



Meeting Information

Meeting Title: IT Committee	Date: March 2, 2021
Location: Zoom Conference	Time: 11:00 AM – 12:30 AM
Dial In #:	HC: n/a
Meeting Called By: Faust Gorham	PC: n/a
	Purpose:

Attendees

Checkmark or "X" indicates the attendee is present

Attendee	Representing	✓
Rebecca Weller	Faculty Teaching & Learning	✓
Vincent Oragwam	GRASP	✓
Dwayne Cantrell	Enrollment Management	
James Drnek	Student Affairs	✓
Lisa Zuzarte	Academic Operations	✓
Chris Diniz (non-voting)	ITS – Interim Deputy CIO	✓
Lori Blodorn	Human Resources	
Monica Malhotra	IRPA	✓
Jeremy Warner	Communications	✓
Faust Gorham	ITS- AVP/CIO	✓
Queen King	University Controller	✓

Attendee	Representing	✓
ASI President	ASI	
Steve Garcia	Computer & Electrical Engineering	✓
Ying Zhong	Library	✓
Yong Choi	Management & Marketing	✓
Kyle Susa	Psychology	
Brian Chen (non-voting)	ITS – Director of EApps	✓
Kamye Salyards (non-voting)	ITS- Administrative Support	✓
Jennifer McCune	University Registrar	✓

Agenda

#	Agenda Topic	Submitted/Led By	Time Allotted
1.0	Welcome & Call to Order	F. Gorham	
2.0	Approve Minutes from November 2020 Meeting	F. Gorham	
3.0	Approval of Agenda	F. Gorham	
4.0	Old Business	F. Gorham	
5.0	New Business <ul style="list-style-type: none"> • Plan 5-year ITC Roadmap 	F. Gorham	
6.0	Adjourn		

Meeting Minutes from March 2, 2021

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
INFORMATION TECHNOLOGY COMMITTEE MEETING
Tuesday, March 2, 2021
11:00 AM
Zoom Video Conference

PRESENT:

Faust Gorham, AVP/CIO, Information Technology Services
Ying Zhong, Library
Lisa Zuzarte, Academic Operations & Support
Rebecca Weller, Faculty Teaching & Learning
Chris Diniz, ITS Infrastructure Services
Queen King, University Controller
Kamye Salyards, Administrative Support, ITS
Monica Malhotra, IRPA
Steve Garcia, Computer & Electrical Engineering
James Drnek, Student Affairs
Jeremy Warner, Communications
Yong Choi, Management & Marketing
Tommy Holiwell (for Dwayne Cantrell, Enrollment Management)
Jennifer McCune, University Registrar
Vincent Oragwam, GRASP
Brian Chen, ITS Enterprise Applications

ABSENT:

Dwayne Cantrell, Enrollment Management
Lori Blodorn, Human Resources
Kyle Susa, Psychology
Vanessa Chicaiza, ASI

1. Call to Order

Meeting was called to order by F. Gorham at 11:04 AM

2. Approval of Minutes from November 2020 Meeting.

F. Gorham reviewed the November 2020 meeting minutes.

Motion/Second/Approved: J. Drnek moved to approve the minutes and J. McCune seconded the motion. The minutes were approved.

3. Approval of Agenda

Motion/Second/Approved: J. Drnek moved to approve the agenda and Y. Choi seconded the motion. The minutes were approved.

4. Old Business - No old business

Introductions and Announcements - F. Gorham introduced new committee members:

Monica Malhotra, AVP of Institutional Research, Planning and Assessment.
Vincent Oragwam, Director of Sponsored Programs – Grants, Research and Sponsored Programs

He also thanked Tommy Holiwell, Director of Enrollment Management Systems for attending on behalf of Dwayne Cantrell, AVP of Enrollment Management.

5. New Business

Plan 5-year ITS Roadmap – F. Gorham provided a summary on how the ITC Roadmap started in 2015 with 2.4 million ongoing and 2.1 million one-time funding dollars. The roadmap began with an organization transformation. Before the 5-year roadmap was in the planning stages, there had been very little investment in IT for nearly 10 years.

ITS Initiatives 2016-2021:

- ITS Organizational Transformation
- Mobile first, Cloud first
- Anytime, Anywhere, Any Device
- Access to data

Completed 2016-2021:

- Blackboard to Hosted Service
- Director of Support Services
- Network Security Analyst
- Proofpoint (Email security)
- Palo Alto Firewall modules
- ServiceNow (Enterprise ticketing system)
- EduRoam (Wi-Fi access – 600+ institutions)
- Convert to OnBase (document management)
- Online Form and Workflow Analyst
- Zoom
- Mobile Application
- Web Content Management System
- Software Imaging and Distribution
- Box.com
- End point protection (Fireeye – desktop security)
- Desktop Lead
- Canvas Pilot
- Techsmith
- Online SOCI tool
- Cloud Security Analyst
- VoIP Critical areas
- ERP Firewall
- Events Group
- Manager of Support Services
- Dell Boomi Enterprise
- Cayuse 424 – 3 modules (Sponsored Programs)

In Progress & Continuous 2016-2021:

- Questica
- LogRhythm
- Campus Wide IT Survey
- PCI Compliance review

- Identity Management system
- Common HR – applicant tracking
- Common HR system
- Convert to Canvas
- Data Center
- Smart Room
- Instructional Labs
- ITS Professional Development

Not Funded 2016-2021:

- Security refresh
- Campus VoIP implementation
- Online form and workflow developer
- Expansion of workflow solution
- Campus Portal
- Lynda.com
- Information Security Analyst
- Campus Data Warehouse
- Operational Data Store
- Virtualization – application and desktop
- Chief Information Security Officer
- Process Analyst and project coordinator

The current need is to make decisions based on what we should or should not continue. Business Intelligence was an addition recommended by M. Malhotra.

In the last 5 years, most key leadership has changed; we now have a campus strategic plan that includes sub-goals, some requiring technology.

Discussion regarding Web Content Management Systems – What does it mean to the user and departments? F. Gorham explained that we brought in Drupal to replace Cascade, which allowed us to add new modules. Now most student sites and some department sites are on the new content management sites and are Google searchable and much more accessible. M. Malhotra expressed the concern about the challenge of department heads being responsible to develop and manage their own sites, stating that multiple users have expressed their struggles with having little to no web knowledge, so the work to do is overwhelming.

F. Gorham explained that we have the Web Governance Committee that serves to prioritize sites for student success. All sites that influence student admission, external resources, then schools, then administration sites fulfill the current prioritization model. If departments desire central assistance with their sites, the request would go to the Web Governance Committee. Disparity of sites should diminish once all are moved from Cascade to Drupal.

The recommendation was made to add new curriculum management to new Roadmap and was recognized as a need.

Covid-19 and before February 2020 - F. Gorham explained the massive institutional transformation due to Covid-19 and the transition from 10% online courses to all online courses. We now need to transition from the last 5-year roadmap to implementing the strategic initiatives into the next 5-year roadmap, while answering the following:

Why – Why do it? What’s the need? What – What should it do? How – How will it get done?

Building the future ITS Roadmap 2021-2026

- What should we stop doing?
- Do the "in progress" items continue?
- Which "not funded" items continue?
- What do you need for your areas over the next 5 years?

Next Steps – Expanding the plan:

- Meet with functional areas and key personnel
- Meet with Academic Senate
- Meet with ASI
- Meet with Provost Council
- Meet with VP and Dean areas
- Meet with Strategic Plan Goal groups

Discussion regarding the data center and why it continues - Without the roadmap funding, there is no refresh funding for replacing old UPS's and old servers. The data center fund is for storage and compute, VPS tunnel and additional security.

In closing, F. Gorham requested that all committee members to meet with key people in their areas to help determine priorities before the next ITC meeting on April 20, 2021. Over the next four weeks, please email to Faust and Kamyé each area's priorities as they are developed.

Meeting adjourned at 11:55 AM.