



Qualifications Appraisal Rating Form

Position: _____

Date of Oral Interview: _____

Rater's Signature: _____

Rater's Printed Name: _____

RATING GUIDE		General Impression	Alertness, Comprehension, Ability to Present Ideas	Judgment: Would you trust this person's judgment on the job?	Experience Quality and Quantity	Education and/or Training	Supervision and Administration	Specialized Skills				Overall Rating				
96-100 Outstanding	86-95 Well Qualified												76-85 Satisfactory	70-75 Passable	Below 70 Disqualified	1
Candidate's Name: Comments:	Outstanding															
	Well Qualified															
	Satisfactory															
	Passable															
	Disqualifying															
Candidate's Name: Comments:	Outstanding															
	Well Qualified															
	Satisfactory															
	Passable															
	Disqualifying															
Candidate's Name: Comments:	Outstanding															
	Well Qualified															
	Satisfactory															
	Passable															
	Disqualifying															
Candidate's Name: Comments:	Outstanding															
	Well Qualified															
	Satisfactory															
	Passable															
	Disqualifying															
Candidate's Name: Comments:	Outstanding															
	Well Qualified															
	Satisfactory															
	Passable															
	Disqualifying															

Place a checkmark (✓) from outstanding to disqualifying for each relevant category. Give each candidate an overall score using the Rating Guide.