Meeting Information

Meeting Title:  IT Committee  
Date:  March 7, 2021  
Location: Zoom Conference  
Time: 3:00 PM – 4:30 PM  
Dial In #:  
https://csub.zoom.us/j/84427880434?pwd=ZzJQb29KQk9pblBPWGcxWVZZTWVZKz09

Meeting Called By:  Faust Gorham  
Purpose:  

Attendees

Checkmark or “X” indicates the attendee is present

<table>
<thead>
<tr>
<th>Attendee</th>
<th>Representing</th>
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<tbody>
<tr>
<td>Rebecca Weller</td>
<td>Faculty Teaching &amp; Learning</td>
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<tr>
<td>Vincent Oragwam</td>
<td>GRASP</td>
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<td>Dwayne Cantrell</td>
<td>Enrollment Management</td>
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<tr>
<td>James Drnek</td>
<td>Student Affairs</td>
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<tr>
<td>Lisa Zuzarte</td>
<td>Academic Operations</td>
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<tr>
<td>Chris Diniz (non-voting)</td>
<td>ITS – Deputy CIO</td>
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<tr>
<td>Lori Blodorn</td>
<td>Human Resources</td>
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<tr>
<td>Monica Malhotra</td>
<td>IRPA</td>
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<tr>
<td>Jeremy Warner</td>
<td>Communications</td>
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<tr>
<td>Faust Gorham</td>
<td>ITS- AVP/CIO</td>
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<td>Queen King</td>
<td>University Controller</td>
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<tr>
<td>Steve Garcia</td>
<td>Computer &amp; Electrical Engineering</td>
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<tr>
<td>Ying Zhong</td>
<td>Library</td>
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<tr>
<td>Yong Choi</td>
<td>Management &amp; Marketing</td>
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<tr>
<td>Kyle Susa</td>
<td>Psychology</td>
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<tr>
<td>Brian Chen (non-voting)</td>
<td>ITS – Director of EApps</td>
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<tr>
<td>Kamye Salyards (non-voting)</td>
<td>ITS- Administrative Support</td>
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<tr>
<td>Jennifer McCune</td>
<td>University Registrar</td>
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<tr>
<td>Tommy Holiwell</td>
<td>Enrollment Management Liaison</td>
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<td>ASI President</td>
<td>ASI</td>
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Agenda

<table>
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<tr>
<th>#</th>
<th>Agenda Topic</th>
<th>Submitted/Led By</th>
<th>Time Alotted</th>
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<tbody>
<tr>
<td>1.0</td>
<td>Welcome &amp; Call to Order</td>
<td>F. Gorham</td>
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<td>2.0</td>
<td>Approve Minutes from October 2021 Meeting</td>
<td>F. Gorham</td>
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<td>3.0</td>
<td>Approval of Agenda</td>
<td>F. Gorham</td>
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<td>4.0</td>
<td>NA</td>
<td>F. Gorham</td>
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<td>5.0</td>
<td>New Business</td>
<td>F. Gorham</td>
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<td>• Proposed Roadmap</td>
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<td>• Security &amp; Training Compliance</td>
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<td>6.0</td>
<td>Adjourn</td>
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Meeting Minutes from March 7, 2022

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
INFORMATION TECHNOLOGY COMMITTEE MEETING
Monday, March 7, 2022
3:00 PM
Zoom Video Conference

PRESENT:  Brian Chen, ITS Enterprise Applications
          Faust Gorham, AVP/CIO, Information Technology Services
          Chris Diniz, ITS Infrastructure Services
          Jeremy Warner, Communications
          Kamye Salyards, Administrative Support, ITS
          Kyle Susa, Psychology
          Lisa Zuzarte, Academic Operations & Support
          Lori Blodorn, Human Resources
          Queen King, University Controller
          Rebecca Weller, Faculty Teaching & Learning
          Tommy Holiwell, Enrollment Management
          Vincent Oragwam, GRASP
          Ying Zhong, Library
          Yong Choi, Management & Marketing

ABSENT:   Dwayne Cantrell, Enrollment Management
          James Drnek, Student Affairs
          Jennifer McCune, University Registrar
          Monica Malhotra, IRPA
          Stephanie Magana, ASI
          Steve Garcia, Computer & Electrical Engineering

1. Call to Order
   Meeting was called to order by F. Gorham at 3:06 PM.

2. Approval of October 2021 meeting minutes.
   Minutes were reviewed by F. Gorham. He provided an update on classroom upgrades. 22 classrooms were upgraded in 20-21, in 22-23, an additional 48 classrooms will be updated. Some challenges with vendors, supply chains – it has been difficult to get products shipped in a timely manner. Several computer labs are on the upgrade list.
   Some additional points that were covered regarding the October 2021 minutes:
   - CSUCCESS – iPads for first time students; laptops, hotspots for any student.
     - All part of Covid related expenses - L. Blodorn spent a lot of time and effort on Covid related purchases.
   - The ITS team and specifically Joshua Cornelison and Clarissa Espino that have helped Brian Chen with code writing, reporting, etc. were acknowledged.

Motion/Second/Approved:  L. Blodorn moved to approve the minutes and J. Warner seconded the motion. The minutes were approved.
3. Approval of Agenda

Motion/Second/Approved: Y. Choi moved to approve the agenda and K. Susa seconded the motion. The agenda was approved.

4. Old Business – None

5. New Business

Proposed Roadmap – the only changes to the current roadmap presented are the number of items completed and in progress.

ATI Budget – Will be a line item on the new Roadmap
Compliance Sherriff – Makes websites accessible
Questica – Working with Brian Chen and Natasha Hayes to make sure it is ready for rollout
PCI Compliance – Advisory consultation pending
MFA – Increase security – everyone except faculty has SSO. F. Gorham asked Academic Senate if we can make it effective 3/29/22.
Guest Wireless – Back to in progress.
Common HR System (Applicant Tracking) – Completed. This was a one-year long process for HR with a lot of time invested.

Peoplesoft CHRS – Spring 2022, with a June 23 go-live date.
- Will not be more integrated or more isolated
- The goal is to combine HR environment into one
- Common HR system across the CSU
- Common HR platform – consistent in terms of how we use it
- Common Finance System is a good example

Identity Management – Moved from home grown to vendor provided system
- Will allow us to take data from Peoplesoft to Box when needed
- Phase 2 in process – we are 6 months from completed state

Completed Items:
- Canvas
- Virtualization – Application and Desktops – HEERF paid this year, but we will need to pay future years
- Adobe Acrobat
- Adobe Sign
- Dell Boomi Enterprise Plus – How we transfer data between systems
- Expand Technology Refresh DataCenter – Server storage, fiber channels, disaster recovery, distance learning – HEERF will cover this year, we will fund next year.

ITAC (Information Technology Advisory Council) handles the budget of the roadmap – the numbers in the year columns symbolize the priority order. Priorities change each year based on identified needs.
ITS Needs:
- Security Refresh (Password Manager, Phishing, Vulnerability Scanning, unified SSO)
- Campus wide IT Survey
- ITS Staffing - Chief Information Security Officer (BerryDunn95154)
- Database Administrator – Peoplesoft Developer
- Communications Analyst - Web and General
- Campus Data Ecosystem – Provost approved second Tableau server, this is separate, but utilizes IT and IRPA resources
- Manager Enterprise Applications – Need someone to manage Digital Transformation, which is growing
- Peoplesoft Programmer Analyst
- Accessible Technology Initiative (Staffing, Student support, software - three years 135K to 330K in third year)

The roadmap is used to obtain central funding for technology used by the entire campus. The committee was asked to approve the proposed needs and priorities.

Motion/Second/Approved: T. Holiwell moved to approve the proposed IT roadmap and Y. Choi seconded the motion. The roadmap was approved.

Security Training and Compliance – We have a new campus password policy – 13 characters, so no easily compromised passwords

- We need to set a date for forcing compliance – April 30, 2022, or May 15, 2022 for faculty; Summer 2022 for staff, and Fall 2022 for students was recommended
  - 10-month staff can be moved to May 15, 2022, with faculty
  - Training will be available at https://www.csub.edu/myid
  - 3 weeks into Fall semester should be enough time for students to change their password

Closing comments:

ITS is currently involved in an Information Security Audit, so response times may be a little longer than usual – everyone’s patience is appreciated.

F. Gorham thanked the IT committee for their time and work this year.

6. Adjourn    Meeting adjourned at 3:59 PM