

# ACADEMIC SENATE: EXECUTIVE COMMITTEE

## AGENDA

TUESDAY, AUGUST 29, 2023

10:00 A.M. – 11:30 A.M.

LOCATION: BDC 134 CONFERENCE ROOM AND VIRTUALLY

Zoom Link:

**Members:** A. Hegde (Chair), M. Danforth (Vice-Chair), V. Harper, J. Millar, D. Solano, E. Correa, D. Wu, M. Rush and K. Van-Grinsven (Senate Analyst)

**Guest:** K. Grappendorf

1. CALL TO ORDER
2. ANNOUNCEMENTS AND INFORMATION
  - a. Resolutions access
  - b. K. Grappendorf – Interim Director of Undergraduate Advising (**Time Certain: 10:20 AM**)
  - c. D. Boschini - Option to Retreat Policy (**Time Certain: 10:35 AM**)
3. APPROVAL OF AGENDA (**Time Certain: 10:05 AM**)
4. APPROVAL OF EC MINUTES (tabled)
  - a. January 24, 2023
  - b. January 31, 2023
  - c. May 2, 2023
  - d. May 9, 2023
  - e. May 25, 2023 – Summer Senate
  - f. August 22, 2023
5. CONTINUED ITEMS
  - a. AS Log and Committee Rosters (**handout**)
    - i. AAC
      1. Academic Operations
    - ii. AS&SS
    - iii. BPC
      1. Appointment of Rhonda Dugan, SSE Representative
    - iv. FAC
  - b. Provost Update (V. Harper)
    - i. CO Update
    - ii. Interim Appointments
    - iii. Option to Retreat Policy - reference minutes 4/11/23- FAC (**handout**)

- iv. Posthumous Degree Policy – reference minutes 4/11/23- AAC  
**(handout)**
- v. NAGPRA Research Moratorium MEMO **(handout)**
- vi. Removal of Advising Holds **(handout)**
- vii. Reference Letters Policy- Link: Employment Policy Governing the Provision of Employee References  
<https://calstate.policystat.com/policy/12142918/latest/>
- viii. Policies: Reimbursement Rate, and Professional Development Funding  
**(HOLD- check with Provost)**

6. **NEW DISCUSSION ITEMS (Time Certain: 10:45 AM)**

- a. BPA Advising Center name change **(handout)**
- b. SOCI Summer Issue **(handout)**
- c. Elections and Appointments – M. Danforth
  - i. ASCSU Representative
  - ii. U-wide RTP criteria taskforce (equity) **(HOLD)**
- d. Evaluation of Academic Administrators – Handbook 311.1 **(handout)**
- e. Order of Business – Bylaws change (Section III. A.)
- f. HSIRB and IACUC Policy updates and approvals- FAC **(handout)**
- g. Carry-over from 2021-2022 Annual Report (Possible New Referrals)
  - i. Committee on Professional Responsibility (CPR) Constitution; academic integrity for faculty –FAC
  - ii. RES 212234 CSUB Faculty Retention and Tenure Density Priority – **(HOLD- pending action from President)**
- h. Resolution on CCC baccalaureate degrees [AB 927] – EC
- i. Cultural Taxation Award Criteria and Review Committee Structure – BPC and FAC **(HOLD- check with Provost on if award still exists)**
- j. Strategic Plan Group data gathering instrument(s) - BPC
- k. GE Breadth and taskforce composition **(handout)**
- l. Committee Chairs Bylaws Change – 2022-2023 Referral # 27 **(handout)**
- m. Investment Divestiture – BPC
- n. Proposals Direct to ASCSU (E. Correa’s request)
- o. Proposal for emphasis in Biochemistry B.S. – AAC **(HOLD; referral in progress for Concentration and Emphasis)**

7. **AGENDA ITEMS FOR SENATE MEETING**

THURSDAY, AUGUST 31, 2023

10:00 A.M. – 11:30 A.M.

*LOCATION: DEZEMBER LEADERSHIP AND DEVELOPMENT CENTER, ROOM 409-411*

- A. Call to Order
- B. Approval of Minutes

- a. May 4, 2023
- C. Announcements and Information
  - a. President's Report – L. Zelezny (**Time Certain: 10:10 AM**).
  - b. Elections and Appointments- M. Danforth
  - c. Senate Orientation (**handout**)
  - d. NAGPRA Research Moratorium MEMO – V. Harper (**handout**)
- D. Approval of Agenda (**Time Certain: 10:05 AM**).
- E. Reports
  - a. Provost's Report – V. Harper
  - b. ASCSU Report - J. Millar
  - c. Committee Reports: (*Minutes from AAC, AS&SS, BPC and FAC to be posted on the Academic Senate webpage; Senate Log attached*)
    - i. ASI Report- D. Alamillo
    - ii. Executive Committee- M. Danforth
    - iii. Academic Affairs Committee (AAC) - D. Solano
    - iv. Academic Support & Student Services Committee (AS&SS) - E. Correa
    - v. Budget and Planning Committee (BPC) - D. Wu
    - vi. Faculty Affairs Committee (FAC) - M. Rush
    - vii. Staff Report- J. Cornelison
- F. Resolutions (**Time Certain: 10:45 AM**)
  - a. Consent Agenda
    - i. Standing Committee
  - b. New Business
    - i. RES 232401 Statement on Campus Modality – EC
    - ii. RES 232402 Statement on Reducing Educational Material Cost at CSUB – AS&SS
  - c. Old Business
- G. Open Forum (**Time Certain: 11:15 AM**)
- H. Adjournment

8. ADJOURNMENT

## Standing Committees 2023-2024

All terms are one-year and members of all Standing Committees are appointed by the Senate Executive Committee and approved by the Academic Senate.

<b>Academic Affairs Committee (AAC)</b>	<u>Seven Faculty (One from each school and three At-Large)</u>	<u>Alternate</u>
Arts and Humanities	Tiffany Tsantsoulas	
Business & Public Administration	John Deal	
Natural Sciences, Mathematics & Engineering	<b>Danielle Solano, Chair</b>	
Social Sciences & Education	Alice Hays	
At-Large	Heidi He	
At-Large	Michael Szolowicz	
At-Large	Jing Wang	
One Student (ASI VP Univ. Affairs)	Larry Gonzales; asi-universityaffairs@csub.edu	
<i>Ex-Officio, Non-Voting Members</i>		
AVP Academic Affairs	Debra Jackson	
Academic Operations	TBD	
GE Faculty Director	Eduardo Montoya	

<b>Academic Support &amp; Student Services (AS&amp;SS)</b>	<u>Six Faculty (one from each school &amp; two At-Large)</u>	<u>Alternate</u>
Arts and Humanities	Alicia Rodriquez	
Business & Public Administration	Atieh Poushneh	
Natural Sciences, Mathematics & Engineering	Antje Lauer	
Social Sciences & Education	<b>Elaine Correa, Chair</b>	
At-Large	Melanie Taylor	
At-Large	Eric Vaughn Lord	
One Librarian	Matthew McCoy	
One Student Services Professional	Janine Cornelison	
One Staff Member	Luis Hernandez	
ASI Executive VP or designee	Ignasio Castillo; asi-vicepresident@csub.edu	
<i>Ex-Officio, Non-Voting Members</i>		
Assoc. Dean of Undergrad & Grad Studies	Denver Fowler	
VP Student Affairs or designee	Markel Quarles	
AVP Student Affairs & Student Success or designee	TBA	
AVP Enrollment Management or designee	Jennifer McCune	
Dean of Library or designee	Sandra Bozarth	

## Standing Committees 2023-2024

All terms are one-year and members of all Standing Committees are appointed by the Senate Executive Committee and approved by the Academic Senate.

<b>Budget and Planning Committee (BPC)</b>	<b>Six Faculty (one from each school &amp; two At-Large)</b>	<b>Alternate</b>
Arts and Humanities	Christopher Eicher	
Business & Public Administration	<b>Di Wu, Chair</b>	
Natural Sciences, Mathematics & Engineering	Charles Lam	
Social Sciences & Education	TBA	
At-Large	Adam Sawyer	
At-Large	Joseph Flores	
One Librarian	Amanda Grombly	
One Associate VP Student Affairs	Ilaria Pesco	
One Staff Member	Valeri Kirkbride	
President, ASI or designee	Daisy Alamillo; asi-president@csb.edu	
<i>Ex-Officio, Non-Voting Members</i>		
Provost/VP of Academic Affairs	Vernon Harper	
VP Business and Administrative Services	Thom Davis	
Chair, Academic Senate	Aaron Hegde	

<b>Faculty Affairs Committee (FAC)</b>	<b>Six Faculty (one from each school &amp; two At-Large)</b>	<b>Alternate</b>
Arts and Humanities	Mandy Rees	
Business & Public Administration	Sumita Sarma	
Natural Sciences, Mathematics & Engineering	<b>Maureen Rush, Chair</b>	
Social Sciences & Education	Zachary Zenko	
At-Large	JT Chen	
At-Large	Anna Jacobsen	
One Librarian	Kristen Gallant	
<i>Ex-Officio, Non-Voting Member</i>		
CFA President or Designee	Tracey Salisbury	
Associate VP for Faculty Affairs	Deborah Boschini	



**California State University, Bakersfield**  
**Division of Academic Affairs**

**Policy Title:** Application of the CSU *Employment Policy Governing Administrator Employees' Option to Retreat*

**Policy Number:** TBD

**Policy Status:** [Draft]

**Affected Units**

Administrators

Academic Departments and Programs

**Policy Statement Text**

The CSU [\*Employment Policy Governing Administrator Employees' Option to Retreat\*](#) delineates systemwide protocols governing the option for Administrators to Retreat to a faculty position at the end of their administrative appointment and provides conditions under which Administrators are eligible and ineligible to Retreat. The CSU policy, which is intended to provide systemwide consistency in granting options to Retreat, also requires each campus to adopt procedures to guide the process.

**Procedures for Considering and Granting the Option to Retreat**

1. The search committee will notify the relevant Academic Department of the candidate's request for consideration.
2. The candidate will meet with the (tenured) faculty of the Department during the interview process.
3. The (tenured) faculty of the Department will evaluate the candidate's qualifications, including but not limited to:
  - a. Education
  - b. Background
  - c. Excellence in teaching, scholarship, and/or research and creative activities
  - d. Professionalism
  - e. Previous history of tenure
4. The Department will provide a written recommendation to the search committee and appropriate administrator. If the option to Retreat is supported, the Department will also recommend rank and tenure status (with or without).

5. Final approval is determined by the President or designee.

If appointed to an Administrator position, individuals already holding a tenured faculty appointment in an Academic Department at CSU Bakersfield shall be granted an option to Retreat to their tenured faculty position.

In accordance with the CSU policy, academic candidates who have earned and held a tenured Professor position at another campus within the CSU will ordinarily be granted the option to Retreat to a tenured faculty position.

Non-academic candidates who have never earned or held a tenured position may be granted the option to Retreat, with or without tenure, on a case-by-case basis, provided they:

1. Demonstrate a substantial record meriting such rank
2. Receive the recommendation of the faculty committee
3. Are approved by the campus president or chancellor

Options to Retreat should always be granted at the time of appointment and memorialized in an Administrator's appointment letter. The appointment letter must include the terms outlined in the CSU *Employment Policy Governing Administrator Employees' Option to Retreat*, including:

1. Option to Retreat, with or without tenure
2. Rank (Professor or Associate Professor)
3. Department and School
4. Salary placement details upon Retreat
5. Terms of administrative sabbatical or paid time upon Retreat (if applicable)
6. Amount of time required to provide notice of intent to Retreat
7. Any additional terms
8. Notice of potential ineligibility to Retreat in the event of a Finding

Eligibility to exercise the option to Retreat will be handled at the time the Administrator gives notice of intent to Retreat and must be determined according to the CSU *Employment Policy Governing Administrator Employees' Option to Retreat*.

The Office of Faculty Affairs will maintain documentation of current Administrators who have been granted options to Retreat upon appointment and a list of Administrator positions within Academic Affairs for which an option to Retreat would generally be considered.

**Consultations**

Academic Senate

Provost's Council

**Policy Foundations and References**

CSU: *Employment Policy Governing Administrator Employees' Option to Retreat* (revised November 16, 2022)

**Approved Date:** TBD

**Effective Date:** TBD

**Date Submitted to Policy Portal:** TBD





**California State University, Bakersfield**  
**Division of Academic Affairs**

**Policy Title:** Posthumous Degrees

**Policy Number:** TBD

**Policy Status:** [Draft]

**Affected Units**

Cabinet

Deans

Academic Departments and Programs

**Policy Statement Text**

Students who, at the time of their death, had completed a "substantial portion" of the requirements for graduation may be awarded a posthumous degree by the President upon recommendation of the faculty.

**Procedures for Considering and Granting the Posthumous Degree**

**Baccalaureate Degrees:**

The President may, upon recommendation of the faculty, confer a posthumous bachelor's degree to a student who, at the time of death, had completed a "substantial portion" of the requirements for graduation. The request for consideration must come from the dean or associate dean of the student's major school upon the recommendation of the faculty of the student's major program. A "substantial portion" means that at the time of death, the student:

1. was actively matriculated or eligible to be matriculated at the California State University, Bakersfield;
2. had satisfactorily completed at least 100 semester units of coursework;
3. had satisfactorily completed at least 20 semester units of coursework at the University

4. had a grade-point average of 2.0 or higher for all units used in calculating the student's grade-point average, including those grades received at the University and grades accepted by California State University from other institutions.

### **Master's and Doctoral Degrees**

The President may, upon recommendation of the faculty, confer a posthumous master's or doctoral degree to a student who, at the time of death, had completed a "substantial portion" of the requirements for graduation. The request for consideration must come from the dean or associate dean of the student's major school upon the recommendation of the faculty of the student's graduate program coordinator and department chair. A "substantial portion" means that at the time of death, the student:

1. was actively matriculated or eligible to be matriculated at the California State University, Bakersfield;
2. had completed at least 50% of the required units for the formal program;
3. had a grade-point average of 3.0 or higher in all courses attempted to satisfy requirements for the degree; and
4. had received no grade on the study plan below a C.

### ***Normal processing of requests:***

In the case of a student's death, the request for consideration of the posthumous degree can be made by the faculty of the student's program or the family of the student.

Requests are routed through the Office of Academic Programs to the Associate Dean, Department Chair, and, if applicable, Graduate Program Coordinator of the student's program.

Once approved by the School and Department faculty and administration, the Office of Academic Programs notifies the President's Office of the approval. If the President also approves the awarding of the degree, the Office of Academic Programs notifies Enrollment Management and requests the awarding of the degree.

## **Exceptional Circumstances**

Under exceptional circumstances, such as outstanding service to the university, the President may, upon consideration of the recommendation of the school and departmental leadership, and the Provost, confer a posthumous degree regardless of completion of the above requirements.

## **Presentation of the Degree**

At the President's discretion, the posthumous bachelor's, master's or doctoral degree will be awarded either at a private ceremony or at the appropriate commencement exercise.

## **Honors at Graduation**

Students receiving a posthumous bachelor's degree under this policy will be awarded honors at graduation for which their academic performance qualifies.

## **Consultations**

Cabinet

Academic Senate

Provost's Council

## **Policy Foundations and References**

Title 5

Approved Date: TBD

Effective Date: TBD

Date Submitted to Policy Portal: TBD



**California State University, Bakersfield  
Division of Academic Affairs**

**Policy Title:** Posthumous Degrees

**Policy Number:** TBD

**Policy Status:** [Draft]

**Affected Units**

Cabinet

Deans

Academic Departments and Programs

**Policy Statement Text**

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1. was actively matriculated or eligible to be matriculated at the California State University, Bakersfield;
2. had satisfactorily completed at least 100 semester units of coursework;
3. had satisfactorily completed at least 20 semester units of coursework at the University
4. had a grade-point average of 2.0 or higher for all units used in calculating the student's grade-point average, including those grades received at the University and grades accepted by California State University from other institutions.

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The President may, upon recommendation of the faculty, confer a posthumous master's or doctoral degree to a student who, at the time of death, had completed a "substantial portion" of the requirements for graduation. The request for consideration must come from the dean or associate dean of the student's major school upon the recommendation of the faculty of the student's graduate program coordinator and department chair. A "substantial portion" means that at the time of death, the student:

1. was actively matriculated or eligible to be matriculated at the California State University, Bakersfield;
2. had completed at least 50% of the required units for the formal program;
3. had a grade-point average of 3.0 or higher in all courses attempted to satisfy requirements for the degree; and
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**Consultations**

Cabinet

Academic Senate

Provost's Council

**Policy Foundations and References**

Title 5

**Approved Date:** TBD

**Effective Date:** TBD

**Date Submitted to Policy Portal:** TBD



**Directive Title**

NAGPRA/CALNAGPRA Research and Teaching Moratorium on Native American Remains and Cultural Items

**Status**

DRAFT

**Affected Units**

All Academic Departments

**Statement Text**

To achieve compliance with California Assembly Bill 275 (AB-275) and California and federal Native American Graves Protection and Repatriation (CalNAGPRA/NAGPRA), CSUB must consult with Native Tribes regarding the handling, preparation, and inventory of cultural items and ancestral remains for eventual repatriation. All "non-compliant" research and teaching activities by faculty, students, or outside researchers that involve access to Native American historic and prehistoric Cultural Properties, defined by the Native American Heritage Commission (NAHC) as human remains, associated grave goods, non-associated funerary artifacts, ceremonial, and ritual objects, and or objects of cultural patrimony (all archaeological or historical resources related to Native American cultural traditions) will end or be brought into compliance. Because of CSUB's commitment to the full repatriation of cultural items and human remains, CSUB will not accept additional collections for curation purposes.

"Compliant" research is defined as research permitted by controlling agencies and approved by affiliated Native American tribes named as consulting Tribes by the NAHC. Research will be permitted by NAHC Tribes after authorization and after CSUB's NAGPRA inventories are prepared in accordance with AB-275 regulations. Since there is no review board to guide and review proposals and verify compliance at this time, all such research is temporarily suspended until the university has procedures and policies to guide the determination of compliance in place. The creation of a university review board is currently under development.

To allow CSUB's compliance work to continue, the ban not be applied for non-destructive analysis by employees that are directly working on CalNAGPRA compliance in the context of identifying collections curated on campus but limited to a business need or emergency that places curated or otherwise CalNAGPRA-eligible collections and or government property at risk of damage or loss. The university requests that all university property loaned, borrowed, or otherwise possessed artifacts, remains, or unpublished records associated with Native American collections or objects of cultural patrimony or otherwise associated with funerary practices or context, be returned to campus as soon as feasible. These items should be returned to Repository Director, with an electronic notification to both the respective School Dean and NAGPRA campus coordinator.

**Office of the Provost and Vice President for Academic Affairs**

California State University, Bakersfield  
9001 Stockdale Hwy. • Bakersfield, CA 93311

**Relevant external links**

H.R.5237 - Native American Graves Protection and Repatriation Act

- <https://www.congress.gov/bill/101st-congress/house-bill/5237>

AB-978 Native American graves protection and repatriation. (2001-2002)

- [https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill\\_id=200120020AB978](https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=200120020AB978)

**Consultations (Upcoming)**

Cabinet, Senate Executive Committee, Provost's Council, DCLC, Campus Counsel

**Approved Date**

TBD

**Effective Date -Expiration Date**

TBD

DRAFT



## 5. b. ii Removal of Advising Holds

**From:** [Vernon Harper](#)  
**To:** [Danielle Solano](#); [Melissa Danforth](#)  
**Cc:** [Senate Executive Committee Group](#)  
**Subject:** Re: Removal of Advising holds  
**Date:** Wednesday, August 2, 2023 5:43:17 PM

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of course, let's talk about it at the first meeting

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**From:** Danielle Solano <dsolano@csub.edu>  
**Sent:** Wednesday, August 2, 2023 5:34:33 PM  
**To:** Melissa Danforth <mdanforth@csub.edu>; Vernon Harper <vharper@csub.edu>  
**Cc:** Senate Executive Committee Group <executivecommittee@CSUB.onmicrosoft.com>  
**Subject:** Re: Removal of Advising holds

Melissa brings up some good points. I think this is definitely worth a larger conversation with Kris in her role as Interim Advising Director when we reconvene in the fall. I like the idea of MOUs for faculty to help with advising moving forward. (I am concerned that continuing students who have advising holds still might be the ones that actually need advising. Usually the students that didn't take care of it already are a little clueless.)

For incoming transfer students, I do understand that part of the barrier has been transcript evaluation. Kris and I ran a program for transfer students in June, and many of them had submitted their transcripts (and I verified that they were received and in OnBase), but they had not been evaluated yet. This delay in transcript evaluation prevented them from scheduling an advising appointment, thus setting back course registration.

Thank you, Vernon, for the communication and letting us know.

--Dani

Danielle Solano, Ph.D.  
Professor, Department of Chemistry & Biochemistry  
California State University, Bakersfield

Office: SCI II 268  
Phone: (661) 654-2785  
Email: [dsolano@csub.edu](mailto:dsolano@csub.edu)

\*\*\*Schedule an appointment with me on [Runner Connect](#) or [Acuity Scheduling](#)

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**From:** Melissa Danforth <mdanforth@csub.edu>  
**Sent:** Wednesday, August 2, 2023 4:00 PM  
**To:** Vernon Harper <vharper@csub.edu>

**Cc:** Senate Executive Committee Group <executivecommittee@CSUB.onmicrosoft.com>

**Subject:** RE: Removal of Advising holds

If the advising centers can't handle the load, there are options to bring faculty members into the process. I brought up department chairs since they're already under summer contract, but I'm sure other faculty members would be willing to sign MOUs to advise incoming students during the summer if more people are needed.

I personally had a large number of transfer students with all sorts of issues when I advised students in April/May, which I can't specifically attribute to advising holds being removed last year, but I can say that it was more issues with transfer students than I'd normally see.

Since this is the second year advising holds have been removed due to staffing issues in the advising centers, it might be worth considering bringing faculty advisors in under special contracts next summer and/or allowing incoming students to make appointments sooner.

Melissa

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**From:** Vernon Harper <vharper@csub.edu>

**Sent:** Wednesday, August 2, 2023 3:43 PM

**To:** Melissa Danforth <mdanforth@csub.edu>

**Cc:** Senate Executive Committee Group <executivecommittee@CSUB.onmicrosoft.com>

**Subject:** Re: Removal of Advising holds

Yes, the appointments have been a bottle neck. We need to remove the barriers for registration. The interim director was consulted on the maneuver.

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**From:** Melissa Danforth <[mdanforth@csub.edu](mailto:mdanforth@csub.edu)>

**Sent:** Wednesday, August 2, 2023 3:38:10 PM

**To:** Vernon Harper <[vharper@csub.edu](mailto:vharper@csub.edu)>

**Cc:** Senate Executive Committee Group <[executivecommittee@CSUB.onmicrosoft.com](mailto:executivecommittee@CSUB.onmicrosoft.com)>

**Subject:** RE: Removal of Advising holds

These are my thoughts.

For continuing students, my primary concern is that removing the hold will likely not address the root cause of their lack of registration, since they've had since April to make an advising appointment. There may be other reasons why they are not making advising appointments, so I don't know how much enrollment would be generated for continuing students by removing their holds.

For incoming students, if this is a staffing issue with the advising centers, have department chairs been asked if they would be willing to meet with students over the summer? I'd be concerned that

incoming students would end up signing up for the wrong courses, which would generate FTES for the campus, but hurt their graduation progress. Department chairs could at least make sure the courses follow the roadmaps, with appropriate alterations for each individual's situation.

Also, I have never really understood why all incoming students have to wait until summer to register. If incoming students could start registering sooner, then that would spread the load out for the advising centers.

Melissa

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**From:** Vernon Harper <[yharper@csub.edu](mailto:yharper@csub.edu)>

**Sent:** Wednesday, August 2, 2023 1:16 PM

**To:** Senate Executive Committee Group <[executivecommittee@CSUB.onmicrosoft.com](mailto:executivecommittee@CSUB.onmicrosoft.com)>

**Subject:** RE: Removal of Advising holds

Friends,

I have been monitoring our enrollment patterns over the past couple of weeks. In an effort to boost enrollment, I am planning to remove the advising holds for continuing students. I apologize for interrupting your summer; please let me know if you like to discuss.

Kind regards,

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**From:** [Melissa Danforth](#)  
**To:** [Aaron Hegde](#); [Katherine Van Grinsven](#)  
**Subject:** RE: Question: BPA Advising Center Name Change  
**Date:** Friday, July 28, 2023 11:55:22 AM

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Hi Aaron,

As far as I can recall, historically, those parts of campus haven't passed their renaming past the Senate. I think the NSME equivalent has tried to rename itself twice, although most people still just call it the "NSME Student Center" rather than the name placard that's now on their building (NSME Student Advising and Success Center).

I suppose the root issue would be what is considered a department under the purview of the Senate approval process. Is it just the academic units that oversee majors which lead to degrees? If that's the interpretation, then renaming of units like this wouldn't fall under Senate purview, but would instead be the purview of the appropriate MPP in Academic Affairs.

Melissa

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**From:** Aaron Hegde <[shegde@csub.edu](mailto:shegde@csub.edu)>  
**Sent:** Friday, July 28, 2023 11:42 AM  
**To:** Katherine Van Grinsven <[kvan-grinsven@csub.edu](mailto:kvan-grinsven@csub.edu)>; Melissa Danforth <[mdanforth@csub.edu](mailto:mdanforth@csub.edu)>  
**Subject:** Re: Question: BPA Advising Center Name Change

Hi, Katie.

When this issue, in another matter had come up, the provost mentioned that there may be a role for shared governance. I am not yet sure where I stand. Melissa? Your thoughts? I might also run this by Summer Senate.

Would you please reach out to Maria and let her know that we will get back to her?

Thanks,  
Aaron

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Dr. S. Aaron Hegde, PhD  
Chair and Professor, Economics  
Chair, Academic Senate  
Co-Director, Grimm Family Center for AGBS  
Director, ERM Program  
California State University, Bakersfield  
9001 Stockdale Hwy  
[shegde@csub.edu](mailto:shegde@csub.edu)

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**From:** Katherine Van Grinsven <[kvan-grinsven@csub.edu](mailto:kvan-grinsven@csub.edu)>  
**Sent:** Thursday, July 27, 2023 8:13:57 PM  
**To:** Aaron Hegde <[shegade@csub.edu](mailto:shegade@csub.edu)>; Melissa Danforth <[mdanforth@csub.edu](mailto:mdanforth@csub.edu)>  
**Subject:** FW: Question: BPA Advising Center Name Change

Hello!

I received the question below from Maria in the BPA Dean's Office and I have no idea how to answer her question. Is this a Senate issue?

Katie

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**From:** Maria Diaz <[mdiaz41@csub.edu](mailto:mdiaz41@csub.edu)>  
**Sent:** Wednesday, July 26, 2023 4:28 PM  
**To:** Katherine Van Grinsven <[kvan-grinsven@csub.edu](mailto:kvan-grinsven@csub.edu)>  
**Subject:** Question: BPA Advising Center Name Change

Hi Katherine,

The BPA Advising and Student Support Services department would like to change its name to the BPA Advising Center. I wanted to reach out to see if you know if there's procedure for this. Or any paperwork that we would need to complete to make this change official. I don't know if this would only apply to faculty departments and not student service departments. I want to make sure that we are doing the right thing.

Please advise.

Thank you,

**MARIA DIAZ**

Interim Administrative Support Coordinator – Dean's Office  
School of Business and Public Administration  
(661) 654-2207 Main Office  
(661) 654-2023 Direct

**California State University, Bakersfield**

9001 Stockdale Hwy, Mail Stop: 20 BDC  
Bakersfield, CA 93311

[bpa.csub.edu](http://bpa.csub.edu)



CALIFORNIA STATE UNIVERSITY  
**BAKERSFIELD**

**From:** [Melissa Danforth](#)  
**To:** [Aaron Hegde](#)  
**Cc:** [Katherine Van Grinsven](#)  
**Subject:** RE: Possible Summer SOCI issue  
**Date:** Wednesday, July 26, 2023 11:10:26 PM

---

Hi Aaron,

I'll make that suggestion to Steve Miller, since August 10<sup>th</sup> is technically still the start of finals for SS3, so not following the same procedures as regular terms.

Melissa

---

**From:** Aaron Hegde <[shegde@csub.edu](mailto:shegde@csub.edu)>  
**Sent:** Wednesday, July 26, 2023 10:58 PM  
**To:** Melissa Danforth <[mdanforth@csub.edu](mailto:mdanforth@csub.edu)>  
**Cc:** Katherine Van Grinsven <[kvan-grinsven@csub.edu](mailto:kvan-grinsven@csub.edu)>  
**Subject:** Re: Possible Summer SOCI issue

Oops. Should have read this email. Ok. Let's put it on the EC agenda. I don't suppose Steve can make the last day for SOCI the 9th? Might be the quick fix for now.

Aaron

-----  
Dr. S. Aaron Hegde, PhD  
Chair and Professor, Economics  
Chair, Academic Senate  
Co-Director, Grimm Family Center for AGBS  
Director, ERM Program  
California State University, Bakersfield  
9001 Stockdale Hwy  
[shegde@csub.edu](mailto:shegde@csub.edu)

---

**From:** Melissa Danforth <[mdanforth@csub.edu](mailto:mdanforth@csub.edu)>  
**Sent:** Thursday, July 27, 2023 12:58:25 AM  
**To:** Aaron Hegde <[shegde@csub.edu](mailto:shegde@csub.edu)>  
**Cc:** Katherine Van Grinsven <[kvan-grinsven@csub.edu](mailto:kvan-grinsven@csub.edu)>  
**Subject:** RE: Possible Summer SOCI issue

Hi Aaron,

Steve Miller provided further clarification that the SOCI's for those courses will go out on Monday July 31<sup>st</sup> and be available through Thursday August 10<sup>th</sup>. The only issue with that time frame is that August 10<sup>th</sup> is Grades Due day for the 10-week session (SS1), and normal term SOCI's are only

available until the day before final exams.

It should be noted that August 10<sup>th</sup> is the first day of finals for the second 5-week session (SS3), so ITS may have just been confused by the fact that the 10-week session (SS1) ends a week earlier than the second 5-week session (SS3) and that they needed to do different SOCI lengths for the different sessions.

I think BPC should still consider adding SOCI timing to the summer calendar, but there also likely needs to be a conversation with ITS about the timing of summer SOCIs to avoid having SOCIs available after students potentially have seen their final course grade in Canvas.

Thanks,  
Melissa

---

**From:** Melissa Danforth  
**Sent:** Wednesday, July 26, 2023 1:34 PM  
**To:** Aaron Hegde <[shegde@csub.edu](mailto:shegde@csub.edu)>  
**Cc:** Katherine Van Grinsven <[kvan-grinsven@csub.edu](mailto:kvan-grinsven@csub.edu)>  
**Subject:** Possible Summer SOCI issue

Hi Aaron,

I was in a faculty meeting today where the summer instructors said they didn't get SOCI notification emails for their courses. RES 192003 made SOCIs mandatory for summer and winter session courses.

It was a meeting for a self-support program and all the classes were self-support classes, so maybe that's why they didn't get SOCIs. I always have to remind ITS to generate SOCIs for my self-support course.

But we also noticed the Summer 2023 calendar does not have SOCI administration weeks listed:  
<https://maindata.csub.edu/media/56626/download?inline>

On the chance that campus didn't administer SOCIs to any summer classes because there were no SOCI weeks in the Summer 2023 calendar, I wanted to bring this to your attention.

I also checked RES 222326 that added Juneteenth to the summer calendars. There are no SOCI weeks listed for Summer 2024 either, so that will need to go back to BPC for revision:  
<https://maindata.csub.edu/media/63476/download?inline>

Also, it looks like Winter Intersession calendar has never been formally approved by Senate, other than the days available between Fall and Spring terms and that discussion with EEGO about starting in December vs January, but if Senate wants SOCI administration for Winter Intersession, we should be saying when SOCIs go out, at minimum.

Thanks,

Melissa

--

Dr. Melissa Danforth

Vice Chair, CSUB Academic Senate

Chair of the Pandemic Research Group Steering Committee

Professor of Computer Science

Department of Computer & Electrical Engineering/Computer Science

California State University, Bakersfield

Website: <https://www.cs.csub.edu/~melissa/>



## Attachments: Evaluation of Academic Administrators- Handbook 311.1

### Background:

In August 2021, Beth Bywaters interpreted the language of Handbook 311.1 as the call for faculty on Academic Administrator Review Committee (AARC) Provost to be early in Fall '21 semester; the first academic year after the Provost's May 2020 hire. Upon mentioning the Fall '21 formation the AARC to Dee Dee Price, she shared her interpretation, having served as coordinator of many AARCs:

The AARC for Provost would be formed in the Spring of his second year after hire. That would be this semester.

Here is some clarifying language which conforms to the timing and practice of the Academic Administrator Review Committee.

### **311.1 General Guidelines**

Each academic administrator shall be evaluated according to these procedures at three-year intervals. The **first** review **process** should be initiated early in fall semester after their initial hire. **The Academic Administrator Review Committee (AARC) is formed in the following Spring of the administrator's second year.** The President or the President's designee prepares the schedule of the evaluations.

The President may, if he or she believes it is appropriate, call for an evaluation of an individual before a scheduled evaluation.

The supervisor, after consulting with the administrator being evaluated, is responsible for developing the categories to be used for evaluating a director, dean, or academic vice president.

(Revised 12-01-16)

Please consider whether these suggestions go to the EC for discussion and referral.

**From:** [Gwendolyn Parnell](#)  
**To:** [Aaron Hegde](#); [ORG-AcademicSenateChair](#)  
**Cc:** [Isabel Sumaya](#); [Katherine Van Grinsven](#)  
**Subject:** Re: University Handbook Updates: HSIRB  
**Date:** Wednesday, August 2, 2023 10:59:43 AM  
**Attachments:** [image001.jpg](#)  
[Office of P & VPAA Memo - HSIRB & IACUC Policies 11.28.2022.pdf](#)  
[University Handbook Changes for HSIRB 2023 i.s.m.w.g.p..docx](#)

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Hello Dr. Hegde,

As requested, please find attached the specific language for the HSIRB policy updates (April 2022) for the purposes of updating the CSUB University Handbook.

Kind regards,

Gwen

\*\*\*\*\*

Gwen Parnell, B.A., CIP  
Research Compliance Analyst  
Office of Grants, Research, and Sponsored Programs  
California State University, Bakersfield  
Office: DDH D108 Mail Stop: 24DDH  
9001 Stockdale Highway  
Bakersfield, CA 93311  
[gparnell@csub.edu](mailto:gparnell@csub.edu)  
Phone: 661-654-2231  
Fax: 661-654-3342

---

**From:** Aaron Hegde <[shegde@csub.edu](mailto:shegde@csub.edu)>  
**Sent:** Monday, May 1, 2023 12:41 PM  
**To:** Gwendolyn Parnell <[gparnell@csub.edu](mailto:gparnell@csub.edu)>; [ORG-AcademicSenateChair](#) <[academicsenatechair@csub.edu](mailto:academicsenatechair@csub.edu)>  
**Cc:** [Isabel Sumaya](#) <[isumaya@csub.edu](mailto:isumaya@csub.edu)>; [Katherine Van Grinsven](#) <[kvan-grinsven@csub.edu](mailto:kvan-grinsven@csub.edu)>  
**Subject:** Re: University Handbook Updates: HSIRB & IACUC

Hi, Gwen

Thanks for the email. Any changes that need to be made in the handbook, will need to be done in early fall. We have had a backlog of resolutions and stopped considering new ones early April.

It would be helpful if you had the particular handbook language handy.

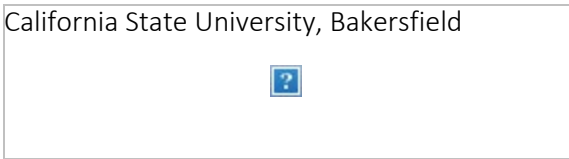
Thanks,  
Aaron

**DR. S. AARON HEGDE, PHD**  
Chair, Academic Senate  
Chair and Professor, Economics

Director, ERM Program  
Co-Director, Grimm Family Center for AGBS

**California State University, Bakersfield**  
9001 Stockdale Hwy, Mail Stop: BDC 20  
Bakersfield, CA 93311

[shegade@csub.edu](mailto:shegade@csub.edu)



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**From:** Gwendolyn Parnell <gparnell@csub.edu>  
**Date:** Friday, April 14, 2023 at 1:43 PM  
**To:** ORG-AcademicSenateChair <academicsenatechair@csub.edu>  
**Cc:** Isabel Sumaya <isumaya@csub.edu>, Katherine Van Grinsven <kvan-grinsven@csub.edu>  
**Subject:** University Handbook Updates: HSIRB & IACUC

Hello,

Please find attached the HSIRB & IACUC updated policy documents as well as the approval memos for each.

Please review these documents for the purposes of updating our CSUB University Handbook.

Thank you!

Kind regards,

Gwen

\*\*\*\*\*

Gwen Parnell, B.A., CIP  
Research Compliance Analyst  
Office of Grants, Research, and Sponsored Programs  
California State University, Bakersfield  
Office: DDH D108 Mail Stop: 24DDH  
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Fax: 661-654-3342



Date: November 28, 2022

To: Aaron Hedge  
Academic Senate Chair

From: Vernon B. Harper, Jr., Ph.D.  
Provost and Vice President for Academic Affairs

Re: HSIRB and IACUC Policies Procedures

A handwritten signature in blue ink, appearing to read "Vernon B. Harper, Jr.", positioned to the right of the "From:" line.

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The intent of this memorandum is to request of the Academic Senate to consider modifying the faculty handbook to reflect the updated HSIRB and IACUC policies and procedures. The policies and procedures for both committees are attached.

The updated HSIRB and IACUC policies and procedures were approved by me, Dr. Vernon Harper, in April 2022.

Thank you.

### 303.9.2 Membership of the HSIRB

Membership of the CSUB HSIRB shall comply with the requirements specified in 45 CRF 46 which requires a minimum number of five (5) members: at least one (1) member whose primary concerns are in scientific areas, at least one (1) member whose primary concerns are in nonscientific areas, and at least one (1) member who is not otherwise affiliated with CSUB and is not part of the immediate family of a person affiliated with CSUB. Qualifications for membership shall include: professional competence necessary to review specific research activities, knowledge of standards of professional conduct and practice and reputation for professional compliance, knowledge of institutional commitments and regulations, knowledge of applicable law, and sensitivity to community attitudes. In consultation with the HSIRB and the Associate Vice-President (AVP) for Grants, Research and Sponsored Programs (GRASP), the P&VPAA appoints the chair and HSIRB members initially to a one-year term and to three-year terms thereafter. In consultation with the HSIRB chair, the P&VPAA may also remove members who do not participate in HSIRB activities. The AVP for GRASP provides administrative support for the HSIRB. Members of the HSIRB may not participate in the review of any project in which the member has an interest.



## Memorandum

DATE: January 25, 2023

TO: CSUB Human Subjects Institutional Review Board

FROM: Vernon B. Harper, Provost and Vice President for Academic Affairs

CC: Isabel Sumaya, Interim AVP for GRaSP, University Research Ethics Review Coordinator  
Gwen Parnell, Research Compliance Analyst, GRaSP, IRB Logistical-Administrative Support

RE: Approval of Updated and Revised HSIRB Policy

---

I have reviewed and approved the CSUB HSIRB revised and updated policy newly titled: **Human Research Protection Program (HRPP) Policy Procedures, and Practices: Human Subjects Institutional Review Board (HSIRB) April 2022.**

The document has been

- (1) updated to match and reflect the most current federal regulation codes and language,
- (2) revised to include the addition of a HSIRB Vice Chair position, and
- (3) revised to reduce the number of members required (to align with the federal regulations and standards).

The revisions and updates have been reviewed and approved by both the HSIRB committee members and the GRaSP Pre-Award staff members. The policy updates and revisions are important and valid and became effective on November 2, 2022.

The document has been posted on the HSIRB website at this address: [Background Documents | California State University, Bakersfield \(csub.edu\)](#)



## Memorandum

DATE: January 25, 2023

TO: CSUB Institutional Animal Care and Use Committee

FROM: Vernon B. Harper, Provost and Vice President for Academic Affairs

CC: Isabel Sumaya, Interim AVP for GRaSP, University Research Ethics Review Coordinator  
Gwen Parnell, Research Compliance Analyst, GRaSP, IACUC Logistical-Administrative Support

RE: Approval of Updated and Revised IACUC Policy

---

I have reviewed and approved the CSUB IACUC revised and updated policy newly titled: POLICY AND PROCEDURES FOR THE PROTECTION OF ANIMALS IN RESEARCH AND EDUCATION CALIFORNIA STATE UNIVERSITY, BAKERSFIELD April 2022.

The document has been:

- (1) updated to match and reflect the most current federal regulation codes and language,
- (2) revised to include the addition of an IACUC Vice Chair position, and
- (3) revised to reduce the number of members required (to align with the federal regulations and standards).

The revisions and updates have been reviewed and approved by both the IACUC committee and the GRaSP Pre-Award staff members. The policy updates became effective on November 2, 2022.

The document has been posted on the IACUC website at this address: [POLICY AND PROCEDURES FOR THE PROTECTION OF ANIMALS IN RESEARCH AND EDUCATION \(csub.edu\)](https://www.csub.edu/iacuc/policy-procedures)

**From:** [Beth Bywaters](#)  
**To:** [Katherine Van Grinsven](#)  
**Subject:** FW: Request to prepare for GE changes  
**Date:** Tuesday, April 18, 2023 10:39:32 AM

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**From:** Debra Jackson <djackson9@csub.edu>  
**Sent:** Tuesday, April 18, 2023 9:39 AM  
**To:** Aaron Hegde <shegde@csub.edu>  
**Cc:** Vernon Harper <vharper@csub.edu>; Beth Bywaters <ebywaters@csub.edu>  
**Subject:** Request to prepare for GE changes

Dear Aaron,

I would like to request that the Academic Senate form a work group to plan for expected changes to our GE Breadth.

State Assembly Bill 928 (AB 928) calls for the establishment of a “singular lower-division general education pathway” that meets the academic requirements necessary for transfer admission from the California Community Colleges (CCC) to both UC and the California State University (CSU). AB 928 also limits the number of units in the pathway to a 34-unit ceiling. This new lower-division general education pathway goes into effect fall 2025.

While we do not yet have details about how the CSU will adjust our GE Breadth requirements in response to Cal-GETC, I do expect that there will be changes. If not, the lower division requirements for native CSU students will be different from those for transfer students, which creates a troubling inconsistency. Currently, CSU’s Breadth is 39 units, whereas Cal-GETC is 34 units. Cal-GETC has 3 units fewer in lower-division Area C, does not have the 3-unit Area E, and has one unit for B3.

Given that Cal-GETC goes into effect in fall 2025, I believe it behooves us to develop a plan to adopt these changes to the GE curriculum in the likely event that they are adopted across the CSU. Any changes to our GE curriculum would require full senate approval. To prepare for a fall 2025 implementation, we would need to have this in place by early fall 2024 for catalog deadlines.

Thank you for your consideration,  
Debra

---

**DEBRA L. JACKSON, Ph.D.**  
She/her/hers  
Associate Vice President for Academic Affairs  
Dean of Academic Programs  
(661) 654-3420

**California State University, Bakersfield**  
9001 Stockdale Hwy, Mail Stop: 22 EDUC  
Bakersfield, CA 93311





---

Dr. Aaron Hegde  
Chair CSUB Academic Senate  
California State University, Bakersfield  
(661)-654-3110  
[shegde@csub.edu](mailto:shegde@csub.edu)

## 2022-2023 REFERRAL #27 Standing Committee - Bylaws Change

**FROM:** Aaron Hegde, Academic Senate Chair

**TO:** John Tarjan, Academic Affairs Committee (AAC) Chair

Elaine Correa, Academic Support & Student Services (AS&SS) Chair

Charles Lam, Budget and Planning Committee (BPC) Chair

Mandy Rees, Faculty Affairs Committee (FAC) Chair

**DATE:** March 7, 2023

**cc:** Beth Bywaters, Academic Senate Administrative Analyst Retired Annuitant

A handwritten signature in blue ink, appearing to read "Aaron Hegde", is positioned to the right of the "TO:" list.

At its meeting on March 7, 2023, the Academic Senate Executive Committee requested that the AAC, AS&SS committee, BPC, and FAC address the issue of the Standing Committee – Bylaws Change. During your discussion, please consider:

- Whether a statement of interest from the candidates for Sub-Committee Chair is required
- Whether two-years on the Academic Senate is required before one can be eligible to serve as Standing Committee Chair
- Clarify the term limits for Standing Committee Chair
- What qualifications are required or desired of the Standing Committee Chair

Please take up this matter with your committee and get back to me with your recommendation. If your recommendation requires Senate action, please prepare a resolution and the rationale for the resolution.

Attachment: Senate Bylaws, IV, B.

B. The Standing Committees, their membership, and responsibilities shall be as follows:

**1. Academic Affairs (AAC)**

- a. The Academic Affairs Committee shall consist of the following voting members: seven faculty appointed, and one student representing ASI. In addition, the Faculty Director of General Education Curriculum Committee (GECCo), and (a) representative(s) from the Office of Academic Affairs with responsibilities that include, but are not limited to, Peoplesoft, academic standing, academic master plan, course management activities, articulation agreements, general student program inquiries, graduate program coordination, and academic policies shall serve *ex officio* and non-voting. (*Amended May 12, 2022*)
- b. The Academic Affairs Committee functions shall be to review and report to the Academic Senate its recommendations regarding:
  - i. All new academic policies, procedures, programs, and curricula having inter-school or all-university impact;
  - ii. Proposed changes to the University Catalog that have inter-school or all-university impact;
  - iii. The Academic Plan; and
  - iv. Proposed changes in the implementation of the General Education Program.
- c. In addition, the Academic Affairs Committee shall serve as the University Curriculum Committee for interschool programs that have required courses for majors and/or minors (i.e., not electives) in more than one school; and shall
- d. Recommend to the Academic Senate action to be taken when there is disagreement among faculty involved in proposed changes to the Catalog and/or to academic policies, procedures, programs and curricula having inter-school or all-university impact.

**2. Faculty Affairs Committee (FAC)**

- a. The Faculty Affairs Committee shall consist of the following voting members: seven faculty, including at least one librarian. In addition, the Associate Vice President for Faculty Affairs and a CFA Representative (the CFA President, Vice President, or Faculty Rights Chair as determined by the CFA President) shall serve *ex officio* and non-voting. (*Amended October 1, 2020*)
- b. The functions of the Faculty Affairs Committee shall be to

- i. make recommendations to the Academic Senate on all policies and procedures concerning appointment, promotion, tenure, retention, evaluation, and other closely related matters;

- ii. review and propose revisions to all sections of the Handbook; and
- iii. review and prepare recommendations concerning policies on faculty development, such as the University Research Council.

### **3. Budget and Planning Committee (BPC)**

- a. The Budget and Planning Committee shall consist of the following voting members: seven faculty, including at least one student services officer, one librarian, one staff member, and the President of the Associated Students or a designee. In addition, the Academic Senate Chair, the Provost, and Business and Administrative Services (BAS) Chief Financial Officer (CFO) shall serve as *ex officio* and non-voting.
- b. The functions of the Budget and Planning Committee shall be to make recommendations to the Academic Senate on all policies and procedures related to
  - i. setting institutional priorities,
  - ii. allocating and utilizing University resources,
  - ii. jointly with the Academic Affairs Committee, approving the Academic Plan and new academic programs and reviewing existing programs, and
  - iv. responding to the needs of the University's service region. The committee shall monitor the University's planning processes and coordinate revisions to the Mission and Goals Statement.

### **4. Academic Support and Student Services Committee (AS&SS)**

- a. The Academic Support and Student Services Committee shall consist of the following voting members: seven faculty, including at least one librarian, one student services professional and one staff member. In addition, the Vice President for Student Affairs, the Dean of Libraries, the Associate Vice President for Enrollment Management, the Vice President of the Associated Students, Inc. and the Executive Director of the Associated Students, Inc. or a designee shall serve *ex officio*, and non-voting.
- b. The Academic Support and Student Services Committee functions shall be to make policy recommendations to the Academic Senate concerning the library, media services, student services, international students, the cafeteria, the bookstore, the computer center, and the campus police. In the performance of this function, the committee shall monitor the University's academic support and student services programs and make recommendations to the appropriate administrator.

## **SECTION V: AMENDMENTS**

Amendments to these Bylaws must be offered at the regular meeting prior to the regular meeting at which the vote is taken, and this requirement cannot be suspended. A majority vote of the total Academic Senate membership is sufficient to amend these Bylaws.



## 2022-2023 Referral #27

### Standing Committee By-law Change

**FROM** Dr. Elaine Correa

Academic Support and Student Services Chair

**TO** Dr. Aaron Hegde

Academic Senate Chair

**DATE** March 23, 2023

**cc:** Beth Bywaters, Academic Senate Administrative Analyst Retired Annuitant

At its March 23, 2023 meeting, AS&SS committee members identified the following recommendations to Referral #27 Standing Committee By-law Change:

AS&SS supports a brief statement of interest by the candidates indicating how the candidate would facilitate discussion of ideas and encourage diversity of ideas.

AS&SS members indicated preference for 2 years of experience for candidates to be eligible to serve as Standing Committee Chair. The Committee also feels that candidates who have served at least 1 year as a member on Senate either as a Senator or ex-officio member should be considered but 2 years of experience is preferred.

AS&SS supports the existing term limits for Standing Committee Chair.

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD  
ACADEMIC SENATE

Statement on Campus Modality

RES 222331 \*Will assign: RES 232401

EC

**RESOLVED:** That the Academic Senate, California State University, Bakersfield hereby makes a Statement on Campus Modality to highlight the campus philosophy toward education post-pandemic.

**Preamble**

CSU Bakersfield has a long and proud history of “meeting our students where they are” academically and maintaining a commitment to student success as our overriding and enduring value. In recent years, CSUB has been recognized nationally as a leader in student success, in particular, with facilitating the career success of first-generation, Pell-eligible students who reflect the diversity of our area. We have made great progress in reducing, and even closing achievement gaps. Indeed, we are consistently recognized as a regional and national leader in providing valuable educational experiences leading to career success for our students.

CSUB is primarily a face-to-face (FTF) institution of learning. As a dedicated campus community (faculty, administration, and staff), we affirm our support of student learning, holistic student development and growth. Face-to-face interactions can play a large part in promoting student success. Student development is fostered in multiple ways: in classes and courses; in classrooms, with group projects and discussions; in the library, with research and workshops; in study spaces, with peer interactions; as well as in faculty offices and hallways, in student organizations, clubs, and activities on campus and in the community. Faculty play a pivotal role in student development as instructors, mentors, advisors, counselors, and role models.

**Approaches to Instructional Modality**

The success of various instructional modalities varies across individual students due to learning needs, preferred learning styles and individual circumstances. Instructional modalities can also vary across courses and instructors. However, CSUB continues to be a primarily FTF institution.

The following principles can help guide department decisions in consultation with faculty regarding instructional modalities.

- Modalities should be identified based on learning and personal development in classes that complements co-curricular and extracurricular activities.
- Modalities should be chosen which support overall learning and development decisions.
- Modalities should be chosen which maximize accomplishment of course learning outcomes for students.
- Modalities should be consistent across sections of courses, except when student circumstances or program needs require multiple modalities to ensure access to all and/or achieve program goals.

Decisions Regarding Instructional Modalities

- The many important faculty roles listed above should be kept in mind as modality decisions are made within programs and across courses.
- Instructor circumstances can be taken into consideration but should not be determinative.
- While learning outcomes vary across courses, helping students develop necessary foundational and “soft” skills should be outcomes integrated into every program.
- Decisions about modality should be reached by consensus across program/department faculty.
- Decisions about modality must be in compliance with the program modality approved by the regional accreditor (WSCUC) and, if applicable, specialty accreditation bodies for the program.

**RATIONALE:** As we emerge from the pandemic, we the faculty, want to commit to our mission and to our strength as an institution that meets the needs of our student as a primarily face-to-face institution.

**Distribution List:**

President  
Provost  
VP Student Affairs  
AVP Faculty Affairs  
AVP Academic Affairs  
School Deans  
Antelope Valley Dean

Library Dean  
EEGO Dean  
Department Chairs  
General Faculty



CALIFORNIA STATE UNIVERSITY, BAKERSFIELD  
ACADEMIC SENATE

Statement on Reducing Educational Material Costs at CSUB

RES 222332 \*Will assign: RES 232402

AS&SS

**RESOLVED:** That the Academic Senate support the California Compact which has the goal of reducing overall educational costs by 50 percent for students by 2025 through the lowering of educational costs by suggesting faculty adopt one or more of the following recommendations as appropriate:

1. Adoption of Open Educational Resources (OER) instead of textbooks,
2. Utilizing electronic or digital media subscriptions through a library license,
3. Reducing the number of assigned textbooks for courses,
4. Reusing older editions of books that students can obtain at a cheaper cost,
5. Providing copies of materials on Library Reserve,
6. Posting pdf copies (copyright and accessibility compliant) on LMS.

and be it further

**RESOLVED:** That to further facilitate reducing costs for students, the Academic Senate recommend that information about available affordable textbook options be included in the mandated notification about textbook costs.

The bookstore notification should include a statement indicating that there are low-cost and/or free resources available at CSUB, and that students should contact their instructor for details.

**RATIONALE:** Textbook affordability remains a pressing issue for students that impacts student academic success. In compliance with the California Compact, it is critical that CSUB reduce the cost of instructional materials by 50 percent by 2025. Faculty contributions to lowering instructional material costs is key to CSUB's efforts in reducing equity gaps and increasing retention to graduation with ensuing instructional materials are easily available and accessible.

**Distribution List:**

President

Provost

VP Student Affairs

AVP Faculty Affairs

AVP Academic Affairs

School Deans

Antelope Valley Dean

Library Dean

EEGO Dean

Department Chairs

General Faculty