



Enterprise College Unit 11 Position

Classification: Instructional Student Assistant

Class Code: 1150

Department: Economics

Pay Rate: \$13.50 per hour

Hours: Up to 20 hours per week (Monday through Thursday)

Duration: Beginning June 3, 2019 through June 27, 2019. Must be available from 7:30 am to 12:30 pm.

Application Deadline: May 10, 2019

Description of Duties:

- Take roll – Accurately sign-in and report student attendance.
- Grading – Grade, report, and input student assignment grades.
- Tutor – Work one-on-one and in groups with students to enhance mastery of concepts and applications of essentials in economics.
- Class management – Effectively communicate with students, answer student questions, and support faculty instructions.

Minimum Qualifications: Applicants must be a currently enrolled, regularly matriculated student with CSUB and be in good academic standing. Applicants must have successfully completed intermediate economics courses. *Exceptions to the stated minimum qualifications may be granted at the sole discretion of the University.*

Hiring Criteria: The ISA must possess a thorough knowledge of intermediate economics. The ISA must demonstrate interest in understanding students' learning difficulties, possess good interpersonal communication skills, and have a proven ability to work with others, including students from a variety of income, cultural, and academic backgrounds. The ISA must be punctual and be able to attend all scheduled sessions. There will be a required training session scheduled prior to Monday, June 3, 2019. Date and hours to be determined for training session.

How to Apply: Submit a current resume to Trisha Harmon via email to tharmon2@csub.edu. After a review of applicant qualifications and faculty recommendations, the candidates will be notified of the hiring decision.

Supervisor for this Position:

Dr. S. Aaron Hegde

Chair and Professor of Economics

Director, ERM

shegade@csub.edu

California State University, Bakersfield is committed to Equal Employment Opportunity. Applicants will be considered without regard to gender, race, age, color, religion, national origin, sexual orientation, genetic information, marital status, disability or covered veteran status.