

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE
MINUTES-APPROVED
Thursday, September 15, 2016
Health Center Conference Room
10:00 a.m. – 11:00 a.m.

MEMBERS: D. Anderson-Facile, D. Boschini (Chair), C. Cruz-Boone (ALT), A. Dominguez, S. Forester B. Hartsell, A. Hegde, J. Kegley, C. MacQuarrie, K. Madden, M. Martinez, H. McCown, BJ Moore, J. Paschal, M. Rush, S. Schmidt, M. Slaughter, D. Whetton, D. Wilson (ALT), D. Zhou, J. Zorn.

ABSENT: S. Frye, J. Millar, C. Murphy,

VISITORS: D. Schechter, V. Harper, P. Newberry, J. Dirkse, V. Kohli

1. **Call to Order** Meeting called to order by Chair Boschini.
2. **Approval of Minutes** – September 1, 2016
Motion/Second/Approved: Senators Kegley and Rush moved to approve the minutes. The minutes from September 1, 2016 are approved.
3. **Announcements and Information**-None
4. **Approval of Agenda**
Senator Moore requested that Follow-up from General Faculty Meeting be added as a discussion item.
Motion/Second/Approved: Senators Anderson-Facile and MacQuarrie moved to approve the agenda as amended. The agenda is approved.
5. **ASCSU Report**-None
6. **Provost's Report** (J. Zorn)-Provost Zorn reported on the following:
 - **Graduation Initiative:** We are working hard to improve graduation rates. There is now pressure to improve on four-year graduation rates. Our 2025 goal is to have 30% graduation rate at the four-year level; we are currently at 14%. We should hear within the next couple of weeks if we will receive funds which may be coming to the CSU from the legislature allocated to improve student success. In response to Senator Martinez's inquiry, Provost Zorn reported that a student does not currently serve on the Graduation Initiative Task Force but one will be appointed.
 - **Dean Searches:** The searches are moving along in the process. The goal is to have two deans appointed in January, 2017.
7. **Committee Reports and Requests-**
(Minutes from AAC, AS&SS, BPC, and FAC are posted on the Academic Senate Webpage)
 - a. **Executive Committee (B. Hartsell)**-Senator Hartsell reported that the EC spent significant time making appointments to various committees on campus. The committee also discussed concerns about campus cleanliness.
 - b. **Academic Affairs Committee (M. Slaughter)**- Senator Slaughter reported that the committee passed the BA in History with an Emphasis in Public History Proposal; they are waiting for feedback from the BPC. The committee also discussed a potential conflict of interest for those who serve on numerous committees.
Motion/Second/Passed: Senators Moore and Rush moved to refer the issue of conflict of interest across committees to the FAC. Motion passed.

- c. **Academic Support & Student Services Committee (J. Millar)**-In Senator Millar's absence, Senator MacQuarrie reported that the committee did not have any business to discuss on September 8, 2016; the Chair conducted a brief orientation.
 - d. **Budget & Planning Committee (A. Hegde)**-Senator Hegde reported that the committee tentatively agreed to the Revised Academic Calendar though 2019; Provost Zorn will be discussing the issue with other parties. The committee will be meeting with P. Jacobs to discuss the Custodial and Maintenance Concerns.
 - e. **Faculty Affairs Committee (D. Whetton)**-Senator Whetton reported that the committee prioritized the issues that need to be addressed. There was brief discussion on the issues of Faculty Workload and Hall of Fame Policies and Procedures.
 - f. **Staff Report (J. Paschal)**-Senator Paschal provided an update from May 5, 2016 in regard to the issue on preferred name vs legal name. The advising software GradesFirst now pulls the student's preferred name. The policy for the RunnerCard has been revised so that students can use their preferred name if it has been changed in PeopleSoft. Issues still being addressed include: 1) the middle name may still show on the class roster; 2) gender is still visible in multiple fields in PeopleSoft; 3) faculty cannot search for a student's preferred name in PeopleSoft. Discussion is ongoing in the Chancellor's office in regard to updating the issues in PeopleSoft.
 - g. **ASI Report (A. Dominguez)**-Senator Dominguez reported that ASI is creating the Leaders Engaging in Advocacy and Development (LEAD) program for students who would like to become involved with ASI. He also reported that Runner Nights is scheduled for September 16, 2016.
 - h. **Rumor and Gossip Control**-None
8. **Resolutions**-None
9. **Discussion**
- **Follow up from General Faculty Meeting**-Chair Boschini reported that at the August 17, 2016 meeting of the general faculty, she requested feedback that participants provide three issues that they would like to see the Academic Senate take action on if possible.

Parking:

Motion/Second/Withdrawn: Senators Moore and Slaughter moved to appoint a Parking Task Force made up of faculty, staff, and students to make recommendations to the President in regard to ongoing issue of faculty/staff parking. Following brief discussion, Senator Moore withdrew her motion stating that "we cannot seem to get to a point of recommending the values that should drive the decision." Motion withdrawn.

Motion/Second/Passed: Senators Hartsell and Kegley move to refer the issue of parking to the BPC requesting that they come up with one of more recommendations on how we might implement faculty parking should we choose to do so. Motion passed. A referral will be issued to the BPC for recommendations on the issue.

Communication: In response to Senator Rush's request for more workshops to deal with Outlook issues, Chair Boschini reported that F. Gorham has been invited to provide an update and receive input at the Senate meeting scheduled for November 10, 2016. Provost Zorn will work with F. Gorham to schedule workshops that are faculty and/or staff focused. Senator Zhou stated that there are extremely slow computers in DDH classrooms which interferes with instruction. Senator Moore added that there is no emergency IT assistance during the evening. Senator Slaughter reported that there is no student support for BlackBoard from the Helpdesk. In regard to Senator Hegde's concern that "Administrative Rights" have been removed from faculty in the classrooms and offices, Chair Boschini reported that she has discussed this issue with F. Gorham; it is related to the Chancellor's office audit and their ability to protect security on the networks. She added that it is problematic that the information was not shared. Senator O' Bannon expressed concern that she experienced issues while attempting to add her home printer to her work laptop.

Budget: Chair Boschini reported that the EC has communicated with President Mitchell that we do need to have better access to budget data this year; he has pledged to hold a budget forum this fall.

Faculty Input into Selection and Evaluation of Administrators: Senator Hartsell stated that currently administrators are evaluated every five years.

Motion/Second/Passed: Senators Hartsell and Hegde moved to issue a referral to the FAC to recommend that procedures be changed to conduct more frequent evaluations of academic administrators. Motion approved.

10. **Open Forum Items**-Senator Schmidt recommended that students be dropped for financial reasons the Friday before census so they have time to take care of the issues and get back in class by census day. Provost Zorn reported that this is a very challenging problem. For over a week, staff members have been contacting those students who have more than \$100 outstanding to get them to pay the fees. Making it a week earlier would be a burden to students as they generally wait until the very last minute to pay. J. Dirkse added that instructors can add them back in after they have paid. Provost Zorn added that census day in the semester system is the 20th day of the term.
11. **Adjournment**
The meeting adjourned at 11:30.