



## Academic Senate: Executive Committee

### Minutes

TUESDAY, FEBRUARY 24, 2026

10:00 A.M. – 11:30 AM

**Location:** BPA Conference Room 134 and virtual.

**Zoom Link:** <https://csub.zoom.us/j/88091986667?pwd=GOSakqXvulfaZihtNxTsAFBYwWqAJs.1&jst=1>

**Members:** M. Danforth (Chair), D. Solano (Vice-Chair), D. Thien (Provost), C. Lam (ASCSU Senator), N. Michieka (ASCSU Senator), T. Tsantsoulas (AAC Chair; virtual), L. Kirstein (AS&SS Chair), A. Grombly (BPC Chair), Z. Zenko (FAC Chair), and K. Van-Grinsven (Senate Analyst).

#### 1. Call to Order

A. Vice-Chair Solano called the meeting to order at 10:02 am.

#### 2. Announcements and Information

##### A. Volunteers for March 12 Senate Meeting

- i. Chair Danforth will need to leave the meeting early and K. Van Grinsven, Senate Analyst, will not be in attendance. T. Tsantsoulas will assist with vice-chair duties after Chair Danforth leaves, C. Lam agreed to assist with Zoom and N. Michieka with timekeeping.

##### B. Spring 2026 Guests

###### i. EC Guests

###### a. President attending EC on March 24

- i. President will come at the start of the meeting and will need to leave by 10:50 am.

###### ii. Senate Guests

###### a. March 12 or 26 – D. Cantrell, Enrollment report

- i. K. Van Grinsven will follow up with his office to confirm the date.

###### b. April 30 – Spring Reports

- i. FTLC, GECCo, UPRC, URC (if needed)

- ii. Written report as well as oral (?)

- (i) EC discussed the list of reports due to Senate and it was suggested that written reports be submitted only, as there will likely be much Senate business to address.

###### c. May 7 – Senate Organizational Meeting

- i. Faculty Award recommendations from FHAC

###### d. Early Fall 2026

- i. GRASP, FAR (oral reports/presentations)

###### e. Unscheduled:

- i. J. Watkins – Center for Accessibility and Essential Needs
- ii. K. De Young – Facilities
- iii. Committee on Professional Responsibility (CPR)
- iv. WSCUC Logistics – E. Adams (*when?*)
- v. Discussion:
  - (i) Center for Accessibility and Essential Needs: EC discussed this item and agreed to suggest to R. Weller and FTLC for there to be a session on accessibility during University Week.
  - (ii) K. Van Grinsven will contact E. Adams again regarding the WSCUC working groups.

3. Approval of Agenda (Time Certain: 10:05 AM)

- A. Z. Zenko motioned to approve the agenda; seconded by C. Lam. Agenda approved.

4. Approval of Minutes

- A. January 20, 2026 (handout)
- B. January 27, 2026 (handout)
- C. February 3, 2026 (handout)
- D. February 10, 2026 (handout)
- E. February 17, 2026 (handout)
  - i. Z. Zenko motioned to approve of all minutes; seconded by L. Kirstein. All minutes approved.

5. Continued Items (Time Certain: 10:20 am)

- A. AS Referral Log (see BOX folder; handout)
  - i. AAC (T. Tsantsoulas)
    - a. T. Tsantsoulas reported that AAC has been working hard on the curricular proposals expressed difficulty with the quality of the proposals being submitted; some should not have been approved by the college curriculum committee due to missing required items. This has created challenges, as AAC must request additional information from the programs. Additionally, some college curriculum committees do not meet in the spring. AAC, BPC and E. Adams have multiple additional meetings to discuss various issues. EC discussed the responsibilities of the Associate Deans to oversee these committees and curricular proposals and the common areas that are incomplete or not addressed sufficiently. T. Tsantsoulas believes they will be able to get through the majority of the curricular proposals by the end of the semester.
  - ii. AS&SS (L. Kirstein)
    - a. L. Kirstein reported that RES 252627 is not ready for second reading yet; however, they did complete their discussions on referrals 2025-2026 33 Academic, Curricular, and Student Support Software Concerns and 2025-2026 26 Inventory of Automated Decision-making Software for the classroom, and that she would forward the resolutions for inclusion in the agenda packet for Thursday's Senate meeting.
  - iii. BPC (A. Grombly)

- a. March 12 - Spring 2026 Budget Forum
  - i. A. Grombly shared some of the questions collected for the Spring 2026 Budget Open Forum. EC discussed a few topics and suggested that BPC request a preview of the Budget Open Forum presentation.
  - b. A. Grombly reported on BPC referral progress. BPC has been working closely with AAC referrals 2025-2026 15 Proposal for New Minor-HD-CAFs- Early Childhood Development and 2025-2026 38 New Degree Proposal for Bachelor of Arts in Human Development and Family Sciences and those resolutions can also be added to Thursday's Senate agenda.
- iv. FAC (Z. Zenko)
  - a. Z. Zenko reported that FAC has completed their work on RES 252620 Transitioning to Online SOCs and it is ready for second reading on Thursday and two or three resolutions will be ready for first reading at the next Senate meeting on March 12. Z. Zenko also noted that referral 2025-2026 43 Review of the Research, Scholarship, and Creative Activity Reports will likely require multiple resolutions over the upcoming academic years.
- B. Provost Report (D. Thien) **(Time Certain: 10:45 am)**
  - i. Updates/ Status: (deferred)
    - a. Academic Administrator Searches
    - b. Academic Administrator Reviews
  - ii. Additional Items
    - a. Budget Updates: The Provost shared the President's budget update and priorities. The President reported a positive outlook but emphasized the continued importance of fiscal responsibility. (1) Academic Affairs remains the top priority as new funds become available, and WTUs for next year have increased. Chair Danforth reported receiving conflicting information from department chairs across colleges, that Deans have instructed departments to reduce fall schedules. The Provost recommended that chairs consult with their Deans. (2) The university must maintain a balanced budget, including maintaining appropriate reserves. (3) There were instances in which funds were rerouted, but those processes will return to normal practices. (4) The administration will also look to refill previously captured MPP positions.
    - b. Faculty Professional Development Funds
      - i. The Provost will increase these funds by 20% (effective June 1). She also proposed expanding allowable uses, pending consultation. The Provost discussed the possible distribution into three categories: advancing scholarly excellence, advancing instructional excellence, and advancing community engagement. Further consultation will ensue.
      - ii. Special Review Committee for Anthropology (RES 252618): The Provost shared a draft of the President's letter regarding this resolution. EC provided feedback on the draft.
- C. Reports and Recommendations (deferred)
  - i. Criteria for Proposing New Schools Taskforce (handout)
- D. RES 252624 - Codifying Procedures for Statements of the Senate and Votes of No Confidence – EC (*handout in-progress*) (deferred)

- E. Dean's List memorandum – EC (handout)
    - i. EC reviewed the draft memorandum and agreed that the Dean should be added to the cc list. D. Solano made the edits and will share the final draft. Once finalized, the memorandum is ready for distribution and to be shared at Senate.
  - F. Follow-up on ASI Requests regarding office hours and reporting grades
    - i. L. Kirstein shared that they did attend ASI's last meeting and received some clarity regarding ASI's concerns regarding faculty office hours. Discussion was tabled as meeting was adjourned.
  - G. Development of a Senate Recording Retention Policy for recordings that are intended to develop Minutes – EC (*handout in-progress*) (deferred)
  - H. Calendar Committee – A. Grombly, BPC Chair (deferred)
  - I. ASCSU Lecturer Electorate Representative term (HOLD for Fall?) (deferred)
  - J. Policies on approval of Course Coding Changes (CS Numbers) (HOLD; pending data)
  - K. Faculty advising and CSUB Advising Council (HOLD)
  - L. ASI Resolution: SB 104 ASI and Shared Governance (handout) (HOLD; pending ASI's revisions)
6. New Discussion Items (Time Certain: 11:00 am)
- A. Elections and Appointments- D. Solano
    - i. Exceptional Service Awards: Committee work in progress
      - a. Vice-Chair Solano mentioned that the committee has met and made their rankings; however, we are waiting for confirmation from D. Boschini regarding the number of WTUs to be awarded.
    - ii. Calls In Progress: At-large Senators.
      - a. The call will be closed on Thursday, February 26 at 1 pm. There are three at-large Senator positions open, and four nominations received, so it will need to go to election.
  - B. Develop formal procedures for appointments for the CSU Fong and Fetterly Award
    - i. EC decided that the Faculty Honors & Awards Committee (FHAC) should provide a representative. Further investigation is required to determine how to formally incorporate this responsibility into FHAC's charge.
    - ii. EC discussed this item and agreed that it can be added to the charge or responsibility for the Faculty Honors and Awards Committee (FHAC). K. Van Grinsven will look up to see if there are any governing documents for FHAC where language regarding this item can be added.
  - C. Announcement of Exceptional Service Award recipients
    - i. This item will be added to the Senate agenda with a time certain to ensure proper recognition. The Provost will also include the announcement in the Blue and Gold Bulletin.
  - D. Accessible Technology Initiative
    - i. ATI-IM/ Working Group Item (handout)
      - a. ATI-IM suggested establishing a formal process for faculty and/or students to request assistance with remediation. Referred to AS&SS.
    - ii. ATI 5-year plan
      - a. D. Solano shared the 5-year plan with EC; unsure if C. Diniz is still looking for feedback.
  - E. Handbook and Bylaws Project – EC (handout) (deferred)

- i. Composition of Handbook and Bylaw Summer Working Group
  - ii. Expected timeframe of project
- F. Student Ombudsperson (handout)
- i. Chair Danforth explained that the position was originally intended to be filled by a counselor; however, the Counseling Center later indicated it could not assume the role due to workload constraints, and the position was reassigned to a faculty member. The Senate at the time removed the paragraph in the University Handbook defining the student/university ombudsperson role and assigning it as a counselor duty, rather than generalizing the role. As a result, there is currently no definition of the role in the Handbook, even though other sections reference it. There is concern about a potential conflict of interest should the student ombudsperson role be reassigned to a staff member involved in the student code of conduct process. Additionally, an earlier resolution (RES 202111) updating the student ombudsperson role was never formally incorporated into the Handbook. Language should be added to the Handbook to define the role and ensure that any ombudsperson (including the faculty ombudsperson) may not participate in grievances, code of conduct procedures, or investigations outside of their role as ombudsperson.
- G. Proposed updates to 308.2.4 Emeriti Privileges and Public Announcement (handout) (deferred)
- H. Concerns about CHRS Page Up (deferred)

7. Agenda Items for Senate (Time Certain: 11:15 am)

**Academic Senate Meeting – Spring 2026**

Thursday, February 26, 2026

Agenda

10:00 AM – 11:30 AM

**Location:** Dezember Leadership and Development Center, Room 409-411

**Zoom Link:** <https://csub.zoom.us/j/84669370314?pwd=gmLoywwMxQR4k7G0hUhv25vs0N8xr8.1>

**Senate Members:** Chair M. Danforth, Vice-Chair D. Solano, CSU Senator C. Lam, CSU Senator N. Michieka, AH Senator T. Tsantsoulas, AH Senator M. Naser, BPA Senator D. Wu, BPA Senator S. Sarma, NSME Senator L. Kirstein, NSME Senator A. Stokes, SSE Senator Z. Zenko, SSE Senator S. Roberts (alt. for Spring 2026 K. Henderson), AV Senator K. Holloway (virtual), At-Large Senator H. He, At-Large Senator A. Grombly (excused; alt. E. Kopp), At-Large Senator A. Hays, At-Large Senator A. Lauer, At-Large Senator T. Salisbury, At-Large Senator R. Dugan, Lecturer Electorate Senator D. Horn, Senator H. Gonzalez – Staff Representative, Senator E. Reed – ASI Executive Vice-President, VP AA & Provost D. Thien, Senator J. Dong – Dean Representative, and Senate Analyst K. Van Grinsven.

**Guests:** President Harper

- I. Call to Order

- a. Tejon Tribal Land Acknowledgement
  - b. [Robert's Rules of Order](#)
  - c. [Interruption Statement](#)
- II. Approval of Minutes
- a. February 12, 2026 (handout)
- III. Announcements and Information
- a. President's Report – V. Harper (**Time Certain: 10:10 am**)
  - b. Elections and Appointments – D. Solano (handout)
  - c. Information:
    - i. Memorandum for Clarification of Dean's List Policy (handout)
  - d. Upcoming Events:
    - i. March 16 – Spring Budget Open Forum
      - 1. 2-3 pm; Student Union MPR and virtual
      - 2. [Budget Open Forum Feedback](#) Form
    - ii. April 8 – President's Open Forum
      - 1. 9 am; Student Union MPR
- IV. Approval of Agenda (**Time Certain: 10:05 AM**)
- V. Reports
- a. ASI Report – Senator Reed
  - b. Provost's Report – D. Thien (**Time Certain: 10:30 AM**) (handout)
  - c. ASCSU Report – Senators Lam and Michieka (deferred)
  - d. Staff Report – Senator Gonzalez (handout)
  - e. Committee Reports:
    - i. Executive Committee – Vice-Chair Solano (handout)
    - ii. Standing Committees:
      - 1. Academic Affairs Committee (AAC) – Senator Tsantsoulas (handout)
      - 2. Academic Support and Student Services Committee (AS&SS) – Senator Kirstein (handout)
      - 3. Budget and Planning Committee (BPC) – Senator Lauer (handout)
      - 4. Faculty Affairs Committee (FAC) – Senator Zenko (handout)
  - f. CFA Report – T. Salisbury, CFA Bakersfield
- VI. Resolutions (**Time Certain: 10:35 AM**)
- a. Consent Agenda: No items.
  - b. Old Business:
    - i. RES 252626 – AS&SS Membership-Bylaws Change – AS&SS (handout)
    - ii. RES 252620 – Transitioning to Online SOClS – FAC (handout)

- iii. RES 252622 – Academic Advising Structure Is an Academic Endeavor – AAC, AS&SS (HOLD)
- iv. RES 252627 – Policy on Use of Informational Banner Space in Canvas – AAC, AS&SS (HOLD)
- c. New Business:
  - i. RES 252630 – New Minor in Medical Spanish – AAC and BPC (handout)
  - ii. RES 252631 – New Minor in Early Childhood Development – AAC and BPC (handout)
  - iii. RES252628 – Inventory of Automated Decision-Making Software for the Classroom – AS&SS (handout)
  - iv. RES 252629 – Academic, Curricular, and Student Support Software Governance – AS&SS (handout)

VII. Open Forum (**Time Certain: 11:15 AM**)

VIII. Adjournment

8. Adjournment

- A. Chair Danforth requested an additional EC meeting on March 3, 2026; majority of EC, aside from Provost Thien and A. Grombly can attend. Extra meeting scheduled.