



Academic Senate: Executive Committee

Minutes

TUESDAY, NOVEMBER 18, 2025

10:00 A.M. – 11:30 AM

Location: BPA Conference Room 134

Zoom Link: <https://csu.zoom.us/j/88091986667?pwd=GOSakqXvulfaZihtNxTsAFBYwWqAJs.1&jst=1>

Members: M. Danforth (Chair), D. Solano (Vice-Chair), D. Thien (Provost), C. Lam (ASCSU Senator), N. Michieka (ASCSU Senator), T. Tsantsoulas (AAC Chair), L. Kirstein (AS&SS Chair), A. Grombly (BPC Chair), Z. Zenko (FAC Chair), and K. Van-Grinsven (Senate Analyst).

1. Call to Order

A. Chair Danforth called the meeting to order at 10:08 AM.

2. Announcements and Information

A. Senate Guests:

i. Upcoming:

a. December 4 – The President’s Commission; Co-Chair Kris Grapendorf

i. Discussion: President Harper requested time at the Senate meeting on December 4 for Kris Grapendorf to present on behalf of the President’s Commission, and for Kristen Watson to present on the Shafter Research Center. There was concern about the amount of time required for discussion of the Shafter Research Center, especially considering the length of the agenda. EC suggested that the President to hold a separate forum to discuss the Shafter Research Center, which would allow for more feedback, if that is what he is hoping to achieve. There was also some discussion regarding when the President’s Open Forum would be held, as not much communication has been sent out regarding it. The EC decided that there is not enough time at the December 4th meeting to allow for an extra 10 minutes. Chair Danforth will send a follow-up email to the President and K. Warner to determine if the request was informational or more extensive discussion.

ii. Future- Spring 2026:

a. J. Watkins – Center for Accessibility and Essential Needs

i. EC confirmed that J. Watkins should be invited to Senate in the spring.

b. K. De Young – Facilities

i. EC confirmed that K. De Young, or a representative from Facilities should be invited to Senate in the spring. Some discussion ensued regarding deferred maintenance and issues arising with the rain.

iii. Additional Items:

a. Senate Alternates: Senate Analyst Van Grinsven noted that several senators still have not submitted their alternates. Discussion ensued about the importance of submitting alternates to the Senate Office and strategies to encourage senators to do so.

- b. Email from the Office of People & Culture – RE: Planned Immigration Compliance Visit on November 18 – Campus Update: An email was sent by the Office of People & Culture on November 17, 2025, stating that “the Department of Homeland Security (DHS), Immigration & Customs Enforcement (ICE), Homeland Security Investigations (HSI), Domestic Operations Division, will be conducting an onsite compliance visit as part of an audit of the Student and Exchange Visitor Program (SEVP).” A subsequent email stated that there were “no plans for immigration-enforcement actions by DHS or ICE during the visit,” which caused confusion among faculty and students. ASI also sent out an email to students in response regarding some of the concerns and discussions with administration and how the notification and communication was sent out. Extensive discussion ensued.

3. Approval of Agenda (Time Certain: 10:05 AM)

- A. Z. Zenko motioned to approve the agenda; seconded by A. Grombly. Agenda approved.

4. Approval of Minutes (deferred)

- A. October 28, 2025 (handout)
- B. November 4, 2025 (handout)

5. Continued Items (Time Certain: 10:30 AM)

- A. AS Referral Log (see BOX folder; handout)

- i. AAC (T. Tsantsoulas)
 - a. AAC has approved the resolution regarding the Academic Master Plan, however, BPC had some questions that they are following up on. AAC also drafted a resolution in response to referral 2025-2026 18 Special Review Committee for Anthropology, which is now with BPC. These resolutions should be ready for the next Senate meeting.
- ii. AS&SS (L. Kirstein)
 - a. AS&SS has two resolutions in progress addressing referral 2025-2026 20 Disqualification and Readmission Policies and a third resolution addressing referral 2025-2026 21 Policy on Use of Informational Banner Space in Canvas.
 - b. Chair Danforth requested for AS&SS to send a representative to attend an upcoming meeting with ITS regarding replacement options for Slack. L. Kirstein confirmed that she would consult with AS&SS and send someone.
- iii. BPC (A. Grombly)
 - a. See above regarding the joint resolutions between AAC and BPC. BPC is also working on the Academic Calendar and will have that resolution ready for the next Senate meeting. BPC and AAC have also approved the resolution in response to referral 2025-2026 11 Proposal for a New Minor in Creative Writing.
- iv. FAC (Z. Zenko)
 - a. Referral 2025-2026 34_Review of the Report and Recommendations from the Task Force for Periodic Evaluation of Temporary Faculty (handout) Chair Danforth informed EC that the recommendations from the task force were received and the referral has been sent to FAC.
 - b. FAC has been working on the resolutions RES 252608, RES 252609, and RES 252610, and have made significant edits in response to the feedback provided after first reading. These resolutions should be ready for second reading at the December 4 Senate meeting.

- B. Provost Report (D. Thien)

- i. Academic Administrator Searches: (updated rosters - handout)

- ii. Academic Administrator Reviews: (updated rosters - handout)
 - iii. Provost Thien shared that conversations have taken place in administration regarding the email from the Office of People and Culture regarding the Immigration Compliance Visit on November 18. Some discussion ensued regarding the division's attempt to comply with the California SAFE Act and high levels of distress experienced by faculty and students.
 - C. Reports and Recommendations (deferred)
 - i. Criteria for Proposing New Schools Taskforce (Hold; waiting for report)
 - D. ASI Resolution: SB 104 ASI and Shared Governance (Hold; waiting for ASI's revisions) (deferred)
 - E. Calendar Committee – A. Grombly, BPC Chair (deferred)
 - F. Add “Statements of the Senate” Process to governing documents – EC (deferred)
6. New Discussion Items (Time Certain: 10:45)
- A. Academic Master Plan – AAC and BPC (handout)
 - i. BPC and AAC are working on this referral. AAC has approved, however, it is still in progress in BPC.
 - B. Academic Calendar Fall 2026 through Summer 2027 – BPC (handout)
 - i. A. Grombly confirmed that BPC is working on this referral and finalizing the calendar. A resolution will be sent to the Senate Office soon for inclusion in the agenda for the Senate meeting on December 4.
 - C. Elections and Appointments (D. Solano)
 - i. Appointments Needed:
 - a. All-University Teacher Education Advisory Committee (TEAC)
 - i. EC appointed: Dan Stockwell – English.
 - b. Taskforce to Develop Guidelines for Faculty Use of Artificial Intelligence
 - i. EC appointed: M. Szolowicz – Advanced Educational Studies.
 - c. Exceptional Service Award Committee
 - i. EC appointed: D. Wu – Finance/Accounting, Anne Duran – Psychology, and Lorelei Punsalan – Nursing.
 - ii. EC members appointed: D. Solano – Chemistry and Biochemistry, and T. Tsantsoulas – Philosophy and Religious Studies.
 - D. Participation in Senate/campus-wide committees by MPPs
 - i. Chair Danforth introduced the concerns regarding the lack of attendance by some MPPs in the subcommittees. It should be noted that there should be trust that MPPs will send appropriate designees to attend meetings when necessary. Some of the positions listed under the subcommittee compositions do not formally include the phrase “or designee.” EC decided that this language should be added to the appropriate positions. No referral is needed; however, this item will be added to the Handbook revision list (P. Handbook and Bylaws Project – EC).
 - E. Expanding Academic Administrator Review to dotted line reports to Academic Affairs (Handbook 311.2)
 - i. Chair Danforth presented the concerns and how, for example, the AVP for Enrollment Management is still listed in the handbook as due for review, however the position is no longer under Academic Affairs. There was also discussion regarding concerns with non-academic administrators, how to handle these issues, and whether this section of the handbook should be updated, as well as ways for faculty to still be able to provide input and feedback. Provost Thien suggested inviting administrators to EC to share areas of concern for faculty. No referral is needed.
 - F. Policies on Approval of Course Coding Changes (handout) – AAC, FAC and AS&SS (?) (deferred; AAC chair had to leave meeting)

- G. Department Name Change Request for HD-CAFS (handout) – AAC (deferred; AAC chair had to leave meeting)
- H. Items from Provost Council (handout)
 - i. SOCI modality
 - a. Chair Danforth presented the issue that no report is received from ITS when an online SOCI receives zero responses, which is a problem for faculty who need documentation for RTP files. EC also discussed concerns about the high cost of paper SOCIs, and the low response rate for online SOCIs. Discussion included ideas to increase response rates, and a suggestion to make online SOCIs the default, with an option to request paper forms. Provost Thien discussed budgetary concerns with the high expense of paper SOCIs and encouragement to transition to online SOCI administration in the coming year. Referral will be made to FAC.
 - ii. Email limits for faculty (deferred)
- I. Develop formal policy for General Faculty to bring a resolution to the Senate– EC (deferred)
- J. Items from Advising Council (deferred)
 - i. OnBase vs. Runner Connect
 - ii. CSU-wide Degree Audit and Planner Tool – AS&SS?
 - iii. Faculty advising holds
- K. New Degree Program Proposal – Environmental Science- AAC and BPC (handout) (deferred)
- L. New Degree Proposal for Bachelor of Science in Mechanical Engineering – AAC and BPC (handout) (deferred)
- M. New Degree Proposal for Bachelor of Arts in Human Development and Family Studies – AAC and BPC (handout) (deferred)
- N. Development of a Senate Recording Retention Policy for recordings that are intended to develop Minutes (deferred)
- O. Request from ITS to be added to AS&SS (handout) – AS&SS and FAC?
 - i. Chair Danforth mentioned this item during the discussion about subcommittee committee composition. More discussion needed before referral can be made.
- P. Handbook and Bylaws Project – EC (See Box folder for handouts) (deferred)
 - i. Updating Schools to Colleges
 - ii. Updating all references to quarters
 - iii. Standing Committees Composition:
 - a. Clarify Handbook language about staff positions being non-MPP staff
 - b. AS&SS Composition: Associate Dean of Undergraduate and Graduate Studies is not actually listed in the bylaws as an ex-officio member of AS&SS.
 - iv. Director of Assessment: Review position (Handbook 105.2 and 305.6.)
 - v. Council of Academic Deans: Review Composition and name (Handbook 105.2)
 - vi. Public Affairs Committee: Committee in handbook but not bylaws (Handbook 107.1. Standing Committees of the Academic Senate). Discussion on if we want to create the committee or not.
 - vii. Review committees listed (Handbook 107)
 - viii. Update TEAC Description: Currently lists old college names (H&SS, SOE, and NSM) (Handbook 201.5)
 - ix. Update reference to Associate Vice President for Academic Affairs- association with Academic Advising and review other duties (Handbook 104.2.1)
 - x. Update position titles in 309.9 (Handbook 309.9)
 - xi. Update all references to the AVP of Enrollment Management- distinguish the VP of Strategic Enrollment Management from the new AVP of Enrollment Management
 - xii. Bylaws Section IV.A.4 Annual reports from committees- limit to specific committees?

- xiii. Review and update the Standing Committees ex-officio positions due to the re-organization of university
- xiv. Changes to bylaws that were approved by previous resolution but never posted (clarifying the edition of Robert's Rules of Order).
- xv. Q2S Lingered Issues:
 - a. Deadline issue for stating one's intent to seek promotion to full professor
 - b. Discussions about whether we should change the Handbook to require classroom observations for tenured faculty.
- xvi. Section 103.1 Statewide Organization Structure still states 23 CSU campuses- remove number?

7. Agenda Items for Senate (deferred)

8. Adjournment

- A. Chair Danforth adjourned the meeting at 11:36 AM. The next EC meeting will be December 2.