



Faculty Interview Rating Sheet
by
THE INDIVIDUAL SEARCH COMMITTEE MEMBER

Date: _____

Name of Applicant:			
Position Title:		Job #	
Department:			
Interviewer's Name:		Extension	

Rate each response on a scale of 1 – 4:

- 1 – Unsatisfactory (does not elaborate or provide response to question/absence of experience)
- 2 – Satisfactory (adequate answer)
- 3 – Well Qualified (clear, concise, all points made)
- 4 – Outstanding (in depth details and responses, demonstrating subject matter expertise)

1.					
Rating Scale:	1 - Unsatisfactory	2 – Satisfactory	3 – Well Qualified	4 – Outstanding	Rating: _____

2.					
Rating Scale:	1 - Unsatisfactory	2 – Satisfactory	3 – Well Qualified	4 – Outstanding	Rating: _____



Date: _____ Applicant's Name: _____ - Job# _____

7.

Rating Scale:	1 - Unsatisfactory	2 – Satisfactory	3 – Well Qualified	4 – Outstanding	Rating: _____
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8.

Rating Scale:	1 - Unsatisfactory	2 – Satisfactory	3 – Well Qualified	4 – Outstanding	Rating: _____
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9.

Rating Scale:	1 - Unsatisfactory	2 – Satisfactory	3 – Well Qualified	4 – Outstanding	Rating: _____
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10.

Rating Scale:	1 - Unsatisfactory	2 – Satisfactory	3 – Well Qualified	4 – Outstanding	Rating: _____
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Date: _____ Applicant's Name: _____ - Job# _____

11.

Rating Scale:	1 - Unsatisfactory	2 – Satisfactory	3 – Well Qualified	4 – Outstanding	Rating: _____
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12. Do you have any questions for the committee?

Overall Rating Total <i>Sum all ratings and divide by the total number of questions</i>	
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Provide overall comments below. Consider achievements in teaching, scholarship, and service; other relevant experience; comprehension of the requirements of the position; and the ability to present ideas. If the person includes leadership responsibilities, also address relevant experience.

Interviewer's Signature: _____