

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE
MINUTES-APPROVED
Thursday, November 5, 2015
Health Center Conference Room
10:00 a.m. – 11:30 a.m.

MEMBERS: D. Anderson-Facile, D. Boschini, D. Dodd, J. Fielder, B. Hartsell, D. Jackson, A. Jacobsen, J. Kegley, K. Knutzen (ALT), H. McCown (ALT), J. Millar, E. Montoya, BJ Moore, C. Murphy (ALT), J. Paschal, S. Raczkowski, J. Sanchez, M. Slaughter, D. Wilson, D. Zhou (ALT), J. Zorn

ABSENT: S. Frye, S. Schmidt,

VISITORS: D. Schechter, M. Suleiman, D. Whetton, A. Taggart, V. Kohli, F. Gorham

1. **Call to Order**-Meeting called to order by Chair Kegley
2. **Approval of Minutes** – October 22, 2015
Motion/Second/Approved: Senators Fiedler and Hartsell moved to approve the minutes. The minutes from October 22, 2015 are approved.
3. **Announcements and Information**
 - Chair Kegley announced the following:
 - Candidates for the AVP for Academic Programs will be on campus the week of November 9-13; a meeting schedule will be forwarded to faculty.
 - Work is proceeding on updating the University Handbook
 - Faust Gorham-AVP, Information Technology Services- F. Gorham reported that ITS is in the process of reorganizing and updating faculty websites. Information on faculty web support can be found on the ITS website at <http://www.csub.edu/ITS/>. He also provided a presentation on the rollout of Office 365. Migration to Office 365 will begin November 9; Outlook will replace FirstClass and Meeting Maker on December 4, 2015. Comments and recommendations from the table include: 1) build a complete listing of faculty websites; 2) read only access to FirstClass and Meeting Maker will be available until June, 2016; retention of files in those programs past that date is a concern; 3) FirstClass and Meeting Maker data will be moved to Office 365; 4) resources will be widely available across campus beginning December 7; 5) Office 2016 will be available to download on personal computers; instructions will be very easy to understand; 6) to prepare for Office 365, you will need to move any personal folders on your FirstClass desktop to your FirstClass Inbox; 7) transfer of FirstClass desktop folders is a concern; 8) there is very little integration between Outlook and 25Live; 9) a two-tiered governance has been created to assist ITS in the implementation process; 10) upgrading classrooms is a long term strategy.
4. **Approval of Agenda**
Motion/Second/Approved: Senators Fielder and Frye moved to approve the agenda. The agenda is approved.
5. **Resolutions - (Time Certain 10:45 A.M.)**
 - a. **Consent Agenda**-None
 - b. **Old Business**-None
 - c. **New Business:**
 - **Classroom Observation RES 151605 (FAC) (First Reading)**- Senator Hartsell introduced the resolution stating that there was concern about recently made policy about classroom observation. The FAC believes that adding the word “classroom” clarifies that observations are to happen in the classroom; departments can define “classroom” more specifically.

Motion/Second/Passed: Senators Moore and Fielder moved to waive the first reading. Motion passed.

Chair Kegley opened the floor for discussion. In response to Senator Jackson's inquiry regarding online courses, Senator Hartsell reported that there are already mechanisms in place.

Called/Passed: Chair Kegley called the question. The resolution for Classroom Observation passed.

6. **Provost's Report** (J. Zorn)-Provost Zorn reported the following:

- President Mitchell met with the Provost and Chair Kegley to discuss pending resolutions; several issues were sent back to the EC for further review.
- A reception for retired faculty is being planned for January, 2016.
- Meetings have taken place with faculty in regard to establishing a Phi Beta Delta International Honors Society.
- The new AVP for Enrollment Services will begin on January 11, 2016
- Faculty are encouraged to meet the candidates for the AVP for Academic Programs and provide feedback.
- CSUB was represented at the California Latino Leadership Conference in Fresno; increased research is needed on our region in terms of how to increase education in the valley.

7. **Committee Reports and Requests**

- a) **Executive Committee**—Senator Boschini reported that The *University Handbook* is the official source for policies until the *Academic Policy Manual* is finalized and reviewed by the Senate. It is anticipated that there will be an increased need for services of the Ombudsperson to deal with conflict as we move to semesters. Maria Paleologou is the CSUB Ombudsperson.
- b) **Academic Affairs Committee**-Senator McGown reported that the committee is discussing issues regarding the Doctoral the Proposal to Elevate Concentrations from the MA in Education and Electronic Recording in the Classroom.
- c) **Academic Support & Student Services Committee** -Senator Millar reported the committee has completed discussion on Reinstating Winter (fall) Commencement and has decided that it is not in the best interest to commit resources for an additional commencement. She added that we do not have a formal policy or budget for commencement.

9. **Open Forum Items (Time Certain 11:15 a.m.)**

- **Parking**-Senator Fielder reported that there plans underway for temporary parking to handle the shortfall expected in fall, 2016. He requested detailed plans. Comments from the floor include: 1) that the ongoing issue of designated parking for faculty and staff be addressed again; 2) survey faculty, staff, and students on proposed solutions for parking issues
- **Strike**- Senator Hartsell clarified that over 94% of CSU faculty recently voted to authorize a strike, it was not a vote to strike. Hopefully the Administration understands the commitment to demanding a 5% pay increase. It was recommended that
- **CSUB Ranked #10**-Senator Jacobsen recommended that the campus have a celebration in response to *The Economist* recently ranking CSUB number 10 out of more than 1,200 ranked four year colleges and universities by alumni earnings above expectation.
- **Bike Share Program**- Senator Sanchez reported that the CSUB Bike Share Program was one of two CSUs to be deemed bicycle friendly by the League of American Bicyclists.
- Senator Anderson Facile reported that skateboards on campus is still a dangerous problem on campus. She added that DDH is not getting cleaned; there are not enough janitorial services. Also, we do not have plug ins on campus for electric cars.

10. **Adjournment**

Meeting adjourned at 11:30.