



**Fall 2016 Application**

**RN to BSN Program**

*This full-time program will begin August 2016 and will conclude August 2017.*

Please complete the application in full and submit along with the required documents in one manila envelope to the Department of Nursing.

Applications will be accepted January 4, 2016 through March 31, 2016.

**Part I: General Information**

1. Full Legal Name: \_\_\_\_\_

Other name(s) used (i.e. maiden, etc.) \_\_\_\_\_ (Court documentation of name change may be requested prior to admission)

2. CSUB Student ID #: \_\_\_\_\_ (If available)

3. Current Mailing Address: \_\_\_\_\_

4. Permanent Address: \_\_\_\_\_

5. Residency:

|  |     |    |
|--|-----|----|
| Are you a California resident?   | Yes | No |
| Are you a U.S. Citizen?  | Yes | No |
| Are you a non-U.S. citizen, immigrant who has applied for and received Form I-551? | Yes | No |

*(If you are not a citizen of the United States you must attach a photocopy of both sides of your Alien Registration Card and/or INS documentation).*

6. Email Address: \_\_\_\_\_

7. Contact Numbers (complete all that apply): Home: \_\_\_\_\_ Work: \_\_\_\_\_

Cell: \_\_\_\_\_

8. Active California RN license:

License Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Not licensed?  Currently awaiting NCLEX test date  NCLEX scheduled for: \_\_\_\_\_

9. Employment: Are you currently employed as a RN? Yes No

If yes, please list your place of employment, address, and hours worked in a typical week:

10. Professional References:

| Name | Occupation/Title | Place of Employment | Phone | Email | Years Known |
|------|------------------|---------------------|-------|-------|-------------|
|      |                  |                     |       |       |             |
|      |                  |                     |       |       |             |

11. A thorough background check will be done prior to admission.

Do you have a history of felony/misdemeanor convictions or outstanding warrants? Yes No

If yes, please provide a brief history on a separate page.

*Prior to admission to the nursing program at CSU Bakersfield, you will submit, and pay for, a criminal background check and drug screen through a company selected by CSUB Department of Nursing. Final acceptance will be based on the outcome of the background check and drug screen.*



Part II: Academic Information

12. Colleges/Universities Attended:

List in chronological order all colleges and universities you have attended, even if just for one course, beginning with the school where you are currently, or last enrolled. Failure to provide accurate information and transcripts for each educational institution will result in an incomplete application. Incomplete application packets will not be accepted.

**Foreign Credit Policy:** Applicants with nursing courses from a foreign university must have a course-by-course evaluation completed by the [Commission on Graduates of Foreign Nursing Schools \(CGFNS\)](#). Applicants with general education courses from a foreign university must have a completed course-by-course evaluation from an [approved evaluation service](#). All evaluations (CGFNS and other approved evaluation services) and original foreign transcripts must be submitted with the application packet.

| College/University | Location<br>(Address/City/State) | When<br>(Term/Year) | Declared<br>Major | Degree/Date Received |
|--------------------|----------------------------------|---------------------|-------------------|----------------------|
|                    |                                  |                     |                   |                      |
|                    |                                  |                     |                   |                      |
|                    |                                  |                     |                   |                      |
|                    |                                  |                     |                   |                      |

13. Language ability other than English:

Yes No

If yes, please specify: \_\_\_\_\_

All CSUB applicants, regardless of citizenship, who have not attended college(s) for at least three years full-time where English is the principle language of instruction, must present a score of 50 or above on the Test of Spoken English, and 550 or above on the Test of English as a Foreign Language (TOEFL) (or 213 or above on the computer-based TOEFL). For information, please visit the [TOEFL website](#).

14. Prerequisite Courses:

The following courses are required for admission into the RN to BSN Program. Official transcripts are required to provide clear evidence of completion with a "C" or better or that the course is currently in-progress (may be in-progress spring/summer 2016).

| Prerequisites  | College/University | When<br>(Term/Year) | Course Name & Number | Grade |
|--|--------------------|---------------------|----------------------|-------|
| Anatomy w/lab  |                    |                     |                      |       |
| Physiology w/lab   |                    |                     |                      |       |
| Microbiology w/lab   |                    |                     |                      |       |
| Chemistry (general, integrated, organic, or inorganic) with or without lab as it is taught on the campus where the course was taken. |                    |                     |                      |       |
| Statistics   |                    |                     |                      |       |
| Public Speaking  |                    |                     |                      |       |
| College-Level English  |                    |                     |                      |       |
| Critical Thinking/Logic  |                    |                     |                      |       |



**15. General Education Course Work:** Applicants are permitted to have the CSU Transfer General Education course work incomplete, or in-progress at the time the application is submitted. It is recommended, however, that all the Lower-Division CSU Transfer General Education areas below are complete prior to the start of the RN to BSN Program (by summer 2016). If you are transferring from a California Community College please refer to the CSU transfer section of your college catalog and follow the CSU Transfer plan provided by your college counselor to ensure completion of these courses. If some of the lower-division course work is incomplete upon admission, additional terms may be required at CSUB. The Upper-Division CSU Bakersfield courses can be taken while in the RN to BSN Program once all Lower-Division course work is complete. Students with a BA/BS in another discipline have already met both the Lower and Upper-Division General Education requirements.

| CSU Transfer General Education (Lower-Division)   | Course Name & Number | Units | When (Term/Year) | College/University |
|---|----------------------|-------|------------------|--------------------|
| CSU Transfer Area C1: Arts  |                      |       |                  |                    |
| CSU Transfer Area C2: Humanities  |                      |       |                  |                    |
| CSU Transfer Area D: Introduction to Psychology   |                      |       |                  |                    |
| CSU Transfer Area D: Introduction to Sociology or Cultural Anthropology   |                      |       |                  |                    |
| CSU Transfer Area E: Lifelong Learning/Self   |                      |       |                  |                    |
| American Institutions: Political Science  |                      |       |                  |                    |
| American Institutions: US History   |                      |       |                  |                    |
| <b>CSUB General Education (Upper-Division)</b><br>Upper-Division general education requirements will be completed at CSUB.                        |                      |       |                  |                    |
| Upper-Division Area C: Arts & Humanities<br>(Lower-Division Areas A, B, and C must be complete & must have division standing prior to enrollment) |                      |       |                  |                    |
| GWAR: Graduate Writing Assessment Requirement   |                      |       |                  |                    |

**16. Previous Nursing Program Enrollment:**

**Did you have a LVN prior to receiving the RN?** Yes No  
If Yes, where did you earn your LVN and when? \_\_\_\_\_

**Have you ever applied to a nursing program at CSU Bakersfield?** Yes No  
If Yes, what program did you apply to and when? \_\_\_\_\_

**Were you ever admitted to the CSUB BSN or RN to BSN Program?** Yes No  
If Yes, when did you apply/attend? \_\_\_\_\_

**Are you currently, or were you previously, enrolled in another RN to BSN program?** Yes No  
Name of college/university: \_\_\_\_\_ Year(s) attended: \_\_\_\_\_  
If yes, explain why you did not complete the program or why you are transferring: \_\_\_\_\_  
*If you are transferring from another RN to BSN program, you will need to include a letter of good standing from your nursing program Director with this application.*

**17. Have you applied to CSUB for the fall 2016 term using the [Undergraduate Application for Admission](#)?** Yes No

*Fall applications will be open beginning October 1, 2015. You must apply to CSU, Bakersfield as an undergraduate student to be considered for the RN to BSN program. You must be eligible to attend CSU Bakersfield as an undergraduate student. If you live in the Antelope Valley area please apply to the CSU Bakersfield Antelope Valley Satellite campus. If you already have earned a BA/BS in another discipline, then you must submit a [Graduate Application for Admission](#).*



Part III: Additional Information (This Section is Optional)

18. DEMOGRAPHIC INFORMATION

This section is optional and is used for accreditation purposes. It will not be used as an entry criterion for admissions to the program.

- a. Year of Birth: \_\_\_\_\_
- b. Birthplace (city, state, country): \_\_\_\_\_
- c. Gender: \_\_\_\_\_
- d. Ethnicity:

- (1) American Indian, Native American or Alaskan Native
- (2) Asian/Pacific Islander (If not placed in another category)
- (3) Filipino
- (4) Asian Indian
- (5) Native Hawaiian or Other Non-Filipino Pacific Islander (Hawaii, Guam, Samoa, Tonga, or other Pacific Islands)
- (6) Black, African American or African
- (7) Hispanic or Latino
- (8) White/Caucasian
- (9) Mixed Race (please indicate): \_\_\_\_\_
- (10) Other (please indicate): \_\_\_\_\_

19. DISADVANTAGED BACKGROUND

a. Educationally or Environmentally Disadvantaged Definition:

"An individual from a disadvantaged background is defined as someone who comes from an environment that has inhibited the individual from obtaining the knowledge, skill, and abilities required to be enrolled in and graduate from school. Some of the environmental background factors could include migrant family, rural community, receiving welfare, large family, divorced parents, first to attend college, English as a second language, cultural inculcation, i.e., residence on a reservation, migrant camp." (Sic) (HHS)

**Do you consider yourself to be educationally or environmentally disadvantaged?** Yes No  
If you consider yourself disadvantaged, please attach a brief statement as to why you are disadvantaged.

b. Economically Disadvantaged Definition:

"...comes from a family with an annual income below a level which is based on low-income level which is based on poverty thresholds by the U.S. Bureau of the Census, adjusted annually for changes in the consumer Price Index, and is adjusted by the Secretary of Health and Human Services (HHS) for adaptation to this program." (Sic) (HHS)

To determine if a student comes from an economically disadvantaged background, a school must use the student's parental income (regardless of independent/dependent or marital status).

To qualify, your household's income level is below that listed for the size of your family.

| Size of Parent's Family | 1        | 2        | 3        | 4        | 5        | 6        | 7        | 8 or more |
|-------------------------|----------|----------|----------|----------|----------|----------|----------|-----------|
| Family Size             | 1        | 2        | 3        | 4        | 5        | 6        | 7        | 8 or more |
| Income Level            | \$23,540 | \$31,860 | \$40,180 | \$48,500 | \$56,820 | \$65,140 | \$73,460 | \$81,780  |
| Check where applicable. |          |          |          |          |          |          |          |           |

**Can you provide evidence of being economically disadvantaged?** Yes No

If you answered "Yes" to the previous question, and are under the age of 27 and dependent on your parents, attach a copy of the **top two pages\*** of your parents' last income tax returns with this application. If you are 27 years of age or older, attach a copy of the top two pages of your last year's tax returns. If you are under 27 years of age, but legally independent of your parents, attach the top two pages of your last year's tax returns. Do not send the entire income tax packet. Only the first two pages. PLEASE INDICATE YOUR FAMILY SIZE AND INCOME LEVEL AT THE SHOWN above.

20. Military Service: Include a discharge summary or proof of active military status. Two seats are reserved for veterans.

- Active Military: Yes No If yes, describe nature of service: \_\_\_\_\_
- Veteran: Yes No If yes, describe nature of service & discharge date: \_\_\_\_\_



Part IV: Application Submission Requirements Checklist

**RN to BSN Program Application Submission Requirements**

**Application Submission Period: January 4th through March 31st, 2016**

1. **CSU Bakersfield Admission Application:** Complete the CSUMentor.edu application for admission to CSU Bakersfield. Candidate must meet the minimum eligibility requirement for admission to CSU Bakersfield as an undergraduate student and must be admitted to CSUB for the fall term for consideration to the RN to BSN Program. Applications for admission may be completed online at <http://www.csub.edu/admissions/apply/index.html>. An application fee of \$55 and submission of official college transcripts will be required. Please apply using the Undergraduate Admission Application for the fall term no later than March 31st. Please refer to question #17 for more information. *Please note: The "priority" application period for the fall 2016 CSUMentor.edu application has passed, but the application period is still open.*
2. **Evaluation Fee:** Please send a check or money order payable to the CSUB Department of Nursing for the non-refundable \$30.00 evaluation fee. You will be responsible for paying any fees associated with an insufficient funds return.
3. **Official Transcripts:** Submit sealed, official hard copies of all college/university transcripts with this application showing completion of the following:
  - a. Associate Degree in Nursing (ADN) from an accredited nursing program. Students in the fourth, and final, semester of an ADN program are eligible to apply.
  - b. Grade Point Average (GPA) of at least a 2.5 in the last 60 semester or 90 quarter units of course work.
  - c. Good standing at last college/university attended.
  - d. Prerequisite completion with a "C" or better or evidence of course work in-progress during the spring or summer semester.

*Transcripts that do not show Nursing-related course work still must be included. If all transcripts are not submitted, your application will be considered incomplete and will not be accepted.*
4. **RN License & Photo ID:** Submit a copy of your current, clear, and active RN license card and a photo identification card (state driver license preferred). Candidates must have an active, California RN license without restrictions. Current nursing students that are in their fourth, and final, semester of course work must show proof of licensure by August 2016 to progress in the program beyond the first term.
5. **CPR Certification:** Submit a copy of your current American Heart Association CPR card.
6. **Personal Statement:** Attach a statement describing your reason(s) for pursuing the BSN, how earning this degree will benefit the population you serve, and in what way(s) you have been involved with your community in the last five years. Please limit your statement to 200 words. You can receive a maximum of 5 Primary Points in this section. Your response will be evaluated based on content and writing mechanics.
7. **Professional Resume:** Submit a resume detailing your work and or community/volunteer experience.
8. **Essential Functions Form:** Sign and submit the Essential Functions form (see attached) along with this application packet.
9. **RN to BSN Application Packet:** Applications will be accepted from **January 1 through March 31, 2016**. Applications must be hand-delivered or postmarked by March 31, 2016 to be considered for admission. Late or incomplete applications will not be accepted. You will receive an email confirming receipt of application within 3 business days.

**California State University, Bakersfield**  
**Department of Nursing**  
**ATTN: RN to BSN Program**  
**29 RNC (Romberg Nursing Center)**  
**9001 Stockdale Hwy**  
**Bakersfield, CA 93311**

By signing below, I certify that I have read and understand the information in this packet. All of the information that I have provided is accurate, true, and complete and that I agree to the terms of the statements. I understand that any discrepancy can disqualify me from current and future consideration for admission.

**Applicant Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_



Part V: Application Evaluation & Acceptance Procedure

Points System

The RN to BSN Program does not maintain a waiting list from one class to the next. Applications received during the application submission period are ranked using the primary and secondary points listed below. The maximum points an applicant can earn are as follows:

| Primary Point Criteria   | Available Primary Points |
|--|--------------------------|
| <b>General Education Completion:</b><br>Applicant will receive two points for every general education requirement met by the application deadline(CSU Transfer Areas: A-D, Foreign Language, & American Institutions; CSUB Upper-Division Theme 2 and GWAR: Graduate Writing Assessment Requirement are recommended, but not required).  | 20                       |
| <b>GPA in the last 60 semester/90quarter units of course work</b><br>GPA calculation is based on a maximum of 16 points earned with a 4.0 (Minimum GPA: 2.0)   | 16                       |
| <b>Prerequisite Completion:</b><br>Applicants will receive two points for every prerequisite showing a grade of C or better by the RN to BSN Application deadline. All prerequisites must be complete prior to beginning the program.  | 16                       |
| <b>Bakersfield Service Area:</b><br>10 points earned if CSUB AV student or Kern, Tulare, Kings County resident.  | 10                       |
| <b>CSUB RN to BSN Education Plan:</b><br>Applicants with an ADN to CSUB education plan already on file will receive points in this section.  | 8                        |
| <b>Personal Statement:</b><br>Attach a statement describing your reason(s) for pursuing the BSN, how earning this degree will benefit the population you serve, and in what way(s) you have been involved with your community in the last five years. Please limit your statement to 200 words. You can receive a maximum of 5 Primary Points in this section. Your response will be evaluated based on content and writing mechanics. | 5                        |
| <b>Educational Institution:</b><br>Current Student or Former Graduate of:<br>Antelope Valley College, Bakersfield College, College of the Sequoias, or Porterville College.<br>Applicants that have graduated from, or are in the final semester of, one of the above ADN programs by spring 2016 will receive 5 points.   | 5                        |
| <b>Total Possible Points</b>   | <b>80</b>                |

| Secondary Point Criteria  | Available Secondary Points |
|---|----------------------------|
| This section will only be used if there is a tie in primary points for the last seat in the program.<br><i>If both the primary and secondary points are the same for two or more applicants, the selection will be based on nursing experience.</i> |                            |
| Educationally Disadvantaged   | 3                          |
| Economically Disadvantaged  | 3                          |
| <b>Total Possible Points</b>  | <b>6</b>                   |

Acceptance Notice

Applicants will be notified by the Department of Nursing when their application is received. In addition, throughout the application review period, applicants will be sent updates regarding prerequisite course equivalencies, etc. **Applicants are notified by email of their acceptance status.** Every effort is made to inform applicants of their admission status no later than the end of June. It is important that applicants notify the Department of Nursing of email address changes. If an applicant **cannot** be reached at any time during the application processing period, their nursing application will be cancelled. Applicants that are not accepted must reapply the following year.

Questions?

Please contact the Program Advisor, Brynn Schock, at [bschock@sub.edu](mailto:bschock@sub.edu) (prompt response) or by phone at (661) 654-2610.



Part VI: Essential Functions (Include Last Page with Application Packet)

**Essential Functions:  
PHYSICAL AND MENTAL QUALIFICATIONS**

A student with a disability has to have the disability verified by the Disability Services office at CSUB. It is to the student's advantage to do this as soon as possible in the quarter to assure that approved accommodations can be granted in a timely manner.

**Essential Functions**

There are essential functions or abilities necessary for admission and progression in the complex discipline of nursing at CSU Bakersfield. To matriculate or progress in the nursing curriculum, the candidate must be able to perform all of the essential functions (with or without accommodations). The Department of Nursing follows the CSUB nondiscrimination policy, and students requesting accommodations should contact the Disability Services office. These essential functions include, but are not limited to, the following:

A. **Critical Thinking:**

A student must demonstrate critical thinking ability sufficient for clinical judgment.

1. Make effective clinical decisions.
2. Identify cause and effect relationships with clinical data.
3. Develop nursing care plans.
4. Perform math calculations requisite to safe dosage calculations and medication administration.
5. Read, synthesize, analyze, evaluate, and integrate material in the classroom and the clinical setting.

B. **Professional-Ethical Conduct:**

A Student must possess the ability to reason morally and practice nursing in a professional and ethical manner.

1. Demonstrate integrity, honesty, responsibility and tolerance.
2. Abide by professional standards of practice.
3. Deliver compassionate care to all patient populations.

C. **Interpersonal Skills:**

A student must demonstrate appropriate interpersonal abilities while interacting with individuals, families, and groups from a variety of social, emotional, cultural and intellectual backgrounds.

1. Communicate effectively and sensitively with other students, faculty, staff, patients, families, and other professionals.
2. Demonstrate willingness and ability to give and receive feedback.
3. Develop mature, sensitive and effective relationships with clients.
4. Establish trust and rapport with clients and colleagues.

D. **Communication:**

A student must have the ability to clearly communicate in oral and written forms, and to effectively interpret communication with others.

1. Use appropriate grammar, vocabulary, and syntax.
2. Effectively communicate nursing actions.
3. Appropriately interpret client responses.
4. Initiate health teaching.
5. Demonstrate accurate nursing documentation.
6. Accurately report patient information to members of the health care team.

E. **Mobility and Stamina:**

A student must possess sufficient gross and fine motor skills and endurance to provide safe and effective nursing care in all health care settings.

1. Perform basic life support, including CPR.
2. Function in an emergency situation.



3. Safely assist a patient in moving (e.g., from wheelchair to commode, from chair to bed, lift and transfer from gurney to bed).
4. Calibrate and use equipment.
5. Perform treatments and procedures.
6. Apply pressure to stop bleeding.
7. Manipulate diagnostic instruments to adequately perform all aspects of a physical assessment.
8. Sit, stand, and move about in patient environments for 12 hour periods.

F. Tactile:

1. Perform palpation and other functions necessary for a physical exam.
2. Assess texture, shape, size and vibration.
3. Note temperature changes in skin and equipment.
4. Perform therapeutic functions (e.g., inserting a urinary catheter or IV, change dressings, give medications).

G. Auditory:

A student must have sufficient auditory ability to effectively monitor and assess health needs of patients.

1. Hear cries for help.
2. Hear alarms on equipment and overhead codes.
3. Hear auscultatory sounds using a stethoscope.
4. Hear and interpret verbal communication from patients.
5. Communicate over the telephone.

H. Visual:

A student must possess visual ability for observation and assessment necessary in nursing care.

1. Observe patient responses (e.g., changes in skin color, grimaces).
2. See drainage on dressings and note characteristics of body fluids.
3. Note fluid levels in collection devices, syringes and infusion devices.
4. Read gauges that monitor patient progress (e.g., sphygmomanometer).
5. Discriminate colors for diagnostic purposes.
6. Assess movements of patients.
7. Observe patient behavior (e.g., in rehab or psychiatric facilities).

I. Behavioral-Emotional Health:

A student must possess the emotional health required for full use of his or her intellectual abilities, the exercise of good judgment, and the prompt completion of all responsibilities attendant to the care of patients.

1. Maintain mature, sensitive, and effective relationships with patients, students, staff, faculty and other professionals under even highly stressful situations.
2. Experience empathy for the situations and circumstances of others and effectively communicate that empathy.
3. Be willing to examine and change his or her behavior when it interferes with productive individual or team relationships.
4. Prioritize competing demands.
5. Function in stressful circumstances.
6. Separate own needs and experiences in order to maintain objectivity and client-centered care.
7. Adjust to changing circumstances.
8. Plan effectively and complete all assigned duties carefully.

I, \_\_\_\_\_ (Print Name) have read, understand, and comply with the items noted on the Essential Functions list (A-I). I acknowledge the physical and mental requirements for the nursing program and I meet all of these requirements.

Sign \_\_\_\_\_

Date \_\_\_\_\_