

Meeting Minutes: Academic Affairs Committee Meeting

Date: 09-05-2024

Attendees: E. Adams, J. Deal, C. Dell'Amico, H. He, R. Korba, E. Montoya, K. Szick, M. Szolowicz, J. Wang

Absent: T. Holiwell.

1. Call to Order: The meeting was called to order at 10:00 AM by J. Deal.

2. Approval of Agenda: A motion to approve the agenda was made by J. Wang, seconded by H. He, and approved unanimously without amendments.

3. Minutes – Volunteer Needed: E. Montoya volunteered to take minutes for this meeting.

4. Announcements:

- Introduction of members
- Workload overview
- Task Force for school creation: A task force will be formed to develop criteria for establishing new schools. One representative from the committee is required.
- Vice Chair position: M. Szolowicz volunteered, with H. He assuming the role in M. Szolowicz's absence.
- Missing AAC member: The committee has an at-large position vacant, which will need to be filled.

5. Resolutions: None.

6. Referrals:

- a. Referral 2024-2025 04 Cal-GETC Changes: E. Montoya summarized GECCo's recommendations for aligning our current GE Program with the new CSU GE policy. Committee members were encouraged to review the materials provided.
- b. Referral 2024-2025 01 Proposal for New Concentration - B.S. in Biochemistry (ACS Certified): This proposal was delayed last year and needs further review.

- c. Referral 2024-2025 02 Proposal to Discontinue Agricultural Business Concentration in the BSBA: The discontinuation has passed through all relevant committees and is now ready for a formal resolution. H. He moved to approve the referral, seconded by M. Szolowicz. The motion passed unanimously. J. Deal will draft the resolution and distribute it to the committee via email for review.
- d. Referral 2024-2025 03 Bachelor of Music, Music Teacher Preparation Concentration – Approved last year, this referral required some adjustments to the program name, which have now been clarified. The committee will revisit the referral.

7. Other Discussion Items: None

8. Open Forum:

- E. Adams noted that following the approval of the GE changes, the process for streamlining changes to majors will be prioritized.
- E. Adams announced that the elevation of the Women and Gender Studies concentration to a standalone degree is in progress.
- E. Adams provided an update on the new KIM software for handling course and program proposals, currently in beta testing.