

General Education Curriculum Committee

November 17, 2017

2-4 p.m.

Health Center Conference Room

NOTES:

Members: P. Newberry, V. Harper, D. Gove, C. MacQuarrie, C. Kloock, A. Duran, M. Slaughter, M. Ault, S. Daniels, K. Obannon, R. Weller, J. Tarjan, A. Hegde, J. Moffit
(voting members names underlined)

Scribe: M. Silva

New Course Submission

1. Spanish 4908 (Capstone)
 - a. *Not all reviews were complete, but the committee agreed that it cannot yet be approved for three reasons:*
 - i. *The syllabus does not show that the Reflection assignment is adequate.*
 - ii. *Nothing suggests that QR will be demonstrated in the course.*
 - iii. *Not clear about the percentage of grade devoted to the reflection.*
 - b. *Additional reviews will be added to document.*
 - c. *C. Kloock agreed to help the department with meeting the conditions for approval.*

Discussion and Action

1. MPA and MS-HCA graduate students to register for PPA 4038
 - a. *Grad students often lack the "A2" pre-req for the required PPA 4038 GVAR course.*
 - i. *J. Dirkse suggests that we approve an instruction in people soft that will allow MPA or MS-HCA student to enroll.*

APPROVED: PN will alert J. Dirkse to the approval.

2. GECCo's approval needed for new version of generic CSUB 4929 for Spring 2018 Liberal Studies.
 - a. *These students are mostly athletes.*
 - b. *C. Raupp's class is the one existing version of the generic class. (Theme Q)*
 - c. *Not a course submission, but GECCo should review to determine if it is appropriate.*
 - d. *The committee agreed on one required and one recommended change:*
 - i. *Oral Communication should count for at least 30% of the course grade.*

- ii. *At least 2 oral presentations needed per K. Obannon before you do your final. (Recommended)*
 - 1. *PN Will contact Emerson asking for attention to required change and the recommended change.*
 - 2. *PN will post revised version once complete so GECCo can see it.*

Updates and Announcements as needed

3. Faculty Director

- IHeLP activities AY 17-18
- SAWG plans
 - i. *The group determined that the concerns heard at the Associate Dean and Advisor feedback session—overriding PPA majors into PPA 2208 without the pre-req of A3 (disallowed) and allowing concurrent enrollment in Capstone and one UD Area course (allowed)—did not constitute serious obstacles to student access to courses in a manner that facilitates a timely path to graduation.*

4. Subcommittee reports

- a. *Renewal/Resubmission Committee (document)*
 - i. *The committee completed and circulated a draft completion of their charge to offer a plan for course resubmissions and reviews.*
 - ii. *The committee had a wide-ranging discussion about the suggested plan. Among the topics that were discussed and not yet agreed upon were:*
 - 1. *What is our goal with this review?—A. Duran*
 - 2. *Do we want to see syllabi from all instructors or just a Master Syllabus?*
 - 3. *How will we collect syllabi if we do review all?*
 - 4. *How do we best motivate faculty to want to make their courses fit our GE requirements?*
 - 5. *To what extent can and should the committee demonstrate that bad consequences follow from not following GECCo procedures and policies.*
 - 6. *How do we ensure that all instructors are working with the approved Master Syllabus or Master Course Outline?*
 - 7. *Should we begin with A3 as a group as a pilot of the ultimate procedure?*

ACTION: The Renewal/Resubmission subcommittee will create a plan to use A3 course resubmissions as a pilot. They will include relevant chairs in this discussion as well as GE Assessment Coordinator, Michael Ault.

5. Theme, Skill, GPS updates

- a. *The group briefly revisited the issue of faculty attendance at LCs and workshops. One important point was that we need to let faculty know that the AIMS GE program is a living breathing thing, and faculty need to know that they can give advice and mold the program.*

6. Assessment—M. Ault

- a. *Because we lacked an Assessment Coordinator in Fall 2016, participation in Assessment for Areas B, C, and D was a concern.*
- b. *Now assessing FYS Information Literacy and so far we are at around 400 student and faculty participation*
- c. *Also assessing SELF.*
- d. *Closing the Loop is being worked on also.*