

## Academic Support and Student Services Committee (AS&SS)

### Minutes

09/18/25

10:00 – 11:30am

**Members attending:** Leslie Kirstein (Chair, NSME), Carol Dell' Amico (A&H), Jing Wang (BPA), Yvette Morones (Staff Representative), Janine Cornelison (Student Services Professional), Kristi Chavez (Dean of Library Designee), Ruth Miles (At-Large), Jennifer Mabry (AVP for Enrollment Management), Emelia Reed (ASI Executive VP), Mike Kwon (Executive Director of ASI), Craig Harnetiaux (SS&E), Alberto C Cruz (At-Large).

- I. Call to Order 1103 (by Chair, L. Kirstein)
- II. Approval of Agenda (Approved by consensus)
- III. Discussion of re-worded first line of RES242518
  - a. RESOLVED: That the Academic Senate affirms academic advising as an academic endeavor and asserts its role in shared governance of advising policies and practices, carried out through a student-focused collaborative process with Academic Affairs, the Division of Student Affairs and Strategic Enrollment Management, and students, in alignment with accreditor expectations where applicable.
  - b. Motion to submit revised resolution made by \_\_\_\_\_ second by \_\_\_\_\_ and approved by committee.
- IV. Craig Harnetiaux (SS&E) volunteered to be Vice-Chair for AS&SS Committee
- V. Jing Wang (BPA) volunteered to replace me on the Criteria for Proposing New Schools Task Force.
- VI. Brainstormed ideas on expanding student services access utilizing this guiding question: In what proactive ways can the Academic Senate support and protect our students by helping expand access to student services, ensuring that barriers are anticipated and addressed before they limit student success?
  - a. Key points of discussion included:
    - i. **Centralizing campus resource information:** Ideas included developing a more user-friendly CSUB mobile app, integrating student services links into the student portal and Canvas, and creating centralized electronic displays and bulletin boards in high-traffic areas.

- ii. **Equity-focused access:** Members raised the importance of supporting undocumented students, student-parents, and others who may face barriers, with suggestions for informational campaigns, syllabus language, and faculty training to increase awareness of student rights and available resources.
- iii. **Proactive communication:** Discussion highlighted that even when resources exist, students may not know about them or may hesitate to use them. Proposals included standardizing how resource information is communicated in courses and developing clear communication protocols during times of student concern.
- iv. **Accreditation and compliance:** Members noted that accreditor expectations already require some documentation of student services and advising policies and emphasized that Senate engagement in these areas helps ensure consistency and accountability.
- v. **Training opportunities:** The group discussed upcoming Undocu Ally training sessions and the potential value of Senate support for broader faculty and staff development opportunities focused on inclusivity and student well-being.
- vi. The session closed with recognition that the Academic Senate's role is not only reactive to challenges but also proactive in advocating for structures and policies that ensure equitable access to student services.

VII. Adjourned at 11:00 am