



CALIFORNIA STATE UNIVERSITY  
**BAKERSFIELD**

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Department of Nursing

# RN to BSN Program Handbook

2022-2024



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**BAKERSFIELD**

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The RN to BSN Program at California State University, Bakersfield (CSUB) is for students interested in obtaining a Bachelor of Science in Nursing (BSN) after completion of an Associate Degree in Nursing (ADN) from an accredited community or private college.

Those interested in applying to the RN to BSN program must hold an active California RN license, or be in the final semester of an ADN program, and must meet all other eligibility requirements outlined in this document.

The Department of Nursing at CSUB accepts applications for the subsequent fall semester entry. Students admitted to the Fall RN-BSN Program may complete the program in fifteen months. Please read the attached document for information regarding this Program.

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## **Section I: Eligibility, Cost, Admission and Advising**

The RN to BSN program at CSUB is designed for nurses interested in pursuing the BSN after completion of the ADN. This program utilizes the online Canvas system to provide higher education access to students who might otherwise not be able to attend courses in a traditional classroom setting. The Community Health clinical hours are not online and do require 135 clinical hours.

Students may complete the baccalaureate degree in fifteen months. During this time, students are also required to complete all CSU General Education and Graduation Requirements for the degree by the last semester of the program. Please review the policies and requirements in this handbook carefully, as the program policies and procedures are subject to change.

### **A. Program Eligibility**

#### **Pre-Application Procedure**

1. Eligibility Procedure: Review the Program website to ensure all prerequisites and eligibility requirements are met: <http://www.csub.edu/nursing/Programs/RN-BSN/index.html>
2. Junior College Counseling: Visit your junior college counselor or advisor for a copy of the CSU Breadth course list. Complete of the CSU Transfer Breadth General Education requirements (Areas A-D and American Institutions, US History and Political Science, requirement) prior to entering the RN to BSN Program for a timely graduation. Please note that only Area A1-3 and B4 are required for admission to CSUB and the RN to BSN Prerequisite course work is required for admission to the Program.
3. RN to BSN Advising: Students interested in the RN to BSN Program should meet with the [Program Advisor](#). Advising should be completed as early as possible either prior to or during the ADN program to prepare to apply to the program and to maintain eligibility.

### **B. Program Cost**

Estimated cost – Estimated cost may vary per year. Please refer to the [CSUB Fee Schedule](#) for more details. Additionally, students that have already obtained a BA/BS from another institution will refer to the fee schedule for Graduate tuition and student fee information.

Students will be administratively dropped if tuition is not paid within a certain number of days prior to the beginning of class. For an estimate of current fees associated with tuition and other on-campus expenses, please refer to the [Cost of Attendance Budgets](#) through the Office of Financial Aid and Scholarships. Tuition and University fees are subject to change. Please contact [Student Financial Services](#) or the [Office of Financial Aid and Scholarships](#) for information about tuition assistance and fee information.

Cost to Apply to the Program (estimate; fee changes per university policies)

University Application Fee: \$55.00

Nursing Application Processing Fee: \$30.00  
Nursing CAS Application Fee: \$50.00  
Transcripts: Two copies total from each college/University attended

Post-Admission Costs: (estimate: \$14,536.75)

Background Check, Drug Screen, Form Tracking: \$162.75  
Professional Liability Insurance: \$20.00  
Clinical Badge: \$5.00  
Clinical Lab Fee (one-time fee Spring semester): \$30.00  
Clinical Documentation Fees: varies  
Mask-fit testing (if not up to date): \$30.00  
Tuition: \$13,094 (four semesters based on 2017-18 tuition cost)  
Books: \$1,100.00 (four semester estimate)  
GWAR (Graduate Writing Assessment Requirement): \$25.00 fee (optional)  
Application for Graduation: \$70.00

Post-Baccalaureate Students Only – Please refer to [Fee Schedule](#) for graduate tuition rates.

Post-Graduation Cost (\$304.00)

Public Health Nurse Certificate Expenses:  
Transcript Fee: \$4.00  
Board of Registered Nursing Fee: \$300.00

\*All costs are estimates and subject to change. See the current [CSUB Catalog](#) for further details/updates on tuition costs.

### **C. Program Admission**

Admission to the RN to BSN Program will be based on the: (1) completion of the [eligibility requirements](#), (2) [admission to the California State University Bakersfield](#) for the upcoming fall term, and (3) completion of the [post-acceptance requirements](#). Details of the post-acceptance requirements are detailed in Section IVB. Failure to complete these requirements will result in the immediate dismissal from the Program.

#### Eligibility Requirements

No more than three of the following items may be in-progress in the spring term prior to admission:

1. Prerequisite Completion: (completed with a grade of “C” or higher):
  - i. Anatomy w/lab
  - ii. Physiology w/lab
  - iii. Microbiology w/lab
  - iv. Chemistry (general, integrated, organic, or inorganic) (CSU Transfer Breadth Area B1/3). With or without lab as it is taught on the campus where the course was taken
  - v. Public Speaking (CSU Transfer Breadth Area A1)
  - vi. English (CSU Transfer Breadth Area A2)
  - vii. Critical Thinking (CSU Transfer Breadth Area A3)
  - viii. Statistics (CSU Transfer Breadth Area B4 – must be a Statistics course)

For a list of equivalent prerequisite courses from Bakersfield-area community colleges, please visit the RN to BSN Prerequisite website in the [Eligibility Requirements](#) section.

2. Grade Point Average (GPA)

Have a grade point average (GPA) of 2.5 or greater in the last 60 semester/90 quarter units of college course work.

3. Academics

Must be in good standing at the last college/university attended, have completed an Associate Degree in Nursing (A.D.N.) from an accredited college nursing program *or* plan to graduate no later than the spring prior to admission in fall semester. If transferring from another RN to BSN Program, a letter of good standing must be included in your application packet.

4. CSU Bakersfield Admission

Applicants must be fully admitted to California State University, Bakersfield campus through the [CSU Apply application](#). Applications for fall Undergraduate Admission will be available beginning in October each year through [CSUApply](#). If you live in the Lancaster area, please apply for admission to the CSU Bakersfield Antelope Valley (satellite) campus. If you already have a BA/BS in another discipline, you must apply as a [Graduate student seeking a second Bachelor's degree](#). Once you have applied to CSU Bakersfield for the fall term you must immediately send official, general education certified transcripts from each college/university attended to the [CSU Bakersfield Office of Admissions and Records](#). You may check on the evaluation of your transcripts by accessing your records and your university to Do List through [MyCSUB](#) using your NET ID (to find your NET ID, please visit <https://netid.csub.edu/search/>).

You may also contact your evaluator through the Admissions and Records Office by calling (661) 654-3036 if you have any questions regarding your transcripts.

5. RN to BSN Program Admission

After applying to the California State University, Bakersfield campus through CSU Apply, applicants will need to submit an application to the RN-BSN Program through the [NursingCAS](#) application. Applications for the RN-BSN Program will be open starting in October for the subsequent fall. Make sure to submit a complete application along with the documents that must be provided including, but not limited to:

- A copy of your California Driver's License
- Your personal statement document
- CV/Resume with 2 professional references listed
- Additionally, you will need to send transcripts to NursingCAS in order for your application to be complete.

6. Licensure and Certification

Current RNs: Have a clear, active California RN license and a current CPR certification from the American Heart Association.

Recent Graduates (Conditional Admits): If not yet an RN, you will have until November 30<sup>th</sup> (first term in the Program) to complete the RN License requirement. Failure to submit an active, clear RN license by November 30<sup>th</sup> will result in the immediate dismissal in the Program. Students may apply for the RN to BSN program while in their 3<sup>rd</sup> or 4<sup>th</sup> semester in an ADN program as long as that program ends the semester before the student starts the RN to BSN Program. Full acceptance into the Program is pending until the student has their RN license and official transcripts showing completion of their ADN degree.

## **D. Eligibility & Progression Policies**

### Progression Policy

If you accept a seat in the program and are unable, for whatever reason, to complete the courses in the sequence as outlined on your Nursing Outline), you will be ineligible to reenter/reapply to the program without formal approval by the RN-BSN Program Committee. Please contact the Program Advisor if you may be dropping from the program or if you would like to discuss further options. If dropping the Program, it is also your responsibility to complete the process of dropping out of the University. The University drop process is detailed in the (put link here). Failure to properly follow drop procedures may result in fees and inability to re-enter the Program.

### Prerequisite, Co-Requisite, and Nursing Course Failure Policy

Students/applicants that have achieved less than a grade of “C” twice in the same required prerequisite course or less than the grade of “C” in three different prerequisites are ineligible to enter the nursing program. The RN to BSN Program holds to a five-year forgiveness policy on prerequisite course failures. A prerequisite is as any course that would meet a specific nursing requirement.

### Withdrawal “W” Policy

Students with more than 9 semester units of Withdrawals (“W” on their transcripts) will be ineligible for the program. Complete term withdrawals will not affect eligibility.

### Eligibility/Previous Student Policy

Previous RN to BSN students that have dropped from the Program must submit a letter prior to applying for reentry addressed to the Undergraduate Program Committee (UPC). The letter must be received by the Program Advisor four months prior to the date of re-entry. The student will receive an email from the Program Advisor informing them of the UPC decision.

### RN to BSN Program Transfer Policy

Students transferring from another RN to BSN Program must include a letter of good standing from their current Nursing Program Director. This letter must be included along with the RN-BSN Program Application.

### Foreign Credit Policy

Applicants with nursing courses from a foreign university must have a course-by-course evaluation completed by the [Commission on Graduates of Foreign Nursing Schools \(CGFNS\)](#). Applicants with general education courses from a foreign university must have a completed course-by-course evaluation from an [approved evaluation service](#). All evaluations (CGFNS and other approved evaluation services) and original foreign transcripts must be included with the application packet.

## **E. Selection Process**

RN to BSN Application Review: Both the CSU and the Nursing CAS applications will be reviewed for consideration for the upcoming fall program. If the Program is impacted, which means that more applications are received than the program can accommodate, the CSUB Department of Nursing will review all applications and process them based on holistic criteria.

Military – Reserved Seats: Two positions in the RN to BSN Program are reserved for active or recently honorably discharged military personnel who are committed to attending the nursing program at CSUB. Military personnel or veterans interested in one of these “reserved seats” must meet all eligibility requirements and submit appropriate documentation along with the Program Application. Military applicants must also submit:

- a. Copy of DD Form 214
- b. A letter of commitment (RSVP- see the acceptance notice) to attend the Program if accepted

## **F. Post-Acceptance Requirements**

### CSUB Application through Cal State Apply

When admitted to the university, an acceptance packet will be sent by email with instructions regarding how to proceed. *Please Note: If your acceptance packet states that you will attend a “mandatory CSUB Orientation,” you will not need to attend; the Department of Nursing will offer a separate orientation in the program.*

### Nursing (RN-BSN Program) Application through NursingCAS

- A notification will be sent by email provided on your NursingCAS account.
- Acceptance and denial letters for admission from the RN-BSN Program Committee will be sent out promptly once the application processing phase is complete. If accepted to the program, the acceptance letter will feature instructions to begin the program.

### Background Check & Drug Test

A background check and drug screen will be required upon admission to the program. The background check and drug screen will be purchased at the expense of the student through the Verified Credentials system. Details regarding this requirement will be accompany the acceptance letter. There is a \$162.75 fee for this service (Please note that the fee may be subject to change). The Nursing Department is notified when this requirement is complete. These items may take up to two months to process. Failure to complete this requirement, along with the other Post-Acceptance and Clinical Documentation Requirements listed in your Verified Credentials Student account list, will result in the immediate dismissal from the Program. Details will be provided in your acceptance notice.

### RN to BSN Orientation (Nursing 3210 RN to BSN Transitions)

Newly admitted students are provided with a list of post-acceptance requirements in the acceptance letter and will be notified of the Mandatory Orientation. The Program Orientation will provide incoming students the opportunity to meet the nursing faculty, staff, and fellow students. This also serves as an orientation to the online learning environment. This **face-to-face** orientation is part of Nursing 3210, RN to BSN Transitions course in the first semester of the program.



## Course Registration

All RN to BSN Nursing courses are available online through the Canvas system. You may visit and log in to [Canvas](#).

- Register for Nursing Courses  
Students will enroll in all Nursing courses each term through [MyCSUB](#) then online through Canvas to self-enroll in the courses within the system. Students should also review the [Student Guides](#) section of MyCSUB for instructions on how to enroll in courses, pay fees, etc.

Once courses begin, you will be able to view your course syllabus, materials, and lectures. Some instructors may also contact you prior to the start of the course and provide you with a course syllabus.

- Register for General Education Courses  
In addition to the required Nursing courses, students must enroll in general education courses. To register in Upper Division General Education and GVAR (Graduate Writing Assessment Requirement) login to MyCSUB then follow the [Managing Your Courses](#) tutorial.

Please note: It is important to verify that each course is offered at the campus that you attend (i.e. Main Campus or Antelope Valley) and in the appropriate course format (online or on-campus). Once you find the right course, you will then select the course to add. If you encounter enrollment errors, or make any changes to your education completion plan, please contact the [Program Advisor](#).

## Additional Post-Acceptance Requirements

- a. Have basic computer knowledge and be able to:
  - i. Have a computer with internet access and a current email address. Once admitted to the university and enrolled in courses, a student email account is used for all further communication.
  - ii. Use the internet to access websites and open documents using Adobe, MS Word, etc.
  - iii. Scan and attach forms to upload to Canvas or email as required.
  - iv. Download the latest version of computer software (i.e. Java, QuickTime, etc.), depending on the course.
- b. Have the ability to travel to Bakersfield/Kern County, or the Antelope Valley area for required Community Health clinical hours as assigned. Local clinical placement may be available, but is not guaranteed and is subject to clinical site availability.
- c. Arrange in advance to meet with the Program Advisor in-person or by phone within the time frame for Spring advising (Usually during the second month of the program)
- d. Complete Holds and Items on To-do Lists (MyCSUB), self-enroll (Canvas), pay for tuition, and purchase textbooks before the start of the semester (The Program Advisor will enroll you in your nursing courses when your holds have been cleared; however, you are responsible for enrolling in other CSUB courses needed to complete your BSN)
- e. Regularly review and respond to CSUB email messages

- f. Complete all nursing course work as outlined in the education plan.
- g. Discuss any changes with the Program Advisor.
- h. Apply for graduation through MyCSUB by the deadline noted on the CSUB [Graduation](#) website.

### Recommended Post-Acceptance Items

- a. Personal laptop or personal computer
- b. Strong, reliable internet signal
- c. Access to scanner and printer
- d. Access to Microsoft Office (instructors will only accept some assignments on Microsoft Word)
- e. CSUB email app on phone
- f. Download Adobe Acrobat Reader
- g. Download and use the following internet browsers:
  - 1) Firefox
  - 2) Chrome

### **G. Advising**

#### Pre-RN to BSN Application Advising

Students interested in the RN to BSN program should meet with the Program Advisor at least one year prior to applying to the Program. Students are strongly encouraged to schedule time each semester to meet with the Program Advisor for educational planning and for pre-application advising. Pre-application advising is useful in determining general education and prerequisite completion and to maintain eligibility for the Program. If face-to-face advising is not possible, phone appointments may be available.

#### Current RN to BSN Student Advising

Admitted RN to BSN students should work closely with the Program Advisor to complete all major, general education, and unit requirements needed to graduate. Both the Program Advisor and student maintain Nursing Outlines. Newsletters are provided prior to the registration period for each semester by email with details regarding graduation requirements and important dates. Students should discuss any changes with the Program Advisor and are required to attend a minimum of one in-person or phone advising appointment prior to completing the first term in the program.

## **Section II. General Education Requirements**

### **A. Community College to CSU Transfer**

CSU Transfer Breadth (Lower-Division) General Education:

Lower-Division General Education (LDGE) requirements may be satisfied with junior college transfer credit. Typically, students who graduate with the AS in Nursing have not completed all of the courses required to transfer to a CSU. All areas are not required to be admitted to the

University. Students are encouraged to complete all CSU Transfer Breadth General Education areas and request a general education certification prior to applying to the RN to BSN Program. Courses may be in-progress the semester prior to entering the Program, except for prerequisites, which need to be done by the spring semester prior to admission.

Students transferring from multiple community colleges are responsible for sending all transcripts to CSUB immediately following the submission of the admission application. Please visit your community college advisor/counselor for assistance with the completion of the CSU Transfer Breadth Course List. **If** you are transferring from Antelope Valley College, Bakersfield College, or College of the Sequoias, please review the [roadmap section of the RN to BSN Advising website](#) for a list of specific courses.

Please note: A maximum of 70 semester transfer units may be used towards degree completion. All other units must be completed in residence at CSU, Bakersfield as follows: 27 RN to BSN Nursing course units, 3 Upper Division Area C units, and up to 25 NCLEX Test Credits; determined by the Program Advisor. For students entered as of Fall 2021 catalog, 3 units of Area F Ethnic Studies is required.

#### **B. Lower-Division General Education\*\***

- Area A: Communication in the English Language: 3 Courses Required. Please refer to your community college catalog for a list of approved CSU Breadth Courses
  - ✓ A1: Speaking and Listening\*
  - ✓ A2: Writing and Reading\*
  - ✓ A3: Writing and Critical Thinking\*
  
- Area B: Mathematics, Life and Physical Sciences: 2 Courses Required
  - ✓ B1: Physical Sciences\*
  - ✓ B2: Life Sciences (Waived for Nursing Students)
  - ✓ B3: Science Lab\*
  - ✓ B4: Mathematics\*
  
- Area C: Arts and Humanities: 2 Courses Required. Please refer to your community college catalog for a list of approved CSU Breadth Courses
  - ✓ C1: Art or Performing Arts
  - ✓ C2: Humanities
  
- Area D: Social and Behavioral Sciences: 3 Courses Required
  - ✓ D1/10: Cultural Anthropology (D1) or Sociology (D10)
  - ✓ D9: Introduction to Psychology
  
- Area E: Lifelong Learning: 1 Course Required (waived for Nursing students)
- Area F: Ethnic Studies: 1 Course Required
- US Constitution/California State and Local Government: 1 Course Required
- United States History: 1 Course Required

\* This section is satisfied with completion of RN to BSN prerequisites

### C. Upper-Division General Education (CSU Bakersfield Requirements)

Upper-Division General Education (UDGE) courses are 3000 to 4000-level courses necessary for graduation from CSU Bakersfield. You must take all courses in residence at CSUB. There is no guarantee that general education courses are offered online each term. Students will receive a list of online and campus courses available that satisfy the upper-division requirements from the Program Advisor prior to each registration period through the RN to BSN Newsletter.

- Course Requirements
  - ✓ Upper Division Area B: Waived for Nursing Students
  - ✓ Upper Division Area C: Arts & Humanities: Take one course from this section (must complete Lower Division General Education areas A & C prior to taking this course)
  - ✓ Upper Division Area D: Waived for Nursing Students

### D. Graduation Requirements

Students must apply for Graduation through their MyCSUB by the deadline noted on the CSUB Graduation website. The University Evaluations Office will evaluate all completed course work to determine if the requirements for general education will be met by the time the student graduates. California State University, Bakersfield requires that all undergraduate students satisfy the requirements for both the lower-division (CSU Transfer Breadth General Education) (completed at a community college) and Upper-Division General Education (completed at CSUB or a four-year institution) to graduate. Students are encouraged to communicate with the Program Advisor prior to each semester to ensure timely completion of all general education course work. *Students that already have a BA/BS in another discipline, also referred to post-baccalaureate students, are exempt from taking any general education, non-nursing courses per Executive Order 1084.*

Students seeking the BSN must also satisfy the following requirements to graduate: (1) nursing major course work, (2) university general education, and (3) unit requirements to graduate.

- A. SELF, Student Enrichment and Lifelong Fulfillment (Waived for Nursing Students)
- B. Junior Year Diversity Reflection course (met with N4220)
- C. GVAR: Graduate Writing Assessment Requirement  
The Graduate Writing Assessment Requirement may be satisfied by either taking the GVAR by exam or by completing one upper-division writing course. For more information on the GVAR exam, please refer to the [CSUB Testing Center](#).
- D. Unit Requirements (120 required for the BSN)  
Refer to the CSUB Catalog for resident, transfer, and Upper-Division unit requirements.
- E. NCLEX Test Credit (up to 25 semester units)  
Up to 25 semester units of CSU nursing credit may be awarded for demonstration of learning, as operationalized through passing the NCLEX RN examination. Credit earned will be determined on an individual basis and may be granted upon full admission to the California State University, Bakersfield campus and the RN to BSN Program and the successful completion of the first semester in the Program. Proof of a clear, active California RN license is required.

### E. Post-Baccalaureate Degree Requirements (BA or BS)

Students already awarded a Baccalaureate degree from a California State University or another university in another major of study will be exempt from completing any of the general education requirements listed above (lower-division and upper-division). Higher tuition rates may apply (refer to the CSUB fee schedule for Graduate tuition and student fee information). Please contact the [Graduate Student Center](#) for questions regarding graduate admissions or evaluation inquiries.

## Section III: RN to BSN General Program Information

### A. RN to BSN Program Information

Program Start: August

Program End: December

Program Duration: 15 Months (4 semesters)

Course work in research, community health, and professional leadership are required. This program assists students to prepare for graduate-level Nursing programs. Courses offered only as scheduled, depending on the entry period.

### B. Program Courses

Fall Semester – Year One – Semester 1		
NURS 3210	RN-BSN Transitions	1 unit
NURS 3220	Professional Nursing: Influence, Policy & Issues	3 units
NURS 3250	Foundations of Nursing Research	3 units
Spring Semester – Year One – Semester 2		
NURS 4220	Community & Public Health Nursing (Theory)	3 units
NURS 4221	Community & Public Health Nursing (Clinical)	3 units
NURS 4230	Pathophysiologic Basis of Illness & Disease	3 units
Summer Semester – Year One – Semester 3		
NURS 4210	Healthcare Ethics	3 units
NURS 4240	Professional Nursing Career Development	2 units
Fall Semester – Year Two – Semester 4		
NURS 4250	Advanced Leadership Project	3 units
NURS 4918	Advanced Leadership Seminar	3 units
OTHER COURSES		
	Upper Division Area C Course	3 units
	GWAR: Graduate Writing Assessment Requirement Exam or Course	0-3 units
	Area F: Ethnic Studies (if not taken previously)	3 units

## C. Course Descriptions

RN-BSN Transitions Nursing 3210 1 unit

This required course provides RN to BSN students an opportunity to experience special areas required for the transition into upper-division nursing courses. Topics covered include an orientation to the RN to BSN Program, academic integrity, APA Boost Camp, and Canvas Learning Management System training.

Pathophysiologic Basis of Illness & Disease Nursing 4230 3 units

This course focuses on disease processes and defines relationships between human anatomy, physiology, biochemistry, and microbiology. The genetic and acquired risk factors across the life span resulting in pathophysiologic alterations will be discussed. Acute and chronic alterations will be identified. The basis for treatment of disease states across the life span will be discussed using a systems approach. Prerequisites: Human anatomy, human physiology, chemistry (inorganic/organic), or by consent of the instructor.

Foundations of Nursing Research Nursing 3250 3 units

Baccalaureate nurses evaluate and apply research findings to support evidence-based practice. Exploration of clinical research, health care systems, nursing education, and outcomes are included. Topics in this hybrid course focus on scientific integrity, ethics in research, reading and critiquing research, and the research process. Emphasis is on the utilization of evidence to improve quality and safety in healthcare and advance nursing practice. Prerequisites: MATH 1209 or PSYCH 2010.

Professional Nursing: Influence, Policy & Issues Nursing 3220 3 units

This course provides the students with the opportunity to explore and critically analyze nursing theories and conceptual models. The relationship between nursing theories and nursing practice will be emphasized. Students will examine the characteristics of nursing as a profession and the interprofessional team roles of the professional nurse. Current and evolving ethical, legal, political, economic, cultural, spiritual, and global health care issues facing the nursing profession will be discussed and analyzed. Prerequisites: Admission to the RN-BSN Program or senior standing in the Traditional BSN Program. Ability to use computer programs such Word, Canvas, and email.

Professional Nursing Career Development Nursing 4240 2 units

This course elaborates on the principles of career management and development. Students conduct a detailed personal skill assessment and author a comprehensive career portfolio under faculty supervision. Additional opportunities are provided to explore professional development pathways in nursing leadership or becoming a preceptor. Prerequisite: Admission to the RN-BSN Program or Senior Status in the Traditional BSN Program.

Community and Public Health Nursing (Theory) Nursing 4220 3 units

Principles, theories, and concepts of community and public health nursing are utilized to generate an understanding of the roles and functions of community/public health nurses. Focus is given to the nursing process and examination of cultural, environmental, and social systems in order to promote maximum health status of individuals, families, groups, communities, and

populations. This course is designed to encourage critical thinking necessary to perform competently in community and public health nursing. Prerequisites: Level III Nursing courses or equivalent for RN-BSN students. Co-requisite: NURS 4221.

Community and Public Health Nursing (Practicum) Nursing 4221 3 units

Concepts and theories of community and public health nursing are utilized in the application of the nursing process to individuals, families, groups, communities, and populations. Physiological, socio-cultural, psychological, environmental, and political influences are examined in the delivery of effective community/public health nursing care. Prerequisites: Level III Nursing courses or equivalent for RN-BSN students. Co-requisite: NURS 4220.

Advanced Leadership Seminar Nursing 4918 3 units

This course focuses on theoretical principles to provide nurses with the knowledge base to be an effective leader/manager in today's healthcare environment. Students will identify their own leadership and management style. The concepts of power, strategic planning, advocacy, change, collaboration, and resource management will be discussed. Prerequisite: NURS 3250. RN to BSN students only.

Advanced Leadership Project Nursing 4250 3 units

Focuses on the nurse's role as a leader in a healthcare setting. Emphasis is placed on the implementation of leadership principles and how they are used to define the nurse's leadership style. Students will complete a culminating project within their own practice setting that demonstrates nursing leadership. Students will identify a nurse leader within their organization to mentor them in completing this culminating project. Prerequisites: N4918; RN-BSN students only.

Healthcare Ethics Nursing 4210 3 units

The ethics of providing appropriate healthcare is a global problem. This course will review the history of ethical theory, bioethics, and decision-making models. The student will be challenged to apply bioethics and decision-making to various dilemmas confronting populations across cultures, the lifespan, and the providers who care for them. Both classical and newly evolving dilemmas involving healthcare recipients and/or providers will be the primary focus of discussion.

**D. Online Attendance**

All students enrolled in online courses (which includes hybrid courses) must log in to the course, and complete any assignment(s) or other activities that are required during the first week. Students who fail to complete first-week assignments/activities within the instructor's deadline may be dropped. After the first week and during the time period before the final withdrawal date, students are responsible for officially withdrawing from any class or classes in which they no longer wish to be enrolled.

Instructors may drop a student from a course when absences number the equivalent of two weeks of class recorded from the first day of instruction. In the case of online courses, "absences" shall be defined as "non-participation". Non-participation shall be defined as, but not limited to:

- Not following the instructor's participation guidelines as stated in the syllabus

- Not submitted required assignments
- Not contributing meaningful discussion in required chat rooms, discussion boards or other online forums
- Not participating in scheduled activities
- Failure to communicate with the instructor as required

Simply logging into the course does not constitute participation. Students must demonstrate that they are actively participating in the course by submitted required assignments.

Revised April, 2003  
 Revised 09/06  
 Revised 03/09  
 Revised 7/11; 9/15; 02/21

## **IV. Clinical Requirements and the Public Health Certification**

### **A. Clinical Requirements**

Students must complete all clinical requirements by the date of the Program orientation. The Nursing Department must have clinical documentation on file for each student prior to beginning the RN to BSN Program. Failure to do so will result in the student missing clinical hours, which could result in course failure. Documentation of clinical requirements must be submitted through the designated platform specified by the Department of Nursing. Clinical requirements are as follows:

#### Background Check & Drug Screen

The background check and drug screen must be complete by the deadline noted on your acceptance letter to progress beyond the first term in the RN to BSN Program.

#### Health Clearance

The DON provides a physical examination form for your use. You must submit this form or your healthcare provider's form with the signature of your healthcare provider.

#### CPR Certification

Submit a current copy of the American Heart Association BLS Certification. It must be the BLS for Health Care Providers Certification. When an updated card is received, please submit via the designated platform specified by the Department of Nursing.

#### RN license


A current copy of your RN license must be on file with the Department of Nursing. When an updated card is received, please submit via the designated platform specified by the Department of Nursing.

#### Mask Fit Testing

Submit a copy of the most recent mask fit testing. You may schedule a mask fit test at: [Central Valley Occupational Medical Group, Inc.](#), 4100 Truxtun Ave #200, Bakersfield, CA 93301, Phone: 661-632-1540.

#### Health insurance or Declination Form



Please submit a copy of your medical insurance card.  You may submit a Health Insurance Declination form in place of the card.

### Vaccination Documentation

Because your community health clinical course involves being out in the community, exposure to unknown communicable diseases are a risk. Our public health partners require that students show proof of vaccination or immunity to certain communicable diseases. Proof of current vaccination, or with some diseases, proof of positive titers are required and submitted via the designated platform specified by the Department of Nursing.

### Professional Liability Insurance (PLI)

Do not purchase until after June! It will expire if purchased too early. Pay at the [Cashier's Office](#) (ADMIN East Bldg.) or online through [MyCSUB](#). A copy of the receipt must be in your nursing file. This will be due in August.

## **B. Public Health Certification**

For most positions in community health and school nursing, Public Health Nurse Certificate is required, and licensed by the Board of Registered Nursing, much like the RN license process. This RN to BSN Program meets requirements for the PHN certification through the following two nursing courses:

- Nursing 4220: Community & Public Health Nursing (Theory)
- Nursing 4221: Community & Public Health Nursing (Practicum)

For the PHN Certificate, a student must complete 90 clinical hours in a public health setting that is pre-approved by the BRN. However, to meet the *course* requirements for Nursing 4221, 135 hours are needed; Community Health Nursing faculty will explain how these additional hours will be completed during orientation. After a student completes the Program, CSUB will officially post that you have received a BSN degree on your transcripts. Once the BSN is posted on official CSUB records, graduates may apply online to the Board of Registered Nursing for a Public Health Certificate (PHN). For PHN application and information, please visit the BRN website.

## **Section V: Services for Distance Education Students**

### **A. Advising:**

Students in the RN to BSN program may meet for face-to-face advising or advising at a distance (via phone or email). Distance and face-to-face advising will be offered each semester and may be scheduled by contacting the Program Advisor.

### **B. Program-Specific Services:**

The RN to BSN Program offers most courses online through the Canvas system. Nursing instructors typically will schedule virtual office hours and on-campus office hours as needed. Students are encouraged to communicate with their instructors and the Program Advisor on an as needed basis.

### **C. Campus Online Services:**

California State University, Bakersfield offers many services for distance learning students such as: [online journal and article search](#), [online textbook ordering](#), [online academic forms](#), online registration and access to student records ([MyCSUB](#)), class search ([MyCSUB](#)), [catalog](#), [Financial Aid and Scholarship](#) search and advising by phone (by appointment only), online job search ([Handshake](#)) and much more! Please see below for more information and links.

### **D. CSU Bakersfield Antelope Valley Students:**

Students that reside in the Antelope Valley area should apply for admission to the [CSUBAV campus](#) to utilize their campus services. These services include, but are not limited to, the following:

- [Health Services](#) (Health Clearance, Counseling, health services, etc.)
- [Testing Center](#) (GWAR testing)
- [Cashier's Office](#) (pay tuition, student fees, Professional Liability Insurance, etc.)-  
Main CSUBAV Office

### **E. Support Services and Resources**

[Admissions and Records](#)

[Bookstore, Bakersfield](#)

[Bookstore, Antelope Valley](#)

[Canvas](#)

[CSUB Catalog](#)

[Center for Community Engagement & Career Education](#)

[Counseling, MFT \(Bakersfield\)](#)

[Counseling, MFT \(Antelope Valley\)](#)

[Disabilities Office](#)

[Financial Aid & Scholarships](#)

[Graduate Writing Assessment Requirement \(GWAR\)](#)

[Library \(Walter Stiern\), Bakersfield & Antelope Valley](#)

[Modern Languages & Literatures](#)

[Student Financial Services](#)

[Student Health Center, Bakersfield & Antelope Valley](#)

[Student Rights & Responsibilities](#)

[Department Directory](#)

[RN to BSN Advising](#)

[Newly Admitted RN to BSN Student Resources](#)