



Academic Senate: Executive Committee

MINUTES

TUESDAY, MARCH 10, 2026

10:00 A.M. – 11:30 AM

Location: BPA Conference Room 134 and virtual.

Zoom Link: <https://csub.zoom.us/j/88091986667?pwd=GOSakqXvulfaZihtNxTsAFBYwWqAJs.1&jst=1>

Members: M. Danforth (Chair), D. Solano (Vice-Chair), D. Thien (Provost), C. Lam (ASCSU Senator; virtual), N. Michieka (ASCSU Senator), T. Tsantsoulas (AAC Chair; excused), L. Kirstein (AS&SS Chair), A. Grombly (BPC Chair), Z. Zenko (FAC Chair), and K. Van-Grinsven (Senate Analyst).

1. Call to Order

A. Chair Danforth called the meeting to order at 10:05 am.

2. Announcements and Information

A. Exceptional Service Award recommendations (handout)

i. Chair Danforth confirmed that the letters are in progress and will be distributed this week. The awardees can be announced at Senate on Thursday.

B. Spring 2026 Guests

i. EC Guests

a. President attending EC on March 24

b. Instructional Budget Model – K. Watson and N. Hayes

i. EC discussed whether to invite K. Watson and/or N. Hayes to Executive Committee to discuss the instructional budget model. Extensive discussion ensued. The committee decided to offer a joint open forum with EC, the Provost's Office, and the Budget Office, with possible dates of April 17 or 24.

ii. Senate Guests

a. March 12- D. Wilson, Nursing and Exceptional Service Award Recipients

b. March 26 – D. Cantrell, Enrollment report

c. April 30 – Spring Reports

i. FTLC, GECCo, UPRC, URC (if needed)

ii. Written report as well as oral (?)

d. May 7 – Senate Organizational Meeting

i. Faculty Award recommendations from FHAC

e. Early Fall 2026

i. GRaSP, FAR (oral reports/presentations)

f. **Unscheduled:**

- i. Committee on Professional Responsibility (CPR)
- ii. WSCUC Logistics – E. Adams (*provide updates to Senate*) (tabled)
 - (i) Provost Thien confirmed that she would be meeting with E. Adams later this week and can confirm the information needed for the calls for the faculty workgroup. EC agreed that these positions would be best set as appointed positions.

3. **Approval of Agenda (Time Certain: 10:05 AM)**

- A. Chair Danforth requested the addition of an item shared by Z. Zenko under “New Discussion.” The amended agenda approved.

4. **Approval of Minutes**

- A. February 24, 2026 (handout)
- B. March 3, 2026 (handout)
 - i. Z. Zenko motioned to approve both sets of minutes; seconded by A. Grombly. Minutes approved.

5. **Continued Items (Time Certain: 10:10 am)**

- A. AS Referral Log (see BOX folder; handout)
 - i. AAC (T. Tsantsoulas) (deferred)
 - ii. AS&SS (L. Kirstein)
 - a. AS&SS has two resolutions for first reading: RES 252628 - Inventory of Automated Decision-Making Software for the Classroom and RES 252629 - Academic, Curricular, and Student Support Software Governance. The final drafts for first reading will be sent to K. Van Grinsven for inclusion in the agenda packet. RES 252627 – Policy on Use of Informational Banner Space in Canvas and RES 252622 – Academic Advising Structure Is an Academic Endeavor are still on hold. AS&SS are also almost done with 2025-2026 20 Disqualification and Readmission Policies and RES 252627 in response to 2025-2026 21 Policy on Use of Informational Banner Space in Canvas is still on hold.
 - iii. BPC (A. Grombly)
 - a. RES 252630 New Minor in Medical Spanish is ready for second reading, and referral 2025-2026 36 New Degree Proposal for Bachelor of Science in Environmental Science has been addressed and BPC is ready for first reading, although AAC had something they wished to follow up on. Chair Danforth confirmed that T. Tsantsoulas had shared that AAC is ready to move forward as well, however, they also have a memorandum they will be sending over for inclusion.
 - iv. FAC (Z. Zenko)
 - a. RES 252632 - Required Unit RTP Criteria Elements and Guidance on Unit RTP Criteria Revision, RES 252633 - Clarifying Faculty Workload, RSCA Expectations, and Service Responsibilities, and RES 252634- Establishing a Preferred Non-Contractual Academic Honorific Title “Senior Lecturer” are all ready for first reading on Thursday.

- b. FAC has been working on referral 2025-2026 32 Clarification of Unit Criteria for Faculty Review and had a question come up that is separate from the referral. EC discussed the item and agreed that a revised referral can be drafted and sent to FAC to allow for this item to be addressed at this time.

B. Provost Report (D. Thien) (Time Certain: 10:45 am)

- i. Updates/ Status: (deferred)
 - a. Academic Administrator Searches
 - b. Academic Administrator Reviews
- ii. Additional Items
 - a. Email Communications: The Provost noted that she sent out an email to all faculty and separate emails to the department chairs and the deans regarding instructional planning and the CFA notice that there may be a need to implement the layoff procedures outlined in Article 38 of the CSU–CFA Collective Bargaining Agreement.
 - b. AI Symposium: The Provost attended an AI symposium and briefly shared highlights. She will attend the systemwide provost’s meeting next week and expects to have more information regarding whether the OpenAI (ChatGPT) contract will remain systemwide. Senator Michieka added that there is a CSU systemwide AI committee and that some training modules from campuses are available systemwide (CSU AI Commons).

C. Reports and Recommendations

- i. Criteria for Proposing New Schools Taskforce (handout) (tabled)
 - a. EC discussed the taskforce report, noting that there is limited time to address it. Another issue that came up during discussion was that there is a need to develop policies for merging and dissolving colleges and schools and how that relates to Senate representation. This may be an appropriate topic for the Summer Senate. EC should review the taskforce report for further discussion next week.

D. RES 252624 - Codifying Procedures for Statements of the Senate and Votes of No Confidence – EC (draft in progress)

- i. Z. Zenko has completed some research regarding suggested updates and changes to the bylaws to include Expressions of the Senate. Draft shared via BOX.

E. Development of a Senate Recording Retention Policy for recordings that are intended to develop Minutes – EC (HOLD; draft in progress)

F. Calendar Committee – A. Grombly, BPC Chair (deferred)

G. ASCSU Lecturer Electorate Representative term (HOLD for Fall)

H. Policies on approval of Course Coding Changes (CS Numbers) (HOLD; pending data)

I. Faculty advising and CSUB Advising Council (HOLD)

J. ASI Resolution: SB 104 ASI and Shared Governance (HOLD; pending ASI’s revisions)

6. New Discussion Items (Time Certain: 11:00 am)

A. Elections and Appointments- D. Solano

- i. Exceptional Service Awards: Committee work in progress
- ii. In Progress: 2nd calls for College Elected Positions

- iii. Develop formal procedures for appointments for the CSU Fong and Fetterly Award (HOLD; pending FHAC discussion)
 - a. Faculty Honors and Awards Committee (FHAC): K. Van Grinsven emailed FHAC asking whether they have any governing documents outside of the brief handbook description, and they responded that they do not. Chair Danforth will ask them in the fall to select a member for the staff award (CSU Fong and Fetterly Award).
- B. Handbook and Bylaws Project – EC (handout)
 - i. Composition of Handbook and Bylaw Summer Working Group
 - ii. Expected timeframe of project
 - iii. Discussion: EC discussed the possible membership of this group and whether it should be added to PolicyStat. Possible membership includes the current and/or previous FAC chair, AVP for Faculty Affairs D. Boschini, Chair Danforth, and Vice-Chair Solano. There was a suggestion to add an open call for one or two non-senators to assist as part of the appointed positions. Senate Analyst Van Grinsven and Chair Danforth will put together a budget proposal to the Provost. The suggestion was also made to send out an inquiry email to faculty to collect items that may be missed.
- C. Faculty Legislative Liaison (handout) (deferred)
- D. State Legislation
 - i. [AB-2693](#) Independent Doctoral Programs
 - ii. [AB-2606](#) Oil and Gas Demonstration Zones
 - iii. [AB-2301](#) Community colleges: Baccalaureate Degree in Nursing Pilot Program
- E. Staff Representative on Senate (handout) (deferred)
- F. Addendum: Chairs/ Faculty Director Recognition (handout) (deferred)
- G. Addendum: Academic Tuition/ Scholarship Waiver (handout) (deferred)
- H. Summer Retreat agenda and logistics (tabled)
 - i. Date selected after the incoming subcommittee chairs are elected at the Organizational Meeting on May 7
 - ii. Agenda Items:
 - a. Carry-over business
 - b. Interfolio

7. Agenda Items for Senate

Academic Senate Meeting – Spring 2026

Thursday, February 26, 2026

Agenda

10:00 AM – 11:30 AM

Location: Dezember Leadership and Development Center, Room 409-411

Zoom Link: <https://csub.zoom.us/j/84669370314?pwd=gmLoywwMxQR4k7G0hUhv25vs0N8xr8.1>

Senate Members: Chair M. Danforth, Vice-Chair D. Solano, CSU Senator C. Lam, CSU Senator N. Michieka, AH Senator T. Tsantsoulas, AH Senator M. Naser, BPA Senator D. Wu, BPA Senator S. Sarma, NSME Senator L. Kirstein, NSME Senator A. Stokes, SSE Senator Z. Zenko, SSE Senator S. Roberts (alt. for Spring 2026 K. Henderson), AV Senator K. Holloway (virtual), At-Large Senator H. He, At-Large Senator A. Grombly, At-Large Senator A. Hays, At-Large Senator A. Lauer, At-Large Senator T. Salisbury, At-Large Senator R. Dugan, Lecturer Electorate Senator D. Horn, Senator H. Gonzalez – Staff Representative, Senator E. Reed – ASI Executive Vice-President, VP AA & Provost D. Thien, Senator J. Dong – Dean Representative, and Senate Analyst K. Van Grinsven.

Guests: President Harper and Debbie Wilson.

- I. Call to Order
 - a. Tejon Tribal Land Acknowledgement
 - b. [Robert's Rules of Order](#)
 - c. [Interruption Statement](#)

- II. Approval of Minutes
 - a. February 12, 2026 (handout)
 - b. February 26, 2026 (handout)

- III. Announcements and Information
 - a. President's Report – V. Harper (**Time Certain: 10:10 am**)
 - b. Impacted Status of Nursing – D. Wilson (**Time Certain: 10:20 am**) (handout)
 - c. Exceptional Service Award Recommendations (**Time Certain: 10:30 am**)
 - d. Elections and Appointments – D. Solano (handout)
 - e. Upcoming Events:
 - i. March 16 – Spring Budget Open Forum
 1. 2-3 pm; Student Union MPR and virtual
 2. [Budget Open Forum Feedback Form](#)
 - ii. April 8 – President's Open Forum
 1. 9 am; Student Union MPR

- IV. Approval of Agenda (**Time Certain: 10:05 AM**)

- V. Reports
 - a. ASI Report – Senator Reed
 - b. Provost's Report – D. Thien (**Time Certain: 10:35 AM**) (handout)
 - c. ASCSU Report – Senators Lam and Michieka (handout)
 - d. Staff Report – Senator Gonzalez (handout)
 - e. Committee Reports:
 - i. Executive Committee – Vice-Chair Solano (handout)

- ii. Standing Committees:
 - 1. Academic Affairs Committee (AAC) – Senator Tsantsoulas (handout)
 - 2. Academic Support and Student Services Committee (AS&SS) – Senator Kirstein (handout)
 - 3. Budget and Planning Committee (BPC) – Senator Lauer (handout)
 - 4. Faculty Affairs Committee (FAC) – Senator Zenko (handout)
- f. CFA Report – T. Salisbury, CFA Bakersfield

VI. Resolutions **(Time Certain: 10:40 AM)**

- a. Consent Agenda: No items.
- b. Old Business:
 - i. RES 252630 – New Minor in Medical Spanish – AAC and BPC (handout)
 - ii. RES 252631 – New Minor in Early Childhood Development – AAC and BPC (handout)
 - iii. RES 252627 – Policy on Use of Informational Banner Space in Canvas – AAC, AS&SS (HOLD)
 - iv. RES 252622 – Academic Advising Structure Is an Academic Endeavor – AAC, AS&SS (HOLD)
- c. New Business:
 - i. RES 252618- REVISED - Special Review Committee Recommendations for Anthropology (handout)
 - ii. RES 252632 - Required Unit RTP Criteria Elements and Guidance on Unit RTP Criteria Revision – Handbook Changes – FAC (handout)
 - iii. RES 252633 - Clarifying Faculty Workload, RSCA Expectations, and Service Responsibilities – FAC (handout)
 - iv. RES 252634- Establishing a Preferred Non-Contractual Academic Honorific Title “Senior Lecturer”– Handbook Change – FAC (handout)
 - v. RES 252628 - Inventory of Automated Decision-Making Software for the Classroom – AS&SS (handout)
 - vi. RES 252629 - Academic, Curricular, and Student Support Software Governance – AS&SS (handout)

VII. Open Forum **(Time Certain: 11:15 AM)**

VIII. Adjournment

8. Adjournment

- A. Chair Danforth adjourned at 11:30 am.