ACADEMIC SENATE
CSU BAKERSFIELD

Academic Senate Meeting – Spring 2026

Thursday, February 12, 2026
Agenda
10:00 AM – 11:30 AM

Location: Dezember Leadership and Development Center, Room 409-411
Zoom Link: https://csub.zoom.us/j/84669370314?pwd=gmLoywwMxQR4k7G0hUhv25vs0N8xr8.1

Senate Members: Chair M. Danforth, Vice-Chair D. Solano, CSU Senator C. Lam, CSU Senator N. Michieka, AH Senator T. Tsantsoulas, AH Senator M. Naser, BPA Senator D. Wu, BPA Senator S. Sarma, NSME Senator L. Kirstein, NSME Senator A. Stokes, SSE Senator Z. Zenko, SSE Senator S. Roberts (alt. for Spring 2026 K. Henderson), AV Senator K. Holloway, At-Large Senator H. He, At-Large Senator A. Grombly, At-Large Senator A. Hays, At-Large Senator A. Lauer, At-Large Senator T. Salisbury, At-Large Senator R. Dugan, Lecturer Electorate Senator D. Horn, Senator H. Gonzalez – Staff Representative, Senator E. Reed – ASI Executive Vice-President, VP AA & Provost D. Thien, Senator J. Dong – Dean Representative, and Senate Analyst K. Van Grinsven.

Guests: President Harper, UPD Chief M. Gonzalez, and CIO designee B. Chen.

I. Call to Order
   a. Tejon Tribal Land Acknowledgement
   b. Robert's Rules of Order
   c. Interruption Statement

II. Approval of Minutes
   a. January 29, 2026 (handout)

III. Announcements and Information
   a. President's Report – V. Harper **(Time Certain: 10:10 am)**
   b. Campus Lockdown Debrief – UPD Chief and CIO designee **(Time Certain: 10:20 am)**
   c. Elections and Appointments – D. Solano (handout)
   d. Upcoming Events:
      i. February 20 – Committee on Professional Responsibility Town Hall
         1. 1-2 pm; Humanities 1107 and virtual
      ii. March 16 – Spring Budget Open Forum
         1. 2-3 pm; Student Union MPR and virtual
      iii. April 8 – President's Open Forum
         1. 9 am; Student Union MPR

IV.   Approval of Agenda **(Time Certain: 10:05 AM)**

V.   Reports
    a. ASI Report – Senator Reed
    b. Provost's Report – D. Thien **(Time Certain: 10:30 AM)**
    c. ASCSU Report – Senators Lam and Michieka (deferred)
    d. Staff Report – Senator Gonzalez (handout)
    e. Committee Reports:
        i.   Executive Committee – Vice-Chair Solano (handout)
        ii. Standing Committees:
            1. Academic Affairs Committee (AAC) – Senator Tsantsoulas (handout)
                a. Memo from AAC, Referral 2025-2026 16 Catalog Language Inconsistency with Title 5 (handout)
            2. Academic Support and Student Services Committee (AS&SS) – Senator Kirstein (handout)
            3. Budget and Planning Committee (BPC) – Senator Grombly (handout)
            4. Faculty Affairs Committee (FAC) – Senator Zenko (handout)
    f. CFA Report – T. Salisbury, CFA Bakersfield

VI.   Resolutions **(Time Certain: 10:35 AM)**
    a. Consent Agenda: No items.
    b. Old Business:
        i.   RES 252610 – Unit RTP and PTR Composition- Handbook Change – FAC (handout)
        ii.   RES 252621 – Department Chair Terms-Handbook Change – FAC (handout)
        iii. RES 252622 – Academic Advising Structure Is an Academic Endeavor – AAC, AS&SS (handout)
        iv.   RES 252620 – Transitioning to Online SOCIs – FAC (HOLD)
    c. New Business:
        i.   RES 252626 – AS&SS Membership-Bylaws Change – AS&SS (handout)
        ii. RES 252627– Policy on Use of Informational Banner Space in Canvas – AAC, AS&SS (handout)

VII.   Open Forum **(Time Certain: 11:15 AM)**

VIII.   Adjournment

Academic Senate: Elections & Appointments

February 12, 2026

CALIFORNIA STATE UNIVERSITY
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Important Information & Reminders

❖ View the Senate Website for up-to-date information: csub.edu/senate/elections-and-appointments.shtml

❖ Let the Senate Office know if there are:
- Vacancies that need to be filled
- Errors with committee rosters

❖ If you do not receive emails regarding calls:
- College Calls → Contact your College Election Chair & Admin Support
- University-wide Calls → Contact the Senate Office (academicsenateoffice@csub.edu)

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Results of Elected Positions

Academic Senate Vice-Chair & Elections Committee Chair, May 2026 – May 2028

- **Elected:** Tiffany Tsantsoulas – Philosophy & Religious Studies – Congratulations!

ASCSU Statewide Senator (for a three-year term, May 2026 – May 2029)

- **Elected:** Charles Lam – Mathematics (re-elected) – Congratulations!

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Upcoming Calls – College Senators

College Senators (for a two-year term, May 2026 – May 2028)

- One (1) Full-time AH faculty member to replace or re-elect Md Naser
- One (1) Full-time BPA faculty member to replace or re-elect Di Wu
- One (1) Full-time NSME faculty member to replace or re-elect Leslie Kirstein
- One (1) Full-time SSE faculty member to replace or re-elect Sarana Roberts
- One (1) Full-time Antelope Valley Representative faculty member to replace or re-elect Kristine Holloway

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Spring 2026 Call Cycle

1. Senate Chair – **Complete**
2. Senate Vice Chair – **Complete**
3. ASCSU Senator – **Complete**
4. Senators for Colleges – *Calls coming soon (run by colleges)*
5. Senators At-Large
6. College Elected Positions on Committees *(run by colleges)*
7. At-Large Elected Positions on Committees *(and unfilled college positions)*
8. Standing Committees *(Calls for Standing Committee Chairs go out mid-April)*
9. College appointed positions on committees *(run by colleges)*
10. At-Large and unfilled college appointed positions *(including unfilled college positions and elected positions with no nominations after second calls)*

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2025-26 College Election Committees

Arts and Humanities
- **Joel Haney (Chair)**
- Lena Taub
- Sean Wempe
- *Admin Support: Adrianna Hook*

Business and Public Administration
- **Richard Gearhart (Chair)**
- Mansik Hur
- Jinping Sun
- Dan Zhou
- *Admin Support: Maria Diaz*

Natural Sciences, Mathematics, and Engineering
- **Prosper Torsu (Chair)**
- Alberto Cruz
- Bilin Zeng
- *Admin Support: Maria Chavez*

Social Science and Education
- **Dirk Horn (Chair)**
- Yeunjoo Lee
- Dahna Stowe
- *Admin Support: Vanessa Mayorga*

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AY 2025-2026 Academic Senate
Staff Report - Thursday, February 12, 2026

Teamsters to Strike Feb. 17-20

Teamsters Local 2010 will conduct an unfair labor practice strike Feb. 17-20 at 22 campuses and the Chancellor's Office in protest of numerous unfair labor practices committed by the CSU. The right to strike is one of the most important tools a union, and its members have to secure better working conditions. Honoring a picket line demonstrates labor solidarity, which improves wages and working conditions for all workers. Read our FAQ regarding what CSUEU members should know about honoring another union's picket line.

Sunshine Proposal 2026

It's official - we've delivered our opening proposal to kickstart contract negotiations with CSU Management. Called the "Sunshine Proposal," posted here, it is our Union's initial proposal outlining the issues we want to bargain over this year. I recommend reading the proposal and attending your Bargaining Unit Meeting with any questions or comments.

Lobby Day 2026

Lobby Day is April 13-14, 2026. Join CSUEU members at California's capitol where we'll meet with state legislators to advocate for the rights and interests of CSU employees. Do you want to come to Sacramento with your union? Fill out this short survey to apply.

New Steward Certification Training - February 21st

Interested in becoming a steward? The next training session has been scheduled. Please send me an email and I can get you signed up. The training is approximately 4 hours long, from 9am to 1pm via Zoom.

Date	Referral	Status	Committee/s Charged	Action	Resolution	Handbook/Bylaws Change	Approved by Senate	Sent to President	Approved by President
9/2/2025	2025-2026 01 Clarify ASCSU Lecturer Electorate Procedures	Complete	FAC	Clarify ASCSU Lecturer Electorate Procedures. During your discussion, please consider the following: whether non-tenure track, non-teaching faculty can be eligible; what term the elected representative serves on CSUB Academic Senate; encoding the nomination and election procedures in CSUB Senate Bylaws or University Handbook. **Carry-over referral:** 2024-2025 #36 Clarify ASCSU Lecturer Electorate Procedures	**RES 252609** Clarifying ASCSU Lecturer Electorate Procedures	-	12/4/2025	1/5/2026	1/14/2026
9/2/2025	2025-2026 02 Academic Degree Policies	Complete	AAC	Review the academic policies about double majors and double counting courses. Consider: Timeline for declaring a double major, double counting courses between the major and the minor, and double counting courses between both majors for a double major. **Carry-over referral:** 2024-2025 #37 Academic Degree Policies	**RES 252603** Double Major Policy Changes **RES 252604** Minor Policy Changes	-	**RES 2552603** approved 10/23/2025 **RES 252604** approved 11/06/2025	10/31/2025 12/1/2025	11/5/2025;
9/2/2025	2025-2026 03 Academic Policies and Academic Advising in SASEM	**RES 252622 IP**	AAC and AS&SS	To discuss shared governance with respect to the academic policies and advising housed in the Division of Strategic Enrollment Management **Expanded Carry-over of:** 2024-2025 #31 Academic Policies House in the Registrar's Office and 2024-2025 #25 Academic Advising Structure and Report; RES 242518 Academic Advising Structure as an Academic Endeavor	**RES 252622** Academic Advising Structure Is an Academic Endeavor *(2nd reading scheduled 2/12/26)*	-			
9/2/2025	2025-2026 04 Time Blocks	Sent to subcommitee/s	BPC	The need to reconsider Time Blocks for classes. During discussion, consider how to address meeting patterns that are not visualized in RES 1314059, whether the 50 minutes M/W/F time blocks are sufficient for pedagogical reasons, overlap between current time blocks of different types, effects of time blocks on space utilization. **Carry over referral:** 2023-2024 #04 and 2024-2025#10 Time Blocks		-			
9/2/2025	2025-2026 05 Unit RTP Committees	**RES 252610 IP**	FAC	For FAC to review the University Handbook sections related to Unit RTP Committees. Handbook 305.6.1, 301.6.4 **Revised Referral** 2024-2025 #34 Unit RTP Committees and PAF Content; drafted RES 242557 (not approved by Senate)	**RES 252610** Unit RTP and PTR Composition *(3rd reading scheduled 2/12/2026)*	Handbook 305.6.1, 301.6.4			
9/4/2025	2025-2026 06 Proposal to Elevate the Concentration of Computer Information Systems (CIS) to a Degree Program.	Sent to subcommitee/s	AAC and BPC	Review the proposal to elevate the Computer Science Computer Information Systems (CIS) Concentration to a new Degree Program.		-			
9/4/2025	2025-2026 07 Proposal to Rename the Computer Science Information Security Concentration	Complete	AAC and BPC	Review the proposal to rename the Computer Science Information Security Concentration to Computer Science Cybersecurity Concentration.	**RES 252615** Renaming of Computer Science Cybersecurity Concentration	-	1/29/2026	2/9/2026	
9/4/2025	2025-2026 08 Proposal to Change the MS in Computer Science from Self-support to Stateside Support	Sent to subcommitee/s	AAC and BPC	Review the proposal to Change the MS in Computer Science from Self-support to Stateside Support.		-			
9/4/2025	2025-2026 09 Proposal for New Minor in Applied Mathematics	Complete	AAC and BPC	Review the proposal for New Minor in Applied Mathematics.	**RES 252611** New Minor in Applied Mathematics	-	12/4/2025	1/5/2026	1/14/2026
9/15/2025	2025-2026 10 Proposal for New Minor in Medical Spanish	Sent to subcommitee/s	AAC and BPC	Review and approve the proposal for a New Minor in Medical Spanish; Department of Modern Languages and Literatures.		-			
9/15/2025	2025-2026 11 Proposal for New Minor in Creative Writing	Complete	AAC and BPC	Review and approve the proposal for a New Minor in Creative Writing; Department of English.	**RES 252614** Minor in Creative Writing	-	1/29/2026	2/9/2026	
9/15/2025	2025-2026 12 Proposal for New Concentration HCM_Healthcare Administration	Complete	AAC and BPC	Review and approve the proposal for a New Concentration in Healthcare Administration (HCM) in the Master of Public Administration (MPA) degree.	**RES 252612** New Concentration in Nonprofit Management in MPA Degree	-	12/4/2025	1/5/2026	1/14/2026
9/15/2025	2025-2026 13 Proposal for New Concentration NPM_Nonprofit Management	Complete	AAC and BPC	Review and approve the proposal for a New Concentration in Nonprofit Management (NPM) in the Master of Public Administration (MPA) degree.	**RES 252613** New Concentration in Healthcare Administration in MPA Degree	-	12/4/2025	1/5/2026	1/14/2026
9/15/2025	2025-2026 14 Proposal for Public Personnel Services Credential	Sent to subcommittee/s	AAC and BPC	Review and approve the proposal for a Pupil Personnel Services Credential in Advanced Educational Studies.		-			
9/15/2025	2025-2026 15 Proposal for New Minor_HD-CAFS_Early Childhood Development (ECD)	Sent to subcommitee/s	AAC and BPC	Review and approve the proposal for 2025-2026 15_Proposal for New Minor in Early Childhood Development; Department of Human Development and Child, Adolescent and Family Studies (HD-CAFS.		-			
9/16/2025	2025-2026 16 Catalog Language Inconsistency with Title ¥ 5	Sent to subcommitee/s	AAC	Review the inconsistencies between CSUB Academic Catalog language and Title 5 requirements with respect to upper-division units required for BS degree completion.		-			
9/16/2025	2025-2026 17 Sabbatical Application Process	Complete	FAC	Review the handbook guidelines on sabbatical applications. During your discussion, please consider: potential revisions to Sections 307.2 and 307.3 of the University Handbook; consistency with the Collective Bargaining Agreement for Unit 3; whether an application rubric should be developed.	**RES 252608** Sabbatical Rubric and Feedback	Handbook 307.2, 307.3	12/4/2025	1/5/2026	1/14/2026
9/17/2025	2025-2026 18 Special Review Committee for Anthropology	Complete	AAC and BPC	Review and address the recommendations provided by the Special Review Committee for Anthropology with respect to the proposed discontinuation of the Anthropology MA and BA programs.	**RES 252618** Special Review Committee for Anthropology	-	1/29/2026	2/9/2026	
9/29/2025	2025-2026 19 Teaching Modality	Sent to subcommitee/s	AAC and FAC	Review and discuss section 203 "Instructional Policy" of the University Handbook, particularly the sub-sections related to course modality and online and hybrid courses. Section 303.1also has references to online teaching.		Handbook 203 and 303.1			
9/29/2025	2025-2026 20 Disqualification and Readmission Policies	Sent to subcommitee/s	AAC and AS&SS	Review and discuss the policies related to academic disqualification and readmission to the university.		-			
9/29/2025	2025-2026 21 Policy on Use of Informational Banner Space in Canvas	**RES 252627 IP**	AS&SS	Discuss developing a policy on what information can be posted to the banner space on Canvas.	**RES 252627** Policy on Use of Informational Banner Space in Canvas *(1st reading scheduled 2/12/2026)*	-			
10/7/2025	2025-2026 22 President's Cabinet Structure and Officers of the University- Handbook Change	Sent to subcommitee/s	FAC	Update section 103.2.3 and 104 of the University Handbook to be consistent with the current structure of the President's Cabinet, President's direct reports, and other officers of the University.		Handbook 103.2.3 and 104			
10/14/2025	2025-2026 23 PERC Timing Concerns	Sent to subcommitee/s	AAC and AS&SS	Investigate the timing of the Post-Enrollment Requirements Checking (PERC) report generation.		-			

ACADEMIC SENATE
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Date	Referral	Status	Committee/s Charged	Action	Resolution	Handbook/Bylaws Change	Approved by Senate	Sent to President	Approved by President
10/14/2025	2025-2026 24 First-Year Seminar (CSUB 1029) Concerns	Sent to subcommitee/s	AAC and FAC	Investigate concerns related to the curricular content and oversight of First-Year Seminar (CSUB 1029) and the assignment of instructors for CSUB 1029.		-			
10/29/2025	2025-2026 25 Inconsistency with Previous Handbook Changes to Unit Committee Evaluations	Sent to subcommitee/s	FAC	FAC to review the two resolutions from 2022-2023 related to section 305.6.3 Evaluation and Recommendation by the Unit Committee of the University Handbook. During your discussion, please consider the following: Any language from RES 222309 that may have been accidentally excluded from RES 222335 and will need to be incorporated in the handbook; Incorporating recommendations from this referral with recommendations for referral 2025-2026 05 Unit RTP Committees.		Handbook 305.6.3			
10/29/2025	2025-2026 26 Inventory of Automated Decision-making Software for the Classroom	Sent to subcommitee/s	AS&SS	Inventory of AI and other automated software; A new state law requires CSU campuses to inventory automated decision-making systems. It was suggested that ATI-IM also participate		-			
10/29/2025	2025-2026 27 Handbook Policies on Acting and Interim MPPs	Sent to subcommitee/s	FAC	FAC to review the University Handbook sections, 309.7 through 309.11, regarding appointments of interim administrators. During your discussion, please consider the following: Whether language should be added to define the title "Acting" and provide guidelines for appointing and length of term; Whether the consultation processes for interim appointments should be clarified with respect to entities that are consulted prior to appointment and renewal...		Handbook 309.7 through 309.11			
10/29/2025	2025-2026 28 Term Limits for Department Chairs and Program Directors	**RES 252621 IP**	FAC	FAC to review the term limit language in section 312.3 Selection and Appointment Procedures of the University Handbook, specifically relating to department chairs, program chairs, and program directors.	**RES 252621** Department Chair Terms *(2nd reading scheduled 2/12/26)*	Handbook 312.3			
11/3/2025	2025-2026 29 Academic Calendar, Fall 2026 - Summer 2027	Complete	BPC	Approval of Academic Calendar, Fall 2026, Winter session, Spring 2027 and Summer 2027; correction identified 1/28/2026- RES 252623 on consent agenda for Senate 1/29/2026	**RES 252616** Academic Calendar Fall 2026 - Summer 2027 **RES 252623** Changes to Fall 2026 Academic Calendar	-	RES 252616 12/4/2025; RES 252623 1/29/26	RES 252616 1/5/2026;RES 252623 2/9/2026	<mark>RES 252616 1/14/2026; RES 252623 - IP</mark>
11/3/2025	2025-2026 30 Academic Master Plan 2026-27 through 2035-36	Complete	AAC and BPC	Academic Master Plan; 2026-27 through 2035-36	**RES 252617** Academic Master Plan 2026-27 through 2035-36	-	12/4/2025	1/5/2026	1/14/2026
11/3/2025	2025-2026 31 Clarify Handbook Language Related to Faculty Reviews	Sent to subcommitee/s	FAC	FAC to review the Handbook language pertaining to timelines for Post-Tenure Review (PTR) and WPAF length for all faculty reviews. During your discussion, please consider the following: The language in Handbook section 305.4.2.10 "RTP File" related to expected contents and maximum length for the following types of reviews... Multiple timeline issues with Handbook section 305.3.3 "Promotion of Tenured Faculty"		Handbook 305.3.3 and 305.4.2.10			
11/3/2025	2025-2026 32 Clarification of Unit Criteria for Faculty Review	Sent to subcommitee/s	FAC	FAC to review the Handbook language related to Unit RTP, PTR and PEF Criteria. During your discussion, please consider the following: The following Handbook sections related to Unit Criteria, including any changes made in RES 252610 "Unit RTP and PTR Composition": 305.4.2.4 "Unit RTP Criteria," 306.2.2 "Criteria for Periodic Evaluation of Faculty," 306.3 "Post-Tenure Review, " Definition of "exceptional" for Early Promotion at different ranks (i.e. Assistant to Associate and Associate to Full), Developing a checklist of required criteria elements to assist units in revising their Unit Criteria		Handbook			
11/7/2025	2025-2026 33 Academic, Curricular, and Student Support Software Concerns	Sent to subcommittee/s	AS&SS	AS&SS discuss academic, curricular, and student support software needs with ITS. Consider: Consulting with ITS about rising software costs for academic, curricular, and student support software, and assisting ITS with determining acceptable replacements and/or non-renewals; Whether AS&SS (via bylaws change), another existing committee (such as ITC), or a new committee (created by resolution), should serve as the shared-governance consultants with ITS for software selection in these areas.					
11/7/2025	2025-2026 34 Review of the Report and Recommendations from the Task Force for Periodic Evaluation of Temporary Faculty	Sent to subcommittee/s	FAC	FAC review the submitted report and recommendations from the Task Force for Periodic Evaluation of Temporary Faculty. Consider: Which recommendations for changes to the Handbook, if any, should be formally adopted; The impact of the report and recommendations on other referrals and resolutions . *Carry over referral 2021-2022 #41, 2023-2024 #03 and 2024-2025 #06*		Handbook			
11/25/2025	2025-2026 35 SOCI Modality	**RES 252620 IP**	FAC	Review the request from Provost Council to eliminate paper SOCIs and move entirely to online SOCIs. During discussion, consider: Costs of administering paper SOCIs, Low response rates for online SOCIs and how to address, ITS support for online SOCIs.	**RES 252620** Transitioning to Online SOCIs *(1st reading 1/29/26; hold for 2nd reading)*	Handbook 305.4.4, 305.4.5			
1/20/2026	2025-2026 36 New Degree Proposal for Bachelor of Science in Environmental Studies	Sent to subcommitee/s	AAC and BPC	Review and address the new proposal for a Bachelor of Science in Environmental Studies.		-			
1/20/2026	2025-2026 37 New Degree Proposal for Bachelor of Science in Mechanical Engineering	Sent to subcommitee/s	AAC and BPC	Review and address the new proposal for a Bachelor of Science in Mechanical Engineering. *Note from M. Danforth: Department took proposal back and revise. 2/6/2026		-			
1/22/2026	2025-2026 38 New Degree Proposal for Bachelor of Arts in Human Development and Family Studies	Sent to subcommitee/s	AAC and BPC	Review and address the new proposal for a Bachelor of Arts in Human Development and Family Studies.		-			
1/20/2026	2025-2026 39 Proposal for New Minor in Migration, Population, and Globalization	Sent to subcommitee/s	AAC and BPC	Review and address the proposal for a new minor in Migration, Population, and Globalization (MPG).		-			
1/20/2026	2025-2026 40 Department Name Change Request for HD-CAFS	Sent to subcommitee/s	AAC and BPC	Review and address the new proposal Department name change from Human Development and Child, Adolescent, and Family Studies (HD-CAFS) to Human Development and Family Sciences (HDFS).		-			
1/20/2026	2025-2026 41 AS&SS Membership – Bylaws Change	**RES 252626 IP**	AS&SS	Review and address the request from Information Technology Services (ITS) to add the Chief Information Officer as an ex-office non-voting member to AS&SS	**RES 252626** AS&SS Membership-Bylaws Change *(1st reading scheduled 2/12/2026)*	Bylaws- Section IV			
2/3/2026	N/A	RES 252624 EC discussing draft	EC	RES 252624_Codifying Statements of the Senate and Votes of No Confidence - draft in progress		Handbook			

2025-2026 Academic Senate: Referral and Resolution Log

Date	Referral	Status	Committee/s Charged	Action	Resolution	Handbook/Bylaws Change	Approved by Senate	Sent to President	Approved by President
2/3/2026	N/A	Canceled	EC	RES 252625 Term for ASCSU Lecturer Electorate Representative - EC agreed to cancel this resolution (EC 02/10/2026) Note: Later resolution will be needed to align CSUB with ASCSU term requirements	RES 252625 Canceled	-	-	-	-
9/11/2025	N/A	Complete	EC	Rename the Faculty Leadership and Service Award to "Jacquelyn Kegley Faculty Leadership and Service Award" in recognition of Dr. Kegley's decades of service to and leadership at CSUB, including her role in the creation of CSUB's Academic Senate and service as CSUB Senate Chair.	**RES 252601** Renaming of the Leadership and Service Award	Handbook 308.3.2	9/25/2025	10/6/2025	10/15/2025
9/23/2025	N/A	Complete	EC	AB 1400 of 2025 Opposition; Academic Senate of CSUB requests that the Governor of California veto Assembly Bill 1400 of 2025 Community colleges; Baccalaureate Degree in Nursing Pilot Program.	**RES 252602** Assembly Bill 1400 of 2025 Opposition	-	9/25/2025	10/6/2025	10/15/2025
10/7/2025	N/A	Complete	EC	RES 252605 Reaffirming Shared Governance and the University Handbook as Policy	**RES 252605** Reaffirming Shared Governance and the University Handbook as Policy	*No Handbook changes/ but save in Governing Docs*	10/23/2025	10/31/2025	11/5/2025
10/7/2025	N/A	Complete	EC	RES 252606 Call for a CSU Chancellor's Office Investigation Regarding Recent Incidents in Athletics	**RES 252606** Call for a CSU Chancellor's Office Investigation Regarding Recent Incidents in Athletics	-	11/6/2025	12/1/2025	1/14/2026
10/21/2025	N/A	Complete	EC	Commendation for CSUB CAMP and HEP Programs	**RES 252607** Commendation for CSUB CAMP and HEP Programs	-	10/23/2025	10/31/2025	11/5/2025
12/2/2025	N/A	Complete	EC	Commencement - Fall 2025	**RES 252619** Commencement- Fall 2025	-	12/4/2025	1/5/2026	1/14/2026
		To Be Referred - 2/10/2026		Criteria for the creation of schools; waiting for task force report (end of Fall 2025). ***Update: Report Received December 8, 2025.**		Handbook			

Academic Affairs Committee (AAC)
Report to the Academic Senate
Thursday, February 5, 2026

The Academic Affairs Committee discussed four items of old business. Chair Tsantsoulas informed the committee that the MS in Computer Science proposal has been sent back to the NSME Curriculum Committee for re-review (2025-2026 REFERRAL #08: Proposal to Change the MS in Computer Science from Self-support to Stateside Support). Chair Tsantsoulas and Chair Zenko of FAC have also reached out to the Distributive Learning Committee to request comments on potential teaching modality handbook changes (2025-2026 #19: Teaching Modality – Handbook Change). AAC discussed the feedback from Senate on the first reading of RES 252622: Academic Advising Structure Is an Academic Endeavor. We were asked to consider adding in reference to the Senate's previous role in establishing the interim position of Director of Advising and to include a statement on the need for more supports for faculty advising and more clarity on the relationship between faculty and staff advisors. We collectively updated the resolution language to address these items before passing it on to AS&SS for further comment. Finally, we drafted a memo regarding REF 2025-2026 #16: Catalog Language Inconsistency with Title 5. The committee has decided to make no changes to the current catalog policy, Graduation Requirements for Baccalaureate Degree. We believe that 40 units of upper division credits are necessary to keep the academic integrity of the degrees we confer. Our decision and rationale are outlined in the memo provided to Senate.

Moving on to new business, AAC continues to prioritize curriculum proposals and so discussed 2025-2026 #36: New Degree Proposal_BS in Environmental Science. We welcomed representatives from the Department of Geological Sciences, Drs. Matthew Herman, Anthony Rathburn, and William (Chris) Krugh, to answer our questions. Committee members commended the faculty on the proposal and were generally in favor of the new degree program. Members asked for clarity on the interdisciplinary pathways available in the proposed curriculum. We concluded that the new program would require substantial faculty advising and collaboration between staff and faculty advisors. The program faculty indicated that they had anticipated this need and were already in conversation with the appropriate advisors. Chair Tsantsoulas has communicated AAC's positive assessment to BPC Chair Grombly.

Finally, in consultation with ASI, AAC was pleased to welcome Emelia Reed (ASI Executive VP) as our new representative. We thank Marcos Ramirez for his service to the committee last semester.

FROM	Dr. Tiffany Tsantsoulas
	Academic Affairs Committee Chair
TO	Dr. Melissa Danforth
	Academic Senate Chair
cc:	Katie Van Grinsven, ASC
DATE	February 5, 2026

Recommendation to Maintain Current Catalog Graduation Requirements for Baccalaureate Degree

California state law sets minimum requirements for credit units for all Baccalaureate degrees in the CSU system. The relevant California Code of Regulations sections are as follows: Cal. Code Regs. Tit. 5, § 40500 - Bachelor of Arts Degree: Required Curriculum and Cal. Code Regs. Tit. 5, § 40501 - Bachelor of Science Degree: Required Curriculum. Previously, these codes specified a required number of upper division credit units (40) for both B.A. and B.S. degrees. This requirement was subsequently removed, first for B.S. degrees and then also for B.A. degrees. The current CSUB catalog policy on the Graduation Requirements for Baccalaureate Degree specifies that all baccalaureate degrees require a minimum of 40 upper division units, which was initially aligned with previous versions of the Title 5 codes.

The Executive Committee of the Academic Senate requested that the Academic Affairs Committee review the CSUB catalog policy on the Graduation Requirements for Baccalaureate Degree (REF 2025-2026 #16). We were asked to consider if this policy should be modified to be consistent with the lack of a minimum upper division unit requirement in the updated Title 5 codes. During our discussion, we weighed the benefits and drawbacks of revising this policy. We noted that Title 5 grants campuses the authority to decide the number of units required to be eligible for a baccalaureate degree within the law's parameters.

It is the recommendation of the Academic Affairs Committee that CSUB maintain our catalog policies on the Graduation Requirements for Baccalaureate Degree. We believe that 40 units of upper division credits are necessary to keep the academic integrity of the degrees we confer. These units represent 1/3 of the total credit units (120) needed to graduate. This is an appropriate minimum threshold of upper division coursework to produce sufficient knowledge in the program curriculum. We also note that there are currently no degree programs at CSUB that do not meet this threshold, and so maintaining the current policy will not require curricular or programmatic changes.

Sincerely,

Dr. Tiffany Tsantsoulas

Chair, Academic Affairs Committee

Academic Support & Student Services Committee (AS&SS)
Report to the Academic Senate
Thursday, February 5, 2026

Old Business:

Referral #26: Inventory of Automated Decision-Making Software for the Classroom

- AS&SS met with Chris Diniz, Chief Information Officer (ITS), to review state requirements for inventorying AI and automated decision-making tools that may affect student grades.
- Clarification provided that the state mandate focuses on reporting and inventorying usage, not approving or restricting instructional use.
- ITS can only report tools identified through Solutions Consulting and procurement workflows.
- ITS will draft recommendations outlining a reporting and inventorying approach, informed by faculty participation through the AI Steering Committee.
- AS&SS will review the draft and determine whether Senate action is needed.

Referral #33: Academic, Curricular, and Student Support Software Concerns

- AS&SS discussed rising software costs and shared governance considerations with ITS.
- ITS clarified that centrally funded software is evaluated through the Information Technology Committee (ITC); individual tool use is not dictated.
- User-based subcommittees review tools such as Slack, Zoom Chat, MS Teams, and Qualtrics.
- Committee stressed the need to consider instructional, student support, and research impacts alongside cost.
- ITS expressed openness to adding Academic Senate representation to ITC.
- ITS will provide draft recommendations for AS&SS review; next steps will be determined following review.

New Business:

Referral #41: AS&SS Membership – Bylaws Change
- Committee unanimously supported a resolution to add the Chief Information Officer as an ex officio, non-voting member of AS&SS.
- Resolution will be forwarded to the Academic Senate for consideration.

Respectfully submitted,
Leslie Kirstein, Chair
Academic Support & Student Services Committee

Report from the Budget and Planning Committee of the Academic Senate

The Budget and Planning Committee (BPC) met February 5, 2026. In that meeting, the committee debriefed on the recent campus lockdown.

The committee addressed the backlog in meeting minutes and approved them.

The committee addressed the following referrals:

- 2025-2026 REFERRAL #10: Proposal for New Minor Medical Spanish
    - The committee welcomed Dr. W. Flores to the meeting to discuss revisions to the proposal.
    - The committee discussed the changes and advocated moving forward with approval pending clarification on a few issues communicated back to the department chair.
- 2025-2026 REFERRAL #15: Proposal for New Minor in Early Childhood Development
    - The committee discussed the clarifying information from the department chair and approved moving forward with approving the proposal. The resolution will be drafted and submitted to AAC for review.
- 2025-2026 REFERRAL #4: Time Blocks
    - The committee discussed approaches to addressing this referral given the impact of reduced course offerings and the instructional budget model.

The committee will continue to review curriculum proposals this semester.

In Open Forum, the committee discussed campus software subscriptions and issues with campus communication related to the selection and availability of software.

Report from the Faculty Affairs Committee of the Academic Senate

February 5th, 2026

The Faculty Affairs Committee advanced work on several key referrals. The committee continued refining Unit RTP/PTR committee elections language, agreeing to reframe prior "candidate-specific committee" language as candidate-specific reviews to reduce confusion and better reflect practice. The committee clarified eligibility rules related to rank requirements, promotion-related ineligibility, chair participation, FERP service, the use of alternates elected once per cycle, and the goal of avoiding per-candidate elections. A new issue regarding sabbatical status was identified, and the committee agreed to add explicit language clarifying that faculty on sabbatical are ineligible to serve during the sabbatical term. The revised resolution was approved and forwarded to Academic Senate.

The committee also reviewed the referral on term limits for department chairs and program directors, incorporating feedback from Academic Senate and Senator Dugan. Members discussed timelines and approved a revised March 1 deadline as a feasible compromise, clarified break-in-service expectations, and related to reviews of chairs, reaffirmed confidentiality norms aligned with RTP practices. This resolution was approved for forwarding to Academic Senate.

The committee then addressed SOCI modality, reviewing proposed clarifications to timelines, administration procedures, and student access. Discussion focused on defining SOCI timing by class meeting days, specifying a 14–21 day completion window, ensuring adequate in-class completion time, and improving guidance to faculty and students regarding links and access. Members supported careful language acknowledging that bias *may* be present and clarified that courses with fewer than six students are excluded from SOCI administration by default unless an approved exception exists. The committee reached consensus that waiver or exception requests should be reviewed by the AVP for Faculty Affairs and approved the revised draft for second reading.

Referral 2025–2026 #19 on teaching modality remains on hold pending further feedback from DLC and AAC.

Under New Business, the committee discussed upcoming work related to unit review criteria, required WPAF file elements, and more handbook guidance.

Separately, FAC Chair Zenko has reached out to VP Blodorn for guidance regarding the referral on the cabinet structure and officers of the university.

**The Unit RTP and PTR Committee Composition Process
and Related Handbook Changes**

RES 252610

FAC

RESOLVED: That the Handbook sections in this resolution replace or amend
sections 305.4.1, 305.6.1, 305.6.2, 305.6.3, 305.6.4, 306.3.

RESOLVED: The following changes be made to the University Handbook (additions
in <u>underline,</u> deletions in ~~strikethrough~~).

305.4.1   General Provisions
   a. Performance reviews are required of faculty for purposes of retention, the
      award of tenure, and promotion. All probationary faculty, except faculty who
      are awarded credit towards tenure, will undergo performance reviews in
      years 1, 2, 3, 5 and 6 of their probationary period. Faculty who are awarded
      credit towards tenure are reviewed every year.
   b. At any level of the 3rd year review<u>, a request for a full 4th-year review may be
      made as part of that process</u> ~~for a full review during the 4th year may be
      made, as part of that review~~. The probationary faculty member may ask for a
      full review during the 4th year. Details of temporary faculty review are found
      in 306.2.
   c. The P&VPAA annually establishes timelines for the performance reviews,
      after considering recommendations from relevant faculty committees. The
      timelines shall specify the dates by which the Working Personnel Action File
      (WPAF) file is to be ready for review and the dates by which each level of
      review is to have completed its work. All Unit Committee performance and
      periodic reviews (RTP, PTR, and lecturer reviews) shall have, at minimum, 28
      calendar days from the deadline for files to be made available to the Unit
      Committee until the Unit Committee review deadline.
   d. Performance reviews occur throughout the academic year:
      1. Fall review of 2nd, 3rd, 5th, and 6th year probationary faculty, 4th year faculty
         if requested according to the provisions of 305.4.1b or if required (faculty
         with credit toward tenure), post-tenure and tenured faculty requesting
         consideration for promotion; and

2. Spring review of 1st year probationary faculty and temporary faculty. These reviews are conducted by the Unit Review Committee and the Dean.

e. Unit performance review criteria shall be used at each level of review for each faculty.

f. ~~All eligible tenured faculty are obligated to serve on peer review committees, if elected.~~

g. Faculty shall not sit in review of their own cases, or that of a close relative or domestic partner.

h. ~~Faculty who are undergoing review in a given academic year shall not serve on any review committee in that academic year, with the exception of those undergoing PTR not requesting promotion.~~

i. All deliberations and recommendations pursuant to this section shall be confidential.

Only the affected faculty, peer review committee members, appropriate administrators, and the President shall have access to the performance review documents.

Any faculty member undergoing review who believes that they have a compelling issue that may affect an objective review, may confer with the Provost's office and/or a member of CFA's Faculty Rights Committee for support and guidance in ensuring a fair review process.

305.6.1   Election and Composition of the Unit RTP Committee *(revised 2023-2024).* ~~The academic deans will be responsible for ensuring that departments are in compliance with this section. To ensure that the unit committee is appropriately constituted, the department will submit to the dean, at least three weeks before the beginning of a review cycle, a list of members of the Unit RTP Committee.~~

~~If a unit committee is inappropriately constituted, the review(s) performed by that committee is (are) null and void. The review level that discovers the violation will notify the department that it must reconstitute the Unit RTP Committee so that it can reevaluate the file(s).~~

a. ~~The probationary and tenured faculty of each unit shall elect a committee from among its tenured members for the purposes of evaluating and recommending faculty for retention, the award of tenure, and/or promotion. Tenured faculty enrolled in the Faculty Early Retirement Program (FERP) are eligible to serve, in accordance with their FERP contracts but may decline such service. If elected, eligible tenured members not in the FERP are obligated to serve. Faculty serving as President of the CFA, Director of the Teaching and Learning Center, or Director of Assessment are not eligible to serve on a Unit RTP Committee.~~

b. At the candidate's discretion, for unstated reasons, the candidate may request a specific eligible member from within or outside the unit to serve as an additional member of the committee. This member serves in addition to the three or more faculty elected by the unit. The requested member shall serve as a voting member of the unit RTP committee for the requesting faculty case only. Such members shall not participate in the review of any faculty except those who have requested their service.

c. A faculty with a formal joint appointment shall have, at the time of appointment, designated the unit to conduct their review.
   i. A faculty with a formal joint appointment shall have the right to participate in the elections of both the unit RTP committee of the designated unit and that of the other unit.
   ii. When reviewing a faculty holding a formal joint appointment, one or two members selected by and from the secondary unit RTP committee shall augment the designated unit RTP committee.

d. The unit RTP committee shall consist of no fewer than three (3) full-time tenured faculty. If a unit has fewer than three members qualified to serve on the committee, all eligible members from the unit are expected to serve on the committee. The probationary and tenured faculty shall elect one or more eligible committee members from other units to fill the remaining positions on the unit committee up to a total number of 3 members. The outside member(s) shall have the same responsibilities as all such committee members.

e. With respect to librarians and counselors, the word "unit" as used in this section of the Handbook refers to the library and the counseling center, respectively, as the administrative unit for the election of a unit RTP committee.

f. Except in cases of probationary faculty already at the top rank (professor or equivalent), in promotion and tenure considerations, members of the unit RTP committee must have a higher rank than those being considered for promotion or tenure.

g. Faculty may serve on the review committee of more than one unit during a given RTP cycle.

h. Faculty members undergoing post-tenure review may serve on RTP committees unless they are requesting promotion during that academic year.

i. A unit chair submitting a separate evaluation and recommendation shall not serve on the unit RTP committee. The unit chair review shall be conducted independently and in parallel with the unit committee review.

j. A faculty serving as a dean (including assistant or associate dean) or as a member of the University Review Committee (URC) shall not serve on any unit RTP committee.

k. ~~The unit RTP committee shall elect its own chair, who participates in the evaluation and votes on the recommendation.~~

305.6.1 Election and Composition of the Unit RTP Committee

The academic deans will be responsible for ensuring that departments are in compliance with this section. If a unit committee is inappropriately constituted, the review(s) performed by that committee is (are) null and void. The review level that discovers the violation will notify the department that it must reconstitute the Unit RTP Committee so that it can reevaluate the file(s).

A. **Candidate Definition**
For purposes of this section, each faculty member submitting a Working Personnel Action File (WPAF) for review shall be referred to as the *candidate*. Candidates may refer to temporary or probationary faculty seeking retention, or faculty eligible for tenure and/or promotion.

B. **Candidate-Specific Reviews**
A Unit RTP Committee shall conduct a distinct review for each candidate. Although the Unit RTP Committee is elected as a standing committee for the review cycle, committee membership shall vary on a candidate-specific basis as necessary to address eligibility requirements, rank requirements, conflicts of interest, or candidate-appointed members.

The following considerations necessitate this practice:

I. **Conflicts of Interest**: Faculty members with a conflict of interest may be excluded from participation in a specific candidate's review without affecting the review of other candidates.

II. **Candidate-Appointed Members**: Each candidate may appoint one additional eligible member. This appointment is candidate-specific and applies only to the review of the appointing candidate.

III. **Rank Requirements and Promotion Considerations**: Members must hold a higher rank than the candidate (except probationary faculty at the top rank). That is, Professors shall review Associate Professors for promotion decisions, and both Professors and Associate Professors may review Assistant Professors and Temporary Faculty (i.e., lecturers) for retention, tenure, and/or promotion. Eligibility may differ by candidate.

Further, faculty candidates being considered for promotion are ineligible to review other candidates for *tenure and promotion* decisions. However, they may serve in the review of other candidates for *retention* decisions. Eligibility may differ by candidate.

IV. **Chair Restrictions**: A Unit Chair may review a candidate, if elected to the Unit Committee, unless they choose to submit a separate chair evaluation of that candidate. Eligibility is determined on a per-candidate basis.

V. **Appeal Rights**: If the University Review Committee determines that a candidate's committee membership was improperly constituted, only that candidate's committee membership must be reconstituted for purposes of that candidate's review.

VI. **Professional Expectations**: Deliberations, votes, and minority reports are to be based solely on the candidate's Personnel Action File (PAF), Working Personnel Action File (WPAF), and Unit RTP Criteria. Maintaining candidate-specific deliberations ensures focused evaluations.

C. **Submission of Committee Membership Lists**
The Department Chair shall submit to the college dean and the candidate under review a list of Unit RTP Committee members for their review no later than two (2) weeks prior to the start of each review cycle, as defined by the Office of Faculty Affairs. The start date shall be defined as the date committees receive access to candidate files (WPAFs). The unit committee shall determine a chair from among the elected or appointed members.

D. **Eligibility to Serve**

I. All tenured faculty within a unit are eligible to serve on a Unit RTP Committee, with the following exceptions.

1. Faculty serving in any administrative capacity, including as a dean, associate dean, assistant dean, or Management Personnel Plan (MPP) employee, as well as members of the University Review Committee (URC), may not serve on a Unit RTP Committee.

2. Faculty shall not serve on a Unit RTP Committee in a cycle in which they are on sabbatical.

II. Tenured faculty are eligible to serve on multiple Unit RTP Committees.

III. Eligible faculty are obligated to serve, if elected by the majority of probationary and tenured faculty from within the unit. Units shall strive to distribute service on Unit RTP Committees equitably across eligible faculty and should avoid disproportionate service burdens that fall on a small number of individuals.

IV. Faculty undergoing post-tenure review may serve on Unit RTP Committees and post-tenure review committees. In all cases, committee assignments must avoid conflicts of interest: no faculty member may participate in the evaluation of a faculty member who is simultaneously evaluating them.

V. For any given candidate's review, the Unit Chair may not serve on the Unit RTP Committee if they provide a separate chair evaluation of that candidate. Additionally, reciprocal service between the Unit Chair and any faculty member they evaluate—or who evaluates the Chair—is prohibited in order to preserve the integrity and independence of the review process. Independence must be maintained within each review cycle.

VI. The Associate Vice President for Faculty Affairs may determine that other faculty are ineligible to serve.

E. **Rank Requirements and Promotion Considerations**
Members must hold a higher rank than the candidate (except probationary faculty at the top rank). That is, Professors shall review Associate Professors for promotion decisions, and both Professors and Associate Professors may review Assistant Professors and Temporary Faculty (i.e., lecturers) for retention, tenure, and/or promotion.

Faculty candidates being considered for promotion are ineligible to review other candidates for *tenure and promotion* decisions. However, they may serve in the review of other candidates for *retention* decisions. Eligibility may differ by candidate.

F. **Committee Size and Composition**

 I. The Unit RTP Committee shall conduct a separate review for each candidate under review.

 II. A Unit RTP Committee shall consist of no fewer than three (3) and no more than five (5) full-time tenured faculty, elected by the probationary and tenured faculty of the unit. Units may determine, through approval by the majority of probationary and tenured faculty, their Unit RTP Criteria, or departmental bylaws, whether the committee shall be composed of three, four, or five elected members, but the chosen size must be applied consistently to all candidates within a given review cycle.

 III. Units shall elect alternate members from within the unit or, when necessary, from outside the unit at the same time as the Unit RTP Committee. Alternates shall be called upon to serve only when an elected member is ineligible to participate in a specific candidate's review. Alternates possess the same authority, rights, and responsibilities as elected committee members for the duration of their service.

   1. Alternates shall be activated automatically when an elected member is ineligible to participate in a specific candidate's review (e.g., due to conflict of interest, rank requirements, chair restrictions, inability to serve, or other eligibility issues as determined in accordance with this Handbook).

   2. If multiple alternates are available to fill one position, the alternate shall be selected by random assignment from among the eligible alternates using a transparent, pre-established procedure.

 IV. If a unit has fewer than three eligible faculty, all eligible members of the unit must serve, and additional members shall be elected from other units until the committee reaches three (3) members.

   1. If a unit has an insufficient number of eligible faculty of appropriate rank to constitute the Unit RTP Committee and alternates in a given review cycle, the unit shall seek volunteers to serve, subject to

approval by a majority vote of the probationary and tenured faculty of the unit. Volunteers shall be sought first from within the college and, if a sufficient number cannot be obtained, then from appropriate disciplines outside the college.

2. Outside members shall have the same authority, rights, and responsibilities as all committee members.

G. **Nomination and Election Process**

I. Each Unit RTP Committee shall have three (3) to five (5) elected members. Service on the committee is determined by election by the probationary and tenured faculty of the unit.

II. All eligible tenured faculty shall appear on the ballot for election to the Unit RTP Committee unless they affirmatively opt out of the election process. Service on the Unit RTP Committee is a core professional responsibility associated with peer review, and faculty are expected to participate in elections and committee service as needed to ensure that review responsibilities are shared broadly and do not fall disproportionately on a small number of individuals.

III. All probationary and tenured faculty in the unit are expected to participate in the vote on committee membership.

1. If more eligible faculty members express interest than available seats, the election shall be conducted by secret ballot. The candidates receiving the highest number of votes shall fill the available seats.

2. The Unit RTP Committee and elected alternates shall be elected once per review cycle. Elections shall not be repeated on a per-candidate basis. Candidate-specific eligibility determinations shall not require additional elections.

3. The election shall be coordinated by an administrative support coordinator or the Dean's office.

IV. The candidate may recommend, for their individual review, a Unit RTP Committee Chair selected from among the elected or appointed members participating in that candidate's review. The Unit RTP Committee shall determine the Chair from among the elected or appointed members eligible

to participate in that review. A faculty member may decline to serve as Chair for a candidate's review if doing so would result in an unreasonable concentration of Chair responsibilities within a review cycle.

H. **Candidate-Appointed Member**

 I. At their discretion, and for unstated reasons, a candidate may appoint one (1) additional eligible faculty member from within the unit, the college, or a related discipline outside of the college. This appointment is optional and not required.

 II. This appointment increases the membership participating in the candidate's review by one (1), up to a maximum of six (6) total participating members for that review.

 III. The appointed member shall serve as a voting member only for the review of the appointing candidate.

 IV. A faculty member may decline appointment only if they are the sole tenured faculty member eligible to serve for that candidate's review. All other eligible faculty members are expected to accept appointment. Faculty candidates are encouraged to consult with a potential appointee prior to making an appointment.

I. **Reconstitution of Committee Membership**
If a candidate believes that the membership participating in their Unit RTP review was improperly constituted, they may appeal to the Chair of the University Review Committee (URC). Appeals must be submitted to the URC within ten (10) calendar days of notification of committee membership. If the URC determines that the membership participating in the candidate's review was formed inappropriately, it shall direct the unit to reconstitute the committee membership for purposes of that candidate's review in accordance with correct procedures.

If a unit is unable to amicably establish appropriate committee membership for a candidate's review in accordance with these guidelines, the University Review Committee (URC) shall determine the membership participating in that review. The URC may appoint eligible faculty members to serve as necessary to ensure the review is properly constituted. Faculty shall be obligated to serve if appointed by the URC

305.6.2 Term of Service on the Unit RTP Committee

I.   The term of service on a Unit RTP Committee is one (1) review cycle.

II.   There are three review Unit RTP cycles each academic year:

   1. **Fall 1:** Review of second-year probationary faculty.

   2. **Fall 2**: Review of third- through sixth-year probationary faculty, and of tenured faculty requesting promotion.

   3. **Spring**: Review of first-year probationary faculty and temporary faculty.

III.   Faculty may serve on multiple Unit RTP Committees within a given review cycle.

305.6.3   Evaluation and Recommendation by the Unit Committee

While faculty and students may contribute to the deliberations concerning a faculty, only unit RTP committee members shall participate in forming the written performance evaluation and recommendation.

A. The views expressed by individual members of the unit RTP committee during the committee's deliberations shall be confidential.
B. It is a professional expectation that each Unit RTP Committee member:
     I.   Reviews the candidate's Personnel Action File (PAF), Working Personnel Action File (WPAF), and the approved Unit RTP Criteria.
     II. Signs the PAF and WPAF access sheet.
     III. Bases their evaluation and votes solely on the materials presented in the Personnel Action File (PAF), the Working Personnel Action File (WPAF), and the approved Unit RTP Criteria.
     IV. Maintains fairness, impartiality, and confidentiality throughout the review process.
C. The unit RTP committee shall prepare a written evaluation and recommendation based on information in the PAF and WPAF. The evaluation shall address the criteria within the relevant unit RTP criteria document and clearly state whether expectations have been met within each area. When a committee determines expectations are not met in any area, the committee shall provide an explanation for this determination and shall clearly specify what improvements, achievements, or evidence would be required to meet the relevant unit criteria. The evaluation and recommendation shall be approved by a simple majority of the full committee. An abstention shall count as a negative vote.
D. All committee members shall sign the unit RTP committee evaluation and recommendation as an indication of their participation in the evaluation process. Unit committee members shall make every reasonable effort to deliberate and arrive at consensus. Any member of the unit committee may submit a minority report. If any minority reports are submitted, a cover sheet signed by all committee members shall be included to indicate that they have reviewed the minority report(s).
E. The WPAF (RTP file), including evaluations and recommendations from the unit committee and from the unit chair (if provided), shall be forwarded to the dean.
F. Faculty candidates may submit written responses or rebuttals, in accordance with the Collective Bargaining Agreement.
G. All evaluations and any faculty response shall be placed in the candidate's Personnel Action File (PAF).

305.6.4   Evaluation and Recommendation by Unit Chair

The Unit Chair may make a separate written evaluation and recommendation as part of the performance review. If the Unit Chair submits a separate evaluation, they shall not participate in the Unit RTP Committee's review of that candidate. The separate chair

evaluation shall be based solely on the materials presented in the PAF and WPAF. If such is the case, the chair shall not serve as a member of the Unit RTP Committee.

306.3   Post-Tenure Review

a.   For the purpose of maintaining and improving a tenured faculty's effectiveness, tenured faculty shall be subject to periodic performance reviews at intervals of no greater than five (5) years.

b.   Each unit shall determine explicate criteria for post-tenure review of faculty (including Associate Professors, Associate Librarians, or Associate Counselors) provided that, at minimum, the criteria include faculty teaching performance, scholarship, service (as appropriate to their appointment), and currency in the field appropriate to university-level expertise. Those units that do not specify criteria for evaluation shall follow the campus criteria used for retention, tenure, and promotion reviews.

c.   A performance review for the purposes of promotion shall serve as the post-tenure periodic review.

d.   Subject to approval by the appropriate dean, a faculty member may request an early review.

e.   The PTR evaluation process shall be initiated by the Provost's Office by notifying faculty who are scheduled for post-tenure review. PTR Review shall be conducted during the fall semester.

f.   The probationary and tenured members of the unit shall elect a post-tenure review committee to carry out the periodic review. The committee shall consist of no fewer than three (3) full-time tenured faculty of equal or higher rank than the individual being evaluated. If a unit has fewer than three members qualified to serve on the committee, all eligible members from the unit are expected to serve on the committee. The probationary and tenured faculty shall elect one or more eligible committee members from other units to fill the remaining positions on the committee up to a total number of 3 members. The outside member(s) shall have the same responsibilities as all such committee members.

g.   At the candidate's discretion, for unstated reasons, the candidate may request a specific eligible member from within or outside the department to serve as an additional member of the committee. This member serves in addition to the three or more faculty elected by the unit. The requested member shall serve as a voting member of the unit PTR committee for the requesting faculty case only. Such members shall not participate in the review of any faculty except those who have requested their service.

h.   The unit PTR committee shall elect its own chair, who participates in the evaluation and votes on the recommendation.

i.   The committee evaluation and file shall be forwarded to the appropriate dean.

j. ~~The unit chair may submit an evaluation as part of the post-tenure review, but then shall be ineligible to serve on the unit committee. The unit chair review shall be conducted independently and in parallel with the unit committee review.~~
k. ~~Faculty who are undergoing post-tenure reviews shall not serve on any post-tenure review committee during that academic year.~~
l. ~~A copy of each level's evaluation shall be sent to the faculty member who may comment on it in writing using the rebuttal process.~~
m. ~~The school dean shall prepare a summary of the evaluations prepared during the periodic review. The school dean and the unit committee review chair shall meet with the faculty to discuss the evaluations and the summary. The faculty may submit a response to the written summary.~~
n. ~~The written summary and the evaluations shall be placed in the faculty member's Personnel Action File (PAF) that is kept in the appropriate Dean's office.~~
~~(Revised 2023-2024)~~

306.3 Post-Tenure Review and Post-Tenure Review Committees

The academic deans will be responsible for ensuring that departments are in compliance with this section. If a unit committee is inappropriately constituted, the review(s) performed by that committee is (are) null and void. The review level that discovers the violation will notify the department that it must reconstitute the Unit PTR Committee so that it can reevaluate the file(s).

A. **Purpose and Frequency**
   Post-tenure review (PTR) is conducted to maintain and enhance tenured faculty effectiveness. Reviews occur at intervals of no more than five (5) years. Participants in the Faculty Early Retirement Program (FERP) shall not be required to undergo evaluation unless an evaluation is requested by either the FERP participant or the appropriate administrator.

   I.   Post-tenure review committees are responsible for evaluating tenured faculty candidates who are undergoing post-tenure review *without promotion.*

   II. Promotion of tenured faculty shall ordinarily occur at the beginning of the sixth year after appointment to their current rank or classification.

        1. If a candidate is requesting promotion, including early promotion, then they shall submit their WPAF to a Unit for review by a Unit RTP Committee; the Unit RTP Committee shall evaluate candidate's requesting promotion in accordance with the Unit RTP Criteria.

III. For purposes of this section, each tenured faculty member submitting a Working Personnel Action File (WPAF) for post-tenure review shall be referred to as the *candidate*.

B. **Candidate-Specific Reviews**

A Unit Post-Tenure Review (PTR) Committee shall conduct a distinct review for each tenured faculty member undergoing post-tenure review.

Although the Unit PTR Committee is elected as a standing committee for the review cycle, committee membership shall vary on a candidate-specific basis as necessary to address eligibility requirements, rank requirements, conflicts of interest, or candidate-appointed members.

The rationale for candidate-specific participation mirrors that of Unit RTP reviews and includes the need to preserve independence of evaluation, avoid conflicts of interest, ensure appropriate rank, accommodate candidate-requested members, maintain clear appeal rights, and ensure that deliberations remain focused on a single faculty member's file.

As with Unit RTP Committees, units shall make every reasonable and professional effort to distribute PTR review participation equitably among eligible faculty so that review responsibilities are shared broadly, and no individual faculty member is required to assume a disproportionate share of PTR review service.

C. **Criteria**

Criteria for Post-Tenure Review shall be in accordance with Handbook sections 305.4.2.4 and 305.4.2.5.

D. **Timing and Initiation**

I. The Provost's Office shall notify faculty scheduled for review during the fall semester of the academic year prior to when the review will take place. Notification shall clearly indicate whether faculty are eligible for promotion consideration, in which case a Unit RTP Committee will conduct the review for promotion consideration.

II. PTR reviews shall be conducted during the fall semester.

III. A review for promotion shall satisfy the five-year PTR requirement.

IV. With college dean approval, faculty may request an early review.

E. <u>**Submission of Committee Membership Lists**</u>

<u>The Department Chair shall submit to the college dean and the candidate under review a list of Unit PTR Committee members for their review no later than two (2) weeks prior to the start of each review cycle, as defined by the Office of Faculty Affairs. The start date shall be defined as the date committees receive access to candidate files (WPAFs). The unit committee shall determine a chair from among the elected or appointed members.</u>

F. <u>**Eligibility to Serve and Rank Requirements**</u>

I. <u>Members of the Unit PTR Committee must hold an equal or higher rank than the candidate under consideration.</u>

II. <u>All tenured faculty of appropriate rank within a unit are eligible to serve on a Unit PTR Committee, with the following exceptions.</u>

    1. <u>Faculty serving in any administrative capacity, including as a dean, associate dean, assistant dean, or Management Personnel Plan (MPP) employee, as well as members of the University Review Committee (URC), may not serve on a Unit PTR Committee.</u>

    2. <u>Faculty shall not serve on a Unit PTR Committee in a cycle in which they are on sabbatical.</u>

    3. <u>Faculty participating in the Faculty Early Retirement Program must obtain Presidential permission to run for election for membership to the committee. At the request of the department, the President may agree to permit faculty participating in the Faculty Early Retirement Program to run for election for membership. However, the Unit PTR Committee may not be comprised solely of faculty participating in the Faculty Early Retirement Program.</u>

III. <u>Tenured faculty are eligible to serve on multiple Unit PTR Committees.</u>

IV. <u>Eligible faculty are obligated to serve, if elected by the majority of probationary and tenured faculty from within the unit. Units shall strive to distribute service on Unit PTR Committees equitably across eligible faculty and should avoid disproportionate service burdens that fall on a small number of individuals.</u>

I. Faculty undergoing post-tenure review may serve on Unit RTP Committees and post-tenure review committees. In all cases, committee assignments must avoid conflicts of interest: no faculty member may participate in the evaluation of a faculty member who is simultaneously evaluating them.

II. For any given candidate's review, the Unit Chair may not serve on the Unit PTR Committee if they provide a separate chair evaluation of that candidate. Additionally, reciprocal service between the Unit Chair and any faculty member they evaluate—or who evaluates the Chair—is prohibited in order to preserve the integrity and independence of the review process. Independence must be maintained within each review cycle.

V. The Associate Vice President for Academic Affairs may determine that other faculty are ineligible to serve.

G. Committee Size and Composition

I. The Unit Post-Tenure Review (PTR) Committee shall conduct a separate review for each tenured faculty member under review.

II. A Unit PTR Committee shall consist of no fewer than three (3) and no more than five (5) full-time tenured faculty, elected by the probationary and tenured faculty of the unit. Units may determine, through approval by the majority of probationary and tenured faculty, their Unit PTR Criteria, or departmental bylaws, whether the committee shall be composed of three, four, or five elected members, but the chosen size must be applied consistently to all PTR candidates within a given review cycle.

III. Units shall elect alternate members from within the unit or, when necessary, from outside the unit at the same time as the Unit PTR Committee. Alternates shall be called upon to serve only when an elected member is ineligible to participate in a specific candidate's review. Alternates possess the same authority, rights, and responsibilities as elected committee members for the duration of their service.

1. Alternates shall be activated automatically when an elected member is ineligible to participate in a specific candidate's review (e.g., due to conflict of interest, rank requirements, chair restrictions, inability to serve, or other eligibility issues as determined in accordance with this

Handbook).

2. If multiple alternates are available to fill one position, the alternate shall be selected by random assignment from among the eligible alternates using a transparent, pre-established procedure.

IV. If a unit has fewer than three eligible faculty, all eligible members of the unit must serve, and additional members shall be elected from other units until the committee reaches three (3) members.

1. If a unit has an insufficient number of eligible faculty of appropriate rank to constitute the Unit PTR Committee and alternates in a given review cycle, the unit shall seek volunteers to serve, subject to approval by a majority vote of the probationary and tenured faculty of the unit. Volunteers shall be sought first from within the college and, if a sufficient number cannot be obtained, then from appropriate disciplines outside the college.

2. Outside members shall have the same authority, rights, and responsibilities as all committee members.

H. Nomination and Election Process

I. Each Unit PTR Committee shall have three (3) to five (5) elected members. Service on the committee is determined by election by the probationary and tenured faculty of the unit.

II. All eligible tenured faculty shall appear on the ballot for election to the Unit PTR Committee. Service on the Unit PTR Committee is a core professional responsibility associated with peer review, and faculty are expected to participate in elections and committee service as needed to ensure that review responsibilities are shared broadly and do not fall disproportionately on a small number of individuals.

III. All probationary and tenured faculty in the unit are expected to participate in the vote on committee membership.

1. If more eligible faculty members express interest than available seats, the election shall be conducted by secret ballot. The candidates receiving the

highest number of votes shall fill the available seats.

2. The Unit PTR Committee and elected alternates shall be elected once per review cycle. Elections shall not be repeated on a per-candidate basis. Candidate-specific eligibility determinations shall not require additional elections.

3. The election shall be coordinated by an administrative support coordinator or the Dean's office.

IV. The candidate may recommend, for their individual review, a Unit PTR Committee Chair selected from among the elected or appointed members participating in that candidate's review. The Unit PTR Committee shall determine the Chair from among the elected or appointed members eligible to participate in that review. A faculty member may decline to serve as Chair for a candidate's review if doing so would result in an unreasonable concentration of Chair responsibilities within a review cycle.

I. **Candidate-Appointed Member**
At their discretion, and for unstated reasons, a candidate may request one (1) additional eligible faculty member from within the unit, the college, or a related discipline outside of the college. This request is optional and not required. This request increases the membership participating in the candidate's review by one (1), up to a maximum of six (6) total participating members for that review. The requested member shall serve as a voting member only for the review of the requesting faculty member. A faculty member may decline a request only if they are the sole tenured faculty member eligible to serve for that candidate's review. All other eligible faculty members are expected to accept such requests. Faculty candidates are encouraged to consult with a potential requested member prior to making a request.

J. **Reconstitution of Committee**
If a candidate believes that the membership participating in their Unit PTR review was improperly constituted, they may appeal to the Chair of the University Review Committee (URC). Appeals must be submitted to the URC within ten (10) calendar days of notification of committee membership. If the URC determines that the membership participating in the candidate's review was formed inappropriately, it shall direct the unit to reconstitute the committee membership for purposes of that candidate's review in accordance with correct procedures.

If a unit is unable to amicably establish appropriate committee membership for a candidate's review in accordance with these guidelines, the University Review Committee (URC) shall determine the membership participating in that review. The URC may appoint eligible faculty members to serve as necessary to ensure the review is properly constituted. Faculty shall be obligated to serve if appointed by the URC.

K. **Reports and Minority Opinions**

    I.   It is a professional expectation that each Unit PTR Committee member:

        1. Reviews the candidate's Personnel Action File (PAF), Working Personnel Action File (WPAF), and the approved Unit PTR Criteria.

        2. Bases their evaluation and votes solely on the materials presented in the Personnel Action File (PAF), the Working Personnel Action File (WPAF), and the approved Unit PTR Criteria.

        3. Maintains fairness, impartiality, and confidentiality throughout the review process.

    II.   Unit committee members shall make every reasonable effort to deliberate and arrive at consensus. Any committee member who disagrees with the majority recommendation may submit a minority report.

    III.   If minority reports are submitted, a cover sheet signed by all committee members shall be included to certify that all members have reviewed the minority report(s).

    IV.   Faculty candidates may submit written responses or rebuttals, in accordance with the Collective Bargaining Agreement.

    V.   All evaluations and any faculty response shall be placed in the candidate's Personnel Action File (PAF).

    VI.   The Dean shall prepare a written summary of evaluations and meet with the faculty member, accompanied by the PTR Committee Chair, to discuss the findings.

RATIONALE: This resolution revises University Handbook Sections 305.4.1, 305.6.1, 305.6.2, 305.6.3, 305.6.4, 306.3, in response to Academic Senate referrals from 2024–2026 (including Referrals 2024–2025 #34, 2025–2026 #05, and 2025–2026 #25). Those referrals and subsequent discussions identified concerns regarding election procedures, committee formation, voting eligibility, eligibility conflicts, and alignment with the Collective Bargaining Agreement (CBA; especially Article 15). The purpose of the resolution is to address those concerns, improve contractual alignment, and clarify procedures governing retention, tenure, promotion (RTP), and post-tenure review (PTR).

During the development of the resolution, faculty feedback highlighted the need to reduce unnecessary procedural burden, particularly the requirement for repeated elections, and to clarify whether committees or reviews were intended to be candidate-specific. In response, the revised language establishes Unit RTP and PTR Committees as standing committees elected once per review cycle, while making clear that reviews (rather than committees) are candidate-specific. Eligibility to participate in a given review varies only as required by rank requirements, conflicts of interest, chair restrictions, or candidate-appointed or candidate-requested additional members.

Articles 15.41 and 15.43 specify that faculty participating in the Faculty Early Retirement Program (FERP) and faculty unit employees who are being considered for promotion are ineligible to serve on promotion or tenure peer review committees. These contractual limitations necessarily affect the pool of eligible faculty in a given review cycle and may vary from candidate to candidate.

The resolution is also intended to balance long-standing differences in practice between small and large units. In smaller units, it is common and often unavoidable for all eligible faculty to participate in the review of every WPAF due to limited faculty numbers. In larger units, by contrast, committee service has historically involved larger committees, overlapping memberships, or greater discretion regarding who serves in a given cycle. These variations have contributed to inconsistent practices across units and, in some cases,

confusion or disputes regarding elections, eligibility, and service expectations. The Faculty Affairs Committee's intent is not to impose uniform outcomes across units of different sizes, but to standardize core procedures and expectations in a way that accommodates structural differences while reducing ambiguity and the likelihood of grievances arising from inconsistent or unclear practices.

The revised structure reduces the number of required elections by relying on a single election per review cycle, supplemented by elected alternates and clearly defined eligibility rules. This approach promotes continuity, stability, and administrative efficiency while preserving flexibility to address candidate-specific eligibility considerations. The inclusion of alternates is intended to minimize the need for repeated or ad hoc elections while recognizing that eligibility to serve may vary across candidates due to rank requirements, conflicts of interest, chair restrictions, or other case-specific factors. Ineligibility to participate in the review of one candidate does not preclude a faculty member from being elected to the Unit Committee or from participating in the review of other candidates. Instead, candidate review participation and deliberation is determined on a candidate-by-candidate basis, allowing units to maintain a consistent elected committee while ensuring that each individual review is conducted by a properly constituted and eligible group of peers.

Candidate-specific eligibility determinations no longer require additional elections, and remedies for improperly constituted participation are limited to the affected review. These changes are intended to reduce administrative burden while preserving the integrity of peer review and the professional meaning of elections.

The resolution also aligns post-tenure review procedures with the revised RTP framework, restoring consistency across review processes and clarifying eligibility, election, appeal, and evaluation standards. In addition, previously omitted Handbook language concerning review of the Personnel Action File (PAF) and Working Personnel Action File (WPAF), confidentiality, voting, minority reports, rebuttals, and procedural timelines is restored and clarified.

Overall, the revisions are intended to address the identified referrals, reflect faculty feedback, reduce procedural complexity, and provide clearer, contract-aligned guidance for faculty evaluation processes.

Distribution List:

President
Provost and VP for Academic Affairs
AVP for Faculty Affairs
University Review Committee
College Deans
Dean of Libraries
Department Chairs
General Faculty

Approved by the Academic Senate:
Sent to the President:
President Approved:

Department Chair Terms – Handbook Change

RES 252621

FAC

RESOLVED: That following two consecutive terms, a minimum one-semester break from service is ordinarily expected before an individual may be considered again for appointment to the same position, and that this expectation does not impose a lifetime limit on service; and be it further

RESOLVED: That service as an interim chair or director, or service undertaken solely to complete an unexpired term following a vacancy, shall not ordinarily be counted as a consecutive term for purposes of the two-term expectation, provided such service does not exceed eighteen (18) months; and be it further

RESOLVED: That in cases where no other qualified and willing candidates are available, a department or program may recommend an exception to the expected term limit, provided that the recommendation documents both the efforts made to identify other qualified candidates and the rationale for extending the term; and be it further

RESOLVED: That any exception to the expected term limit shall require the approval of both the dean and the Provost and Vice President for Academic Affairs.

RESOLVED: The Academic Senate approves revisions to the University Handbook regarding the selection and appointment of Department Chairs and Program Directors. Deletions are in ~~strikethrough~~, and additions are in **bold and underlined.**

312.3 Selection and Appointment Procedures

The appropriate dean shall request that the department or program faculty vote to recommend one or more persons for the position of chair or director. In addition, the dean shall offer the opportunity for the faculty to convey individual, confidential advice, orally or in writing. The recommendations of the faculty and the dean shall be forwarded by the dean to the P&VPAA by **March 1**st. The offer of appointment shall specify the criteria, including but not limited to those

outlined in section 312.2 above, by which the administration will evaluate the performance of the chair or director. ~~Chairs or directors are expected to serve no more than two (2) consecutive three-year terms.~~

Chairs or directors are expected to serve no more than two (2) consecutive three-year terms in the same role. To promote shared governance, leadership development, and equitable distribution of service, departments and programs shall ordinarily limit service to these two consecutive terms, after which a minimum of one-semester break from service is expected before an individual may be considered again for the same position. This expectation does not impose a lifetime limit on service; individuals may become eligible to serve again following a minimum of one-semester break from service.However, in cases where no other qualified and willing candidates are available, departments may recommend an exception to the expected term limit. Such recommendations must document (a) the efforts made to identify other qualified and willing candidates, and (b) the unit's rationale for extending the term limit. Any exception requires the approval of both the dean and the P&VPAA.

Service as an interim chair or director, or service undertaken solely to complete an unexpired term following a vacancy, shall not ordinarily be counted as a consecutive term for purposes of the two-term expectation, provided such service does not exceed eighteen (18) months.

RATIONALE: This resolution responds to Academic Senate Referral 2025–2026–28, which requested that the Faculty Affairs Committee review existing handbook language governing Department Chair and Program Director appointments and consider whether updates are warranted to ensure greater consistency across Colleges.

The proposed language establishes a clear normative expectation of no more than two consecutive terms, while preserving necessary flexibility through a documented exception process when no other qualified or willing candidates are available. Importantly, the policy does not impose a lifetime limit on service, allowing experienced faculty to return to leadership roles following a break in service. This approach balances institutional consistency with departmental autonomy, supports sustainable faculty leadership structures, and aligns local practices with widely accepted norms in shared governance across higher education.

Distribution List:
President
Provost and VP for Academic Affairs
AVP for Faculty Affairs
Academic Senate
College Deans
Dean of the Library
College Associate Deans
General Faculty

Approved by the Academic Senate:
Sent to the President:
President Approved:

Academic Advising Structure Is an Academic Endeavor

RES 252622

AS&SS, AAC

RESOLVED: That the Academic Senate affirms academic advising as an academic endeavor and asserts its role in the shared governance of advising policies and practices. Shared governance of academic advising should be carried out through a student-focused collaborative process with Academic Affairs, faculty, students, administrative bodies, and the Division of Student Affairs and Strategic Enrollment Management, in alignment with accreditor expectations where applicable.

RESOLVED: That the Director of Academic Advising should provide annual reports to the Academic Senate and keep the Senate up to date on the state of academic advising.

RESOLVED: **That the Academic Senate calls on the Divisions of Academic Affairs and Student Affairs and Strategic Enrollment Management to collaboratively provide the appropriate support, training, and resources, including student information access and software, needed by faculty advisors.**

RESOLVED: **That the Academic Senate affirms the need for open communication and collaboration between faculty advisors and staff advisors.**

RATIONALE: With the reorganization of academic advising under the Division of **Student Affairs and Strategic Enrollment Management**, there is a need to reaffirm the vital connection between advising and the Academic Senate. As University Handbook sect.103.2.2 states, "CSUB's Academic Senate is a body through which the faculty exercises its members' collective knowledge, experience, and judgement to develop and recommend to the President policies and procedures that ensure the realization of the University's mission." Academic advising of students is fundamental to this mission. Thus, the Academic Senate must continue its practice of developing and recommending policies and procedures pertaining to academic advising, including its structure and supports.

The Academic Senate previously called for the establishment of an Interim Director of Advising (RES 222316). The Interim Director of Advising was tasked with providing the Senate with a proposed plan for a new advising structure at the conclusion of their one-year appointment. The shared governance plan detailed in RES22316 was overturned by the subsequent administrative decision to create a permanent Director of Advising, to reorganize the structure of academic advising, and to move the Director of Advising and all advising staff under the new Division of Strategic Enrollment Management and Student Support. In this new advising landscape at CSUB, the Academic Senate reconfirms our original expectation for open and collaborative communication between this body and the Director of Advising.

Distribution List:
President
Provost and VP for Academic Affairs
VP Student Affairs
AVP & CIO Information Technology Services
AVP Faculty Affairs
AVP Academic Affairs and Dean of Academic Programs
College Deans
Dean of Libraries
Dean of Antelope Valley
Dean of Extended University and Global Outreach
Department Chairs
General Faculty

Approved by the Academic Senate:
Sent to the President:
President Approved:

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    AVP Academic Affairs and Dean of Academic Programs
    College Deans
    Dean of Libraries
    Dean of Antelope Valley
    Dean of Extended University and Global Outreach
    Department Chairs
    General Faculty

Approved by the Academic Senate:
Sent to the President:
President Approved:

AS&SS Membership-Bylaws Change

RES 252626

AS&SS

RESOLVED: That the Academic Senate approve a revision to Section IV.B.1.a of the Academic Senate Bylaws to add the Chief Information Officer (CIO) of Information Technology Services (ITS) as an ex officio, nonvoting member of the Academic Support and Student Services Committee (AS&SS); and be it further

RESOLVED: That the revised membership language for the Academic Support and Student Services Committee read as follows (additions in **bold underline**, deletions in ~~strikethrough~~):

The Academic Support and Student Services Committee shall consist of the following voting members: seven faculty, including at least one librarian, one student services professional, one staff member and the Vice President of the Associated Students, Inc. or designee. In addition, the Vice President for Student Affairs, the Dean of Libraries, the Associate Vice President for Enrollment Management, ~~and~~ the Executive Director of the Associated Students, Inc. or a designee, **and the Chief Information Officer (CIO) from Information Technology Services (ITS)** shall serve ex officio, and nonvoting.

RATIONALE: The Academic Support and Student Services Committee (AS&SS) frequently considers matters that intersect with campus technology systems supporting academic and student services. Adding the Chief Information Officer (CIO) of Information Technology Services (ITS) as an ex officio, nonvoting member formalizes an advisory liaison role that provides technical context to committee discussions without altering voting authority or shared governance.

This change strengthens communication and coordination between AS&SS, ITS, and the Academic Senate while preserving the committee's independence. The revision responds to a request from ITS and follows referral and review by the Academic Senate Executive Committee

Distribution List:

President
Provost and VP for Academic Affairs
VP for Student Affairs and Strategic Enrollment Management
AVP for Faculty Affairs
AVP Academic Affairs and Dean of Academic Programs
College Deans
Associate Deans
Dean of Libraries
Dean of Antelope Valley
Dean of Extended University and Global Outreach
Department Chairs
General Faculty

Approved by the Academic Senate:
Sent to the President:
President Approved:

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
ACADEMIC SENATE BYLAWS

Sections

Approved by the Academic Senate
As Amended May 2025
Approved by the President May 2025

SECTION IV: STANDING COMMITTEES
A. Regulations Governing Standing Committees

B. ==The Standing Committees, their membership, and responsibilities shall be as follows:==

1. Academic Support and Student Services Committee (AS&SS)
    a. The Academic Support and Student Services Committee shall consist of the following voting members: seven faculty, including at least one librarian, one student services professional, one staff member and the Vice President of the Associated Students, Inc. or designee. In addition, the Vice President for Student Affairs, the Dean of Libraries, the Associate Vice President for Enrollment Management, the Executive Director of the Associated Students, Inc. or a designee, and the Chief Information Officer (CIO) from Information Technology Services (ITS) shall serve ex officio, and nonvoting.

    b. The Academic Support and Student Services Committee functions shall be to make policy recommendations to the Academic Senate concerning the library, media services, student services, international students, the cafeteria, the bookstore, the computer center, and the campus police. In the performance of this function, the committee shall monitor the University's academic support and student services programs and make recommendations to the appropriate administrator.

Policy on Use of Informational Banner Space in Canvas
RES 252627

AS&SS, AAC

RESOLVED: That the informational banner space in Canvas is designated as instructional space, consistent with faculty academic autonomy in course design and delivery; and be it further

RESOLVED: That postings in the Canvas banner space be limited to information that directly supports teaching and learning activities, course structure, and student academic success; and be it further

RESOLVED: That institution-wide announcements, event promotions, survey distribution, or campus messaging unrelated to the academic content of the course not be placed in the Canvas banner space, in order to prevent message fatigue and avoid overwhelming students with non-instructional information; and be it further

RESOLVED: That access to the Canvas banner space for required institutional notices (such as state, federal, CSU, or accreditation-mandated information) be coordinated through the Office of Academic Programs, which will notify faculty in advance and provide consistent messaging language; and be it further

RESOLVED: That this policy be incorporated into the Academic Catalog and Campus Canvas support documentation for faculty and instructional staff.

RATIONALE: Canvas functions as an extension of the instructional environment, and the banner space is a primary location where faculty communicate essential course structure, expectations, and academic guidance. When this space is used for general campus announcements or survey distribution, students may experience message fatigue due to the volume of communication already received through email, portal notifications, and student service platforms. Limiting the Canvas banner to instructional and course-relevant content supports student focus, reduces cognitive overload, and preserves the clarity of academic messaging.

Providing a defined process for cases in which institutionally mandated notices must be displayed ensures compliance while maintaining the instructional integrity of Canvas course spaces and faculty autonomy in course presentation.

Distribution List:
President
Provost and VP for Academic Affairs
VP for Student Affairs and Strategic Enrollment Management
AVP for Information Technology Services and Chief Information Officer
AVP for Faculty Affairs
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College Deans
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Dean of Libraries
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President Approved: