

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD  
ACADEMIC SENATE  
MINUTES-APPROVED  
Thursday, March 12, 2015  
Health Center Conference Room  
10:00 a.m. – 11:30 a.m.

**MEMBERS:** D. Boschini S. Campagna-Pinto, D. Dodd, S. Frye, K. Hartlep, B. Hartsell, A. Hegde, K. Holloway, A. Houtman, A. Jacobsen, J. Kegley, H. McCown, BJ Moore, C. Murphy, J. Paschal, S. Raczkowski, P. Smith (ALT), J. Tarjan, D. Wilson (ALT)

**ABSENT:** J.Fielder, K. Knutzen, E. Montoya, D. Stotler,

**VISITORS:** C. Asher, S. Bozarth, C. Livingston, C. Kemnitz, D. Schecter, V. Kohli. M. Dansforth, K. Madden

1. **Call to Order**-Meeting called to order by Chair Kegley
2. **Approval of Minutes** – February 26, 2015  
**Motion/Second/Approved:** Senators Jacobsen and Hartsell moved to approve the minutes. The minutes from February 26, 2015 are approved.
3. **Announcements and Information**
  - **CCC BA Programs**-Chair Kegley stated that the Chancellor raised no objections to nine proposed programs; found four duplicated programs, and had two that there were concerns about.
  - **Paul Newberry; GECCo Quarterly Report (Time Certain 10:00)** - P. Newberry distributed and summarized the quarterly report of the General Curriculum Committee (GECCo). He stated that the GECCo is proposing a name change of the new general education program to Achieving Integration Mastering Skills (AIMS). He added that the committee is working on getting information about changes to the program out to the campus community.
  - **Associate Dean NSM&E**-Dean Houtman introduced K. Madden. She will be joining CSUB July 1, 2015 as Associate Dean of NSM&E.
4. **Approval of Agenda**  
**Motion/Second/Approved:** Senators Hartsell and Holloway moved to approve the agenda. The agenda is approved.
5. **ASCSU Report**-None
6. **Provost's Report (K. Knutzen)**-None
7. **Committee Reports and Requests**
  - a. **Academic Affairs Committee (H. McCown)**-Senator McCown reported that resolutions from the committee are on the agenda.
  - b. **Academic Support & Student Services Committee (J. Tarjan)**-None
  - c. **Budget & Planning Committee (J. Fiedler)**-None
  - d. **Faculty Affairs Committee (B. Hartsell)**-Senator Hartsell reported that the resolutions on today's agenda reflect the work of the committee.

- e. **Executive Committee (D. Boschini)**-Senator Boschini reported at the last meeting the committee discussed the SOCI Task Force's decision on including student input; students will more than likely be invited to attend meetings in the future to participate in the process. The issue of teaching load as we move to semesters was also discussed
  - f. **Staff Report (J. Paschal)**-None
  - g. **ASI Report (D. Stotler)**-None
  - h. **Rumor and Gossip Control**-None
8. **Resolutions** - (Time Certain 10:45 A.M.)
- a. **Consent Agenda**-None
  - b. **Old Business:**
    - **Increasing Library Hours of Operation RES 141529 (AS&SS) (Second Reading)**-Chair Kegley opened the floor for discussion.  
  
**Called/Passed:** Chair Kegley called the question. The resolution for Increasing Library Hours of Operation passed.
  - c. **New Business:**
    - **Policy for Non-Academic Degree Programs RES 141530 (AAC) (First Reading)**-Senator McCown introduced the resolution stating that the resolution deals with the non-academic degrees. For clarification, Dean Novak stated that "there is no such thing as a non-academic degree...or a non-academic degree certificate; they are called non-degree certificates." He added that it is a shame that CSUB has created no new non-degree certificate programs in the past five years; this proposal does not improve the ability of CSUB to respond quickly and effectively to community needs.  
  
**Motion/Second/Passed:** Senators Moore and Hartsell moved to send the resolution back to the AAC for further discussion. Motion passed.
    - **Policy on Academic Freedom RES 141531 (AAC) (First Reading)**- Chair Kegley introduced the resolution stating that this is in response to a call from the CSU Senate to consider supporting *The Need for a Comprehensive California State University Policy on Academic Freedom* which has been passed by the ASCSU.  
  
**Motion/Second/Passed:** Senators McCown and Hartsell moved to waive the second reading. Motion passed.  
  
Chair Kegley opened the floor for discussion.  
  
**Called/Passed:** Chair Kegley called the question. The resolution for Policy on Academic Freedom passed.
    - **Policy on Conversion of Pilot Programs into Permanent Status RES 141532 (AAC) (First Reading)**- In response to Senator Hartsell's inquiry, Chair Kegley stated that Handbook language is necessary for this policy; an academic policy manual is also in the works. Senator Moore expressed concern that we are moving away from principles of shared governance if this is being moved to a policy manual. She added that a format should be adopted for policies and procedures. Recommendations and concerns were presented to the AAC for consideration.
    - **Emeritus Status Announcement RES 141533 (FAC) (First Reading)**-Senator Hartsell introduced the resolution stating that there are some individuals who feel that recognizing the award of Emeritus status at graduation is a distraction of focus on the students; it also is not an ideal forum to honor those faculty members. Language in this resolution allows those who might be involved choose a suitable forum for that purpose. This issue will be placed as a second reading on the consent agenda for April 16, 2015.
    - **FERP Participation on Committees RES 141534 (FAC) (First Reading)**-Senator Hartsell introduced the resolution stating that there have been concerns about whether faculty members participating in the Faculty Early Retirement Program (FERP) can serve on committees. The FAC recommends that nothing in the policy shall limit the right of serving.

**Motion/Second/Passed:** Senators Hartlep and Moore moved to waive the second reading. Motion passed.

Chair Kegley opened the floor for discussion.

**Called/Passed:** Chair Kegley called the question. The resolution for FERP Participation on Committees passed.

- **Office Hours RES 141535 (FAC) (First Reading)**-Senator Hartsell introduced the resolution stating that this resolution is in response to ambiguity of the existing policies of actual office hours and virtual office hours. Some feel that virtual office hours ought to be allowed to substitute or replace actual office hours. The FAC believes that physical presence is necessary to build the campus community that is important to the success of many of our students; technology cannot replace face-to-face communication. Recommendations and concerns were presented to the FAC for consideration.

9. **Open Forum Items (Time Certain 11:15 a.m.)**

- **Committee Charges**-In regard to committee referrals, Senator Hartsell reported that some committee chairs feel that charges are often restrictive and that the committee would be wrong to address anything that is not in the charge. He added that it would be helpful if we could be clear on the approach that should be taken. Citing the By-Laws, J. Tarjan stated if a resolution is going to be brought forward it should only be in response to a referral from the EC or Senate Chair. Senator Moore added that you can accommodate the By-Laws by stating the charge with vague language then specify a particular concern. In response to Senator Hartsell's inquiry about clarity of the charge being a narrow focus or broad focus, the sense of the Senate is that a broad interpretation of the charge be taken. D. Schechter recommended that background/history of the issue be provided.
- **Timelines for Senate**-Chair Kegley reported that we have certain scheduled meeting times. She inquired about whether we want to establish a rule to address urgent matters. J. Tarjan stated that we often violate the Handbook when it comes to emergencies. Senator Moe stated that it is unwise to have written timelines and added that communication across the campus is important to speed things along. It was recommended that the EC look at the issue of defining a quorum in regard to conference calls.

10. **Adjournment**

Meeting was adjourned at 11:28.