



## Academic Senate: Executive Committee

Minutes – Extra Meeting

TUESDAY, OCTOBER 28, 2025

10:00 A.M. – 11:30 AM

**Location:** BPA Conference Room 134

**Zoom Link:** <https://csu.zoom.us/j/85981842316?pwd=M2QqHBI2e0S3BPLhSFGMavtTVfDYbA.1>

**Members:** M. Danforth (Chair), D. Solano (Vice-Chair), D. Thien (Provost; excused), C. Lam (ASCSU Senator; virtual), N. Michieka (ASCSU Senator; virtual), T. Tsantsoulas (AAC Chair), L. Kirstein (AS&SS Chair), A. Grombly (BPC Chair; virtual), Z. Zenko (FAC Chair; virtual), and K. Van-Grinsven (Senate Analyst).

1. Call to Order

A. Chair Danforth called the meeting to order at 10:07 AM.

2. Announcements and Information

A. Chancellor's Office Guidance on Lower-Division General Education Exceptions (handout)

- i. ASCSU Resolution: AS-3737-25 (handout)
- ii. Discussion: Chair Danforth shared new systemwide guidance on exceptions to CSU General Education Requirements, which reflects ASCSU recommendations for lower-division GE. Rather than approving general education modifications, campuses must now specify an individual course or courses. AAC will need to monitor this for new degree proposals. The guidance has an effective date of fall 2027 and GE modifications be reviewed and approved by GECCo. The CSU Policy 110 will be revised in the future as well. AAC Chair, T. Tsantsoulas, shared that she has been in contact with AVP E. Adams regarding this.

B. Senate Guests:

- i. Upcoming:
  - a. November 6 – GE Director, 2024-2025 GECCo Report, and Kris Grapendorf, chair of The President's Commission.
  - i. Vice-Chair D. Solano asked that E. Montoya also to discuss how GECCo intends to address GE modifications.
- ii. Future: Spring 2026
  - a. J. Watkins – Center for Accessibility and Essential Needs
  - b. K. De Young – Facilities

3. Approval of Agenda (Time Certain: 10:05 AM)

A. Chair Danforth requested to add a new item to the agenda under "New Discussion." L. Kirstein motioned to approve the amended agenda; seconded by D. Solano. All in favor of the amended agenda; agenda approved.

4. Approval of Minutes

A. October 21, 2025 (deferred)

5. Continued Items (Time Certain: 10:30 AM)

A. AS Referral Log (see BOX folder; handout)

- i. AAC (T. Tsantsoulas)
  - a. T. Tsantsoulas and AAC sent resolutions to BPC for the joint referrals. A. Grombly, chair of BPC, confirmed that she would review the BPC votes for the joint resolutions and will get back to AAC soon on the status.
- ii. AS&SS (L. Kirstein)
  - a. L. Kirstein and AS&SS are continuing their work on drafting the resolutions for referrals 2025-2026 20 and 21. They are waiting to hear back from Interim AVP E. Adams regarding disqualifications (referral 2025-2026 20) which is a joint referral with AAC. Discussion ensued regarding disqualifications and the timing needed to process them and effects on the academic calendar and PERC.
- iii. BPC (A. Grombly)
  - a. A. Grombly discussed the status of the Calendar Committee and the challenges with the academic calendar. The subcommittee chairs discussed how attendance and participation from the Student Affairs members have been a challenge. Chair Danforth suggested that EC bring this item up again at the next EC meeting for discussion with Provost Thien.
- iv. FAC (Z. Zenko)
  - a. Pending Referral: Sixth-year Lecturer Review (carry-over from 2024-2025; Hold for taskforce report) (deferred)
  - b. Z. Zenko and FAC received feedback regarding the referrals 2025-2026 05 Unit RTP Committees and 2025-2026 17 Sabbatical Application Process and they are continuing their discussions.

B. Provost Report (D. Thien)

- i. Academic Administrator Searches:
  - a. SSE Interim Associate Dean Appointment
    - i. Provost Thien communicated via email regarding the request to convert the acting Associate Dean position to Interim Associate Dean and the term of service. Chair Danforth will reply to Provost Thien that EC would like to discuss it further at the next meeting.
- ii. Academic Administrator Reviews:
  - a. AVP for Enrollment Management (Not conducted; 2024-2025)
    - i. Provost Thien communicated via email that the evaluation will proceed, and she is waiting for the committee slate from the Senate. Senate Analyst, K. Van Grinsven, will send the AARC roster again to the Provost and L. Williams (Assistant to the Provost).

C. Reports and Recommendations (deferred)

- i. Task Force for Periodic Evaluation (Hold; waiting for report)
- ii. Criteria for Proposing New Schools Taskforce (Hold; waiting for report)

D. ASI Resolution: SB 104 ASI and Shared Governance (handout) (Scheduled to come to EC 11/4) (deferred)

E. Calendar Committee – A. Grombly, BPC Chair (handout)

- i. A. Grombly, M. Danforth, and D. Solano have been communicating with various constituencies. The Office of the Registrar has requested one week to process academically disqualified students. This delay is creating difficulties for the Calendar Committee. It was unclear why a full week is needed, and EC noted limited response and participation from Enrollment Management in both the Calendar Committee and AS&SS. EC will discuss with the provost at a future meeting.

F. Add “Statements of the Senate” Process to governing documents – EC (deferred)

6. New Discussion Items (Time Certain: 10:45)

- A. Divisions outside Academic Affairs with academic impact (\*New item for EC 11/4)
- B. Elections and Appointments (D. Solano) (tabled)
  - i. IRPA Appointment (deferred; Call closes Tuesday, 10/28 at 5 PM).
- C. Term limits for Department Chairs, FHAC members and other committees – FAC
  - i. FHAC Term Limits discussed at Summer Senate Retreat\_ 2025-05-21 (in BOX)
  - ii. Discussion:
    - a. Department Chair Term Limits: Chair Danforth provided context regarding the term limits for department chairs, which the current handbook language recommends two three-year terms, however, there are inconsistencies in application and enforcement depending on the dean. EC will request that FAC review the term limits and determine if revisions are necessary.
    - i. Referral to FAC.
    - b. Faculty Honors and Awards Committee (FHAC) Terms: Vice-Chair Solano provided context regarding the FHAC terms and the request for consistency. EC agreed that terms should be two years and staggered to ensure continuity. Referral to FAC.
- D. Inventory of AI and other automated software (handout) – AS&SS
  - i. Chair Danforth provided context regarding this discussion item. A new state law requires CSU campuses to inventory automated decision-making systems. It was suggested that ATI-IM also participate.
  - ii. Referral to AS&SS.
  - iii. Subsequent discussion ensued, and EC expressed concern that ITS and ITS-related committees are not meeting regularly and that ITS may be allocating excessive time on non-essential public relations activities (e.g., “Bytes and Battles with the CIO”) rather than core operational work. EC decided to involve the provost in additional discussion regarding ITS at a future meeting.
- E. Process for appointing academic Acting MPPs – Handbook Change – FAC
  - i. EC discussed the lack of handbook guidance regarding the appointment of Acting MPPs.
  - ii. Referral to FAC.
- F. Clarify Post-Tenure Review with Promotion (handout) – FAC
  - i. Several issues with post-tenure review were identified including the timeline of PTR and outdated deadlines that still reflect the quarter system. Additional discussion noted that clarification on when reviews should evaluate only the past year or the faculty member’s full body of work is needed. Additionally, some departments lack defined “exceptional” criteria, preventing early promotion. It was also suggested that a list be developed outlining the required elements of RTP criteria.
  - ii. Referrals to FAC:
    - a. First referral to clarify RTP timeline and related handbook language
    - b. Second referral to address exceptional criteria at different promotion levels and to develop a checklist of required RTP criteria components for units.
- G. Policies on Approval of Course Coding Changes (handout) – AAC, FAC and AS&SS (?) (deferred)
- H. Department Name Change Request for HD-CAFS (handout) – AAC (deferred)
- I. New Degree Program Proposal – Environmental Science- AAC and BPC (handout) (deferred)
- J. Items from Provost Council (handout) (deferred)
  - i. Software costs
  - ii. SOCI modality
  - iii. Email limits for faculty
- K. Develop formal policy for General Faculty to bring a resolution to the Senate– EC (deferred)
- L. Addition: Discussions and Feedback from Advising Council

M. Addition: Academic Master Plan

- i. Discussion: Items for the Academic Master Plan are not due until Friday, which prevents a full two-reading Senate cycle. Chair Danforth will consult with E. Adams about better aligning submission deadlines with the Senate calendar in future cycles.

N. Handbook and Bylaws Project – EC (See Box folder for handouts) (deferred)

- i. Updating Schools to Colleges
- ii. Updating all references to quarters
- iii. Standing Committees Composition:
  - a. Clarify Handbook language about staff positions being non-MPP staff
  - b. AS&SS Composition: Associate Dean of Undergraduate and Graduate Studies is not actually listed in the bylaws as an ex-officio member of AS&SS.
- iv. Director of Assessment: Review position (Handbook 105.2 and 305.6.)
- v. Council of Academic Deans: Review Composition and name (Handbook 105.2)
- vi. Public Affairs Committee: Committee in handbook but not bylaws (Handbook 107.1. Standing Committees of the Academic Senate). Discussion on if we want to create the committee or not.
- vii. Review committees listed (Handbook 107)
- viii. Update TEAC Description: Currently lists old college names (H&SS, SOE, and NSM) (Handbook 201.5)
- ix. Update reference to Associate Vice President for Academic Affairs- association with Academic Advising and review other duties (Handbook 104.2.1)
- x. Update position titles in 309.9 (Handbook 309.9)
- xi. Update all references to the AVP of Enrollment Management- distinguish the VP of Strategic Enrollment Management from the new AVP of Enrollment Management
- xii. Bylaws Section IV.A.4 Annual reports from committees- limit to specific committees?
- xiii. Review and update the Standing Committees ex-officio positions due to the re-organization of university
- xiv. Changes to bylaws that were approved by previous resolution but never posted (clarifying the edition of Robert's Rules of Order).
- xv. Q2S Linger Issues:
  - a. Deadline issue for stating one's intent to seek promotion to full professor
  - b. Discussions about whether we should change the Handbook to require classroom observations for tenured faculty.
- xvi. Section 103.1 Statewide Organization Structure still states 23 CSU campuses- remove number?

7. Agenda Items for Senate (deferred)

8. Adjournment

- A. Chair Danforth adjourned the meeting at 11:35 AM.