

General Education Curriculum Committee

August 26, 2016

10 a.m. – 12:00 p.m.

Health Center Conference Room

Agenda

1. Meeting rules review (See document in “Meeting Materials” dropbox folder.)

No changes suggested.

2. Assessment Report—Debra Jackson

Suggestions:

- For GWAR, add assessment of essays from GWAR classes.
 - ✓ An assignment similar to the GWAR exam would ensure this data would align with the baseline data.
- To get more participation, we should have assessment information on the GE website.
- Create a podcast of Debra’s presentation and make it available.
- Additional baseline data needed for assessment of “coherence and intentionality” (are students understanding both?)
- Additional baseline data needed for assessment of “How has GE contributed to your Career and Life Goals?”
- We should consider Interest Group meetings around assessment on a Friday afternoon. TLC might be a place to have these (check with Chandra Commuri)

Information:

- We have IRB approval for all current baseline results.
- We have rubrics that were used for the assessment. They still need to be approved by GECCo.
- Taskstream has all GE in one space.

3. Call for new AIMS Assessment Coordinator

Requirements document:

- Should the requirements be changed?
- Could the committee use Debra’s MOU as a guide?

Action: FD will

- Place Debra’s MOU with the requirements document, and

- Send an email to GECCO inviting members to read and suggest changes to the document by mid-week. Members may use the “review” feature of Word to make changes. We will decide on the final wording at the next meeting.

Next week review the

4. Faculty Director report—Paul

- A question was raised about the proper procedure for submitting courses when approval by GECCo and the school curriculum committee are both required.

Action: all submissions to GE must show that the course has been approved by the school curriculum committee first.

5. Spring meeting schedule

Everyone at the table should be able to meet Fridays 2-4 in the spring three times per month.

Action: FD will send an email to GECCo asking who can and who cannot attend such a meeting. If not the proper response, we will do a doodle poll.

6. Reports from Grant and LCFs—when?

5 minutes of an overview once a term or when otherwise necessary.

7. Replacements for GECCo members on Sabbatical (or the like)

Someone who will be taking a leave from the committee for Sabbatical or something similar may do as they do in the Senate and appoint a replacement. Approved.

8. Group to consider GE and scheduling issues

Approved: We should create such a group.

Members suggested: Someone from advisors, John Dirkse, someone appointed by Mimms, Senate appoint 2, GECCo voting members 2.

9. Guidance on an e-portfolio system—John

John received approval to set up another e-Portfolio Task Force.

The new Assessment Coordinator should be on the Task Force.

Action: FD will send an email to GECCo asking for interest.

10. Policy for Professional Development non-compliant instructors

Committee decided that we should be non-punitive. Melanie will send a list of noncompliant faculty teaching in GE. LCFs will contact them and make every effort to meet with them to explain the course requirements and assist them in meeting those requirements. Will inform the faculty they need to go to a Spring PD workshop or Learning Community.

These items are rescheduled for the next meeting.

11. The role of the Faculty Director and the role of GECCO (See Senate GE Governance document in “Meeting Materials” dropbox folder.)—Vernon
12. Approving instructor qualifications (Should we require attendance at Professional development training from SELF and FYS instructors. The Senate documents are geared more toward theme and skill. Large-format?)
13. GE Upper Division Area courses as “residence” courses.
14. FYS: what to do for students who a) fail 1009, b) enroll in Spring, c) avoided 1009?