



CALIFORNIA STATE UNIVERSITY
BAKERSFIELD

Dean, CSUB Antelope Valley

California State University, Bakersfield invites applications for the position of Dean of CSUB Antelope Valley. The person selected for this position serves as the chief administrative officer for the Antelope Valley campus and reports directly to the Provost and Vice President for Academic Affairs.

California State University Bakersfield, Antelope Valley (CSUB AV) is located on the Antelope Valley College (AVC) campus in Lancaster, California, 70 miles northeast of Los Angeles and 95 miles southeast from the CSUB campus in Bakersfield. Reflecting the diversity of the Antelope Valley region (49% Hispanic, 24% Caucasian, 20% African-American or Black, 4% bi-racial, and 3% Asian), CSUB AV serves a transfer and re-entry population of 700 students pursuing one of nine undergraduate, six graduate, and three teacher credentialing degrees.

A member of the 23-campus California State University system, California State University, Bakersfield (CSUB) is a public, comprehensive university, and is designated as a Hispanic Serving Institution offering excellent undergraduate and graduate programs that advance the intellectual and personal development of its students. An emphasis on student learning is enhanced by a commitment to scholarship, ethical behavior, diversity, service, global awareness and life-long learning. The University collaborates with partners in the community to increase the region's overall educational attainment, enhance its quality of life, and support its economic development to meet the unique challenges of our serviced region. CSUB's vision is to be a model for supporting and educating students to become knowledgeable, engaged, innovative, and ethical leaders in the regional and global community. CSUB AV shares the responsibilities and vision of CSUB with a particular emphasis on Los Angeles county and those regional needs and opportunities for degree-seeking programs.

Responsibilities: The Dean of CSUB AV serves as the principal deputy for the Provost and Vice President for Academic Affairs. One of the primary roles of the Dean is to further the visibility of CSUB AV. The Dean oversees the day-to-day operations of CSUB AV and actively engages with the faculty, staff, and students at CSUB AV, and with community colleges, schools, businesses, and the wider community.

The position is based at CSUB AV with regular travel to Bakersfield. The Dean works with CSUB AV personnel to implement a strategic plan for CSUB AV, achieve the short- and long-term goals for the campus, and provide annual revisions to the CSUB Master Plan as applicable to the AV campus. The Dean advocates for the faculty, staff, and students at CSUB AV, representing them within the Antelope Valley community and on the CSUB Academic Affairs Leadership Council and Academic Senate. The Dean collaborates with academic departments and campus leaders to develop programs in response to regional needs, maintain academic integrity, and improve student success, retention, and graduation rates. The Dean manages fiscal and human resources, coordinates academic scheduling, interprets, and applies policies and procedures, and supervises staff at CSUB AV.

The Dean collaborates with AVC and other community colleges to build pathways for those students who seek to continue their education beyond their associate degree. The Dean confers with the Chambers of Commerce and other groups and organizations to gain a better understanding of community needs and to promote CSUB AV to stakeholders. The Dean also promotes student life at CSUB AV through partnerships with academic support departments to manage enrollment functions, student health and support services, academic tutoring programs, and ground and facilities management.

Minimum Qualifications:

- Terminal degree in an appropriate field from an accredited institution of higher learning with qualifications suitable for tenured faculty appointment at a senior rank in a department in one of the schools of the university;
- Demonstrated experience serving in an academic leadership position, such as a program director, department chair and/or academic administrator;
- Demonstrated commitment to serving students from diverse socioeconomic, cultural, and academic backgrounds, including first-generation students;
- Demonstrated effectiveness in working collaboratively with faculty, administration, department chairs, staff, other campus personnel, and external constituencies;
- Demonstrated record of high quality written and oral communication skills for varied audiences;
- Demonstrated ability to analyze and monitor data in order to make recommendations for action;
- Demonstrated budgeting, resource management, and planning skills; and
- Demonstrated ability to work in a shared governance environment or similar organizational setting.

Preferred Qualifications:

- Demonstrated record of advancing diversity, inclusion, and equity initiatives
- Demonstrated ability to engage in creative problem solving
- Demonstrated ability to articulate a vision and to engage others in developing a vision and strategic plan.
- Knowledge of CSU Chancellor's Office policies and procedures
- Demonstrated ability to pursue and administer grants

Background Check: A background check (including a criminal records check) must be completed satisfactorily before any candidate can be offered a position with the CSU. Failure to satisfactorily complete the background check may affect the application status of applicants or the continued employment of current CSU employees who apply for the position.

Mandated Reporter: The person holding this position is considered a "mandated reporter" under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.

Application Process:

We strongly encourage individuals from underrepresented groups to submit applicants for this position. Complete applications must include the four (4) items listed below:

1. a cover letter clearly addressing how their experience, current responsibilities, and qualifications meet the standards and responsibilities as outlined in the job announcement above;
2. a statement about past contributions to diversity, equity, and inclusion and anticipated contribution to CSUB AV;
3. a complete curriculum vitae; and
4. the names, e-mail and mailing addresses, and telephone numbers of at least five references.

Completed applications must be emailed to **Kristin Warner** (kwarnar2@csub.edu) by 5pm on **Thursday, March 24th, 2022**. Review of applications will begin on March 25th, 2022 and will continue until the position is filled.

Kristin Warner
Dean, CSUB Antelope Valley Search Committee Staff
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Clery Act: CSUB's annual crime report includes statistics for the previous three years concerning reported crimes that occurred on campus, in certain off-campus centers, such as our Antelope Valley Satellite Campus, and on property within, or immediately adjacent to and accessible from CSUB. The report also includes policies concerning security on campus, such as alcohol and drug use, crime prevention, reporting crimes, sexual assault, and other subjects. Additionally, a daily log of offenses is maintained and can be reviewed at the front desk of the Department of Public Safety. You can obtain a copy of the annual report

by contacting their department at (661) 654-2111 or by logging on to the Department of Public Safety website at <http://www.csub.edu/bas/police/report/index.html>.

California State University, Bakersfield is committed to Equal Employment Opportunity. Applicants will be considered without regard to gender, race, age, color, religion, national origin, sexual orientation, genetic information, marital status, disability, or covered veterans' status.