



CSU Bakersfield

Walter W. Stiern Library

Mail Stop: 60 LIB
9001 Stockdale Highway
Bakersfield, California 93311-1022

(661) 654-3172
(661) 654-3238 FAX
www.csub.edu/library

Part-time Librarians

Type: Temporary, Part-time Librarians
Rank: Assistant Librarian or Senior Assistant Librarian
Available: Immediately or As Needed
Location: Walter W. Stiern Library

Contact: Eileen Montoya, Administrative Support Coordinator II
Part-time Librarian Search and Screening Committee
California State University, Bakersfield
Walter W. Stiern Library (Mail Stop: 60 LIB)
9001 Stockdale Highway
Bakersfield, California 93311-1022
Phone: (661) 654-3042 Email: emontoya@csub.edu

Description: Applications are being accepted to establish a pool of temporary, part-time librarians to provide reference desk assistance, library instruction, other duties as assigned, and librarian substitute opportunities.

Required:

- Librarians with an ALA accredited M.L.S. or students in their last term of an ALA accredited M.L.S. program
- Ability to work 4 to 20 hours per week during university sessions with work schedules including day, evening, and/or weekend hours depending upon institutional needs
- Library digital information resource experience, academic library, and/or instructional experience
- Familiarity with instructional technologies
- Excellent interpersonal, oral, and written communication skills
- Ability to work effectively with and enjoy assisting faculty, students, colleagues, and community members in a diverse, multicultural setting
- Personal initiative and commitment to providing excellent library services
- Able to work independently and collaboratively in a team oriented environment
- Reliability
- Excellent work habits

Background Check: A background check (including a criminal records check) must be completed before any candidate can be offered a position with the CSU. Failure to satisfactorily complete the background check may affect the application status of applicants or continued employment of current CSU employees who apply for the position.

Mandated Reporter: The person holding this position is considered a “mandated reporter” under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.

Application Process: Please submit a brief letter of interest, days/times available for work, resume including the names of three references, and unofficial MLS transcripts to Part-time Librarian Search & Screening Committee via email to emontoya@csub.edu. Prior to hiring, official transcripts will be required. Only those applicants possessing the experience, qualifications, and availability directly related to the immediate needs of the University Library will be invited to appear before a selection committee. Applications are accepted continuously.

Clery Act: CSUB's annual crime report includes statistics for the previous three years concerning reported crimes that occurred on campus, in certain off-campus centers, such as our Antelope Valley Satellite Campus and on property within, or immediately adjacent to and accessible from CSUB. The report also includes policies concerning security on campus, such as alcohol and drug use, crime prevention, reporting crimes, sexual assault and other subjects. Additionally, a daily log of offenses is maintained and can be reviewed at the front desk of the Department of Public Safety. You can obtain a copy of the annual report by contacting the Department of Public Safety/University Police at (661) 654-2111 or by logging on to the Department of Public Safety website at the following link: <http://www.csub.edu/compliance/Clery/index.html>.

California State University, Bakersfield is committed to Equal Opportunity. Applicants will be considered without regard to gender, race, age, color, religion, national origin, sexual orientation, genetic information, marital status, disability or covered veterans' status.