination Policy - Faculty compliance is very good. A significant surge of COVID 19 cases expected this winter. We have policy in place for faculty to move to virtual instruction. Refer to the AA Policy Portal.
- ii. WSL Masking Proposal – It is about non-compliance. It's informational and does not require Senate action. (A. Hegde)
- iii. Tenure Density – Take away from listening to Governor last week is that the State reserves are going to be very high. He felt strongly about investments in CSU and UC. We'll be in a good position to designate tenure track lines for the Fall 2023 cycle. The deans have come forward on unallocated positions. Tenure density depends on having the lines. We have to reverse the trend of decreasing faculty lines since 2009. (V. Harper) CSUB filled many growth positions but not faculty lines. It is upsetting that this administration has taken things away from serving students and put them in ancillary services. If you look at physically isolated campuses like Chico, CSUB is far behind. (J. Tarjan) As guidance to the administration, RES 181913 CSUB Tenure Density was for going beyond restoring

- to system average, to be put above average. It passed the Senate and was not signed by the President. (A. Hegde)
- iv. Grants and Sponsored Research Faculty Advisory Council – B. Pratt chaired the committee that produced a report on GRaSP. From that, the Faculty Advisory Council was created, co-chaired by I. Sumaya. The Provost discussed the report with the Council. The report will be going into the Policy Portal.
  - v. Commencement Fall 2021 – More than 1000 graduates. One ceremony. Details forthcoming.
  - vi. Workload Reduction Strategies – Items from E. Correa deserve consideration. Significant pieces are grappling with the ongoing pandemic, connectivity, deadlines, homework boundaries, the loss of antibodies and what that means for hybrid work in the future. Implementation in short term: reduction of class size, policies around control of class size, online teaching rigor related to class sizes, stipends for some pandemic-related work, and perhaps assigned time for certain activities. Medium term: deans play a role in trying to engage more faculty participation in service activities. There are items difficult to implement, especially with lecturers, due to procedural and contractual constraints. Discussion to continue upon E. Correa’s return. (V. Harper)
- c. Searches (V. Harper)
    - i. AVP GRaSP –The job posting is being worked on.
    - ii. AVP IRPA – The position is about to be posted.
    - iii. Dean BPA – The committee began their listening sessions.
    - iv. Dean NSME – Looking at candidates.
    - v. Dean Antelope Valley – Provost’s appointments approved by the EC: D. Jackson - Administrator, Staff – J. Morris, Student – Makayla Dorman
    - vi. Dean Library – M. Vivian appointed to make faculty majority
    - vii. Associate Dean Undergraduate and Graduate Studies – the committee meets Fall ’21 and Spring ’22.
  - d. Financial and strategic planning transparency and faculty participation (See 5.b.iii.)
  - e. Library MPP Position – A. Hegde met with the Interim Library Dean, S. Bozarth. Documents were resubmitted. The current staff member is already an MPP. It’s a title change to Associate Dean (AD). It helps attract more people when doing searches. There is CSU Council of AD Library. If the title is not AD they can’t be on the council. The proposal listed the duties of the chair and the duties of ADs. The duties of the AD align more closely with AD in other schools. There are no budgetary implications. (A. Hegde) Discussion ensued. The options are that EC says no, or send referral to FAC, or approve from EC. Handbook 3.10.1 says consults with faculty concerning the need for assistant dean and associate administrator. Thanks to V. Harper for doing it. (A. Hegde) Since there is an upgrade to the title, no raise to the position and increase responsibilities, it doesn’t need to take time of the senate. J. Tarjan is ready to support it now. (J. Tarjan) The EC voted in favor of EC approving the title change and for Provost to go ahead with title change. A. Hegde will send a memo to Provost and copy the Interim Library Dean.

- f. AB 928 – The three senates of the Community College, CSUs, and UCs, together with leadership, are charged to come together to have common curriculum for General Education (GE) transfer admission. It is likely that individual UC campuses will continue have unique lower-division GE programs for their native students. The same is not likely to be allowed for CSU campuses so that our lower-division requirements will likely align with the new GE transfer admission pattern. That means the Senate has a responsibility to inform the departments so that they're prepared to give feedback to the ASCSU. Philosophy and Oral Communication may be greatly impacted. Social Sciences to a lesser extent. Other Humanities courses may be impacted as well. People need to be aware of developments. (J. Tarjan) Keep AB 928 as a standing item so updates can follow the progress. We can communicate to AAC and to the Senate as a whole. (M. Danforth) ASCSU reps to keep us updated, too. (A. Hegde)
- g. AAC Referrals: Copy Catalog and Special Concerns – J. Tarjan (deferred)
- h. Proposal to Migrate First Year Seminar (FYS) into the Library – If the problem is not having a departmental home for staff who are hired to teach FYS, moving it to the Library doesn't solve the overall issue of FYS. Prior to converting to semesters, we had an advisory committee that did oversight of the first year experience. It was a multi-faculty committee that chose curriculum and oversaw what would be needed for qualified instructors. GECCo was supposed to take over that role through the faculty interest group (FIG) under the semester system. There is concern that the Library may feel that they are responsible for the curriculum. While librarians are faculty members, we had a multi-faculty advisory committee with representation from every school, counseling, and library. Faculty from across all levels were involved in the curriculum. If FIG is failing in this area, then we need to address that and should not give it over to the Library. (M. Danforth) For context, there is no letter of support from GECCo. A. Gebauer was asked for a letter of support. GECCo is in opposition to the proposal. GECCo currently oversees FYS. Once the letter comes in, it's official. We can't take it away from a group if the group says, "no". (A. Hegde) Recall that AAC has Referral #25 General Studies (GST) Formation where they would do the classroom observations, provide the staffing of the courses, and do the faculty reviews for the people who aren't reviewed in another home department. Consider that AAC look at a variety of solutions. GECCO has a proposal and they want some funding to do this. The Library has a proposal that they want two new librarians. (J. Tarjan) Discussion ensued. The Proposal to Migrate FYS to Library is premature. We need to 1) figure out what's going on with GECCo, 2) What we need to do to adjust the FIG, 3) Whether we are going to create a General Studies Department. These things are currently in process in the Senate. Let those Senate processes play out. For the time being, the Senate had recommended that any staff member hired to teach FYS or general studies or any GE class has to have an identified home department. That's our interim solution while we look at the whole situation. (M. Danforth) FYS is an issue discussed at the ASCSU level. It's clear that there's a problem. We can do better than leaving it up to GECCo or giving them more money to study it. M. Martinez has some ideas for discussion at another time.

(M. Martinez) The Academic Senate Chair to send memo to Provost and copy the Interim Library Dean. (A. Hegde)

6. NEW DISCUSSION ITEMS

- a. Faculty Honorary Doctorate Committee (FHDC) – The 2019 FHDC suggested to hold an initial meeting to decide how to process the submittals. There's usually only one meeting. FHDC recommended that their recommendation go to the EC, then on to the President. (A. Hegde) Part of the problem is that the meeting time is used to read materials for the first time. Hopefully, the FHDC will be able to see the submittals in Box before the meeting. (M. Rees) A. Hegde will request that the President's Office make the information accessible a couple days before FHDC meeting. The other issue is to identify how the committee will handle incomplete applications. FHDC can discuss that over email. (A. Hegde)
- b. Revision of the use of SCI for GE in NSME - The more M. Danforth hears about categorization of SCI versus GEOL courses as A. Gebauer has communicated to EC, it's clear there is an IRPA issue. The primary concern was that GEOL was not getting FTES credit for the GE courses with a SCI prefix. GEOL needs to talk with IRPA about why they aren't getting FTES credit. Instead, they're going full-steam ahead with a band-aid solution. She predicts that the problems with IRPA will snowball into other problems which could have been stopped had IRPA held a meeting with NSME chairs and/or the curriculum committee to explain what's going on with the FTES. It's a communication piece. (M. Danforth) NSME's CC strongly approved GEOL changing the prefix SCI for their GE courses. The other part of the issue is labeling the SCI course as a geology course so a geology instructor teaches geology rather than just anyone in NSME. A memo from the Dean's Office and CC regarding SCI prefix is being drafted. (A. Hegde) Perhaps IRPA and NSME forgot that the second digit of every SCI course number indicates the department. That was already decided in the quarter to semester process by NSME CC. (M. Danforth) V. Harper will dialog with the Interim AVP IRPA on the subject-code proposal.
- c. Distance Education Authorization Requests (deferred)
- d. Elections and Appointments – M. Danforth

M. Danforth moved to extend the meeting by five minutes. J. Millar seconded.

i. Statement of Interest in various committees

Appointments:

- Academic Petitions Committee – Carol Dell'Amico, May 2021-2024
- TEAC – Juterh Nmah – May 2021 – 2023
- Campus Police Advisory Council – Eric Lord – September 2021-2023

Recommendation to President:

- Intercollegiate Athletics Advisory Committee
  - Eric Lord – May 2021 – 2024
  - Kyle Susa – May 2021 - 2024
- ii. IRB recommendations for reappointments (deferred)
- iii. ATI Working Group (deferred)
  - 1. Appointments and expectations of service
  - 2. Sub-committee – Instructional Materials
- iv. Fourth attempt to fill position turns to EC appointment – Handbook Change (deferred)
- v. School Elections Committee – Handbook Change 202.7 (deferred)
- vi. Order of Business – Bylaws change (Section III. A.) (deferred)
- vii. Standing Committee Bylaws change – (Section IV) (deferred)
  - 1. Chair Election Statement of Interest (J. Tarjan’s suggestion)
  - 2. Two-years on Senate requirement
  - 3. Structure of BPC
  - 4. Strike “at least” (J. Tarjan’s suggestion)
- viii. Committee proliferation (deferred)
- e. Reenrollment Policy – Chancellor Castro sent memo to CSU Presidents, titled Campus Equity Action Plans – Graduation Initiative 2025, to develop “an immediate, systemwide re-enrollment campaign with specific goals for bringing back underserved students back...beginning this spring.” Upon meeting with AVPs, the Provost nominated D. Jackson to author the memo to the Senate suggesting a temporary suspension of current policy requiring that returning students in good standing who have been absent for more than two full consecutive semesters must reapply to the university. The request is for a temporary waiver of the current policy to allow any undergraduate student in good standing who was absent from the university during the pandemic to re-enroll without reapplying to the university. In addition, consider revising the CSUB policy to allow undergraduate students in good standing to be absent for a longer duration than currently allowed before being required to reapply to the university. Since 2019, 432 students have left CSUB. We’ve been asked to develop specific retention targets and re-enrollment targets for the students identified as starting in Fall 2019 and try to get them re-enrolled. The temporary suspension of application policy is not the only tactic. Fall 2021 students who haven’t enrolled for Spring 2022 and Fall 2022 are also targeted for action. (V. Harper) Logistically, the concern is whether we can get the students into Spring schedules since almost all upper division CMPS courses are waitlisted. We’re short faculty and can’t meet the demand. If an upper division computer science student were to enroll for Spring, they would miss out on any useful classes to get them toward their degree. There is a resource implication on this proposed change in policy. By the time Senate meets in December, that’s going to be amplified across

all areas, because Spring transfer students will enroll next week. What is the feasibility of getting these students into Spring schedules? Are we doing a service or disservice to the student by trying to get them back by the Spring? (M. Danforth) The number of students coming in mid-term probably isn't high. The EC could send a resolution to the Senate December 2, and we could suggest waiving the First Reading. (J. Tarjan) We don't expect a tremendous number of students. The Trustees are coming on the 30<sup>th</sup> and we want to put the issue of meeting the Chancellor's directive in front of them. Suspension of re-enrollment policy is one of the objectives on the Chancellor's GI 2025 list. (V. Harper) If we do a referral, it might include strategies for facilitating re-entry of students. (J. Tarjan) Discussion ensued. The EC could submit a resolution on the temporary suspension of the reapplication requirement and basically suspend the application fee. Somehow the student has to tell CSUB that they plan to come back. It's a pandemic consideration that the EC supports and then refer the permanent change in policy for AAC's further discussion in the Spring. (M. Danforth) M. Martinez and J. Tarjan supported the idea. EC to draft a resolution as M. Danforth suggested and include J. Tarjan's comment about looking at other strategies in the Spring term, addressing all the concerns identified in the Chancellor's letter. (A. Hegde)

- f. Summer Compensation (deferred)
- g. GECCo Authority (see 6.b.)
- h. Exam Modality for Flex Classes (deferred)
- i. Policies: Reimbursement Rate, and Professional Development Funding (deferred)
- j. Reconsider Time Blocks (deferred)
- k. Investment Divestiture (deferred)
- l. Senate Calendar and Potential Timelines in Standing Committee(s)- the Senate needs its own production calendar, similar to the Budget Calendar, a calendar of calendars and identify the responsible individual. We'll sort it out Spring '22.
- m. Academic Integrity (deferred)
  - i. Academic Integrity Pledge
- n. Sabbatical Process Improvement – FAC (deferred)
- o. RTP Completeness – Handbook Change – FAC (deferred)
- p. Strategic Plan Group data gathering instrument(s) (deferred)
- q. Philosophy on Teaching Modalities (deferred)
- r. Academic Freedom revisited – FAC (deferred)
- s. Distinguished Professor Award –FAC (deferred)
- t. Faculty Poll regarding online instruction (Hold pending further information)
- u. Alma Mater (Hold pending further investigation)
- v. Assigned Time application revision and timing (Hold pending further information) – FAC

7. **AGENDA ITEMS FOR SENATE MEETING December 2, 2021**

A. Hegde suggested that the Committee Reports follow Resolutions. Committee reports to be included in the Senate packet.

Approval of Minutes

Announcements

- Elections and Appointments – M. Danforth

Approval of Agenda (Time Certain 10:05)

Reports

Resolutions (Time Certain 10:35)

Consent Agenda

RES 212209 Fall 2021 Commencement

New Business

RES 212211 Academic Calendar 2022-2023

Old Business

RES 212208 Academic Master Plan 2022-23 through 2031-32

RES 212207 Formation of Ethnic Studies Department

Open Forum (Time Certain 11:15)

8. **COMMENTS FROM THE FLOOR**

Academic Master Plan – Request for independent research whether the AMP can be altered if there are unrealistic dates or programs we want to remove. (J. Tarjan) The AMP is the option to develop a plan, and not an obligation. (A. Hegde)

9. **ADJOURNMENT**

A. Hegde adjourned the meeting at 11:40.