

General Education Curriculum Committee

Monday, April 28, 2014

3:00-4:30

EDUC 246

Meeting Notes

Attendees: Emerson Case, R. Steven Daniels, Anne Duran, Andreas Gebauer, David Gove, Carl Kemnitz, Marit MacArthur, Isabel Sumaya, John Tarjan

Visitors: Debra Jackson

1. The meeting was convened at 3:10
2. Committee members introduced themselves.
 - a. Debra Jackson is part of the WASC Leadership Institute and has undertaken a project to assess our new GE program.
3. John Tarjan will take notes.
4. Timeline, including our own summer schedule and initial MOU discussion
 - a. Carl distributed a calendar illustrating how little time we have to get courses proposed before faculty leave for the summer.
 - b. He reviewed the curriculum conversion/information system tasks.
 - c. The timeline is tight for many departments to submit courses for the new GE program.
 - d. Are there resources for faculty to develop GE courses during the summer?
 - e. Courses can continue to be entered into the system beyond the initial cut-off dates. But there will be a delay during which no courses can be added.
 - f. We need to be able to advise students on how to finish which means we have to have approved courses in the system.

- g. Important dates
 - i. June 9th end of classes
 - ii. June 16th grades due
 - iii. August 22nd all curricular proposals need to be into curriculum committees for review
 - iv. End of Fall Quarter 2014 all curriculum must be approved or will be converted mechanically by IT
 - h. Can we get an update on the departments' curricular conversion/transformation progress?
 - i. The possibility of funding during the summer for department curriculum meetings was discussed.
5. Subdivision of tasks
- a. SLOs, course requirements for all courses need to be developed.
 - i. Themes, skills-reinforcement, Area courses
 - ii. SELF, junior year diversity, FYS, capstone
 - b. Convening of faculty advice groups was discussed
 - c. We have work that has already been done on SLOs by courses/areas
 - d. It may be desirable to develop some preliminary outcomes and requirements for review by faculty
 - e. Foundational-skill reinforcing courses, theme courses, and GRE courses will require the most faculty input since they are "owned" by the university to a greater extent than existing area, etc. courses.
 - f. Foundational skills and capstone should be the focus of programmatic assessment
 - g. Groups
 - i. We should consolidate foundational skills and skills reinforcing courses. Group leaders are underlined.
 - 1. A2-Emerson, Marit
 - 2. A3-Carl, Marit, Andreas
 - 3. B4-David, Andreas
 - 4. A1-Steve, Andreas

5. SELF-John, Anne
6. Junior Year Diversity-Emerson, Anne
7. B1-3-Andreas, Isabel, David
8. D-Isabel, Steve
9. Capstone-Andreas, Emerson, David
10. A1-Steve, John
11. Themes-Anne, Andreas, Marit
12. C-Marit, Emerson

h. Tasks for next week

i. Draft SLOs

1. Reasonable number of SLOs

- a. Areas—5
- b. Themes—3
- c. Skills—2

ii. Preliminary campus feedback

- i. We need to move quickly on course requirements, especially for themes, skills reinforcement, diversity, capstone, SELF

6. We should seek grant support to facilitate faculty development in skills reinforcement.

7. The meeting was adjourned at 4:33.