



Meeting Information

Meeting Title: IT Committee

Date: March 7, 2021

Location: Zoom Conference

Time: 3:00 PM – 4:30 PM

Dial In #:

<https://csub.zoom.us/j/84427880434?pwd=ZzJQb29KQk9pblBPWGcxWVZZTWVKZz09>

Meeting Called By: Faust Gorham

Purpose:

Attendees

Checkmark or "X" indicates the attendee is present

Attendee	Representing	✓
Rebecca Weller	Faculty Teaching & Learning	✓
Vincent Oragwam	GRASP	
Dwayne Cantrell	Enrollment Management	
James Drnek	Student Affairs	
Lisa Zuzarte	Academic Operations	✓
Chris Diniz (non-voting)	ITS – Deputy CIO	✓
Lori Blodorn	Human Resources	✓
Monica Malhotra	IRPA	
Jeremy Warner	Communications	✓
Faust Gorham	ITS- AVP/CIO	✓
Queen King	University Controller	

Attendee	Representing	✓
Steve Garcia	Computer & Electrical Engineering	
Ying Zhong	Library	✓
Yong Choi	Management & Marketing	✓
Kyle Susa	Psychology	✓
Brian Chen (non-voting)	ITS – Director of EApps	✓
Kamy Salyards (non-voting)	ITS- Administrative Support	✓
Jennifer McCune	University Registrar	
Tommy Holiwell	Enrollment Management Liaison	✓
ASI President	ASI	

Agenda

#	Agenda Topic	Submitted/Led By	Time Allotted
1.0	Welcome & Call to Order	F. Gorham	
2.0	Approve Minutes from October 2021 Meeting	F. Gorham	
3.0	Approval of Agenda	F. Gorham	
4.0	NA	F. Gorham	
5.0	New Business <ul style="list-style-type: none"> • Proposed Roadmap • Security & Training Compliance 	F. Gorham	
6.0	Adjourn		

Meeting Minutes from March 7, 2022

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
INFORMATION TECHNOLOGY COMMITTEE MEETING
Monday, March 7, 2022
3:00 PM
Zoom Video Conference

PRESENT: Brian Chen, ITS Enterprise Applications
Faust Gorham, AVP/CIO, Information Technology Services
Chris Diniz, ITS Infrastructure Services
Jeremy Warner, Communications
Kamye Salyards, Administrative Support, ITS
Kyle Susa, Psychology
Lisa Zuzarte, Academic Operations & Support
Lori Blodorn, Human Resources
Queen King, University Controller
Rebecca Weller, Faculty Teaching & Learning
Tommy Holiwell, Enrollment Management
Vincent Oragwam, GRASP
Ying Zhong, Library
Yong Choi, Management & Marketing

ABSENT: Dwayne Cantrell, Enrollment Management
James Drnek, Student Affairs
Jennifer McCune, University Registrar
Monica Malhotra, IRPA
Stephanie Magana, ASI
Steve Garcia, Computer & Electrical Engineering

1. Call to Order

Meeting was called to order by F. Gorham at 3:06 PM.

2. Approval of October 2021 meeting minutes.

Minutes were reviewed by F. Gorham. He provided an update on classroom upgrades. 22 classrooms were upgraded in 20-21, in 22-23, an additional 48 classrooms will be updated. Some challenges with vendors, supply chains – it has been difficult to get products shipped in a timely manner. Several computer labs are on the upgrade list.

Some additional points that were covered regarding the October 2021 minutes:

- CSuccess – iPads for first time students; laptops, hotspots for any student.
 - All part of Covid related expenses - L. Blodorn spent a lot of time and effort on Covid related purchases.
- The ITS team and specifically Joshua Cornelison and Clarissa Espino that have helped Brian Chen with code writing, reporting, etc. were acknowledged.

Motion/Second/Approved: L. Blodorn moved to approve the minutes and J. Warner seconded the motion. The minutes were approved.

3. Approval of Agenda

Motion/Second/Approved: Y. Choi moved to approve the agenda and K. Susa seconded the motion. The agenda was approved.

4. Old Business – None

5. New Business

Proposed Roadmap – the only changes to the current roadmap presented are the number of items completed and in progress.

ATI Budget – Will be a line item on the new Roadmap

Compliance Sherriff – Makes websites accessible

Questica – Working with Brian Chen and Natasha Hayes to make sure it is ready for rollout

PCI Compliance – Advisory consultation pending

MFA – Increase security – everyone except faculty has SSO. F. Gorham asked Academic Senate if we can make it effective 3/29/22.

Guest Wireless – Back to in progress.

Common HR System (Applicant Tracking) – Completed. This was a one-year long process for HR with a lot of time invested.

Peoplesoft CHRS – Spring 2022, with a June 23 go-live date.

- Will not be more integrated or more isolated
- The goal is to combine HR environment into one
- Common HR system across the CSU
- Common HR platform – consistent in terms of how we use it
- Common Finance System is a good example

Identity Management – Moved from home grown to vendor provided system

- Will allow us to take data from Peoplesoft to Box when needed
- Phase 2 in process – we are 6 months from completed state

Completed Items:

- Canvas
- Virtualization – Application and Desktops – HEERF paid this year, but we will need to pay future years
- Adobe Acrobat
- Adobe Sign
- Dell Boomi Enterprise Plus – How we transfer data between systems
- Expand Technology Refresh DataCenter – Server storage, fiber channels, disaster recovery, distance learning – HEERF will cover this year, we will fund next year.

ITAC (Information Technology Advisory Council) handles the budget of the roadmap – the numbers in the year columns symbolize the priority order. Priorities change each year based on identified needs.

ITS Needs:

- Security Refresh (Password Manager, Phishing, Vulnerability Scanning, unified SSO)
- Campus wide IT Survey
- ITS Staffing - Chief Information Security Officer (BerryDunn95154)
- Database Administrator – Peoplesoft Developer
- Communications Analyst - Web and General
- Campus Data Ecosystem – Provost approved second Tableau server, this is separate, but utilizes IT and IRPA resources
- Manager Enterprise Applications – Need someone to manage Digital Transformation, which is growing
- Peoplesoft Programmer Analyst
- Accessible Technology Initiative (Staffing, Student support, software - three years 135K to 330K in third year)

The roadmap is used to obtain central funding for technology used by the entire campus. The committee was asked to approve the proposed needs and priorities.

Motion/Second/Approved: T. Holiwell moved to approve the proposed IT roadmap and Y. Choi seconded the motion. The roadmap was approved.

Security Training and Compliance – We have a new campus password policy – 13 characters, so no easily compromised passwords

- We need to set a date for forcing compliance – April 30, 2022, or May 15, 2022 for faculty; Summer 2022 for staff, and Fall 2022 for students was recommended
 - 10-month staff can be moved to May 15, 2022, with faculty
 - Training will be available at <https://www.csub.edu/myid>
 - 3 weeks into Fall semester should be enough time for students to change their password

Closing comments:

ITS is currently involved in an Information Security Audit, so response times may be a little longer than usual – everyone’s patience is appreciated.

F. Gorham thanked the IT committee for their time and work this year.

6. Adjourn Meeting adjourned at 3:59 PM