



New Faculty “Quick Start” GRASP Orientation Guide for 2024-25

1. Proposal Development and Submission Procedure - <https://www.csub.edu/grasp/proposal-development-and-submission.shtml> , review the procedure to understand and abide by all development related deadlines.
 - a. For all grant or contract related development requests. Complete the initiation form found at the link to start with grasp personnel.
2. Proposal Development Support - <https://www.csub.edu/grasp/proposal-development-support.shtml>
 - a. For templates and supporting documentation for proposal development.
3. Resources for grant funding/opportunities
 - a. External - <https://www.csub.edu/grasp/select-grant-announcements-for-faculty-and-staff.shtml>
 - i. List of federal agencies and funding sponsors. Links to grant funding resources for investigators.
 - b. Internal – Research Council of the University - <https://www.csub.edu/grasp/institutional-funding-by-the-research-council-for-the-university.shtml>
 - i. Request for funding proposals for FY 2024-25: Please review the RSCA Guidelines 2024-25 and RSCA Cover Sheet 2024-25 for directive on developing a proposal. The deadline for proposal submission will be February 28th, 2024, at 11:59pm. Submissions will only be accepted through InfoReady submission portal at <https://csub.infoready4.com>
4. ORCID id registration - Register for an ORCID identification number - <https://orcid.org/>
 - a. ORCID, which stands for [Open Researcher and Contributor ID](#), is a free, unique, persistent identifier (PID) for individuals to use as they engage in research, scholarship, and innovation activities.
 - b. Register for an account. Use a private email address as the ID for the individual, not the institution. Reach out to Manuel for assistance.
5. Pivot – <https://pivot.proquest.com/> , “Use Login from my Institution” button for access
 - a. Pivot-RP accelerates the research process by providing access to the most comprehensive global source of research funding opportunities, facilitating collaborator discovery, and offering insights and short-cuts to help research organizations win a larger share of available funding. Pivot-RP unifies the Pivot® and Research Professional funding solutions, together serving hundreds of the world’s leading research institutions.
 - b. Schedule a meeting with Manuel to set up an account and personalized grant searches.
6. Cayuse Research Suite - [Welcome - Cayuse Research Suite](#)
 - a. Provides access to Cayuse SP (For proposal development institutional routing), Cayuse 424 (for proposal submission to select federal agencies), and Cayuse IRB (for submission, review, and approval of Human Subjects Protocols).
7. Student Research Opportunities by GRASP - <https://www.csub.edu/grasp/student-research.shtml> including SRS, TSSR, SRC, and others.
8. Research Compliance - <https://www.csub.edu/grasp/institutional-review-boards.shtml> including IRB, IACUC, RCR, UASRB and others.
9. GRASP Contacts: <https://www.csub.edu/grasp/grants-research-and-sponsored-programs-staff-directory.shtml>