

**INSTITUTIONAL REVIEW BOARD FOR HUMAN
SUBJECTS RESEARCH (IRB/HSR)
CALIFORNIA STATE UNIVERSITY, BAKERSFIELD**

**MINUTES OF MEETING
05 JANUARY 1995
STUDENT UNION 137**

Members Present

Scientific Concerns: Brenda Pulskamp, Gonzalo Santos, Steve Suter
Non-Scientific Concerns: Janet Vice, Nils Carlson, Cliona Murphy
Community Issues: Susan Christiansen, Duane Meyers

Members Absent

Diane Smith (Community Issues)

Visitors Present

None

Primary Agenda

Report from the Annual PRIM&R IRB Conference held in Boston, 31 October - 01 November 1994.

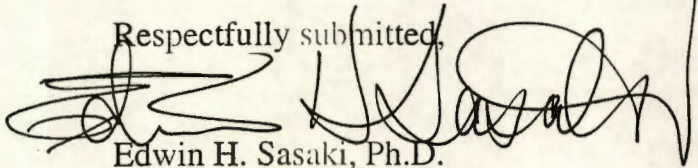
1. The meeting was called to order by Chairperson Vice at 12:35 PM.
2. The minutes for meeting of 29 September 1994 were approved unanimously, without change.
3. Secretary Sasaki reviewed the IRB/HSR Log for the 1994 calendar year. A copy of the Log was distributed to each Board member.
4. Both Chairperson Vice and Secretary Sasaki summarized the sessions which they had attended at the PRIM&R Conference, which was followed by lively discussion. Issues included:
 - a. Inclusion of women and ethnic/racial minorities in research as a requirement. Copies of appropriate sections of the *NIH outreach Notebook on the Inclusion of Women and Minorities* and Public Health Service memorandum concerning proposed language regarding the inclusion of women and minorities in clinical research were distributed to all Board Members.

b. Language requirements for informed consent documents.
Copies of a session presentation by William L. Freeman, M.D., M.P.H. were distributed to all Board Members.

5. Next IRB/HSR meeting is scheduled for Thursday, 06 April 1995.

6. There being no further business, Chairperson Vice adjourned the meeting at 2:15 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Edwin H. Sasaki', written over the typed name below. The signature is stylized and cursive.

Edwin H. Sasaki, Ph.D.
IRB/HSR Secretary