



Academic Senate: Executive Committee

Minutes

TUESDAY, JANUARY 27, 2026

10:00 A.M. – 11:30 AM

Location: BPA Conference Room 134 and virtual.

Zoom Link: <https://csub.zoom.us/j/88091986667?pwd=GOSakqXvulfaZihtNxTsAFBYwWqAJs.1>

Members: M. Danforth (Chair), D. Solano (Vice-Chair), D. Thien (Provost), C. Lam (ASCSU Senator), N. Michieka (ASCSU Senator), T. Tsantsoulas (AAC Chair), L. Kirstein (AS&SS Chair), A. Grombly (BPC Chair), Z. Zenko (FAC Chair), and K. Van-Grinsven (Senate Analyst).

Guest: E. Adams, Interim AVP

1. Call to Order

A. Chair Danforth called the meeting to order at 10:04 am.

2. Announcements and Information

A. Course Coding Changes – E. Adams, AVP for Academic Operations and Dean of Academic Programs (**Time Certain: 10:10 AM**)

i. EC discussed the following items with E. Adams:

a. CS Numbers:

- i. E. Adams shared the history of CS Numbers and that there is significant confusion around C1–C6. Chair Danforth noted that some of these may have been improperly assigned during Q2S. The Provost suggested that university-wide oversight of CS numbers may be valuable to ensure consistency across colleges. E. Adams also mentioned that Academic Programs has formed a committee to explore different software options for class scheduling, as the current software, 25Live, is more of an event scheduling software. EC suggested that when the committee begins arranging demonstrations, that it be shared with Senate or DCLC to allow for broader input on whether the software is suitable. The issue was discussed at length, including the possibility of a task force, however more data is needed before a referral can be made.
- ii. Staffing updates in Academic Programs: Tonya Nixon will serve as Academic Scheduling Analyst and Angelica Mendoza will serve as Curriculum Specialist. With these updates, Academic Programs will be the administrative home for Course Scheduling and Curriculum and Catalog Management.

iii. Link: csub.edu/academicprograms/_files/Course_Classification_Numbers_V2.pdf

- b. WSCUC Working Groups: Information still needed for the call for five faculty co-chairs of WSCUC working groups. E. Adams will be sending this information soon.
- c. Title 5 Compliance:
 - i. Title 5 is a law that previously required 40 upper-division units for baccalaureate degrees and was changed to apply to BA degrees only. Discussion ensued regarding whether the CSUB catalog should be updated to address the change.
 - ii. Resolution or memorandum can be proposed by AAC and FAC regarding referral 2025-2026 16 Catalog Language Inconsistency with Title 5. An exclusion or exceptional policy can be considered for building into the policy.

B. Spring General Faculty Meeting – Friday, January 30 (handout)

- i. Agenda Updates
- ii. Review of faculty feedback
 - a. Discussion ensued regarding the various items submitted in the Formstack submission on the Senate webpage. Chair Danforth will organize the topics and share with President Harper and Provost Thien.

C. Fong and Fetterly Award Committee (handout)

- i. L. Blodorn, VP for People and Culture, requested from Chair Danforth two Senate members to serve on this new award committee. Chair Danforth will respond by asking for the meeting date/time and clarify if L. Blodorn is requesting two faculty or two senators. EC agreed that if it is two faculty members, not senators, then the Faculty Honors and Awards Committee can be requested to provide two names.

D. Spring 2026 Guests (deferred)

- i. EC Guests
- ii. Senate Guests
 - a. J. Watkins – Center for Accessibility and Essential Needs
 - b. K. De Young – Facilities
- iii. Annual Reports to Senate
 - a. FTLC, GECCo, GRaSP, UPRC, URC (?), etc.

3. Approval of Agenda (Time Certain: 10:05 AM)

- A. Z. Zenko, D. Solano, and T. Tsantsoulas proposed additions to the agenda including items for the Senate agenda and “New Discussion.”
- B. A. Grombly motioned to approve the amended agenda; seconded by C. Lam. Amended agenda approved.

4. Approval of Minutes (deferred)

- A. January 20, 2026 (handout)

5. Continued Items (Time Certain: 10:30 AM)

- A. AS Referral Log (see BOX folder, handout)
 - i. AAC (T. Tsantsoulas)

- a. T. Tsantsoulas reported that AAC is working with FAC on a response addressing referral 2025-2026 19 Teaching Modalities and had some questions regarding the involvement of the Distributed Learning Committee (DLC) and the policy revision. Discussion ensued; EC agreed that DLC should be consulted regarding this discussion. AAC will send their thoughts, as well FAC’s proposal to DLC for consideration and feedback.
 - ii. AS&SS (L. Kirstein)
 - a. L. Kirstein reported that AS&SS and AAC are working together to finalize a resolution in response to referral 2025-2026 03 Academic Policies and Academic Advising in SASEM. AS&SS also had some follow up clarification questions regarding another referral, which they would reach out to Chair Danforth about.
 - iii. BPC (A. Grombly)
 - a. A. Grombly reported that the Budget Open Forum is scheduled for March 16, 2026. BPC is looking for feedback prior to the meeting and requested that the other standing committee chairs encourage their members to send their items to BPC. K. Van Grinsven will also work with ITS to update the feedback link on the Senate webpage to allow for submissions from faculty and staff. K. Van Grinsven will confirm with VP K. Watson that the date for the Spring Budget Open Forum can be shared at Senate on Thursday.
 - iv. FAC (Z. Zenko)
 - a. Z. Zenko reported that FAC sent their proposal for the resolution regarding referral 2025-2026 19 Teaching Modalities to AAC. See above discussion.
- B. Provost Report (D. Thien) **(Time Certain: 10:45 AM)**
- i. Status of: (deferred)
 - a. Academic Administrator Searches
 - b. Academic Administrator Reviews
 - ii. The Provost addressed the following topics:
 - a. Course Scheduling: The Provost has met with ASI and many students raised concerns about not getting into classes they needed. The Provost noted that registration peaks the first week of classes, and there was discussion as to why students register so late. They are working to identify the issues and exploring strategies to allow for more robust course offerings next year.
 - b. RTP: The Provost asked why Box is used for the RTP review process and why Interfolio was not adopted despite a taskforce recommendation for a 1-year pilot. [RES 232407](#) Pilot of Interfolio for Faculty Performance Review was tabled by the Senate in March 2024. EC shared the history and brief discussion ensued.
- C. Reports and Recommendations (deferred)
- i. Criteria for Proposing New Schools Taskforce (handout)
- D. ASI Resolution: SB 104 ASI and Shared Governance (Hold; waiting for ASI’s revisions) (handout)
- E. Policies on Approval of Course Coding Changes (handout)
- i. See discussion above; hold on referral to AAC until more data is available.
- F. Calendar Committee – A. Grombly, BPC Chair (deferred)

- G. *Amended* “Statements of the Senate” Process to governing documents and formal policy for General Faculty to bring a resolution to Senate – EC (**Time Certain: 11:00 AM**) (handout)
 - i. Z. Zenko shared a drafted resolution with changes to the University Handbook to add “Statements of the Senate” and a policy for a “vote of no confidence.” EC discussed the draft and provided feedback. The resolution will need more discussion and revisions before going to full Senate.
6. New Discussion Items (deferred)
- A. Elections and Appointments- D. Solano
 - i. Exceptional Service Award- Applications Due February 2, 2026, 5 pm
 - ii. Election closing for Senate Chair; next open call for Senate Vice-Chair
 - B. Items from Advising Council
 - i. OnBase vs. Runner Connect
 - ii. CSU-wide Degree Audit and Planner Tool – AS&SS and (?)
 - a. uAchieve (software the Chancellor’s Office has chosen)
 - iii. Faculty advising holds
 - C. Development of a Senate Recording Retention Policy for recordings that are intended to develop Minutes
 - D. ASI Requests – AS&SS and AAC (?) (handout)
 - i. Office Hours
 - ii. Reporting Grades
 - E. Updates to the Distributed Learning Committee (DLC) Membership and Description – AAC, AS&SS and FAC (?) (handout) (deferred)
 - F. Handbook and Bylaws Project – EC (handout)
 - G. Proposed updates to 308.2.4 Emeriti Privileges and Public Announcement (handout) (deferred)
 - H. Dean’s List Policy – AAC (?) (handout)
7. Agenda Items for Senate (**Time Certain: 11:15 AM**)

Academic Senate Meeting – Spring 2026

Thursday, January 30, 2026

Agenda

10:00 AM – 11:30 AM

Location: Dezember Leadership and Development Center, Room 409-411

Zoom Link: <https://csub.zoom.us/j/84669370314?pwd=gmLoywwMxQR4k7G0hUhv25vs0N8xr8.1>

Senate Members: Chair M. Danforth, Vice-Chair D. Solano, CSU Senator C. Lam, CSU Senator N. Michieka, AH Senator T. Tsantsoulas, AH Senator M. Naser, BPA Senator D. Wu, BPA Senator S. Sarma, NSME Senator L. Kirstein, NSME Senator A. Stokes, SSE Senator Z. Zenko (virtual), SSE Senator S. Roberts (alt. for Spring 2026 K. Henderson), AV Senator K. Holloway, At-Large Senator H. He, At-Large

Senator A. Grombly, At-Large Senator A. Hays, At-Large Senator A. Lauer, At-Large Senator T. Salisbury, At-Large Senator R. Dugan, Lecturer Electorate Senator D. Horn, Senator H. Gonzalez – Staff Representative, Senator A. Reyes – ASI President, VP AA & Provost D. Thien, Senator J. Dong – Dean Representative, and Senate Analyst K. Van Grinsven.

Guests: President Harper

- I. Call to Order and Tejon Tribal Land Acknowledgement
- II. Approval of Minutes
 - a. December 4, 2025 (handout)
- III. Announcements and Information
 - a. President’s Report – V. Harper **(Time Certain: 10:10 AM)**
 - b. Elections and Appointments – D. Solano (handout)
 - c. Upcoming Events: (handouts)
 - i. Spring General Faculty Meeting – January 30, 2026
 1. 8 am – 2 pm; Student Union MPR and Virtual
 2. Visit the Senate webpage for more information:
www.csub.edu/senate/general-faculty-meeting.shtml
 - ii. CSUB Strategic Plan Town Halls
 1. CSUB Strategic Plan Town Hall – February 4, 2026
 - a. 11 am – 12:30 pm
 - b. Student Union MPR
 2. CSUB AV Campus Strategic Plan Town Hall – February 6, 2026
 - a. 11 am – 12:30 pm
 - b. Virtual; Zoom information: 612 886 7903
 - iii. Committee on Professional Responsibility – February 20, 2026
 1. 1 – 2 pm
 2. Humanities 1107 or 1109 and virtual
 - iv. Spring Budget Open Forum – March 16, 2026
 1. 2 – 3 pm
 2. Student Union MPR and virtual
- IV. Approval of Agenda **(Time Certain: 10:05 AM)**
- V. Reports
 - a. ASI Report – Senator Reyes (handout)
 - b. Provost’s Report – D. Thien (handout) **(Time Certain: 10:25 AM)**
 - c. ASCSU Report – Senators Lam and Michieka (handout)
 - d. Staff Report – Senator Gonzalez (handout)

- e. Committee Reports:
 - i. Executive Committee – Vice-Chair Solano (handout)
 - ii. Standing Committees:
 - 1. Academic Affairs Committee (AAC) – Senator Tsantsoulas (handout)
 - 2. Academic Support and Student Services Committee (AS&SS) – Senator Kirstein (handout)
 - 3. Budget and Planning Committee (BPC) – Senator Grombly (handout)
 - 4. Faculty Affairs Committee (FAC) – Senator Stokes, FAC Vice-Chair (handout)
- f. CFA Report – T. Salisbury, CFA Bakersfield

VI. Resolutions **(Time Certain: 10:30 AM)**

- a. Consent Agenda: No items.
- b. Old Business:
 - i. RES 252610 – Unit RTP and PTR Composition- Handbook Change – FAC (on HOLD)
 - ii. RES 252618 – Special Review Committee for Anthropology – AAC and BPC (handout)
 - iii. RES 252614 – Minor in Creative Writing – AAC and BPC (handout)
 - iv. RES 252615 – Computer Science Cybersecurity Concentration– AAC and BPC (handout)
- c. New Business:
 - i. RES 252620 – Transitioning to Online SOCLs-Handbook Change – FAC (handout)
 - ii. RES 252621 – Department Chair Terms-Handbook Change – FAC (handout)
 - iii. RES 252622 – Academic Advising Structure Is an Academic Endeavor – AAC and AS&SS (handout)

VII. Open Forum **(Time Certain: 11:15 AM)**

VIII. Adjournment

8. Adjournment

- A. Due to the large list of items under new discussion and the request for Dr. Cantrell to come to EC, an additional meeting has been scheduled for next Tuesday, February 7. Chair Danforth adjourned the meeting at 11:37 am.