

## Academic Affairs Committee

### Minutes

Thursday October 17, 2019

10:00-11:30am

Science III Conference Room, SCI III 100

#### 1. Joint Meeting with Budget and Planning Committee (BPC)

Referral #004:

Motion to approve joint meeting: J. Stark (Approved).

Community partners want a Master's in Kinesiology to be hybrid or face-to-face, but the long-term sustainability of the program (and increased enrollment) is online. Allows to expand nationwide.

Workload burnout: growing undergraduate program, but faculty wants the program, and excited to teach (and enhance ability to do research). Gives financial resources that they need.

Course schedule is 1 FT faculty teaching 1 course per year (summer). FT faculty would have to advise students. Searching 1 replacement, 1 new faculty.

People in community could be contacted to teach courses if a faculty member said no.

All faculty are QM certified.

Graduate programs do not have lab components, the same as undergraduate lab programs.

Demonstration techniques via videos or other online techniques that other programs have created in the past.

Why 6700 special topics? Where are students coming from to decide which special topics to offer. Meet student need and desire, along with flexibility through students.

J. Stark: separate charge for overhead and marketing. Overhead is EEGO charges. Marketing is specialty marketing for kinesiology program (Facebook ads, advertising in LA).

J. Stark: small charge for benefits. EEGO only has to charge for Medicare. Budgeted for full professor, full course load. 40% overhead charge is what is approved at some level (state, federal?) for overhead charges (be it grants, programs, ...).

What happens if not enough student demand? Close out program (teach out, don't accept new students). Faculty get paid a minimum

2. Call to Order (after Joint Meeting with BPC Program): 10:35 AM

3. Approval of Minutes

We never formally approved the minutes of 10/3/2019!

4. Announcements and Information

5. Approval of Agenda

K Raynes (1<sup>st</sup>); B. Bae (2<sup>nd</sup>); Approved

6. Old Business

a. Referral #001 – Distributed Learning Committee

Some minor typos, not much feedback provided from Senate. Will have second reading next Senate Meeting (10/24).

b. Referral #015 – INST Course Proposals (Curriculum Committee Task)

Conditional approval.

Still some issues with attendance/participation grading. For example, participation has an attendance component, but not counted in grade.

Course description should be catalogue copy, not overview (or create a new section for the overview).

c. Referral #010 – Ethnic Studies as a GE Requirement – Response to the Task Force Report

We have a JYDR course already (did gender, race, ethnicity courses in the past).

Contradictory task force reports (what about double counting?).

Diversity vs. ethnic studies. Diversity is much broader (for example, non-binary sexual orientation). What course would be removed from the GE program? Could other courses include ethnic studies?

Seems that the report did not accurately reflect what we are doing here on campus. Study is based on 37 respondents.

We have lots of options in upper division GE courses to take something with a “diversity” component.

- d. Referral #013 – Response to the Student Misconduct Task Force Report (joint referral AAC and AS&SS)

AS&SS meeting with R. Alvarez and will send meeting minutes to us to discuss.

- 7. Adjournment: 11:30 AM

**Membership List for 2019/20 AAC**

	Present	Absent		Present	Absent
Melissa Danforth/NSME	x		Annie Huynh/NSME (At-Large)		x
Mary Slaughter/A&H +		x	Benjamin Bae/BPA (At-Large)	x	
Richard Gearhart/BPA	x		Di Wu/BPA (At-Large)		x
Brittney Beck/SSE	x		Lisa Zuzarte (Ex-Officio)	*	
Krystal Raynes/ASI	x				

+ Note: Mary Slaughter is on sabbatical for Fall 2019