

**INSTITUTIONAL REVIEW BOARD FOR HUMAN SUBJECTS RESEARCH
CALIFORNIA STATE UNIVERSITY, BAKERSFIELD**

MINUTES OF MEETING

17 April 1998

Old Pub/Runner Cafe

Members Present

Scientific Concerns: David Cohen, Brenda Pulskamp, Gonzalo Santos

Non-Scientific Concerns: Nils Carlson, Steve Carter, Merry Pawlowski

Community Issues: Duane Meyer

Members Absent

Nancy Carr (Community Issues)

Evelyn Johnson (Community Issues)

Visitors

John Ford, graduate student in Psychology, for Protocol 98-20

Carol Raupp, Associate Professor of Psychology, for Protocol 98-15

1. Meeting was called to order by Chairperson Brenda Pulskamp at 8:05 AM.
2. Steve Carter, Professor of English, was introduced as a new member, serving as a faculty person with non-scientific concerns.
3. Chairperson Pulskamp amended the agenda to add discussion about the IRB Forum to "Other Business."
4. Nils Carlson moved, and David Cohen seconded, a motion to approve the minutes for the IRB/HSR meeting of 09 January 1998. Motion was approved unanimously, with 7 "aye," 0 "nay," and 0 "abstentions."

Old Business

5. David Cohen moved, and Nils Carlson seconded, a motion for the formal closure of all protocols previously approved one year ago from Fall Term 1997 (deferred from the meeting of 09 January 1998). Protocols to be closed included 96-39 (approved under expedited review procedures) and 96-38 (approved under standard review procedures). The motion passed unanimously, with 7 "aye," 0 "nay," and 0 "abstentions."

New Business

6. David Cohen moved, and Steve Carter seconded, a motion for the formal affirmation of all protocols approvals made under exempted review procedures (Protocols 98-01, 98-02, 98-04, 98-05, 98-06, 98-07, 98-08, 98-09, 98-10, 98-11, 98-14, 98-16, 98-17, 98-18, 98-19, 98-21, an 98-22) and under expedited review procedures (Protocols

98-03, 98-12, and 98-13) during Winter Term 1998 (January 1998 - April 1998). The motion passed unanimously, with 7 "aye," 0 "nay," and 0 "abstentions."

7. Nils Carlson moved, and Steve Carter seconded, a motion for the formal closure of all protocols previously approved one year ago (January 1997-April 1997). Protocols to be closed included 96-42, 96-43, 97-01, 97-02, 97-04, 97-06, 97-07, 97-10, 97-14, 97-17, 97-19, and 97-20 approved under exempted review procedures; 96-41 approved under expedited review procedures, and 96-40 and 96-45 approved under standard review procedures. The motion passed unanimously, with 7 "aye," 0 "nay," and 0 "abstentions."

8. Protocol 98-20, *The effects of rater and ratee race on performance evaluations in work teams*, with Mr. John Ford. Mr. Ford provided a brief overview of his research protocol, which was followed by several questions from the IRB/HSR, starting with Merry Pawlowski, Duane Meyer, and Brenda Pulskamp, who were the primary readers. Additional questions were asked by Gonzalo Santos, David Cohen, Steve Carter, and Nils Carlson. Issues covered during these discussions covered a wide range of topics, including research design, recruitment of subjects, scenario descriptions, and data analysis. Considerable discussion ensued about the race and gender of the subjects and the race and gender of the characters in the scenarios. After all questions had been answered and discussed, David Cohen moved, and Steve Carter seconded, a motion for full approval of the protocol. The motion passed unanimously, with 7 "aye," 0 "nay," and 0 "abstentions."

9. Protocol 98-15, *Blanket approval for research conducted in Psychology 477, Environmental Psychology, for Spring 1998*, with Dr. Carol Raupp. Dr. Raupp provided a brief overview of her protocol, which was similar to her protocol previously approved by the IRB/HSR for her class in Environmental Psychology during the previous year. The primary difference in the current protocol was that Dr. Raupp was requesting Board approval for research that might be "follow-ups" of some particularly fruitful research projects conducted during the course. [Mary Pawlowski had to leave at 8:58.] The questions were lead by Nils Carlson and Brenda Pulskamp, who were the primary readers (Evelyn Johnson, the third primary reader was absent). Steve Carter, Gonzalo Santos, and David Cohen followed with additional questions. Major questions revolved around the nature of the research projects that Dr. Raupp envisioned her students would be conducting. After all questions had been answered and discussed, Nils Carlson moved, and David Cohen seconded, a motion for full approval of the protocol, except that any follow-up research activities would be required to be submitted to the IRB/HSR for review and approval; the review would be under applicable exempted, expedited, or standard procedures. The motion passed unanimously, with 6 "aye," 0 "nay," and 0 "abstentions."

Other Business

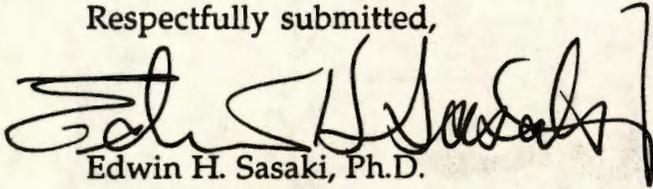
10. Chairperson Pulskamp inquired about the status of the IRB/HSR Forum that was to be scheduled for Spring 1998, as discussed in the meeting of 09 January 1998.

Dr. Sasaki indicated that due to his illness at the end of Winter Term and during the week break between terms, he was unable to complete the necessary arrangements for the Forum. He suggested that we postpone the Forum until Fall 1998.

11. The next meeting is scheduled for Friday, 05 June 1998, 7:30-10:30, in the Old Pub/Runner Cafe.

12. There being no further business, Chairperson Pulskamp adjourned the meeting at 9:25 AM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Edwin H. Sasaki', written in a cursive style.

Edwin H. Sasaki, Ph.D.
IRB/HSR Secretary