

## **Academic Affairs Committee Meeting**

Thursday, April 3, 2025

Science III – Room 100

### **Meeting Minutes**

Attendees: J. Deal, C. Dell'Amico, H. He, M. Herman, T. Holiwell, A. Martinez, K. Szick, M. Szolowicz, J. Wang

Absent: E. Adams, E. Montoya

1. Call to Order: The meeting was called to order by J. Deal at 10:02 am.
2. Approval of Agenda: A motion to approve the agenda was made by K. Szick and seconded by H. He, all in favor.
3. Minutes:
  - a. Approval of minutes from 03/20/25: A motion to approve the minutes was made by H. He and seconded by M. Herman, all in favor.
  - b. Volunteer for minutes for today's meeting: C. Dell'Amico
4. Announcements: no items
5. Resolutions:
  - a. Resolution 2425XX – Class Cancellation Deadlines: the committee accepted J. Wang's suggested edits to the last sentences so that they did not seem to be continuation of the rationale proper, following which a motion to approve was made by H. He, seconded by J. Wang, with all in favor.
6. Referrals
  - a. Referral 2425 # 27 – Program Discontinuation Moratorium Policy: an amendment to the contents of the referral was made to make sure that no single F/T faculty member in a program can formally object to a discontinuance on their own; rather, a majority of F/T faculty in a program must agree to object. After finalizing the edit, J. Deal will send the text for our approval vote over email because we cannot wait until next meeting to approve: time is short, the senate meets only two more times this semester, etc.

- b. Referral 2425 # 31 - Academic Policies Housed in the Registrar's Office: J. Deal presented a brief overview of the issue and explained that M. Danforth is looking to draft a “statement,” no more; we will revisit the issue next meeting.

7. Other Discussion Items: no items

8. Open Forum: no items

Meeting adjourned at 11:30 am.

*Approved April 24, 2025*