

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE
MINUTES-APPROVED
Thursday, November 10, 2016
Health Center Conference Room
10:00 a.m. – 11:30 a.m.

MEMBERS: D. Boschini (Chair), C. Cruz-Boone, A. Dominguez, S. Forester, S. Frye, B. Hartsell, A. Hegde (ALT), J. Kegley, C. MacQuarrie, K. Madden (ALT), M. Martinez, H. McCown, J. Millar, BJ Moore, J. Paschal, M. Rush (ALT), S. Schmidt, M. Slaughter, D. Whetton (ALT), D. Wilson, D. Zhou, J. Zorn

ABSENT: D. Anderson-Facile, C. Murphy,

VISITORS: P. Newberry, V. Kohli, K. Krishnan, C. Miller, K. Khanka

1. **Call to Order**- Meeting called to order by Chair Boschini.
2. **Approval of Minutes** – October 27, 2016
Motion/Second/Approved: Senators Hartsell and Moore moved to approve the minutes. The minutes from October 27, 2016 are approved.
3. **Announcements and Information**
 - **Faust Gorham, AVP ITS-F.** Gorham provided an update on the issues and requests which were raised during the General Faculty Meeting on August 17, 2016. The report is available in the Senate Office. Provost Zorn added that Administration is in the process of coming up with a plan to refresh computers for full-time lecturers. Concerns and recommendations include: 1) there is a need for Blackboard support for students; 2) there is a need for tech assistance in the evenings; 3) Conduct mini Outlook sessions for individual departments; 4) workshops are often rolled out during summer breaks; 5) there is a need for technical support for Blackboard.

Chair Boschini and others expressed gratitude to F. Gorham and his staff for keeping communication open and taking an interest on how to better serve the campus.
4. **Approval of Agenda**
In interest of time, Senator Hartsell moved to defer Committee Reports and Requests.

Motion/Second/Approved: Senators Hartsell and Frye moved to approve the agenda. The agenda is approved as amended.
5. **ASCSU Report**-Senator Frye stated that a summary of resolutions from the November 3-4, 2016 meeting is forthcoming. He added that the “Lactation Resource Policy and Practices Within the CSU” is controversial; there is a debate about using resources for it. Senator Moore added that students have conducted a campus survey on lactation; the report is available from C. Catota.
6. **Provost’s Report**-Provost Zorn reported on the following:
 - **Passage of Prop 64-** The proposition on marijuana has passed. It will not change our rules on campus. As a recipient of Federal funds, we have to stay within those laws.
 - **Update on Searches-**The committee is in the process of discussing four BPA dean candidates. Dean candidates for SSE are on campus beginning November 10, 2016. The job announcement for Dean of AVC has been posted; the committee is scheduled to meet on November 21, 2016 to deliberate. Hopefully, the job announcement will go out for the Dean of A&H and NSME in the middle of December; it will be posted for two months. Candidates for VP University Advancement will be on campus in March, 2017. Searches for staff members for Academic Affairs and the Academic Senate are underway.

- **Midterm Grade Pilot**-Feedback has been provided by the faculty members who participated in the pilot. A plan for midterm grades is being discussed.
- **Grad Checks**-J. Mimms and B. Perlado met with the standing committees. Provost Zorn has followed up with the Graduation Initiative Task Force for a plan of action on how to improve the grad check, transcript evaluation, and admissions processes. Senator Millar added that 100% of AVC students who applied for graduation in April, 2016 have not received feedback. In response to Senator Moore's inquiry in regard to whether or not the Fee Committee has approved increasing the grad check fee to \$70, Provost Zorn reported that she will confirm this fee and then report back.
- **Graduation Initiative Fund**-The one-time funds in the amount of \$950,000 should be arriving on campus by November 11, 2016. It is specifically to get students graduated May, 2017.
- **University Strategic Planning and Budget Advisory Committee**-The committee is looking at how to allocate \$5.5 million this year that comes through tuition revenues and State funds. A proposal for Academic Affairs in the amount of \$4.4 million over five years has been submitted for the following items: 1) tenure track hires; 2) library subscriptions; 3) two evaluators for Enrolment Management; 4) Study Abroad Coordinator; 5) Provost student research grants; 6) Engineering faculty; 7) faculty professional development; 8) advisors for Q2S; 9) support for grants operation; 10) library cataloger.

Provost Zorn added that President Mitchell would like to address three initiatives with one-time carry forward funds: 1) increasing student employment; 2) faculty/staff professional development; 3) clean up classrooms and labs in DDH.

Administration is in the process of planning a campus budget forum.

7. Resolutions - (Time Certain 10:45 A.M.)

a. Consent Agenda-None

b. Old Business: -None

c. New Business:

- **Process for Updating University Handbook RES 161706 (FAC) (First Reading)**-Senator Kegley introduced the resolution stating that the intent is to get a clear sense of the Senate on how to proceed with updating the *University Handbook*. She added that the *University Handbook* serves as a separate purpose from a policy procedure manual.

Motion/Second/Passed: Senators Kegley and Hartsell moved to waive the first reading. Motion approved.

Chair Boschini opened the floor for discussion.

Called/Passed: Chair Boschini called the question. The resolution on Process for Updating University Handbook passed.

In response to D. Schecter's inquiry, the link for the *Academic Policy Manual* will be removed from the Academic Senate and Academic Affairs websites.

Senators Millar, Hartsell, and MacQuarrie volunteered to serve on the ad-hoc committee.

Senator Moore recommended that stipends be made available to members of the ad-hoc committee to undertake the task of revising the *Handbook*. She also recommended that a permanent position be added for a person to be a resource and to make revisions to the *University Handbook*.

- **Formation of CAFS Department RES 161707 (ALL) (First Reading)**-Senator Slaughter introduced the resolution stating that the Standing Committees have found the proposal to be academically and fiscally sound.

Motion/Second/Passed: Senators Moore and Hartsell moved to waive the first reading. Motion approved.

In response to Senator Millar's inquiry in regard to the need for additional Library support, C. Howell stated that the Library already treats CAFS as their own department. She added that tutoring is available through The School of SS&E.

Called/Passed: Chair Boschini called the question. The resolution on Formation of Child, Adolescent, and Family Studies (CAFS) Department passed.

8. **Open Forum Items (Time Certain 11:15 a.m.)**

- **Judicial Hold**-Senator Moore reported that a hold has been placed on student registration for those who have not completed online Sexual Violence Training. She added that students have also been dropped. Provost Zorn reported that Executive Order 1095 requires that all students take the training. Students have received multiple emails that they have to do this before they can register. Senator Paschal recommended that this be listed as an impending hold.
- **Election Fears**-Senator Cruz-Boone reported that many students are terrified following the U.S. Presidential election. In response to her inquiry in regard to where to direct students for assistance, Senator Millar reported that she will follow-up on the issue and then report back.
- **ASI Election Statement**-Senator Dominguez reported that ASI will be putting out a statement indicating that they will respect the office of the U.S. Presidency while advocating on behalf of students within the CSU. A forum will be planned for an open discussion for students. He added that in early 2017, ASI will begin lobbying against student fee increase and would like support of the Academic Senate for a fully funded CSU. Senator Frye added that the fee increase is a very hot topic with the ASCSU; it is a complex issue. Senator Martinez stated that student concerns are genuine and real. He recommended that CSUB issue a general statement making it clear that campus continues to embrace and support students.

Motion/Second/Passed: Senator Hartsell moved to extend time five minutes. Motion approved.

- **International Students**-Senator Kegley reported that we have been working very hard to internationalize the campus. She recommends that we need to be on alert to how international students feel following the Presidential election.

9. **Adjournment**

The meeting adjourned at 11:35.