



# CSU Bakersfield

Business and Administrative Services

University Police Department

Mail Stop: 6 PS  
9001 Stockdale Highway  
Bakersfield, California 93311-1022

(661) 654-2111  
(661) 654-3194 FAX  
[www.csub.edu/bas/police](http://www.csub.edu/bas/police)

**To: University Police**

**From: Marty Williamson, Chief**

**Subj: Parking in non authorized areas**

**Date: November 1, 2010**

**Updated January 22, 2015**

## **Directive 10-4**

During certain events we have allowed parking in dirt areas around campus. Our policy and protocol to utilize the dirt areas for parking will be based on situational needs for each event. As Chief, I will make the final decision on whether to allow use of the area requested. If authorized we will adhere to the following protocol:

The request must be submitted at least 4 business days before the event.

When approved, Facilities' staff will inspect the area for any signs of Kit Fox dens.

If any possible dens are found

Determine if marking and protecting the area with barricades will suffice, or  
a Biologist must examine the area and costs incurred will be passed on to the requesting entity.

If the area is clear, prior to the event, UPD will determine the best parking configuration and mark accordingly. Proper signage will also be posted and identify the area as *Event Parking*.

If it is an evening event the portable lights will be utilized.

The requesting entity will be responsible for the cost of set up and the use of any personnel assigned to the parking event.

|                                      |       |
|--------------------------------------|-------|
| Flat rate for inspection and set up: | \$100 |
| Hourly rate for personnel:           | TBD   |
| Biologist costs if required:         | TBD   |

Fees for individual cars will be included in this cost for up to 50 cars. The number of cars above 50 cars will be calculated by the existing formula.