

Academic Affairs Committee Meeting

Thursday, March 6, 2025

Science III – Room 100

Meeting Minutes

Attendees: J. Deal, C. Dell'Amico, H. He, M. Herman, T. Holiwell, A. Martinez, E. Montoya, K. Szick, M. Szolowicz, J. Wang

Absent: E. Adams

1. Call to Order: The meeting was called to order by J. Deal at 10:02 am.
2. Approval of Agenda: A motion to approve the agenda was made and seconded, with all in favor.
3. Minutes:
 - a. Approval of minutes from 02/20/25: the motion to approve was seconded, with all in favor.
 - b. Volunteer for minutes for today's meeting: C. Dell'Amico
4. Announcements: Alejandro Martinez is the committee's new ASI rep, replacing R. Korba.
5. Resolutions
 - J. Deal reported on resolutions:
 - a. Resolution 242510 – Process and Timeline of SOCI Administration – the resolution passed the Academic Senate and was sent to President for approval.
 - b. Resolution 242516 - New Certificate Proposal: Nursing PG- NEC Certification – the resolution passed the Academic Senate and was sent to President for approval.
 - c. Resolution 242517 – proposal for the elevation of a concentration to a degree in the Bachelor of Arts in Ethnic Studies – the resolution passed the Academic Senate and was sent to President for approval.
6. Referrals
 - a. Referral 2425 # 26 – Class Cancellation Deadlines
 - J. Deal opened the floor for brainstorming and discussion; everyone contributed and a consensus emerged: -The mission of the university along with the needs of students should be paramount, which includes the understanding that programs differ and often cannot be held to the same numerical course enrollment standards, especially at the graduate level. It was pointed out that this is not the same thing as saying that ailing programs not critical to the university's mission will not be subject to review.

-A specific point raised by T. Holliwell is that financial aid is disbursed to students on the 10th day preceding the first day of class, which points to the need of a general practice of not cancelling classes after that time.

-The U of Illinois Chicago guidelines might serve as a good general model as D. Wu and J. Deal draw up a first draft of a CSUB class cancellation policy/set of guidelines.

-Referral 2425 # 27 – Program Discontinuation Moratorium Policy

-the committee had very little time to discuss Z. Zenko's proposed improvements to the process but was asked to consider them closely for our upcoming discussion next meeting; committee members were asked to bring specific suggested improvements/considerations to the next meeting, if they had any.

7. Other Discussion Items

a. The AAC would still like to hear from a representative from Spanish on their ideas for DE courses but must continue to wait to invite them until there is less on the agenda.

8. Open Forum: no items.

Meeting adjourned at 11:27 am.

Approved March 20, 2025.