

ACADEMIC SENATE EXECUTIVE COMMITTEE

Agenda

Tuesday, August 23, 2022

10:00 a.m. – 11:25 a.m.

Location: BDC 134- BPA Conference Room

1. CALL TO ORDER
2. ANNOUNCEMENTS, INFORMATION AND WELLNESS CHECK
 - Future guests
 - Faculty Affairs - D. Boschini,
 - Institutional Research – M. Malhotra
 - GFM debrief – actionable items
3. APPROVAL OF AGENDA (Time Certain 10:05)
4. APPROVAL OF MINUTES
 - May 10, 2022 Minutes (tabled)
 - May 17, 2022 Minutes (tabled)
5. CONTINUED ITEMS
 - a. AS Log (handout)
 - i. AAC (J. Tarjan)
 - ii. AS&SS (E. Correa)
 - iii. FAC (M. Rees)
 - iv. BPC (C. Lam)
 - b. Provost Update (V. Harper)
 - i. Summer Compensation – General Faculty and Department Chairs
 - ii. Special Assistant – Elaine Correa
 - iii. Handbook Titles
 - c. Searches (V. Harper)
 - i. AVP GRaSP
 - ii. Dean BPA
 - d. Financial and strategic planning transparency and faculty participation
 - e. AB 927 (handout)
 - f. AB 928
 - g. AAC Referrals: Copy Catalog and Special Concerns – J. Tarjan

6. NEW DISCUSSION ITEMS (Time Certain 10:45)
- a. Elections and Appointments – M. Danforth
 - i. Standing Committee ex-officio
 - 1. AAC – Director of Academic Operations
 - 2. AS&SS – Exec Director ASI
 - ii. Faculty Performance Review Software Exploratory Committee (handout)
 - iii. HIPs taskforce
 - iv. U-wide RTP criteria taskforce (equity)
 - v. Faculty Fourth attempt to fill position turns to EC appointment – Handbook Change
 - vi. Evaluation of Academic Administrators – Handbook 311.1 (handout)
 - vii. School Elections Committee – Handbook Change 202.7 - Workload
 - viii. Order of Business – Bylaws change (Section III. A.)
 - ix. Standing Committee Bylaws change – (Section IV)
 - 1. Chair Election Statement of Interest (J. Tarjan’s suggestion) - EC
 - 2. Two-years on Senate requirement
 - 3. Structure of BPC
 - 4. Strike “at least” (J. Tarjan’s suggestion)
 - x. Committee proliferation
 - b. Carry-over from 2021-2022 Annual Report (Possible New Referrals)
 - i. RES 212234 CSUB Faculty Retention and Tenure Density Priority
 - ii. Department Formation Criteria Revision
 - iii. Academic Testing Center Exploratory Sub-Committee
 - iv. Academic programs Assessment Quality Feedback
 - v. Honorary Doctorate – Handbook Change
 - vi. DEI Faculty Fellows Exploratory Group Report
 - vii. Accessibility of Instructional Materials
 - viii. Faculty Hall of Fame Selection Process Change
 - ix. The Personal Action File (PAF) and the Working Performance Action file (WPAF) – Handbook Change
 - x. Digitizing the Performance Review Process
 - xi. Sixth-year Lecturer Review – Handbook Change
 - xii. Modifications to Search and Screening Procedures
 - xiii. 2022-2023 01 Time Blocks and Space Utilization – BPC (handout)

- xiv. 2022-2023 02 Academic Integrity Campaign – Ombudsperson and Committee on Professional Responsibility – AAC, AS&SS, BPC, FAC (handout)
- xv. 2022-2023 03 Holding Exams on the Last Day of Class – FAC (handout)
- c. Resolution on CCC baccalaureate degrees - EC
 - i. They should not duplicate degrees offered by CSUs in the same geographic area.
 - ii. They should be held to the same accreditation standards as universities to have their students eligible for financial aid in upper-division coursework.
- d. Course Drop Policy - AAC
- e. Accessible Technology Initiative Instructional Materials Task Force formation
- f. General Faculty Meeting, Spring Follow-up
 - i. Modalities moving forward after pandemic – AAC and AS&SS
 - ii. Faculty Rights and disciplinary action (handout) - FAC
 - iii. URC workload as campus grows - FAC
- g. Dean Professional Development - FAC
 - i. Responsiveness
 - ii. Understanding/following the Handbook
 - iii. Understanding/following the CBA
 - iv. Supporting (not undercutting) chairs
- h. Summer Session GE courses (handout) - AAC
- i. Exam Modality for Flex Classes – AAC, AS&SS
- j. RTP – 3-year Lecturers, PTR Committee - FAC
- k. Cultural Taxation Award Criteria and Review Committee Structure – BPC, FAC
- l. Policies: Reimbursement Rate, and Professional Development Funding (handout)
- m. Reconsider Time Blocks – BPC
- n. Investment Divestiture - BPC
- o. Strategic Plan Group data gathering instrument(s) - BPC
- p. Academic Freedom revisited – FAC
- q. Distinguished Professor Award – (handout) FAC
- r. Faculty Poll regarding online instruction (Hold pending further information)
- s. Alma Mater (Hold pending further investigation)
- t. Assigned Time application revision and timing (Hold pending further information) – FAC

7. **AGENDA ITEMS FOR SENATE MEETING August 25, 2022**

Approval of Minutes

Announcements

- President's Report – L. Zelezny (Time Certain 10:10-10:15)
- Orientation (documents sent via email) and Introductions
- Alumni Association Runner Bridge – J. Leif Basilio
- Academic Integrity and discipline of Code of Ethics - Dean of Students, E. Callahan
- Elections and Appointments – M. Danforth

Approval of Agenda (Time Certain 10:05)

Reports

Resolutions (Time Certain 10:25)

Consent Agenda

New Business

Old Business

Open Forum (Time Certain 11:15 am)


Sylvia A. Alva, Ph.D.
Executive Vice Chancellor
CSU Office of the Chancellor
401 Golden Shore, Long Beach, CA 90802

www.calstate.edu

June 7, 2022

MEMORANDUM

TO: Academic Senate of the CSU Executive Committee

FROM: Sylvia A. Alva, Ph.D. 
Executive Vice Chancellor

SUBJECT: Assembly Bill 927 – Community College Baccalaureate Programs

As you know, the passage of Assembly Bill 927 in 2021 gives the community colleges the authorization to offer bachelor’s degrees that are not “already offered by the California State University or the University of California.” This spring was the first submission cycle since the bill’s passage, and we received 10 bachelor’s degree proposals.

We value the thoughtful collaboration with Academic Senate and academic leadership groups in reviewing these proposals. Through this consultation, the CSU and UC found no objections to seven proposals; however, as stated in the attached letter to California Community Colleges Chancellor Eloy Ortiz Oakley, Interim Chancellor Koester has communicated our opposition to the following three proposals on the basis of duplication:

Proposed Baccalaureate Degree	Community College
BS in Biomanufacturing	Moorpark College
BS in Ecosystem Restoration and Applied Fire	Feather River College
BS in Cyber Defense and Analysis	San Diego City College

Given that the next submission cycle will open in August 2022, we will continue to reinforce the CSU’s and UC’s interpretation that we must consider degree duplication from a statewide approach and not a regional approach. We have encouraged campus presidents to explore opportunities for memoranda of understanding or pathway programs with these community colleges to help meet the educational needs of students as well as workforce demand in these disciplinary areas. We appreciate the continued involvement and expertise of our faculty and Academic Senate leaders.

SAA/ae

CSU Campuses
Bakersfield
Channel Islands
Chico
Dominguez Hills
East Bay

Fresno
Fullerton
Humboldt
Long Beach
Los Angeles
Maritime Academy

Monterey Bay
Northridge
Pomona
Sacramento
San Bernardino
San Diego

San Francisco
San José
San Luis Obispo
San Marcos
Sonoma
Stanislaus



THE CALIFORNIA STATE UNIVERSITY
OFFICE OF THE CHANCELLOR

BAKERSFIELD

May 31, 2022

CHANNEL ISLANDS

CHICO

Eloy Ortiz Oakley
Chancellor
California Community Colleges
1102 Q Street, 6th Floor
Sacramento, California 95811

DOMINGUEZ HILLS

EAST BAY

FRESNO

Dear Chancellor Oakley:

FULLERTON

The chaptering of Section 78042 of the California Education Code will enable California's three public higher education segments to collaborate in new and promising ways to create and expand additional equitable opportunities for students of all backgrounds to access postsecondary education in California. With the conclusion of the initial review cycle for the California Community Colleges (CCC) Bachelor's Degree Program (BDP) proposals submitted before the January 15, 2022, deadline – and following engagement and discussion among staff from the University of California (UC) Office of the President, CCC Chancellor's Office and Association of Independent California Colleges and Universities (AICCU) – I write on behalf of the California State University (CSU) to convey our appraisal of these proposals as required in Section 78042.

HUMBOLDT

LONG BEACH

LOS ANGELES

MARITIME ACADEMY

MONTEREY BAY

NORTHRIDGE

The CSU finds no duplication of existing baccalaureate degree programs within the CSU for the seven proposed CCC baccalaureate programs listed below:

POMONA

SACRAMENTO

SAN BERNARDINO

SAN DIEGO

SAN FRANCISCO

SAN JOSÉ

SAN LUIS OBISPO

SAN MARCOS

SONOMA

STANISLAUS

Degree	Community College
BS Respiratory Care	El Camino College
BS Respiratory Care	Foothill College
BS Respiratory Therapy	LA Valley College
BS Respiratory Care	Crafton Hills College
BS in Histotechnology	Mt. San Antonio College
BS in Automotive Technology Management	De Anza College
BS in Research Laboratory Technician	Bakersfield College

Chancellor Eloy Ortiz Oakley

May 31, 2022

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With regard to the three proposed programs listed below, however, the CSU submits its formal, written objection, with supporting evidence. These proposed academic degrees duplicate one or more existing baccalaureate degree programs offered by the CSU and/or UC:

Degree	Community College
BS in Biomanufacturing	Moorpark College
BS in Ecosystem Restoration and Applied Fire	Feather River College
BS in Cyber Defense and Analysis	San Diego City College

The CSU and UC have shared specific supporting evidence of duplication with staff from the California Community Colleges Chancellor's Office.

While the CSU has concerns regarding the CCC's BDP proposals – concerns shared by our systemwide academic senate – I want to emphasize that we look forward to continuing to work with California's community college districts to identify innovative, collaborative ways to address identified workforce needs through postsecondary education. We also welcome the opportunity for the three segment offices to collaborate closely on future review cycles for community college baccalaureate degree program proposals and would be happy to answer any questions related to the assessment conveyed above.

Sincerely,



Jolene Koester, Ph.D.
Interim Chancellor
California State University

c: Michael V. Drake, President, University of California

Kristen Soares, President, Association of Independent California Colleges and Universities

Background:

In August 2021, Beth Bywaters interpreted the language of Handbook 311.1 as the call for faculty on Academic Administrator Review Committee (AARC) Provost to be early in Fall '21 semester; the first academic year after the Provost's May 2020 hire. Upon mentioning the Fall '21 formation the AARC to Dee Dee Price, she shared her interpretation, having served as coordinator of many AARCs:

The AARC for Provost would be formed in the Spring of his second year after hire. That would be this semester.

Here is some clarifying language which conforms to the timing and practice of the Academic Administrator Review Committee.

311.1 General Guidelines

Each academic administrator shall be evaluated according to these procedures at three-year intervals. The **first** review **process** should be initiated early in fall semester after their initial hire. **The Academic Administrator Review Committee (AARC) is formed in the following Spring of the administrator's second year.** The President or the President's designee prepares the schedule of the evaluations.

The President may, if he or she believes it is appropriate, call for an evaluation of an individual before a scheduled evaluation.

The supervisor, after consulting with the administrator being evaluated, is responsible for developing the categories to be used for evaluating a director, dean, or academic vice president.

(Revised 12-01-16)

Please consider whether these suggestions go to the EC for discussion and referral.



Dr. Aaron Hegde
Chair CSUB Academic Senate
California State University, Bakersfield
(661)-654-3110
shegade@csub.edu

2022-2023 REFERRAL # 01 Time Blocks and Space Utilization

FROM: Aaron Hegde, Academic Senate Chair

TO: Charles Lam, Budget and Planning Committee Chair

A handwritten signature in black ink, appearing to read "A. Hegde".

DATE: June 1, 2022

cc: Beth Bywaters, Academic Senate Administrative Analyst

At its meeting on June 1, 2022, the Academic Senate Executive Committee requested that the BPC committee address the issue of Time Blocks and Space Utilization. During your discussion, please consider:

- Whether 50 minutes is enough time for certain classes.
- Whether to offer MW, T TH the same time blocks, and Friday one day a week class time blocks
- The impact of space utilization on approval of future buildings on campus
- How to inform faculty they don't have the choice on when they want to teach
 - Give Pros and Cons to adopting the time blocks

Please take up this matter with your committee and get back to me with your recommendation. If your recommendation requires Senate action, please prepare a resolution and the rationale for the resolution.



Dr. Aaron Hegde
Chair CSUB Academic Senate
California State University, Bakersfield
(661)-654-3110
shegade@csub.edu

2022-2023 REFERRAL # 02
Academic Integrity Campaign –
Ombudsperson and Committee on Professional Responsibility

FROM: Aaron Hegde, Academic Senate Chair

TO: John Tarjan, Academic Affairs Committee Chair

Elaine Correa, Academic Support and Student Services Committee Chair

Charles Lam, Budget and Planning Committee Chair

Mandy Rees, Faculty Affairs Committee Chair

DATE: June 1, 2022

cc: Beth Bywaters, Academic Senate Administrative Analyst

A handwritten signature in black ink, appearing to read "A. Hegde".

At its meeting on June 1, 2022, the Academic Senate Executive Committee requested that the AAC, AS&SS committee, BPC, and FAC address the issue of Academic Integrity Campaign – Ombudsperson and Committee for Professional Responsibility (CPR). During your discussion, please consider:

- Whether one person serving as Faculty Ombudsperson is enough
- Whether the ASCU/CO Ombudsperson resolution may produce some funding to support Ombudsperson position at CSUB
- Ways the Committee on Professional Responsibility works with the Faculty Ombudsperson
- Structure of CPR annual reports to Senate (see Handbook 308.4)
- How to thank Lecturers and Probationary Faculty for maintaining academic integrity

Please take up this matter with your committee and get back to me with your recommendation. If your recommendation requires Senate action, please prepare a resolution and the rationale for the resolution.



Dr. Aaron Hegde
Chair CSUB Academic Senate
California State University, Bakersfield
(661)-654-3110
shegde@csub.edu

2022-2023 REFERRAL # 03
Holding Exams on the Last Day of Class

FROM: Aaron Hegde, Academic Senate Chair
TO: Mandy Rees, Faculty Affairs Committee Chair
DATE: June 1, 2022
cc: Beth Bywaters, Academic Senate Administrative Analyst

A handwritten signature in black ink, appearing to read "A. Hegde".

At its meeting on June 1, 2022, the Academic Senate Executive Committee requested that the FAC committee address the issue of Holding Exams on the Last Day of Class. During your discussion, please consider:

- The faculty contract with the University for teaching
- Identifying the time of the final exam data collection challenges
- The possible solution to the data collection challenges
- Whether there are adequate resources for data collection and their cost
- The potential consequences of not meeting minimum requirements of Carnegie units

Please take up this matter with your committee and get back to me with your recommendation. If your recommendation requires Senate action, please prepare a resolution and the rationale for the resolution.

**ACADEMIC SENATE
OF
THE CALIFORNIA STATE UNIVERSITY**

AS-3517-21/FA (Rev)
November 4-5, 2021

**FACULTY RIGHTS TO DUE PROCESS IN DISCIPLINARY ACTION
PROCEDURES WITHIN THE CSU**

RESOLVED: That the ASCSU recommend that CSU Campus Senates address faculty rights to due process in disciplinary action procedures, including but not limited to developing policies regarding the following:

- requirements for notifying faculty when such actions are being considered but before such actions are initiated;
- providing faculty with any written documents, witness statements, or other evidence being considered before such actions are initiated;
- allowing faculty to submit any information or evidence to appropriate CSU administrator(s) before such actions are initiated;
- allowing faculty to meet with appropriate CSU administrator(s) accompanied by California Faculty Association (CFA) and/or faculty representative(s) before such actions are initiated; and be it further

RESOLVED: That the ASCSU distribute this resolution to the CSU Board of Trustees, CSU Office of the Chancellor, California Faculty Association (CFA), California State Student Association (CSSA), CSU campus Presidents, CSU campus Provosts/Vice Presidents of Academic Affairs, CSU campus Offices of Faculty Affairs, CSU campus Senate Chairs, CSU College Deans, and the CSU Emeritus and Retired Faculty & Staff Association (CSU-ERFSA).

***RATIONALE:** The United States Constitution guarantees a fundamental right to due process in the 5th and 14th Amendments. Due process includes fair procedures and the right to meaningfully defend oneself and be meaningfully represented against allegations of wrongdoing. Article 19 in the Collective Bargaining Agreement (CBA) does not specify rights of faculty to respond to allegations of wrongdoing before disciplinary actions are initiated, only after disciplinary action(s) are already pending, which allows CSU administrators to begin punishments for faculty without ever speaking to them or receiving any information from them. Article 19 specifically allows for creation of additional steps in the disciplinary action process, including opportunities for informal consultation between faculty and appropriate administrators (19.3). Further, CSU Executive Order (EO) 1096-revised indicates that in cases involving accusations of discrimination, harassment, retaliation, dating/ domestic violence, or stalking, investigation procedures must give equal opportunity to complainants and respondents to meet with administrators*

and to provide information and evidence, and give respondents the right to receive information about allegations of wrongdoing against them (Article III, Section C, Campus Investigation Process, Parts 3 {Intake Interview} and 7 {Investigation Procedure}). The Supreme Court decision in National Labor Relations Board v. J. Weingarten Inc. (1975) provides Weingarten Rights to CSU faculty members, including the right to be accompanied by a CFA or faculty representative(s) to any investigatory interviews with CSU administrators, and the right to receive copies of documents, allegations, and any other evidence that is being considered in investigating a possible disciplinary action.

Approved Unanimously – January 20-21, 2022

Distinguished Professor

Here is what it refers to (via Anna Jacobsen)

As we look for ways to increase the visibility and support of our scholarship-active faculty, I think that it would be worth examining the creation of the title of "**Distinguished Professor**" on our campus. I am aware of this title being used for "internationally recognized faculty scholars" at CSU MB and LB and there are probably other campuses as well. At some institutions, it seems that these are "funded" positions through donors (often they are named distinguished professorships).

Not sure it is the right thing for our campus, but I think that it would be worth exploring.

This is not from a CSU, but I like the clarity of purpose and eligibility on this

webpage: <http://sphhp.buffalo.edu/home/information-for-faculty-staff/faculty-awards/ub-distinguished-professor.html>