

ACADEMIC SENATE: EXECUTIVE COMMITTEE

AGENDA- EXTRA MEETING

TUESDAY, NOVEMBER 8, 2022

10:00 A.M. – 11:25 A.M.

LOCATION: VIDEO CONFERENCE

<https://csub.zoom.us/j/85068134122?pwd=VUNSS1RmYUgwOWFjZ1pKb1lrSjhHZz09&from=addon>

1. CALL TO ORDER
2. ANNOUNCEMENTS, INFORMATION AND WELLNESS CHECK
 - a. Announcements:
 - b. Information:
3. APPROVAL OF AGENDA (Time Certain: 10:05 AM)
4. APPROVAL OF MINUTES
 - a. September 27, 2022 – Extra Meeting
 - b. October 4, 2022
5. CONTINUED ITEMS
 - a. AS Log (**handout**)
 - i. AAC (J. Tarjan)
 - ii. AS&SS (E. Correa)
 - iii. BPC (C. Lam)
 - iv. FAC (M. Rees)
 - b. Provost Update (V. Harper)
 - i. GRASP Analyst
 - c. Financial and strategic planning transparency and faculty participation
 - d. Office hours flexibility
 - e. AB 927 (**handout**)
6. NEW DISCUSSION ITEMS (Time Certain: 10:45 AM)
 - a. RTP Calendar- BPC and FAC (**handout**)
 - b. Campus Modality Philosophy – Handbook Appendix
 - c. Changing “Academic Probation” to “Academic Notice” (**handout**)
 - d. New FYS Course for Business Majors – AAC (**handout**)
 - e. Proposal to add a minor in Public Health and Proposal to add a minor in Environmental Sustainability (**handouts**)
 - f. Elections and Appointments – M. Danforth
 - i. Faculty Performance Review Software Exploratory Committee
 - ii. Police Advisory Council (**handout**)

- iii. HIPs taskforce [RES212212] 5th resolve
- iv. U-wide RTP criteria taskforce (equity)
- v. Faculty Fourth attempt to fill position turns to EC appointment – Handbook Change
- vi. Evaluation of Academic Administrators – Handbook 311.1 (**handout**)
- vii. School Elections Committee – Handbook Change 202.7 – Workload
- viii. Order of Business – Bylaws change (Section III. A.)
- ix. Standing Committee Bylaws change – (Section IV)
 - 1. Chair Election Statement of Interest (J. Tarjan’s suggestion) – EC
 - 2. Two-years on Senate requirement
 - 3. Structure of BPC
 - 4. Strike “at least” (J. Tarjan’s suggestion)
- x. Committee proliferation
- xi. Accessible Technology Initiative Instructional Materials Task Force formation
- g. Carry-over from 2021-2022 Annual Report (Possible New Referrals)
 - i. Honorary Doctorate – Handbook Change
 - ii. DEI Faculty Fellows Exploratory Group Report
 - iii. 2022-2023 02 Academic Integrity Campaign – Ombudsperson and Committee on Professional Responsibility – AAC, BPC, and FAC (*Hold; pending more information*)
 - iv. RES 212234 CSUB Faculty Retention and Tenure Density Priority – (*Hold; pending more information*)
- h. Resolution on CCC baccalaureate degrees – EC [AB 927]
 - i. They should not duplicate degrees offered by CSUs in the same geographic area.
 - ii. They should be held to the same accreditation standards as universities and be required to have their students eligible for financial aid in upper-division coursework.
- i. Course Drop Policy - AAC
- j. General Faculty Meeting, Spring Follow-up
 - i. Modalities moving forward after pandemic – AAC and AS&SS
 - ii. Faculty Rights and disciplinary action (**handout**) – FAC
 - iii. URC workload as campus grows - FAC
- k. Dean Professional Development – FAC
 - i. Responsiveness
 - ii. Understanding/following the Handbook
 - iii. Understanding/following the CBA
 - iv. Supporting (not undercutting) chairs
- l. Summer Session GE courses - AAC
- m. Exam Modality for Flex Classes – AAC, AS&SS
- n. RTP – 3-year Lecturers, PTR Committee - FAC
- o. Cultural Taxation Award Criteria and Review Committee Structure – BPC, FAC

- p. Policies: Reimbursement Rate, and Professional Development Funding **(handout)**
- q. Investment Divestiture - BPC
- r. Strategic Plan Group data gathering instrument(s) - BPC
- s. Academic Freedom revisited – FAC
- t. Assigned Time application revision and timing (*Hold- pending further information*) – FAC
- u. Distinguished Professor Award – **(handout)** FAC
- v. Faculty Poll regarding online instruction (*Hold- pending further information*)
- w. Alma Mater (*Hold- pending further investigation*)

7. AGENDA ITEMS FOR SENATE MEETING

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD

ACADEMIC SENATE

AGENDA

THURSDAY, DECEMBER 1, 2022

10:00 A.M. – 11:30 A.M.

LOCATION: STUDENT HEALTH SERVICES CONFERENCE ROOM AND ZOOM VIDEO CONFERENCE

<https://csub.zoom.us/j/89008353888?pwd=V2NoeVBQeURTZzBycUI5V2ltZU5sUT09&from=addon>

- A. Call to Order
- B. Approval of Minutes
 - a. October 20, 2022
 - b. November 3, 2022
- C. Announcements and Information
 - a. President Zelezny's Report (**Time Certain: 10:10 AM**).
 - b. Dean of Academic Programs and Associate VP for Academic Affairs- D. Jackson (**Time Certain: 10:20 AM**).
 - c. Elections and Appointments- M. Danforth.
- D. Approval of Agenda (**Time Certain: 10:05 AM**)
- E. Reports
 - a. Provost's Report
 - b. ASCSU Report
 - c. Committee Reports: (*Minutes from AAC, AS&SS, BPC and FAC to be posted on the Academic Senate webpage*).
 - i. ASI Report- C. Vollmer
 - ii. Executive Committee- M. Danforth
 - iii. Academic Affairs Committee (AAC)- J. Tarjan (*attached*)
 - iv. Academic Support & Student Services Committee (AS&SS)- E. Correa (*attached*)
 - v. Budget and Planning Committee (BPC)- C. Lam (*attached*)
 - vi. Faculty Affairs Committee (FAC) – M. Rees (*attached*)
 - vii. Staff Report- S. Miller

- F. Resolutions (Time Certain: 10:45 AM)
 - a. Consent Agenda
 - b. New Business
 - c. Old Business
- G. Open Forum (**Time Certain: 11:15 AM**)
- H. Adjournment

8. ADJOURNMENT

ACADEMIC SENATE LOG – NOVEMBER 3, 2022

Academic Affairs Committee (AAC): John Tarjan/Chair, meets 10:00 am in BDC 134 and/or via Zoom video conference. Dates: 9/1, 9/15, 9/29, 10/13, 10/27 , 11/10, 11/17, 1/26, 2/9, 2/23, 3/9, 3/23, 4/13, and 4/27						
Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
8/24/21	2021-2022 #02 Department Formation Criteria Revision	Carryover; IP	AAC, BPC, and FAC The need to clarify and extend the current department formation procedures. Task Force sent recommendations to EC 12/1/ 2021. See EC Agenda 12/7/21. See 3/1 Minutes EC drafts resolution. <i>RES 222308- Department Formation Criteria (pending; intent to seek review period ends 11/10/22- send to president after)</i>	11/10/2022		
4/26/22	2021-2022 #45 Academic Programs Assessment Quality Feedback	IP; 10/6/22	AAC Whether committee be formed, or whether to include task in School Curriculum Committee duties. RES 222304 – Reconstitution of the Campus Assessment Team	10/20/2022	10/31/2022	11/2/2022
6/1/22	2022-2023 #02 Academic Integrity Campaign- Ombudsperson and Committee on Professional Responsibility	HOLD while discussed in EC_ 8/30/22	AAC, BPC, and FAC Whether one person serving as ombudsperson is enough funding to support Ombudsperson position; Ways the Committee on Professional Responsibility works with the Faculty Ombudsperson.			
8/29/22	Removal of courses from catalog: GST 1030, GST 1040, GST 1160, and GST 2400	Completed 9/5/22	AAC, acting as university curriculum committee Reviews the rationale for remove and then sends memo to Senate.	n/a	n/a	n/a
9/9/22	Removal of courses from catalog: GST 1050, 1400, 1410 and to update the degree requirement for BA in Interdisciplinary Studies w/ concentration in WGSS	Completed 9/15/22	AAC, acting as university curriculum committee Reviews the rationale for removal and update and then sends memo to Senate	n/a	n/a	n/a
9/28/2022	2022- 2023 #08 GVAR Exam and/or Course Requirement	IP; 10/6/2022	AAC Generate a statement in response to memo from Chancellor’s Office re GVAR Exam and/or course requirement. RES 222305 – GVAR Concerns	10/20/2022	10/31/2022	
11/2/2022	2022-2023 #11 GVAR Committee Structure	Sent to AAC	AAC			

ACADEMIC SENATE LOG – NOVEMBER 3, 2022

			Address the question of the GVAR committee structure; consider who to report to, role in approving GVAR courses and committee composition.			
11/2/2022	2022-2023 #12 A2 and A3 Skills Reinforcement in AI History and AI Government	Sent to AAC	AAC Design of the AIMS GE program; consider removing A2 pre-requisites for AIH and A3 pre-requisites for AIG.			

ACADEMIC SENATE LOG – NOVEMBER 3, 2022

Academic Support and Student Services (AS&SS): Elaine Correa/Chair, meets 10:00 am via Zoom video conference.

Dates: 9/1, 9/15, 9/29, 10/13, 10/27, 11/10, 11/17, 1/26, 2/9, 2/23, 3/9, 3/23, 4/13, and 4/27

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
10/19/21	2021-2022 #28 Academic Testing Center Exploratory Sub-Committee	Carryover; IP	AS&SS Reference RES 202123. Form sub-committee & include AVP EM, Director Testing Center, ASI & provide path <i>IP: Memo IP for follow up w/ request to subcommittee 11/1/22.</i>			
9/8/2022	2022-2023 #07 Advising Task Force Recommendations	IP; Sent to AS&SS and BPC revised 9/15/22	AS&SS and BPC Address and consider taskforce report recommendations; consider current advising structure and whether to accept all recommendations, a few of them, or if other recommendations are needed. <i>IP: AS&SS shared recommendations w/ BPC - 11/1/2022.</i>			
10/17/2022	2022-2023 #10 Knowmia Replacement Project	IP; 10/17/22	AS&SS Address and consider replacement options for Knowmia Techsmith video media management service; consider FTLC/ITS report and evaluation and expected timeline of implementation. <i>RES 2223010- (1st reading took place 11/03/22).</i>			

ACADEMIC SENATE LOG – NOVEMBER 3, 2022

Budget and Planning Committee (BPC): Charles Lam/Chair, meets 10:00 am in SCI III-100 and/or via Zoom video conference.
Dates: 9/1, 9/15, 9/29, 10/13, 10/27, 11/10, 11/17, 1/26, 2/9, 2/23, 3/9, 3/23, 4/13, and 4/27

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
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6/1/22	2022-2023 #01 Time Blocks and Space Utilization	IP; 8/26/22	BPC The need to reconsider Time Blocks for classes. <i>IP: still being discussed.</i>			
6/1/22	2022-2023 #02 Academic Integrity Campaign- Ombudsperson and Committee on Professional Responsibility	HOLD; discussing in EC 8/30/22	AAC, BPC, and FAC Whether one person serving as ombudsperson is enough; funding to support Ombudsperson position; Ways the Committee on Professional Responsibility works with the Faculty Ombudsperson.			
8/23/22	2022-2023 #05 Reclassify Assistant VP of IRPA to Associate VP of IRPA	IP; 8/30/22	BPC The need to reclassify Assistant VP of IRPA to Associate VP of IRPA per Dr. Harper's request. <i>IP: pending position description.</i>			
8/26/22	2022-2023 #06 Addendum to Academic Calendar 22-23	Complete	BPC Addendum to change campus evacuation date from April 4 to April 11 when campus is open RES 222303- Addendum to Academic Calendar- sent to Senate 9/8/22	9/8/2022	9/20/2022	9/30/2022
9/8/2022	2022-2023 #07 Advising Task Force Recommendations	IP; 9/15/22	AS&SS and BPC Address and consider taskforce report recommendations; consider current advising structure and whether to accept all recommendations, a few of them, or if other recommendations are needed. <i>IP: AS&SS shared recommendations w/ BPC.</i>			
9/28/2022	2022-2023 #09 Addendum to the Academic Calendar 22-23	HOLD; Sent to BPC 9/28/22	BPC Addendum to add federal holiday Juneteenth as a campus holiday. <i>*Email from C. Lam- not yet an approved CSU holiday 10/4/22.</i>			

ACADEMIC SENATE LOG – NOVEMBER 3, 2022

Faculty Affairs Committee (FAC): Mandy Rees/Chair, meets 10:00 am in UA Conference room and via Zoom video conference.
Dates: 9/1, 9/15, 9/29, 10/13, 10/27, 11/10, 11/17, 1/26, 2/9, 2/23, 3/9, 3/23, 4/13, and 4/27

Date	Item	Status	Action	Approved by Senate	Sent to President	Approved by President
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-	2019-2020 #08 Honorary Doctorate – Handbook Change	Carry-over from 3 AYS	FAC refer to RES 121329 Procedures for Honorary Doctorate Nominations and Selection REVISED			
8/31/21	2021-2022 #20 Accessibility of Instructional Materials	Carryover;	FAC Identify owner and maintainer of textbook master list, specify policies for adopting a textbook.			
9/21/21	2021-2022 23 Faculty Hall of Fame Selection Process Change	Carryover; IP	FAC Whether selection process should move to FHAC; whether time conflict with Faculty Awards, data transfer			
10/19/21	2021-2022 #27 Composition of Search and Screening Committees – Handbook Change	Complete	FAC Handbook 309.5: clarify candidate eligibility, add “General Faculty”, reconstitute committee > 18 months. RES 222301- Composition of Search and Screening Committees.	9/22/2022	10/6/2022	10/6/2022
3/1/22	2021-2022 #39 The Personnel Action File (PAF) and the Working Personnel Action File (WPAF) – Handbook Change	Carryover; IP	FAC Whether the PAF or WPAF is the official file...flow chart of levels of involvement. RES 222309- (1st reading took place 11/03/22).			
3/1/22	2021-2022 #40 Digitizing the Performance Review Process	Carryover;	FAC Access, process, CFA & HR perspective, training of chairs & deans.			
3/1/22	2021-2022 #41 Sixth-year Lecturer Review – Handbook Change	Carryover; IP	FAC			

ACADEMIC SENATE LOG – NOVEMBER 3, 2022

			Purpose and outcome(s) of the Sixth-year Lecturer Review, etc. <i>IP; still discussing and reviewing handbook.</i>			
6/1/22	2022-2023 #02 Academic Integrity Campaign- Ombudsperson and Committee on Professional Responsibility	HOLD discussing in EC 8/30/22	AAC, BPC, FAC Whether one person serving as Faculty Ombudsperson is enough; funding to support position; ways the committee Professional Responsibility works with the Faculty Ombudsperson.			
8/29/22	2022-2023 #03 Holding Exams on the Last Day of Class	8/30/22	FAC Identifying the time of the final exam data collection challenges, possible solution, whether there are adequate resources, potential consequences.			
8/29/22	2022-2023 #04 Scheduling Office Hours Policy	Complete	FAC Whether changes need to be made to the existing office hours policy MEMO- No change to existing policy; Report in materials for 9/8/2022 AS meeting.	n/a	n/a	n/a

AB 927 and the California State University System

Prepared for the
CSU Bakersfield Academic Senate



SO, WHAT'S AB 927?

- Makes permanent a pilot BA degree program (SB 850, 2014) that allowed 15 California Community Colleges (CCC) to offer BAs in specific workforce areas.
- The CCC BA must be in a subject area with unmet workforce needs in the local community.
- Degree cannot duplicate a program that is already offered by a regional CSU or UC campus.





WHAT DOES THE LEGISLATION REQUIRE?

- **Cooperation:** Mandates the CCC Chancellor to consult & seek feedback from CSU/UC systems on proposed BA degrees.
- **Evidence:** Requires CCC districts seeking BA program approval to provide evidence of unmet workforce needs.



AB 927

GUIDELINES

- Every CCC district can apply for a BA program during two cycle periods per year.
- Only 15 BA degree programs can be approved per cycle, allowing for a total of 30 approved BA programs per academic year.
- The total number of BA programs offered by a CCC district shall not exceed 25% of the total number of its associate degree programs.

WHILE THE OCC SYSTEM IS FOCUSING ON...

**Financial/Funding Opportunities
Tied to Offering ...**

**“STATEWIDE BACCALAUREATE
DEGREE PROGRAM”**

From a Media Perspective:

“FILLING HOLES”

“GIVING LIFE TO THE TRADES”

**“HELPING HIGHER EDUCATION
IN CALIFORNIA PROSPER”**



THE CSU SHOULD EMPHASIZE...

- Published & research achievements of CSU faculty.
- Preparation & training for placement in quality Ph.D, J.D & MD programs.
- Research opportunities for students.



Attachment: New FYS Course for Business Majors

From: [Aaron Hegde](#)
To: [John Tarjan](#)
Cc: [Katherine Van Grinsven](#)
Subject: Re: New FYS Course for Business Majors
Date: Monday, November 7, 2022 5:17:01 PM
Attachments: [image001.png](#)

Hi, John

If Katie has already sent out, or is in the process of sending out, the agenda, please do bring it up as an amendment.

Thanks,
Aaron

S. Aaron Hegde, PhD

Chair, Academic Senate

Chair and Professor, Economics

Director, ERM Program

California State University, Bakersfield

[9001 Stockdale Hwy](#)

[Bakersfield, CA 93311](#)

shegade@csub.edu

Schedule Appointment: <https://app.acuityscheduling.com/schedule.php?owner=20625205>

From: John Tarjan <jtarjan@csub.edu>
Sent: Monday, November 7, 2022 4:37:57 PM
To: Aaron Hegde <shegade@csub.edu>
Cc: Katherine Van Grinsven <kvan-grinsven@csub.edu>
Subject: New FYS Course for Business Majors

Andres believes that the Senate needs to approve the new proposed FYS course for business majors. It adds a financial literacy and other business components and will carry 3 units. Please add to tomorrow's agenda (or I can move to amend). It is fairly urgent. Thanks. JT

John Tarjan
Chair, Management/Marketing
CSU, Bakersfield
BDC A 144
661-654-2181 (Department Office)
661-654-2321 (Office)



From: Brian Street
Sent: Saturday, September 10, 2022 2:11 PM
To: Aaron Hegde
Cc: Katherine Van Grinsven
Subject: RTP timeline review

Follow Up Flag: Follow up
Flag Status: Flagged

Aaron,

I have a concern regarding the calendar and timeline of RTP file review and believe the review of this concern would be best completed in the Senate.

My concern with the calendar and timeline of RTP file review is specifically related to the time given to the President to review.

From RES 192019, and discussions thereof, it is my understanding that the President has made P&VPAA her designee for final RTP file review, and does not review RTP files (with the exception in specific cases). However, RTP review calendars and timelines have not been updated. For example, for 3rd-6th year probationary faculty RTP review timeline, 2 months is given from the point at which the P&VPAA submits his file review letter to when the President offer letter is submitted.

There are 2 areas I hope, and think important, that the Senate should review;

1. Can the time given to the President to review files be utilized by the other levels of review, importantly, for Unit Committee review which can have as little as 2 weeks to review and submit letters.
2. Can the time when letters from the campus, renewing probationary faculty contracts, be given out earlier
 - a. International faculty, requiring their offer letter for Visa renewals, could benefit from the new offer letters being received earlier than the current date, June 15th.

I thank the Executive Committee for their time considering this item.

Dr. Street

Brian D. Street, Ph.D.
Chair and Associate Professor, Department of Kinesiology
Core Faculty, Doctoral Program in Educational Leadership
Director, Faculty Leadership Academy
CSU, Bakersfield
EDUC 140
Phone: (661) 654-2551

Katherine Van Grinsven

From: Danielle Solano
Sent: Saturday, October 22, 2022 11:12 AM
To: Aaron Hegde
Cc: Katherine Van Grinsven
Subject: Senate Action Item: Changing "Academic Probation" to "Academic Notice"

Good Morning Aaron,

On the behalf of the Student Success Analytics team, I am requesting that the Academic Senate look into the issue of changing the name of "Academic Probation". Research shows that students placed on academic probation are less likely to be retained, even when compared to students with similar GPAs (i.e., those just below the cutoff compared to those just above the cutoff). One possible solution, which has been adopted by CSU Fullerton, has been to change the name of "Academic Probation" to "Academic Notice" which has a less negative connotation. This strategy was highlighted not only in a webinar attended by the Student Success Analytics Team, but also at the recent CSU Success Symposium. A simple name change such as this will help students on academic probation feel less stigmatized and will hopefully lead to an increase in retention of students placed on academic probation.

I have provided some references that might be useful below. If additional evidence is needed, members of the Student Success Analytics team would be happy to meet with the Senate and provide support for this name change. Of particular note, Dean Elizabeth Adams was heavily involved in the abovementioned change at CSU Northridge and would be willing to share her expertise.

References:

The Problems With Academic Probation

<https://www.insidehighered.com/views/2022/03/23/how-fix-problems-academic-probation-opinion>

A Positive Change for a Negative Label

<https://www.insidehighered.com/news/2022/04/18/csu-fullerton-changes-term-academic-probation-notice>

Thank you,

--Dani

Danielle Solano, Ph.D.
Professor, Department of Chemistry & Biochemistry
California State University, Bakersfield

Office: SCI II 268

Phone: (661) 654-2785

Email: dsolano@csb.edu

***Schedule an appointment with me using this link: <https://dsolano.as.me/>

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Chair, Academic Senate

Chair and Professor, Economics

Director, ERM Program

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[Bakersfield, CA 93311](#)

shegade@csub.edu

Schedule Appointment: <https://app.acuityscheduling.com/schedule.php?owner=20625205>

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Sent: Monday, November 7, 2022 4:37:57 PM
To: Aaron Hegde <shegade@csub.edu>
Cc: Katherine Van Grinsven <kvan-grinsven@csub.edu>
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John Tarjan
Chair, Management/Marketing
CSU, Bakersfield
BDC A 144
661-654-2181 (Department Office)
661-654-2321 (Office)



Attachment: Proposal to add a minor in Environmental Sustainability

From: Debra Jackson <djackson9@csub.edu>
Sent: Monday, November 7, 2022 1:30 PM
To: Aaron Hegde <shegde@csub.edu>
Cc: Katherine Van Grinsven <kvan-grinsven@csub.edu>
Subject: Proposal to add a minor in Environmental Sustainability

Dear Dr. Hegde,

The faculty of the Environmental Resource Program has proposed a new minor in Environmental Sustainability. This proposal was approved by the BPA Curriculum Committee on October 25, 2022 and by Dr. Seung Bach, Interim Dean of BPA, on October 25, 2022. With Dr. Harper's consent on November 1, 2022, I am forwarding this proposal to you for review and approval by the Academic Senate. Please see attached document.

Thank you,
Debra

DEBRA L. JACKSON, Ph.D.

She/her/hers
Associate Vice President for Academic Affairs
Dean of Academic Programs
(661) 654-3420

California State University, Bakersfield

9001 Stockdale Hwy, Mail Stop: 22 EDUC
Bakersfield, CA 93311

<http://www.csub.edu/academicprograms>



From: [Debra Jackson](#)
To: [Aron Hegde](#)
Cc: [Katherine Van Grinsven](#)
Subject: Proposal to add a minor in Environmental Sustainability
Date: Monday, November 7, 2022 1:30:15 PM
Attachments: [CSUB Changes-To-Degree-Form Final Sust Minor - signed.pdf](#)
[image001.jpg](#)

Dear Dr. Hegde,

The faculty of the Environmental Resource Program has proposed a new minor in Environmental Sustainability. This proposal was approved by the BPA Curriculum Committee on October 25, 2022 and by Dr. Seung Bach, Interim Dean of BPA, on October 25, 2022. With Dr. Harper's consent on November 1, 2022, I am forwarding this proposal to you for review and approval by the Academic Senate. Please see attached document.

Thank you,
Debra

DEBRA L. JACKSON, Ph.D.

She/her/hers
Associate Vice President for Academic Affairs
Dean of Academic Programs
(661) 654-3420

California State University, Bakersfield

9001 Stockdale Hwy, Mail Stop: 22 EDUC
Bakersfield, CA 93311

<http://www.csub.edu/academicprograms>

California State University, Bakersfield



Attachment: Proposal to add a minor in Public Health

From: Debra Jackson <djackson9@csub.edu>
Sent: Monday, November 7, 2022 1:28 PM
To: Aaron Hegde <shegde@csub.edu>
Cc: Katherine Van Grinsven <kvan-grinsven@csub.edu>
Subject: Proposal to add a minor in Public Health

Dear Dr. Hegde,

The Public Health program has proposed revisions to its program, which include a new minor in Public Health. This proposal was approved by the NSME Curriculum Committee on May 2, 2022 and by Dr. Karlo Lopez, Associate Dean of NSME, on October 25, 2022. With Dr. Harper's consent on November 1, 2022, I am forwarding this proposal to you for review and approval by the Academic Senate. Please see attached documents.

Thank you,
Debra

DEBRA L. JACKSON, Ph.D.

She/her/hers
Associate Vice President for Academic Affairs
Dean of Academic Programs
(661) 654-3420

California State University, Bakersfield


9001 Stockdale Hwy, Mail Stop: 22 EDUC
Bakersfield, CA 93311

<http://www.csub.edu/academicprograms>



CALIFORNIA STATE UNIVERSITY
BAKERSFIELD

MEMORANDUM

Date: 10/26/2022
To: Dr. Debra Jackson, Associate Vice President for Academic Affairs
From: Kris Grappendorf, Public Health Program Leadership Team 
Subject: PH Program revision – new PH minor

The Public Health Program is requesting approval of the Changes of Degree Proposal to include a minor in Public Health. The minor includes six new courses and revision of one course that have been approved by the PH leadership team and faculty on 3/30/22, the NSME Curriculum Committee on 5/2/2022 and Association Dean, Karlo Lopez on 10/25/22.

For your review are the following items:

1. **Revised program proposal** (see attached catalog revisions)
2. **Catalog Description of the Minor**

Requirements for the Minor in Public A minor is not required for the degree but is available to other majors. The minimum requirement for the minor in Public is 12 units (a minimum 6 units must be upper division). PH 2000 is required. Other acceptable lower division courses are PH 2020 and BIOL 2600. Upper division courses accepted for the minor include any course with PH designation and KINE 3118. The minor curriculum plan is based upon the student's educational and professional goals. Students should meet with the program coordinator or faculty to develop the minor curriculum plan prior to beginning coursework.

3. **New courses (included in the minor)**

PH 2000 Introduction to Public Health (former PH 3000)

This course introduces basic concepts, terminology, and the core functions of public health. The course will provide an overview of various public health topics such as trends in both communicable and non-communicable disease, the behavioral, social, and environmental determinants of population health, strategies for eliminating health disparities, healthcare institutions and healthcare systems, analytical methods and the science of public health, and healthcare policy.

PH 2020: Health Communication (3)

This course provides students an overview of the role of communication in public health, basic concepts, theories, and practice strategies and of health communication. Students will learn how to create meaningful health communication, plan, implement, and evaluate health communication interventions, and develop health communication materials for different communication channel in different settings (i.e., technical, and professional writing, mass media, and electronic technology).

PH 3119: Introduction to Health Promotion and Theory (3)

In this course, we will analyze the key components of theories of health behavior, describe current applications of these theories to health promotion programs and interventions, and identify future directions for research and practice. Prerequisites: Public Health 2000 Introduction to Public Health

PH 3218: Health Equity (3)

We will use research from a wide range of academic disciplines to examine how gender, race/ethnicity, socioeconomic status, age, and religion contribute to disparities of health. We will examine how individual, community, and structural factors impact health outcomes. Prerequisites: Complete at least 45 units; prerequisite or corequisite A2. Satisfies the general education requirement JYDR and carries credit toward the Public Health Program.

PH 3310: Community Needs Assessment and Program Planning (3)

This course focuses on needs assessment methods and activities, developing public health program goals and objectives, and utilizing theory-based strategies to develop successful programs. Students will also learn to assess the effectiveness of different public health interventions. Prerequisites: Public Health 2000 Introduction to Public Health

PH 3410: Health Policy (3)

This course will provide students with an overview of health policy and policymaking processes in the United States. The course will discuss local, state, and federal policies to improve population health, including health care policies (e.g., Medicare and Medicaid) and public health policies to promote health and improve health equity. The course employs an active learning approach with an interdisciplinary view to discuss federal and state health policy process and the determinants that shape the U.S. health care system and health policies. It also provides students opportunity to learn and practice health policy analysis skills to address specific public health problems. Prerequisites: Public Health 2000 Introduction to Public Health

PH 4110: Research Methods (3)

This course provides students an applied understanding of research topics and methods used in public health research. It is designed to build on the research skills obtained in other fundamental research methods and statistics courses. Advanced topics in research design and statistical analysis will be discussed and students will be asked to lead discussions, apply their skills in class and for homework assignments. The course is intended for students in the health and social sciences. Students will also gain skills in the design of rigorous research proposals and in manuscript writing. Prerequisites: Public Health 2000 Introduction to Public Health

Resource Implications: There are no resource implications for inclusion of the minor. The two faculty will be teaching the new courses and an additional tenure track search is underway. A

memo from the Kinesiology Department Chair is included in the program documents supporting the inclusion of KINE 3118 in the minor requirements.

Please let me know if you need any additional information.

Rationale:

The changes will also meet the Public Health Transfer Model Curriculum and course transfer and articulation with Bakersfield College as well as provide students with exposure to various academic disciplines that will support their understanding of the broad determinants of health.

Thank you for your consideration of the proposed revised program to include a minor in Public Health. We look forward to your response.



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Attachment: Police Advisory Council

From: [Aaron Hegde](#)
To: [Katherine Van Grinsven](#)
Subject: FW: Police Advisory Council.
Date: Thursday, September 1, 2022 2:34:51 PM
Attachments: [image001.jpg](#)

Hi, Katie

Could you please put an agenda item titled "Police Advisory Council" under elections and appointments for the next EC meeting agenda?

Thanks,

Aaron

DR. S. AARON HEGDE, PHD
Chair, Academic Senate
Chair and Professor, Economics
Director, ERM Program

California State University, Bakersfield
9001 Stockdale Hwy, Mail Stop: BDC 20
Bakersfield, CA 93311

shegde@csub.edu

Schedule Appointment: <https://app.acuityscheduling.com/schedule.php?owner=20625205>

California State University, Bakersfield



From: Martin Williamson <mwilliamson@csub.edu>

Date: Thursday, September 1, 2022 at 2:13 PM

To: Aaron Hegde <shegde@csub.edu>

Subject: Police Advisory Council.

Hi Dr. Hedge,

Just a quick reminder of the vacant faculty rep for the Police Advisory Council to replace Michael Harville. Our first meeting is scheduled for Sept. 23, 2022 at 9am via zoom.

Thanks!

Marty Williamson
Assistant Vice President and Chief of Police

University Police Department and Campus Safety Services
CSU Bakersfield
9001 Stockdale Highway
93311
Non Emergency Phone 661-654-2677
Emergency Phone 661-654-2111

Attachments: Evaluation of Academic Administrators- Handbook 311.1

Background:

In August 2021, Beth Bywaters interpreted the language of Handbook 311.1 as the call for faculty on Academic Administrator Review Committee (AARC) Provost to be early in Fall '21 semester; the first academic year after the Provost's May 2020 hire. Upon mentioning the Fall '21 formation the AARC to Dee Dee Price, she shared her interpretation, having served as coordinator of many AARCs:

The AARC for Provost would be formed in the Spring of his second year after hire. That would be this semester.

Here is some clarifying language which conforms to the timing and practice of the Academic Administrator Review Committee.

311.1 General Guidelines

Each academic administrator shall be evaluated according to these procedures at three-year intervals. The **first** review **process** should be initiated early in fall semester after their initial hire. **The Academic Administrator Review Committee (AARC) is formed in the following Spring of the administrator's second year.** The President or the President's designee prepares the schedule of the evaluations.

The President may, if he or she believes it is appropriate, call for an evaluation of an individual before a scheduled evaluation.

The supervisor, after consulting with the administrator being evaluated, is responsible for developing the categories to be used for evaluating a director, dean, or academic vice president.

(Revised 12-01-16)

Please consider whether these suggestions go to the EC for discussion and referral.



Attachments: 2022-2023 02 Academic Integrity Campaign

Dr. Aaron Hegde
Chair CSUB Academic Senate
California State University, Bakersfield
(661)-654-3110
shegade@csub.edu

2022-2023 REFERRAL # 02 Academic Integrity Campaign – Ombudsperson and Committee on Professional Responsibility

FROM: Aaron Hegde, Academic Senate Chair

TO: John Tarjan, Academic Affairs Committee Chair

Elaine Correa, Academic Support and Student Services Committee Chair

Charles Lam, Budget and Planning Committee Chair

Mandy Rees, Faculty Affairs Committee Chair

DATE: June 1, 2022

cc: Beth Bywaters, Academic Senate Administrative Analyst

A handwritten signature in black ink, appearing to read "A. Hegde".

At its meeting on June 1, 2022, the Academic Senate Executive Committee requested that the AAC, AS&SS committee, BPC, and FAC address the issue of Academic Integrity Campaign – Ombudsperson and Committee for Professional Responsibility (CPR). During your discussion, please consider:

- Whether one person serving as Faculty Ombudsperson is enough
- Whether the ASCU/CO Ombudsperson resolution may produce some funding to support Ombudsperson position at CSUB
- Ways the Committee on Professional Responsibility works with the Faculty Ombudsperson
- Structure of CPR annual reports to Senate (see Handbook 308.4)
- How to thank Lecturers and Probationary Faculty for maintaining academic integrity

Please take up this matter with your committee and get back to me with your recommendation. If your recommendation requires Senate action, please prepare a resolution and the rationale for the resolution.

Attachments: Faculty Rights and disciplinary action- FAC
ACADEMIC SENATE
OF
THE CALIFORNIA STATE UNIVERSITY

AS-3517-21/FA (Rev)
November 4-5, 2021

**FACULTY RIGHTS TO DUE PROCESS IN DISCIPLINARY ACTION
PROCEDURES WITHIN THE CSU**

RESOLVED: That the ASCSU recommend that CSU Campus Senates address faculty rights to due process in disciplinary action procedures, including but not limited to developing policies regarding the following:

- requirements for notifying faculty when such actions are being considered but before such actions are initiated;
- providing faculty with any written documents, witness statements, or other evidence being considered before such actions are initiated;
- allowing faculty to submit any information or evidence to appropriate CSU administrator(s) before such actions are initiated;
- allowing faculty to meet with appropriate CSU administrator(s) accompanied by California Faculty Association (CFA) and/or faculty representative(s) before such actions are initiated; and be it further

RESOLVED: That the ASCSU distribute this resolution to the CSU Board of Trustees, CSU Office of the Chancellor, California Faculty Association (CFA), California State Student Association (CSSA), CSU campus Presidents, CSU campus Provosts/Vice Presidents of Academic Affairs, CSU campus Offices of Faculty Affairs, CSU campus Senate Chairs, CSU College Deans, and the CSU Emeritus and Retired Faculty & Staff Association (CSU-ERFSA).

***RATIONALE:** The United States Constitution guarantees a fundamental right to due process in the 5th and 14th Amendments. Due process includes fair procedures and the right to meaningfully defend oneself and be meaningfully represented against allegations of wrongdoing. Article 19 in the Collective Bargaining Agreement (CBA) does not specify rights of faculty to respond to allegations of wrongdoing before disciplinary actions are initiated, only after disciplinary action(s) are already pending, which allows CSU administrators to begin punishments for faculty without ever speaking to them or receiving any information from them. Article 19 specifically allows for creation of additional steps in the disciplinary action process, including opportunities for informal consultation between faculty and appropriate administrators (19.3). Further, CSU Executive Order (EO) 1096-revised indicates that in cases involving accusations of discrimination, harassment, retaliation, dating/ domestic violence, or stalking, investigation procedures must give equal opportunity to complainants and respondents to meet with administrators*

and to provide information and evidence, and give respondents the right to receive information about allegations of wrongdoing against them (Article III, Section C, Campus Investigation Process, Parts 3 {Intake Interview} and 7 {Investigation Procedure}). The Supreme Court decision in National Labor Relations Board v. J. Weingarten Inc. (1975) provides Weingarten Rights to CSU faculty members, including the right to be accompanied by a CFA or faculty representative(s) to any investigatory interviews with CSU administrators, and the right to receive copies of documents, allegations, and any other evidence that is being considered in investigating a possible disciplinary action.

Approved Unanimously – January 20-21, 2022

Attachment: Policies: reimbursement Rate, and Professional Development Funding



California State University, Bakersfield Division of Academic Affairs

Policy Title: PROVOST Direct Reports Professional Development Funding

Policy Status: DRAFT

Affected Units

Provost's Council, Provost's Direct Reports

Policy Statement

Professional Development is a critical component of CSUB's success. By investing in people, CSUB internally grows its base of talent.

For professional development expenses above \$500, the Provost must provide written authorization to his/her direct reports before any professional development expense is incurred. A professional development expense would be a workshop or training series designed to enhance an individual's skill or competence. Importantly, regular travel for conference meetings etc. are not included within the scope of this policy.

Consultations

Provost's Council

Approved Date

TBD

Effective Date

TBD

Date Submitted to Policy Portal

TBD

Attachment: Distinguished Professor Award

Distinguished Professor

Here is what it refers to (via Anna Jacobsen)

As we look for ways to increase the visibility and support of our scholarship-active faculty, I think that it would be worth examining the creation of the title of "**Distinguished Professor**" on our campus. I am aware of this title being used for "internationally recognized faculty scholars" at CSU MB and LB and there are probably other campuses as well. At some institutions, it seems that these are "funded" positions through donors (often they are named distinguished professorships).

Not sure it is the right thing for our campus, but I think that it would be worth exploring.

This is not from a CSU, but I like the clarity of purpose and eligibility on this

webpage: <http://sphhp.buffalo.edu/home/information-for-faculty-staff/faculty-awards/ub-distinguished-professor.html>