General Education Curriculum Committee

November 17, 2017
2-4 p.m.
Health Center Conference Room

NOTES:


Scribe: M. Silva

New Course Submission
1. Spanish 4908 (Capstone)
   a. Not all reviews were complete, but the committee agreed that it cannot yet be approved for three reasons:
      i. The syllabus does not show that the Reflection assignment is adequate.
      ii. Nothing suggests that QR will be demonstrated in the course.
      iii. Not clear about the percentage of grade devoted to the reflection.
   b. Additional reviews will be added to document.
   c. C. Kloock agreed to help the department with meeting the conditions for approval.

Discussion and Action
1. MPA and MS-HCA graduate students to register for PPA 4038
   a. Grad students often lack the “A2” pre-req for the required PPA 4038 GWAR course.
      i. J. Dirkse suggests that we approve an instruction in people soft that will allow MPA or MS-HCA student to enroll.

APPROVED: PN will alert J. Dirkse to the approval.

2. GECCo’s approval needed for new version of generic CSUB 4929 for Spring 2018 Liberal Studies.
   a. These students are mostly athletes.
   b. C. Raupp’s class is the one existing version of the generic class. (Theme Q)
   c. Not a course submission, but GECCo should review to determine if it is appropriate.
   d. The committee agreed on one required and one recommended change:
      i. Oral Communication should count for at least 30% of the course grade.
ii. At least 2 oral presentations needed per K. Obannon before you do your final. 
   (Recommended)
   1. PN Will contact Emerson asking for attention to required change and
      the recommended change.
   2. PN will post revised version once complete so GECCo can see it.

Updates and Announcements as needed

3. Faculty Director
   • IHeLP activities AY 17-18
   • SAWG plans
     i. The group determined that the concerns heard at the Associate Dean and
        Advisor feedback session—overriding PPA majors into PPA 2208 without the
        pre-req of A3 (disallowed) and allowing concurrent enrollment in Capstone and
        one UD Area course (allowed)—did not constitute serious obstacles to student
        access to courses in a manner that facilitates a timely path to graduation.

4. Subcommittee reports
   a. Renewal/Resubmission Committee (document)
      i. The committee completed and circulated a draft completion of their charge to
         offer a plan for course resubmissions and reviews.
      ii. The committee had a wide-ranging discussion about the suggested plan. Among
         the topics that were discussed and not yet agreed upon were:
         1. What is our goal with this review?—A. Duran
         2. Do we want to see syllabi from all instructors or just a Master Syllabus?
         3. How will we collect syllabi if we do review all?
         4. How do we best motivate faculty to want to make their courses fit our
            GE requirements?
         5. To what extent can and should the committee demonstrate that bad
            consequences follow from not following GECCo procedures and policies.
         6. How do we ensure that all instructors are working with the approved
            Master Syllabus or Master Course Outline?
         7. Should we begin with A3 as a group as a pilot of the ultimate
            procedure?

ACTION: The Renewal/Resubmission subcommittee will create a plan to use A3 course resubmissions as
a pilot. They will include relevant chairs in this discussion as well as GE Assessment Coordinator,
Michael Ault.
5. Theme, Skill, GPS updates
   a. The group briefly revisited the issue of faculty attendance at LCs and workshops. One important point was that we need to let faculty know that the AIMS GE program is a living breathing thing, and faculty need to know that they can give advice and mold the program.

6. Assessment—M. Ault
   a. Because we lacked an Assessment Coordinator in Fall 2016, participation in Assessment for Areas B, C, and D was a concern.
   b. Now assessing FYS Information Literacy and so far we are at around 400 student and faculty participation
   c. Also assessing SELF.
   d. Closing the Loop is being worked on also.