

**ACADEMIC SENATE EXECUTIVE COMMITTEE Extra**

Minutes

Tuesday September 7, 2021

10:00 a.m. – 11:29 a.m.

Video Conference

**Members: A. Hegde (Chair), M. Danforth (Vice-Chair), J. Millar, M. Martinez, E. Correa, C. Lam, M. Rees, J. Tarjan, V. Harper**

1. CALL TO ORDER

A. Hegde called the meeting to order.

2. ANNOUNCEMENTS, INFORMATION AND WELLNESS CHECK

3. APPROVAL OF AGENDA

E. Correa moved to approve the agenda. C. Lam seconded. Approved.

4. APPROVAL OF MINUTES

E. Correa moved to approve the August 31, 2021 Minutes. C. Lam seconded. Approved.

5. CONTINUED ITEMS

a. AS Log (handout)

- i. AAC (J. Tarjan) The Academic Affairs Committee reaffirmed its support of the formation of an Ethnic Studies Department from last year and is awaiting the recommendation of the Faculty Affairs Committee before drafting a recommendation to the Senate.

Referral 08 Proposal for the Formation of General Studies (GST) Department – J. Tarjan requested to just put it on AAC; Remove from FAC and BPC. A. Hegde will reach out to the proposer, A. Gebauer, to get his support for revisiting his joint proposal. Carry-over to next week.

Referral 09 Proposal to Employ HIP Tracking - A sub-committee with AS&SS to work together on joint referral is under consideration.

- ii. AS&SS (E. Correa)

Referral 09 Proposal to Employ HIP Tracking – a request for the assessment director from each school to attend the meeting is forthcoming. A sub-committee with AAC to work together on joint referral is under consideration.

Referral 18 - removed from AS&SS log.

Referral 19 DEI Faculty Fellows Exploratory Group Report – members of AS&SS were invited to a joint meeting with FAC to hear a presentation from the 2 faculty members who worked on the DEI fellows report.

iii. FAC (M. Rees)

Referral 17 Handbook 305.2.4 Early Award of Tenure and 305.3.4 Early Promotion of Probationary and Tenured Faculty will be sent as RES 212202.

Referral 01 Extension of RES 192020 RTP Guidelines 2020-2021. The charge is to determine whether the small number of people who were hired last year should be able to postpone tenure six years down the road. The committee agreed not; there are other means to extend it. FAC's report to Senate states that there is no recommendation. Item completed.

Referral 15 DEI Faculty Fellows Exploratory Group Report – It's a priority. Two committee members are part of the group. Two co-chairs of the DEI report, I. Sumaya and J. Florez, are invited to the next meeting. AS&SS will join during that portion of DEI discussion.

Referral 04 Exceptional Service Article 20.37 Application and Screening Process – It's a priority so chairs can plan for spring semester.

Referral 02 Department Formation Criteria Revision – FAC recommends the formation of a task force of members from the AAC, BPC and FAC.

iv. BPC (C. Lam)

Referral 02 Department Formation Criteria Revision – A task force may be formed on this joint referral.

Referral 18 CSUB Policy on Use of sUAS GRaSP Update – To be discussed at the next meeting.

Referral 07 GECCo Reporting Structure – A sub-committee may be formed on this joint referral. Some historical context outlining the argument(s) was presented. Originally GECCo did the scheduling of courses. The past director did the reviews. Currently, the scheduling is mostly done by the associate deans. The reviews of staff hired to teach CSUB or GST courses no longer occur. The problem has been exacerbated the last two years. The curricular oversight has always been in limbo. There are more than 20 GE GST and CSUB courses. In a sense they have a home in GECCo at CSUB. General Studies (GST) was not addressed in the past. (J. Tarjan) There seems to be overlap of similar issues in the referrals GST Department Formation and GECCo Reporting Structure. Formation of a GST department may be too heavy handed. (C. Lam) The referrals should be separate because of the issues with GECCo Reporting Structure: 1) Faculty who teach aren't in an academic department 2) If GECCo decided to change First Year Seminar (FYS) to three-unit course it would need to go through

Senate. How much change can they make to the GECCo committee? These changes should go to the Senate. Clarification needed on what GECCo is authorized to do and what is delegated to the Senate. It may be a change to the structure of the 1) department 2) the program. Specifically, what is the number of units and where they are located? The more immediate need is getting the instructors reviewed. (J. Tarjan) It was discussed in Spring that all faculty are to have a home unit where those department chairs or program chairs are supposed to be responsible for evaluating faculty. If GECCo is bypassing that, they need to make sure that the staff person has a home department to review their lecturer position. (M. Danforth) By design, GECCo doesn't report to anybody. There is belief that because the Senate is the final authority on academic policies that GECCo should report to the Senate, whether as separate standing committee or as part of AAC. It may be resolved if GST becomes a department/program. (A. Hegde) GECCo's lack of accountability is a concern. (M. Martinez) The general consensus of BPC is that GECCo should be under the AS. One of the arguments is that GECCo doesn't have enough diversity. GECCo needs to fall under the shared governance reporting structure. GST and GECCo are separate issues even though there may be some of the same people in both. (M. Danforth) The three committees can talk about GECCo Reporting Structure and then have a joint meeting. (A. Hegde)

Referral 02 GST Department Formation – There may be an alternative to the proposal. A. Hegde will reach out to A. Gebauer to redo his request.

- b. Provost Update (V. Harper)
  - i. DEI Faculty Advisory Group – V. Harper would like the Senate to consider it under its purview. [Refer to DEI Exploratory Faculty Group Report Summer 2021 in Executive Committee Agenda, August 24, 2021]  
Q: Has there been any outreach to E. Molina in response to her specific comments in a recent meeting? Any reference to have DEI at the administrator level? (E. Correa).  
A: The analysis of the data obtained from the Greatest Place to Work aka Climate Survey is forthcoming from the firm that conducted the survey. The raw results are will not be shared. (A. Hegde)
  - ii. Wellness Committee Meeting with J. Millar and her Counselor Team is next week.
  - iii. Unburden the Faculty during difficult times – V. Harper requested a deliberate EC agenda item for discussion. Class size is important.
  - iv. Academic Integrity
    - 1. Office of Student Rights & Responsibilities and Academic Affairs - E. Callahan will be stepping in to oversee OSRR. There will be an

announcement to clarify the role in OSRR and whether its oversight is in addition to her current position. It's not a part-time job. (A. Hegde)

2. Academic Integrity Pledge (deferred)
  3. Testing Center – There is overwhelmingly faculty concern that the need for a testing center has not been satisfied. Given the money spent on positions and activities not directly related to CSUB's academic mission, the academic degrees should not be short changed. (J. Tarjan) RES 202123 Academic Testing Center was not signed by the President. There seems to be a disconnect between areas of the university. Revisit the issue. Limit the scope and make a pilot testing center to get something through. (C. Lam) A. Hegde and V. Harper will continue to talk to President Zelezny individually about the importance of the testing center. T. Wallace has been invited to the Senate to discuss the Academic Integrity Group and the OSRR, however he wants to wait until their work is finalized. In the meantime, bring questions about academic integrity and the testing center to President Zelezny at the Senate. A. Hegde is a member of that Group. He will update the discussion. (A. Hegde)
  - v. Academic Affairs Reorganization – A recommendation for a School Elevation Exploratory Committee (SEEC) to be sent to A. Hegde for Senate consideration.
- c. Searches (V. Harper)
- i. AVP GRaSP – Senate Call for Nominations for (5) FT Tenured Faculty; (1) from each school plus (1) At-Large. The committee meet Falls '21 and Spring '22
  - ii. AVP IRPA – B. Street elected. The first meeting is this week.
  - iii. Dean BPA – V. Harper is in dialogue with the President to bring in a community member. He seeks to appoint D. Boschini as the Administrator, B. Licon as Staff member, and H. Niemeyer from University Advancement. The appointments received EC's support. An additional tenured faculty member selected by the Provost and EC needed for search committee to have faculty majority.
  - iv. Dean NSME – SEC to make Call for Nominations: (4) FT tenured faculty members
  - v. Dean Antelope Valley – A call is needed for a BPA member to fill vacancy. It meets Fall '21 and Spring '22
  - vi. Dean Library – The established committee meets Spring '22
  - vii. Associate Dean Undergraduate and Graduate Studies – The Senate Office will send the Call for Nominations on behalf of AVP AP for (5) FT Tenured Faculty; (1) from each school plus (1) At-Large. The committee meets Falls '21 and Spring '22

No Assoc. Deans on the Assoc. Dean Search. (A. Hegde) It makes sense for a school because they know the job. However, it depends on the title and what their job description entails. (J. Tarjan) When E. Correa served as SS&E's Assoc. Dean, it was important to hear different strategies and things to learn. It's somewhat generic. (E. Correa) It's up to Provost to decide what is best. (A. Hegde)

Q: How does the Chancellor's Office (CO) make decisions on investments of campus reserves? Is the ethical practice of the companies considered? (J. Millar)

A: Provost responded that the entire system of 490,000 students is reported to the federal government and through the audited financials as one enterprise. All dollars are the CO's dollars. Reserves are indicated in the Budget Book. Those questions are better directed to T. Davis at the Budget Forum, October 18. (V. Harper) SF State produced a resolution to divest from unethical investments. A. Hegde and C. Lam meet with T. Davis regularly and will communicate the interest in finding how the money is invested. (A. Hegde) There are a number of places where money is held. System reserves would be in long-term investments. Money that wasn't spent this year are probably in a money-market fund or something short-term. The CO is not investing in the stock market per se. There are the CSU Endowment and the CSUB Foundation accounts. Many times people conflate the restricted funds (parking funds or the dormitory funds) with the unrestricted funds (CSU Endowment and CSUB Foundation). (J. Tarjan) The questions about the various funds have been brought up to V. Martin and T. Davis. There is a complicated formula of how we get the money. It would be useful to have a faculty member or two on the CSUB Foundation Board investment committee. They may be able to direct where the money for CSUB should go. (M. Martinez) Typically, the Foundation Board hires an investment firm. The future EC appointment is recommended to be finance faculty. V. Martin, AVP University Advancement will be invited to join the EC or the Senate. (A. Hegde)

- d. Financial and strategic planning transparency and faculty participation – see 5.c.vii.
- e. Faculty Advising and Staff Advising Structure – (on hold pending report scheduled for presentation September 21) AS&SS
- f. Honorary Doctorate-Handbook Change – FAC (deferred)
- g. URC Recommendations – additional Handbook changes – FAC (deferred)
- h. Sabbatical Application Process Improvement – FAC (deferred)
- i. Institutional Research in Response to WSCUC Report – BPC (pending presentation of report September 21, 2021.) (deferred)
- j. Distinguished Professor Award – (handout) FAC (deferred)
- k. Faculty Poll regarding online instruction (Hold pending further information)
- l. Alma Mater (Hold pending further investigation)
- m. Assigned Time application revision and timing (Hold pending further information) – FAC
- n. GE Minors (hold pending response from GECCo)

## 6. NEW DISCUSSION ITEMS

- a. Spring 2022 Schedule Build Date change – The dates for registration have changed to November 8 which means the department chairs and program directors would have until October 1 to submit their schedules and then the Assoc. Deans have until October 8 to negotiate for large classrooms, etc. Advising starts on October 18. D. Jackson oversees it. It doesn't appear that department chairs were consulted. Normally, it's sent to BPC. The Senate wouldn't get the resolution until after the Sept 17 deadline. (A. Hegde) The genesis was the pushback from DCLC. Then, the Provost asked Academic Operations to work on it. (V. Harper) Discussion ensued. The EC agreed that the resolution for addendum to the Academic Calendar will be sent by the EC. If the Senate were to sign-off on the proposed changes, it would be with caveat to please involve department chairs in future discussions. (A. Hegde)
- b. Elections and Appointments – M. Danforth
  - i. Standing Committee Bylaws change –
    - 1. Chair Election Statement of Interest
    - 2. Two-years on Senate requirement
    - 3. Structure of BPC
    - 4. Strike "at least" - (JT)
- c. UPRC Task Force (deferred)
- d. Strategic Plan Group data gathering instrument(s) (deferred)
- e. Academic Freedom revisited – FAC (deferred)
- f. University Handbook Numbering Revisions (deferred)
- g. General Faculty Meeting major points (deferred)
- h. Senate Calendar and Potential Timelines in Standing Committee(s) (deferred)
- i. Classroom Observation in RTP - Q: Is there a system-wide policy how faculty will be reviewed? (M. Martinez) A: In Spring 2020, classroom observations were optional. 2021-2022 has us back on track to have normal classroom evaluation. If the classroom is in-person, the evaluation will be in person. If classroom is via Zoom, the observation will be over Zoom. (M. Rees)

7. **AGENDA ITEMS FOR SENATE MEETING September 9, 2021 (Time Certain 11:00 a.m.)**

Approval of Minutes

Announcements

- President Zelezny (Time Certain 10:10)
- DEI activities 2021-2022 – C. Catota (handout) (Time Certain 10:15)
- Elections and Appointments – M. Danforth

Approval of Agenda (Time Certain 10:05)

Reports

Resolutions (Time Certain 10:35)

Consent Agenda

New Business

RES 212202 Early Award of Tenure (First Reading)

Old Business

Open Forum (Time Certain 11:15)

8. COMMENTS FROM THE FLOOR
9. ADJOURNMENT (Time Certain 11:25 am)
  - A. Hegde adjourned the meeting at 11:29.