

General Education Curriculum Committee Agenda

October 5, 2018

2-4 p.m.

Health Center Conference Room

Attendees: L. Paris, M. Silva, S. Daniels, N. Olson, I. Sumaya, A. Gancarz, K. Obannon, C. Kloock, J. Tarjan, B. Larson, C. MacQuarrie, M. Ault, D. Gove, V. Harper

Achieved

- ✓ **Substitution process for Fall 2018 Capstones (CRJU, Psych, CAFS)**
- ✓ **Fellows planning meeting**
- ✓ **Recertification folder access on Dropbox**

Action Items:

- **B. Larson sent A4 course review information to L. Paris.**
1. Recertification Checklists. Last semester course recertification issues: ½ of the faculty that are teaching the course actually attended. Not enough notice for faculty to prepare. Department chairs should be involved for the next batch of courses. This meeting did count towards their General Education Professional Development requirements.
 - a. **Action Items:** Course review checklist to be done ASAP.
 - b. **Action Items:** L. Paris will check if there is a timeline on the grant for course recert.
 2. Course Submissions:
 - a. **Action Items:** will review Theme R next GECCo meeting.
 - b. **Action Item:** send course submission summary to instructor that submitted the course minus the names of the reviewers
 - i. PSYCH 4908
 1. No syllabus available.
 - ii. CAFS 4908
 1. There is not math.
 - iii. CRJU 4908
 1. No submission available.
 3. **New Business**
 - a. Goals for AY 18-19
 - b. Theme R Syllabus
 - c. Recertification Process (Handout)
 - i. Begin process this year.

- d. Assessment (Ault)
- e. Skills (Flachmann)
- f. Rubrics (Tarjan)
 - i. Must be done this year.
 - ii. **Action Items:** start with approving Skills rubrics.
- g. FYS (Tarjan)
- h. Theme R Capstone
 - i. **Action Items:** will be posted for review.
- i. JITT Math (Handout)
- j. GE Based Research

4. Open Forum

- a. **Assessment update:** powerpoint presented by Assessment Coordinator, M. Ault.
 - i. Campus receives gender, race, major demographics
- b. **Skills update:** Theme R representative is required. Need to look at themes and reevaluate. Availability and marketing within the thematic minor is an issue.
 - i. **Action Items:** begin process for Theme R rep.
- c. Fellows update:
 - i. **Action Items:** will create calendar for Fall & Spring activities
- d. FYS update: the majority of FYS faculty complain about the length of the course. Need to make adjustments to the course for Fall 19. All scheduling of FYS courses will soon be handled through the General Education office. Meet with faculty first, receive feedback then decide.
 - i. **Action Items:** M. Silva will schedule focus groups