

General Education Curriculum Committee

March 9, 2018

2-4 p.m.

Provost's Conference Room (Academic West 101)

Attendance; P. Newberry, A. Hegde, J. Moffit, M. Slaughter, R. Weller, B. Larson, D. Gove, J. Tarjan, S. Daniels, V. Harper, C. Kloock, I. Sumaya

Scribe; M. Silva

Meeting minutes

Discussion and Action

1. Faculty Director appointment process
 - a. Senate meeting: document that GECCo amended from original senate document. Needed to make changes and get Senate approval.
 - b. Executive committee saw original document as process, however, primary difference is GECCo needs to have a say or recommendation.
 - c. Final process: original senate document with GECCo reference.
 - d. Interviews with entire GECCo group; recommendation decision by voting members.
 - i. Interviews at the next meeting in two weeks
 - ii. Applicant CV's will be posted in Dropbox
2. GE Fellows appointments
 - a. ½ GECCo members are up for review/reappointment. Call will be sent out by senate
 - b. All the Fellows are up this year
 - i. Decision to stagger appointment
 - ii. Terms of the two longest-serving Theme/GPS Fellows and two longest-serving skills Fellows end this spring.
 - c. Do we put out the call? What if someone is interested in position that is not up for reappointment?
 - d. Keep it as it has already been voted. K. Flachmann and K. Obannon terms are up for skills and R. Weller and A. Hegde for themes.
 - i. Check with the others to see if they want an extra year.
3. Course resubmission and review procedure (finalized)
 - a. To add to webpage: Syllabus sample assignment repository
 - b. Process should be more like a survey rather than telling them what to do and what not to do.
 - i. Not penalizing those for not knowing they had an approved syllabus to follow. We will think of this as a "Transition year."
 - c. First step: develop rubrics (all skills have them, but none are approved)

- i. John envisions: number of dimensions to give feedback on the skills.
 - ii. Get rubrics out to people ASAP
 - d. Put together a meeting with all those faculty of courses being reviewed and have sessions with reviewers (2 per skill with a fellow/gecco) to give feedback and talk to them about the requirements.
 - e. A1 and A2 and GWAR should be separated and on their own.
 - f. A3, A4 and JYDR (two meetings each & have instructors bring syllabus. If they don't attend meeting, have them submit their syllabus).
 - g. The instructors and reviewers will meet and go forward with process.
 - i. John and Paul will organize JYDR
 - h. Set up for the week after spring break
 - i. Build survey document for each skill to review.
 - i. Will ask fellows A1-A4 to provide final version of questionnaire.
 - ii. Will send out with invitation and approved course syllabus as well.
 - j. Let department chairs and deans know.
 - k. A1: KO MS A2: KF CM. A3: SS SD. A4: BL CK DG. JYDR: JT AD IS VT. GWAR: KF SD CM.
- 4. Why haven't we shared plans with the Provost on sustaining the program?
 - a. Sister fund; can we pull money from the sister fund to sustain the program or part of the program?
 - b. Priority needs to be money saved.
 - i. Send letter to provost.
 - ii. Recommend coming up with a budget and attach that to the letter.

Updates and Announcements as needed

1. FYS Working Group from Graduation Initiative—update on hiring/review process for FYS—Vernon, Paul
 - a. Meet with associate deans and deans.
 - b. Plan was to centralize the instruction of hiring and evaluating the FYS faculty.
 - c. Schools and departments are doing the hiring; however, they will be hiring and evaluating instructors consistent with the CBA. Schools will staff and pay for those people. If additional sections are needed, they will be passed around. If no one can hire, there will be a central list of those who are interested in teaching no matter the school. FTE's would also be going to the school.
 - d. Consider pilots of one-semester 2-unit course instead of two semesters 1-unit courses. Next meeting. Start the conversation.
 - e. Attempted to collect data from students but not many responded.
 - f. There is time to pilot something, however, nothing final.
 - g. The honors program is a pilot now.
 - h. First time freshman, 17 units.

i. Check with Paul on final word.

j. Survey student and faculty. Have Michael or Debra be in charge of creating this.

ACTION: Group decided to contact Associate Deans with the possibility of offering CSUB 1009 and 1019 concurrently.

2. Subcommittees

3. Theme, Skill, GPS