

2022/2023 PAYROLL CALENDAR - California State University, Bakersfield

\$ Faculty & Staff Paper Warrant Payday/4pm - Mgrs. approve AM time

▼ Direct Deposit Posting Date

Student Pay, Intermittent Hourly, Misc. Payments Payday/2pm

◆ SCO Cutoff/Docks Due/noon

^ Deadline - student to input time

● Faculty/Staff 672's Due/noon - employees input AM time

@ PS Deadline - MPP or designee to approve student time

⊗ Hourly Staff, Misc. pay requests Due/4pm (2nd work day of each pay period)

 **Holiday**
(Campus Closed)

 **Academic Day**

JULY 2022

S	M	T	W	T	F	S
					1	2
					▼	^
3	4	5	6	7	8	9
		⊗@				
10	11	12	13	14	15	16
					#	
17	18	19	20	21	22	23
				◆		
24	25	26	27	28	29	30
31	8/1			●		

Pay Period: July 1 - August 1 (22 days)

AUGUST 2022

S	M	T	W	T	F	S
	1	2	3	4	5	6
		▼^	⊗		@	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
	#					
21	22	23	24	25	26	27
		◆				
28	29	30	31			
	●		\$			

Pay Period: August 2 - August 31 (22 days)

SEPTEMBER 2022

S	M	T	W	T	F	S
				1	2	3
				▼	⊗^	
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		@				
11	12	13	14	15	16	17
				#		
18	19	20	21	22	23	24
				◆		
25	26	27	28	29	30	
			●		\$	

Pay Period: September 1 - September 30 (22 days)

OCTOBER 2022

S	M	T	W	T	F	S
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^	▼	⊗	@			
9	10	11	12	13	14	15
					#	
16	17	18	19	20	21	22
					◆	
23	24	25	26	27	28	29
30	31			●		

Pay Period: October 1 - October 31 (21 days)

NOVEMBER 2022

S	M	T	W	T	F	S
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		▼	^⊗			@
6	7	8	9	10	11	12
13	14	15	16	17	18	19
		#			◆	
20	21	22	23	24	25	26
27	28	29	30			
	●		\$			

Pay Period: November 1 - November 30 (22 days)

DECEMBER 2022

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				▼	⊗^	
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	@					
11	12	13	14	15	16	17
				#		
18	19	20	21	22	23	24
					●	
25	26	27	28	29	30	31
					\$	

Pay Period: December 1 - December 31 (22 days)

JANUARY 2023

S	M	T	W	T	F	S
1	2	3	4	5	6	7
		▼^	⊗	@		
8	9	10	11	12	13	14
					#	
15	16	17	18	19	20	21
22	23	24	25	26	27	28
	◆				●	
29	30	31				
		\$				

Pay Period: January 1 - January 31 (22 days)

FEBRUARY 2023

S	M	T	W	T	F	S
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			▼	^⊗		
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@						
12	13	14	15	16	17	18
			#		◆	
19	20	21	22	23	24	25
26	27	28	3/1			
	●		\$			

Pay Period: February 1 - March 1 (21 days)

MARCH 2023

S	M	T	W	T	F	S
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				▼^	⊗	
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@						
12	13	14	15	16	17	18
			#			
19	20	21	22	23	24	25
			◆			
26	27	28	29	30	31	
			●	\$		

Pay Period: March 2 - March 31 (22 days)

APRIL 2023

S	M	T	W	T	F	S
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16	17	18	19	20	21	22
				◆		
23	24	25	26	27	28	29
30	5/1			●		

Pay Period: April 1 - May 1 (21 days)

MAY 2023

S	M	T	W	T	F	S
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
	#					
21	22	23	24	25	26	27
	◆				●	
28	29	30	31			
			\$			

Pay Period: May 2 - May 31 (22 days)

JUNE 2023

S	M	T	W	T	F	S
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				▼	^⊗	
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	@					
11	12	13	14	15	16	17
				#		
18	19	20	21	22	23	24
			◆			
25	26	27	28	29	30	
			●		\$	

Pay Period: June 1 - June 30 (22 days)

HOLIDAY CAMPUS CLOSURE

As shown below, the campus will be closed this year from **December 26, 2022** through **January 2, 2023**. During this period, there are five holidays that will be observed to allow for campus closure and one day that employees must use their own time to cover.

Monday	12/26/22	Christmas Day	<i>Observed</i>
Tuesday	12/27/22	President's Day	<i>Moved</i>
Wednesday	12/28/22	Admissions Day	<i>Moved</i>
Thursday	12/29/22	Columbus Day	<i>Moved</i>
Friday	12/30/22	Campus Closed	
Monday	1/2/23	New Year's Day	<i>Observed</i>

Employees who need to work on a holiday should contact their supervisor by the first part of December to allow review time by the appropriate administrator. The only offices that will remain open are those that are required to provide essential services. Such requests must be reviewed on an individual basis.

If you have any questions, please direct them to your department administrative assistant who will receive instructions from Human Resources regarding the 2022/2023 Holiday Calendar.

HOLIDAYS FOR FISCAL YEAR 2022/2023

2022	Holiday	Classes Scheduled	2023	Holiday	Classes Scheduled
July 4	Independence Day	No	January 2	New Year's Day - <i>Observed</i>	No
September 5	Labor Day	No	January 16	Martin Luther King, Jr.'s Birthday	No
November 11	Veteran's Day	No	March 31	Cesar Chavez Day	No
November 24	Thanksgiving Day	No	May 29	Memorial Day	No
November 25	Lincoln's Birthday - <i>Moved</i>	No			
December 26	Christmas Day - <i>Observed</i>	No			
December 27	President's Day - <i>Moved</i>	No			
December 28	Admissions Day - <i>Moved</i>	No			
December 29	Columbus Day - <i>Moved</i>	No			
December 30	Campus Closed*	No			



* Please note that Friday, December 30th is not a covered holiday. You may use vacation, Compensatory Time Off (CTO) or your personal holiday to cover this day.

ACADEMIC WORK CALENDAR

SUMMER SESSION - 52 DAYS
May 31, 2022 - August 11, 2022

FALL SEMESTER - 85 DAYS
August 17, 2022 - December 16, 2022



SPRING SEMESTER - 85 DAYS
January 19, 2023 - May 24, 2023