

INSTITUTIONAL REVIEW BOARD FOR HUMAN SUBJECTS RESEARCH (IRB/HSR)
CALIFORNIA STATE UNIVERSITY, BAKERSFIELD

Meeting Minutes Spring II: Wednesday, May 16th 2018

In Attendance:

Scientific Concerns: Chandra Commuri, Rose McCleary, Marianne Wilson

Non-Scientific Concerns: Steve Gamboa, Chris Livingston, Nate Olson

Community Members: Grant Herndon

Research Ethics Review Coordinator: Isabel Sumaya

Absent Member: Tommy Tunson, Community Concerns

Visitors:

Imeh Ebong, AVP GRaSP,

Gwen Parnell, Research Compliance Analyst, GRASP

Ed.D. Program: Elena Correa, Brian Street, Amanda Taggart

Investigators: Nathan Li (18-50), Casey Harris & Anne Duran (18-54), Beck & Hays (18-61),

Jiwon Hwang & Stephanie Morano, (18-56), Danyel Dahlen (18-58)

Alexis Neri (18-21), BreAnna Evans-Santiago (By Phone) & Alice Hays (18-61)

CALL TO ORDER

The meeting was called to order at 8:00 am by Chair, McCleary.

APPROVAL OF MINUTES

The minutes of the Spring I 2018 meeting were approved as is. Commuri moved and Wilson seconded to approve the minutes. All approved (7-0).

ANNOUNCEMENTS

Because of the tight schedule and the need to complete all the time sensitive ~~certain~~ items, time ran out and announcement were not made. Announcements scheduled for this meeting will be added to the Fall I 2018 Meeting.

OLD BUSINESS

Because of the tight schedule and the need to complete all the time certain items, Old Business was not discussed. Old Business scheduled for this meeting will be added to the Fall I 2018 Meeting.

NEW BUSINESS (Time Certain)

Ed.D. Program, Discussion on Change of HSIRB Structure: Amanda Taggart, Brian Street, Elaine Correa, & Mahmoud Suleiman.

After introductions, the Coordinator of the Ed.D. program, Taggart, provided an overview of the Ed.D. program noting that it is now a stand-alone program completely separate from Fresno State. Taggart voiced her concerns regarding the CSUB IRB and how it has impacted the program. She brought up two issues, 1) Classroom projects, and 2) Dissertations. She stated that there were issues with the IRB response times based on classroom projects that were submitted to the IRB. Although dissertations have not been submitted to the IRB, she voiced her concerns that response times of the IRB would put their students at risk for not completing their projects. She then passed out handouts showing the process that Fresno State uses asking the board to consider using their model. She stated that Fresno State's IRB does not review classroom projects and uses a different system and asked the board to consider changing its structure. She then stated that students were not able to complete their classroom projects because of the IRB. She further stated that these students were still awaiting responses from the IRB.

Sumaya first made it clear that the IRB's response times are very quick as compared to national averages. Further, Sumaya provided insight from the perspective of the IRB stating that, 1) the classroom projects in question were submitted November 8th-13th, much too late in the semester to ensure enough time for review and approval, not to mention, to carry-out their projects, by the end of the semester, 2) although late in the game, she began the review process only to find that the protocols were written so poorly that it was difficult to determine what type of review they would undergo. She stated that she began to work with the student groups providing feedback but some of the groups did not respond back to her comments and that by the time the IRB heard back from some of the groups the semester was over. Sumaya then stated that she cc'd the course instructor, the faculty sponsor on all the classroom projects, on all the correspondence so that he knew what was going on and did not get a response from him. Lastly, Sumaya let the board know that the statement that Taggart made about the IRB not responding to this day was not accurate and that she had documentation in hand to support her statement. Taggart disagreed stating that she had evidence supporting her claim that the IRB had not responded but did not want to produce it. From her perspective, Sumaya made it clear that the reason the protocols did not get approved was not the fault of the IRB but was the fault of the late submissions and the poorly written protocols. Chair McCleary then added that the faculty sponsors are the key to ensuring a quick approval and that it is their job to review and vet protocols and that she sees these issues as a matter of students needing more mentorship. All agreed. Correa asked if review comments could be cc'd to the faculty advisor as well as the Program Director. Sumaya let her know that the Faculty Sponsor is always cc'd on any IRB correspondence and that she does not cc Directors of programs. She said that she could easily do this. Board member Wilson commented that it might be a good idea to have an assignment in a course that would require students to write a mock protocol to learn how to do so before submitting their first official protocol to the IRB. Street noted that he could do a better job of covering the IRB process in his research method courses. Another board member stated that it would be a good idea for the IRB to assist in educating the students and reviewing protocols. Sumaya noted that she has already begun to do so by recently presenting a workshop to the students in the program on the elements of a good protocol. More conversation took place and the consensus was that a task force needed to be put in place between the IRB and the Ed.D. program that would provide guidelines.

Reviewer Feedback on Expedited Reviews – Protocol 18-34 Higa [Attachment B]. Because of the tight schedule and the need to complete all the time certain items, time ran out and the reviewer feedback on expedited reviews discussion was not made. This item will be scheduled for discussion on the Fall I 2018 Meeting.

Because of the tight schedule and the need to complete all the time certain items, time ran out to affirm previously approved **Standard Reviews, Expedited Reviews, Third Party Access** and **Exemption from Full Review** since the Spring I, February 16th, 2018, meeting. Affirmations will be scheduled on the Fall I 2018 Meeting.

Standard Review [0]

Expedited Review [4]

#	PI	Department	Title	Date Submitte	Final Approval	Faculty Sponsor	Type of Review
18-11	Alice Hays	Teacher Education Department	Using Young Adult Literature for Youth Participatory Action Research: From Fiction to Action	2/2/2018	3/20/2018		Expedited
18-17	BreAnna Evans-Santiago	Teacher Education	LGBTQ Families and Youth in Elementary Schools	2/15/2018			Expedited
18-21	Aeisha Rahimi	MS Health Care Administration	How Has Culture and the Environment Impacted Afghan Women Pursuing Healthcare Services	3/2/2018	4/17/2018	BJ Moore	Expedited
18-34	Max Higa	Social Work	College Community Services Self-Care Program Development Project	3/11/2018	4/1/2018	Rose McCleary	Expedited

Third-Party Access to Existing Data [5]

#	PI	Department	Title	Date Submitte	Final Approval	Faculty Sponsor	Type of Review
18-02 (3PA)	BreAnna Evans-Santiago	Teacher Education	Kern Urban Teacher Residency-Third Party Access to Existing Data Protocol	1/10/2018	3/13/2018		Exempt
18-07 (3PA)	Tricia Cervantes	Public Policy Administration	Formative Evaluation of California State University, Bakersfield Concussion Policies-Third Party Access to Existing Data Protocol	1/25/2018	2/27/2018	BJ Moore	Exempt
18-43 (3PA)	Lesly Gonzalez	Social Work	Program Evaluation: The Emotional ABC's	3/16/2018	3/26/2018	Rose McCleary	Exempt
18-44 (3PA)	Caitlin Yama (Cochran)	Social Work	Alternative Achievement Program – A Program Evaluation Regarding Efficacy in Reducing Physical Aggression	3/17/2018	3/21/2018	Rose McCleary	Exempt
18-55 (3PA)	Yessenia Nunez	Social Work	Program Evaluation: Effects of a Residential Program on Daily Living Skills for Persons with Traumatic Brain Injury	4/10/2018	4/12/2018	Rose McCleary	Exempt

Exemption from Full Review [27]

#	PI	Department	Title	Date Submitted	Final Approval	Faculty Sponsor	Type of Review
18-19	Consuelo Gonzalez-Mosqueda	Public Policy Admin	An Evaluation of the Impact of the Bakersfield College's Mathematics Engineering Science Achievement Program Through STEM Education	2/22/2018	4/1/2018	Steven Daniels	Exempt
18-20	Emerson Case & Christopher Livingston	English	A Survey of Students' Attitudes Toward the Runner Reader Program	2/27/2018	3/2/2018		Exempt
18-23	Diane Ussery	Social Work	Community Needs Assessment: Good Neighbor Food Pantry	3/6/2018	3/9/2018	Rose McCleary	Exempt
18-24	Jennifer Barbosa	Social Work	Program Development: Cognitive Behavioral Therapy Program for Reception Center Prison Inmates at North Kern State Prison	3/6/2018	3/16/2018	Rose McCleary	Exempt
18-25	Aimee Bradshaw	Social Work	Program Development: Parent Partners at Kern County Department of Human Services	3/6/2018	3/26/2018	Rose McCleary	Exempt
18-26	Itzel Veliz	Social Work	Self-Management and Recovery Program: An Art Therapy Approach	3/8/2018	3/20/2018	Rose McCleary	Exempt
18-27	Griselda Soto	Social Work	Program Evaluation: Domestic Violence Awareness (Voluntary) Group in Spanish	3/8/2018	3/21/2018	Rose McCleary	Exempt
18-28	Lacey Musgrove	Social Work	Development of "The Talk Program" for the promotion of Advance Care Directives	3/8/2018	3/20/2018	Rose McCleary	Exempt
18-29	Judy Kim	Social Work	Program Development: Effective Mentoring Program for Children in Foster Care	3/8/2018	3/20/2018	Rose McCleary	Exempt
18-30	Tiffany M. Earnest	Social Work	Program Evaluation: The Effectiveness of a Behavioral Management Program in a Foster Youth Group Home	3/8/2018	3/13/2018	Rose McCleary	Exempt
18-31	Ariany Cespedes	Social Work	Program Evaluation: Magdalene Hope Ministry Street Reach	3/8/2018	3/13/2018	Rose McCleary	Exempt
18-32	Abel Morelos	Public Policy and Admin	Developing and Implementing a School Wellness Plan at Buttonwillow School Through Community Partnerships	3/8/2018	3/12/2018	Steven Daniels	Exempt
18-33	Carlos A Granados Quintanilla	Social Work	Community Needs Assessment: Services for the Homeless Population in the Lancaster/Palmdale, CA Area	3/9/2018	3/14/2018	Rose McCleary	Exempt
18-36	Sandy Melendez	Social Work	Program Evaluation: The Loving Solutions Parenting Program	3/12/2018	3/13/2018	Rose McCleary	Exempt
18-37	Chris Livingston & Amanda Grombly	Library	Preparedness Assessment of Active Shooting Situations in Libraries	3/14/2018	3/23/2018		Exempt
18-38	Irma Mejia	Social Work	Program Evaluation: After School Educational & Safety Program (ASES)	3/16/2018	3/20/2018	Rose McCleary	Exempt

18-39	Robert Vargas	Social Work	Program Development: The Network Enrichment Training (NET) Program	3/16/2018	3/20/2018	Rose McCleary	Exempt
18-40	Peyton Struwe	Social Work	Program Development: Transportation Program for Cancer Patients Receiving Cancer Treatment	3/17/2018	3/20/2018	Rose McClear	Exempt
18-41	Lourdes Torres	Social Work	Program Evaluation: Transition Age Youth Career Development Program	3/17/2018	3/20/2018	Rose McCleary	Exempt
18-42	Jennifer Sweet-Farness	Social Work	Evaluation of the Seeking Safety Program at Green Gardens	3/18/2018	3/20/2018	Rose McCleary	Exempt
18-45	Kendall Wood	Social Work	Program Development: Rural Vehicle Transportation Program for Low Income Kern County Residents	3/20/2018	3/21/2018	Rose McCleary	Exempt
18-47	Kitty Vo	Social Work	Program Development: Family Support Group at the Kern Behavioral Health and Recovery Services Residency Clinic	3/27/2018	3/30/2018	Rose McCleary	Exempt
18-48	Gessel Romo	Business and Public Admin	Evaluation of Title IX Education "Not Anymore" Effectiveness Among Students at California State University, Bakersfield	3/27/2018	3/31/2018	Steven Daniels	Exempt
18-49	Madhavappalil Thomas	Social Work	The Effectiveness of Lobby Day Event Participation in Achieving Policy Advocacy Skills and Competencies for CSUB MSW Students	3/28/2018	4/4/2018		Exempt
18-51	Jessica Herrera	Social Work	Program Development: A Curriculum for a Mental Health Symptom Self-Management Psychoeducation Group	4/3/2018	4/4/2018	Rose McCleary	Exempt
18-52	Jianyu Wang	Kinesiology	BMI, Physical Activity and Perceived Competence in teaching Physical Education among Classroom Teachers	4/4/2018	4/17/2018		Exempt
18-53	Lotanna Nwobu, MSW Student	Social Work	Program Development: Implementing Seeking Safety within a Youth Build Charter School	4/10/2018	4/16/2018	Rose McCleary	Exempt

Because of the tight schedule and the need to complete all the time certain items, time ran out to affirm previously approved protocols submitted and designated as **not** falling within the IRB/HSR definition of human subjects research (**not within HSIRB purview**) since the February 16th, 2018 meeting. Affirmations will be scheduled on the Fall I 2018 Meeting.

Not falling within the IRB/HSR definition of human subjects [11]

#	PI	Department	Title	Date Submitted	Final Approval	Faculty Sponsor	Type of Review
M18-01	Brandon Singleton	Business Admin	Are Parks and Recreation Beneficial for Youth and Senior Citizens	1/30/2018	2/7/2018	Steven Daniels	NRRS
M18-02	Dwight Johnson	Business Admin	What is Social Security?	1/30/2018	2/7/2018	Steven Daniels	NRRS

M18-03	Joseph Morales	Public Policy & Admin	It's Now Time to Sink the Jones Act: A Policy Analysis Report on the Merchant Marine Act of 1920	1/30/2018	2/7/2018	Steven Daniels	NRRS
M18-04	Matilda Briones	Public Policy & Admin	Are Extended Foster Care Benefits Helping Non-Minor Dependents?	2/1/2018	2/7/2018	Steven Daniels	NRRS
M18-05	Tamar Anthony	Public Policy & Admin	Program Proposal for Semi-Annual Youth Conferences	2/5/2018	2/7/2018	Steven Daniels	NRRS
M18-06	Sandra Carrillo	Master of Public Admin	A Proposal to Address Deficiencies in the Housing Choice Voucher Program	2/2/2018	2/14/2018	Steven Daniels	NRRS
M18-08	Brandon Singleton	Public Policy & Admin	What is the Importance of Parks and Recreation within communities?	2/7/2018	2/14/2018	Steven Daniels	NRRS
M18-11	Crystal Diaz	Health Care Admin	The Effect of Bundled Care at Night on HCAHPS Scores for Quietness	2/13/2018	2/14/2018	Steven Daniels	NRRS
M18-13	Frances Nunez-Luna	Public Policy & Admin	Creating Awareness for Organ Donation in the Hispanic/Latino Community	3/26/2018	3/27/2018	Steven Daniels	NRRS
M18-14	Luz Arely Roldan	Public Policy & Admin	Rucksacks to Backpacks: How CSUB can Help its Veterans Transition into an Educational Setting	3/27/2018	4/5/2018	Steven Daniels	NRRS
M18-15	Laura Jimenez	Public Policy & Admin	Parenting Education and Training Program for Foster Parents	4/9/2018	4/16/2018	Steven Daniels	NRRS

Because of the tight schedule and the need to complete all the time certain items, time ran out to affirm previously approved **Renewals** since the February 16th, 2018 meeting. Affirmations will be scheduled on the Fall 2018 Meeting

Renewals [11]

#	PI	Department	Title	Date Submitted	Final Approval	Faculty Sponsor	Type of Review
12-05	Matt Leon	Psychology	The Neural Basis of Human Time Perception	1/17/2012	2/27/2012		Expedited
15-01	Charles Lam	NSF IUOE Grant	STEM Retention and Graduation: An Integrated Approach	1/2/2015	1/7/2015		Exempt
15-02	Joshua Miller	PEAK	Normative Values of the Functional Movement Screen in Athletes	1/6/2015	1/20/2015		Expedited
15-39	Charles Lam	Math	Developing Sustainable Interdisciplinary STEM Programs for First and Second Year Underserved Students in the Southern San Joaquin Valley	3/31/2015	4/7/2015		Exempt
16-170	Kristina LaGue, Robin Valente, Jesus Esquibel, Anaya Lee & Jaclyn Tejwani	BKSPA-Teacher ED Teacher Quality Partnership	Kern Urban Teacher Residency	12/6/2016	2/27/2017		Exempt
16-174	Bre Evans-Santiago	Teacher Education	Kern Rural Teacher Residency	12/23/2016	1/4/2017		Exempt

17-15 3PA	Kristina LaGue	Education	Kern Rural Teacher Residency: Teacher Preparedness	2/9/2017	3/2/2017		Exempt
17-26	Terezita Overduin, Ying Zhong, Kristina	Library	Library Web Usability Test	3/7/2017	4/12/2017		Expedited
17-35	Kyle Susa	Psychology	Face Matching 3 (FM3)	3/21/2017	3/22/2017		Exempt
17-54	Charles Lam, Kathleen Madden, Jaimi	NSME Dean's Office	NSME DOE Grant Cohort Online Data Collection	4/17/2017	4/26/2017		Exempt
17-63	Heidi He	Nursing	A Need Survey: RN-BSN Students' Knowledge and Perceptions on Healthcare Ethics	4/28/2017	5/8/2017	Annie Huynh	Exempt

Because of the tight schedule and the need to complete all the time certain items, time ran out to affirm previously approved **Modifications** since the February 16th, 2018 meeting. Affirmations will be scheduled on the Fall I 2018 Meeting. The modifications include: change type of consent (16-174) change type of data collection (17-22), add new survey questions (17- 26, 18-37), add gift card (17-26), increase the number of participants (17-26), add new cohort or courses (17-63, 17-92), the addition of researcher assistants (17-85, 17-87, 17-85, 17-93, 17-94, 17-95, 17-96, 18-03), remove a co- investigator (17-54), and new data collection sites (17-83), use shorter version of scale (17-83), add evaluations (17-83, 17-85), change selection criteria (17-87), add field notes (17-84) add co-investigator (17-92), modify survey questions (17-103), change recruitment procedures (18-08), change from Survey Monkey to Qualtrics (18-08).

Modification [18]

#	PI	Department	Title	Date Submitted	Final Approval	Faculty Sponsor	Type of Review
16-174	Bre Evans-Santiago	Teacher Ed	Kern Urban Teacher Residency	12/23/2016	1/04/2017		Exempt
17-22	Estrella Amaro-Jepesen	Modern Languages and Literatures	From Teatro Campesino to Now: Latino Theater in Kern County: A Study of Kern Theater Management	3/1/2017	6/8/2017	Maryann Parada	Expedited
17-26	Terezita Overduin, Co-Investigators: Ying Zhong,	Library	Library Web Usability Test	3/7/2017	4/12/2017		Expedited
17-63	Heidi He, RN, DNP, FNP, Annie Huynh RN, PHN, DNP,	Nursing	A Need Survey: RN-BSN Students' Knowledge and Perceptions on Healthcare Ethics	4/28/2017	5/8/017		Exempt
17-83	Yong Nathan Li, CO-PIs: Jong Choi & Jaewon Lee	Social Work	Implementing and Evaluating Active Parenting 4th Edition Among Parents with Children Ages 5-12: A University-	9/11/2017	1/18/2018		Standard
17-84	Calli Lewis Chiu & Co-PI Mandy Lusk	Advanced Education Studies (AES)	Examining the Research to Practice Gap Regarding Positive Behavior Interventions in Schools and	9/22/2017	11/20/2017		Exempt
17-85	Dr. Brian Street	Kinesiology	Total Knee Replacement Surgery Patient Outcome Expectation	9/24/2017	10/4/2017		Exempt

17-87	Jessica Williamson	Psychology	Self-compassion Inductions II	10/26/2017	1/4/2018		Exempt
17-92	Joshua Miller	Kinesiology	Functional Movement Screen Scores in a Group of Weight Training Students	11/6/2017	12/5/2017		Expedited
17-93	Micaiah Lugo	Psychology	Stereotypes of Crime	11/6/2017	11/8/2017	Anne Duran	Exempt
17-94	Julianna Mullen & Breana Martinez	Psychology	Likelihood and Motivation of Seeking a Mentor: Dunning-Kruger vs. Imposter Syndrome	11/6/2017	11/8/2017	Anne Duran	Exempt
17-95	Paula Ong	Psychology	Creativity in Emerging Adulthood	11/6/2017	11/8/2017	Anne Duran	Exempt
17-96	Breana Martinez & Julianna Mullen	Psychology	The Impostor Phenomenon and Marginalized Group	11/6/2017	11/8/2017	Anne Duran	Exempt
17-103	Amanda Grombly	Library	Assessment of Faculty Video Use for Instruction and Library Acquisitions	11/20/2017	12/5/2017		exempt
18-03	Dr. Brian Street	Kinesiology	Gait Asymmetry after Unilateral Transtibial Limb Loss: Falls and Fall Risk	1/15/2018	3/2/2018		Exempt
18-08	Kassandra Hernandez	CSUB Food Pantry, Office of the President	CSUB Campus Food Security	2/1/2018	3/9/2018		Exempt
18-08	Kassandra Hernandez	CSUB Food Pantry, Office of the President	CSUB Campus Food Security	2/1/2018	3/9/2018		Exempt
18-37	Chris Livingston & Amanda Grombly	Library	Preparedness Assessment of Active Shooting Situations in Libraries	3/14/2018	3/23/2018		Exempt

Because of the tight schedule and the need to complete all the time certain items, time ran out to affirm previously approved **Closures** since the February 16th, 2018 meeting. Affirmations will be scheduled on the Fall 1 2018 Meeting.

Closures [18]

#	PI	Department	Title	Date Submitted	Final Approval	Faculty Sponsor	Type of Review
15-63	Christopher Sanders	Psychology	Project Live Happy: What Makes a Positive Activity Intervention Work?	4/22/2015	4/28/2015	Anne Duran	Exempt
16-32	Kathleen Gilchrist & Cherie Rector	Nursing	Health Promoting Behaviors of RNs	3/11/2016	3/15/2016		Exempt
16-155	Monique Willis	Psychology	Minority Parent's ASD Narratives Study	11/4/2016	3/6/2017		Standard

17-08	Marcus Valenzuela	Management and Marketing	Improving Introduction to Management Classes- Taking Students Voice into Consideration	2/2/2017	2/15/2017		Exempt
17-09	Gabriel Ruiz	Psychology	The Impact of Emotional State on Logical Reasoning Abilities in College Students	2/2/2017	2/27/2017	Marianne Wilson	Standard
17-11	Kyle Susa	Psychology	Memory Retention & GRE Vocabulary (TE 2.5)	2/7/2017	2/15/2017		Exempt
17-19	Kyle Susa	Psychology	Verbal Facilitation 1.5	2/21/2017	3/1/2017		Exempt
17-21	Kristine Holloway	Library	Investigation of Digital Badges as a Motivator for Students to Gain Competency in Using Research Databases	2/28/2017	3/8/2017		Exempt
17-25	Jamal Wright	History	1968 Los Angeles Walkout	3/6/2017	3/8/2017	Mustafah Dhada	Exempt
17-28	Jennifer Celestino, Maryann Cruz, Mijin Do	Nursing	Nurses' Self-awareness of Infection Control Practices Related to Stethoscope Use in Patient Care	3/14/2017	4/6/2017	Annie Huynh FNP-BC	Exempt
17-29	Rojin Esmail, Khan Ghasri, Eunice Hartsock, Edgar Nobleza, Micaela Valdovinos	Nursing	Sexually Transmitted Infection (STI) Knowledge of Sophomore, Junior, and Senior California State University, Bakersfield (CSUB) Nursing Students	3/14/2017	3/20/2017	Kathleen Gilchrist	Exempt
17-30	Tania Sedano, Peggy Leugue, Kristen Lidgett	Nursing	Evaluation of Knowledge Among Registered Nurses on Zika Virus	3/15/2017	3/29/2017	Annie Huynh	Exempt
17-34 3PA	Anuradha Tirupasur	Public Admin	Program Evaluation of Nutritional Services at the Dignity Health Mercy Memorial Hospital Learning Center	3/20/2017	4/17/2017	Jinping Sun	Expedited
17-36	Kyle Susa	Psychology	Verbal Memory (VF 2.5)	3/21/2017	3/22/2017		Exempt
17-37	Rachel Hayes, Gabriel Martinez-Lin, Elizabeth White	Nursing	Parent's Knowledge of Maximum Sugar Recommendations per the American Academy of Pediatrics and their Pre-School Child's (2-5years old) Daily Intake of Sugar-	3/21/2017	3/27/2017	Kathleen Gilchrist	Exempt
17-38	Maryann Parada	Modern Languages	The Politics of Pronunciation: Hispanic Personal and Place Names in Mainstream News Media	3/21/2017	4/3/2017		Exempt
17-43	Roseanna McCleary	Social Work	Needs Assessment of the Unbefriended Population in Kern County	4/3/2017	4/3/2017		Exempt
17-44	Karen Jasso	Psychology	Left-handed and Right-handed Individuals and the Effect on Cognitive Abilities in College Students	4/3/2017	4/10/2017	Marianne Wilson	Exempt

There were no **Cooperative Agreements [0]** approved since the February 16th, 2018, meeting.

Because of the tight schedule and the need to complete all the time certain items, time ran out to affirm previously approved of **External Investigator Agreements** since the February 16th, 2018 meeting. Affirmations will be scheduled on the Fall I 2018 Meeting.

External Investigator Agreements [2]

#	External PI	Department	Title	Date Submitted	Final Approval	Date Letter Sent to PI	IRB of Record
EI 18-01	Long Hoang Tran	UC Irvine	Does a Simple Before-and-After Educational Survey Promote Selection of Primary Care as a Career Choice among the Pre-Medical Community?	11/25/2018	2/5/2018	2/6/2018	UC Irvine
EI 18-02	Denise Poorman	Trident University	Perceptions of Servant Leadership and Student Satisfaction Among Undergraduate E-Learners: A Correlational Study	3/16/2018	4/4/2018	4/5/2018	Trident University

Because of the tight schedule and the need to complete all the time certain items, time ran out to affirm previously approved **118 Designation (Notification of Determination for a Project Lacking Immediate Plans for Involvement of Human Subjects)** since the February 16th, 2018 meeting. Affirmations will be scheduled on the Fall I 2018 Meeting.

118 Designation [1]

#	PI	Department	Title	Date Submitted	Final Approval	Faculty Sponsor	Type of Review
118-18-02	Melissa Danforth, Co-PI: Alberto Cruz, Andrea Medina	NSME CEE/CS	CSforAll 2018: A High School Research-Practice Partnership	4/26/2018	4/30/2018		118

NEW PROTOCOL REVIEWS [6]

After introductions, investigators provided a brief summary of their protocols. Discussions then took place between the PI and the board allowing the board to raise concerns and the PI to address those concerns. Below are summaries of the discussions and the outcomes of the reviews.

Protocol 18-50 [Li], “Acculturation and Mental Health Among Asian Older Adults: An Ecological System Perspective.” Primary Readers: Wilson & Gamboa

The PI discussed that he wanted to make substantial changes to his protocol including reducing the amount of variables measured, changing the scales used, and changing the focus of the study.

Consequently, the board could not approve the protocol. The board requested Li to resubmit a new protocol with all the changes that he discussed. The board also requested that in his resubmission to:

- use less social work jargon in the consent form making it more understandable to participants
- make clear how he will deal with assuring that participants have the capacity to give consent to participate
- include consent forms and surveys in all the appropriate languages
- more fully define what his incentives will be
- more fully define who will administer surveys and informed consent
- include all personnel that will assist in data collection along with human subjects certification

The board then went into executive session deciding that as is the protocol could not be approved but upon resubmission, the protocol would be re-reviewed by the two primary reviewers over the summer.

Protocol 18-61 [Evans-Santiago CO-PIs: Beck, Hays], “University-District Bridged Mentorship Practice Utilizing Youth Participatory Action Research to Reduce the Discipline Disparities for Students of Color.” Primary Readers: Herndon & Commuri

One PI, Evans-Santiago, attended the meeting by phone, and Hays was present. The discussion began with the fact that the investigators did not include in the submission enough information about data collection and did not include survey instruments.

Consequently, the board could not approve the protocol. The board requested Evans-Santiago to resubmit a new revised protocol with the focus on data collection. The board requested, at minimum, the resubmission to include:

- A revised protocol focusing on the collection of data as opposed to the mentor program that the school is implementing that the project plans to assess
- a letter from the superintendent providing approval for data collection at the school
- details such as who will collect the data, who will provide informed consent
- the need for a Spanish version of consent forms and assent forms
- details of the structured interviews
- Also, a 3rd Party Access Protocol might need to be submitted if secondary data will be collected at the school district

The board then went into executive session deciding that as is the protocol could not be approved but upon resubmission, the protocol would be re-reviewed by the two primary reviewers over the summer.

Protocol 18-54 [Harris, Duran], “Consent Project Survey.” Primary Readers: Commuri & McCleary

There was major reservation on the part of the board to approve this protocol based on the topic, sexual assault, and the explicit questions that were proposed to be asked. There were also issues with the method of data collection. After much Q&A, the board requested that the following revision be made to assure for the safety and protection of the participants. The conditions for approval were:

- Change method of data collection from online to in person
- In person data collection needs to take place in a room with computers so that the participants can take the survey online on a computer.
- Have certified and trained personnel from the Alliance in the data collection

room who will administer informed consent and provide information on mental health resources.

- Revise purpose and title to reflect what is mainly being measured, sexual assault
- Revise informed consent accordingly so that the participants clearly understand that they will be asked explicit questions about sexual assault
- Include a follow-up email providing mental health resources after participation
- Confirm with CSUB Counsel, Claudia Catota, that research personal are not considered mandatory reporters including this information in the protocol

The board then went into executive session whereby McCleary moved to approve the protocol with conditions being met, Olson seconded (6-1), with Commuri voting not to approve.

Protocol 18-56 Hwang, Morano, “Bring STREAM Education on Stream.” Primary Readers: Olson & Livingston

At the meeting the board could not make a determination on this standard review because the submission did not include survey instruments to use to measure attitudes of instructor participants and the student participants. The board asked the PIs to resubmit a new revised protocol including those survey instruments in order to re-review the protocol. Also, during the meeting the board did have other concerns requesting that these concerns be addressed in the revision. They are below:

- Specify in the protocol who will collect survey data
- Include in the consent form that students will still have access to services if they choose not to participate
- Use plain language in the parent consent form adding that they can withdraw their children at any time without penalty
- State in the protocol and consent form that the STREAM education is for all students regardless of participation
- Add a consent form for the teachers
- Add a detailed plan for information security (i.e., data locked in a secure cabinet, computer password protected)
- Submit a 3rd Party Access Form for the secondary data to be collect from the teachers (their assignments etc. that are a part of the normal course of the class)
- Along with your 3rd Party Access submission, include a letter from the Superintendent that approves access to student assignments
- Remove from the protocol all 3rd party Access information and only include the attitudes survey that will be collect
- Remove from your protocol the training of the teachers as that is not a part of the study and is what the school is doing regardless of the study

The board then went into executive session deciding that as is the protocol could not be approved but upon resubmission, the protocol would be re-reviewed by the two primary reviewers over the summer.

Protocol 18-58 Dahlen, Lewis-Chiu, “Does Providing a Self-Advocacy Intervention Increase Student Grades in Middle School General Education Classes?” Primary Readers: Livingston & Wilson

At this meeting the board determined the conditions that must be met before approval of the protocol. They are listed below:

- In the protocol list the specific school site that data will be collecting from
- Submit a letter from the superintendent approving the collection of data at the school site
- Include RERC information in the consent forms listing that she is the person to contact about their rights as a participant
- More fully detail in the protocol how information security (the storing of data etc.) will occur and the disposition of consent forms

The board then went into executive session whereby McCleary moved to approve the protocol with conditions being met, Wilson seconded (7-0).

Protocol 18-60 Neri, Lewis-Chiu, “Effects of Self- Monitoring in Writing for Middle School Special Day Class Students”. Primary Readers: Olson & Gamboa

At this meeting the board determined the conditions that must be met before approval of the protocol. They are listed below:

- Provide a checklist and rubric materials used in the study
- Include in the purpose section of the protocol that the district goal is improvement in the Special Ed Department
- More clearly describe the data collection process and data analysis
- Information security details must be included. Add this to the protocol and to the Consent Forms
- The Parent Consent Form and the Child Assent Form timeline language needs to be revised so that the Parent Consent Form comes first
- Include a letter of permission to conduct the research on the school site from the Superintendent

OTHER CONCERNS

Noncompliance Incident: 18-21: *How Has Culture and the Environment Impacted Afghan Women Pursuing Healthcare Services*. Student Investigator, Aisha Rahimi, MS Health Care Administration Faculty Sponsor BJ Moore.

Because of the tight schedule and the need to complete all the time certain items, time ran out to discussion the non-compliance incident. The incident will be placed on the Fall I 2018 Meeting for discussion.

ADJOURNMENT: The meeting was adjourned by Chair, McCleary, at 11:50 am.

BOARD TRAINING: Because of the tight schedule and the need to complete all the time certain items, time ran out and to Old and New Business for Board Training was not discussed. The training will be placed on the Fall I 2018 Meeting for discussion.