



**AY 2025-2026 Budget and Planning Committee Meeting Minutes**

Thursday, November 20, 2025

10:00 am – 11:30 am

Stiern Library, Ablin Conference Room and Zoom

Present: A. Grombly (chair), J. Young, D. Wu, A. Lauer, R. Dugan, D. Solis (alternate), L. Hernandez, H. Gonzalez, A. Reyes, J. Troup (Alternate), D. Thien (ex-officio), N. Hayes (ex-officio), M. Danforth (ex-officio)

Absent: Y. Ko, D. Horn

**I. Call to Order**

1. Meeting started at 10:07 a.m. [Connectivity issues with the conference room computer]

**II. Approval of Agenda**

- A. Lauer motion to approve and R. Dugan motion to second (unanimous)

**III. Approval of Minutes**

1. Minutes from October 30, 2025 – on hold
2. Minutes from November 13, 2025 – on hold

**IV. Announcements**

1. H. Gonzalez and A. Reyes: update on Runner Care Drive, still accepting donations.
2. A. Grombly: CIS proposal on pause, Spanish tabled, CW resolution at AAC, AAC edited Anthro referral (probably curriculum related)

**V. Old Business**

1. Academic Calendar Drafts Fall 26 & Spring 27

A. Grombly: Asked Dee Price to double-check math, verified meeting minimum days of instruction and academic workdays, Grad deadlines confirmed, Juneteenth observed on a Thursday 17<sup>th</sup> as per tradition, Last day to W pushed to Monday 6/21.

A. Lauer: Asked about adding links, as discussed at last meeting.

A. Grombly: Not yet, after Senate 12/4; will email EC to ask.

R. Dugan: Noted there is a Reading Day added.

J. Troup: Advised formatting of the links for graduation deadlines, commencement, and winter/summer sessions.

D. Wu: Added that providing telephone numbers would be helpful in addition to the links.

A. Grombly: Agreed (and adds).

D. Thien: Recommended brevity.

A. Grombly: (Edited accordingly).

R. Dugan: Asked about the dates of Winter session. Wanted to confirm them since they had changed from previous years.

A. Lauer: Voiced concern for the brevity of the session.

[General discussion regarding what the calendar should include regarding information on dates of winter session. Concerns for maintaining brevity as well as providing adequate information.]

H. Gonzalez: Checked the Extended Ed website to see what information is provided. May have need to post the dates if information is not available ahead of time.

A. Grombly: Voiced concern for people looking for dates and being unable to find them here or on other sources.

J. Young: Pointed out that as a “calendar” document, it would make sense to be sure to include dates for the term. This is where people come to find that specific kind of information.

M. Danforth: Should also include dates for campus closure.

H. Gonzalez: Asked about the need for some of the additional lines of info.

A. Grombly: Made a point about cultural capital explaining that signposts for this information, like the ones we’re providing, may be necessary to alert students to the fact that the information is not merely administrative but carries potential value for them that could be unrecognized otherwise.

**Motion to approve calendar: A. Lauer, seconded R. Dugan and D. Solis (unanimous)**

## **2. Academic Master Plan Draft (10:48)**

A. Grombly: Asked about gaps on some of the program reviews (i.e. Spanish)

M. Danforth: Data may not have been updated properly, or other problems may be present. Check with Dr. Adams.

A. Grombly: Asked for clarification on name for CAFS program.

M. Danforth: Confirmed the CAFS designation.

## **3. MS AA Proposal**

[Committee reviewed the proposal.]

D. Wu: What's the timeline for this one?

M. Danforth: Can't put it through the approval process until it gets approval from Trustees.

**Motion to approve: A. Lauer, R. Dugan seconded. (unanimous)**

A. Grombly: Reviewed next steps following resolutions. Adoption of calendar will be submitted. AMP edits will be made and resolutions submitted.

## **4. Referral #2025-2026 04 Time Blocks - *tabled until curriculum proposals are complete***

## **VI. New Business (11:10)**

1. Referral #2025-2026 14 Proposal for Public Personnel Services PPS Credential - *tabled*
2. Referral #2025-2026 15 Proposal for New Minor Early Childhood Development ECD - *tabled*
3. Referral #2025-2026 08 Proposal to Change the MS in Computer Science from Self-support to Stateside Support (11:14)

A. Lauer: Asks for clarification on the need for the change.

M. Danforth: Provides background on the need for the change. Difficulties in building an international recruitment pool. EEGO could not manage the process for a face-to-face program, including visas. Stateside allowed for lower recruitment rates.

A. Grombly: Had some questions regarding courses with one faculty member teaching them.

M. Danforth: Confirms that those courses are part of a list of electives.

A. Lauer: How do you find the numbers of expected students?

M. Danforth: May be a bit dated but explains their reliability. Also, the proximity of nearest relevant program is Fresno.

D. Solis: Concerned with feasibility given the course cuts we just experienced?

A. Grombly: Right now, it's taught through EEGO.

M. Danforth: Plan is to have graduates of the program return and then teach in the undergrad program to free up teaching load for faculty to teach in this program.

A. Grombly: But this assumes we can afford to hire lecturers at that point.

D. Thien: Also need to think about what comes off the program when we add.

M. Danforth and A. Grombly: Difficult to assess, though, being so recently within the new instructional budget model.

M. Danforth: Points out the spreadsheet forecasting the tuition gained versus costs of the program.

N. Hayes: Offers to discuss the instructional budget model with the committee, and with the person who drafted the proposal.

A. Grombly will work with N. Hayes, M. Danforth, and the proposing faculty to develop the draft proposal.

4. Referral #2025-2026 10 Proposal for New Minor Medical Spanish - on hold

5. Referral #2025-2026 06 Proposal to Elevate the Concentration of CIS to a Degree Program - on hold

**VII. Adjourn:** 11:36