Classification Title: Instructional Student Assistant (ISA)
Classification Code: 1150
Department: Economics (Enterprise College)
Pay Rate: $13.00 per hour
Hours: Up to 20 hours per week, Monday through Thursday, beginning June 11, 2018 through July 2, 2018. Must be available from 7:30 am to 12:30 pm.
Application Deadline: May 25, 2018

Description of Duties:
- Take roll – Accurately sign-in and report student attendance.
- Grading – Grade, report, and input student assignment grades.
- Tutor – Work one-on-one and in groups with students to enhance mastery of concepts and applications of essentials in economics.
- Class management – Effectively communicate with students, answer student questions, and support faculty instructions.

Minimum Qualifications: Applicants must be a currently enrolled, regularly matriculated student with CSUB and be in good academic standing. Applicants must have successfully completed intermediate economics courses. Exceptions to the stated minimum qualifications may be granted at the sole discretion of the University.

Hiring Criteria: The ISA must possess a thorough knowledge of intermediate economics. The ISA must demonstrate interest in understanding students’ learning difficulties, possess good interpersonal communication skills, and have a proven ability to work with others, including students from a variety of income, cultural, and academic backgrounds. The ISA must be punctual and be able to attend all scheduled sessions. There will be a required training session on June 10, 2018. Hours to be determined.

How to Apply: Submit a current resume to Trisha Harmon via email to tharmon2@csub.edu. After a review of applicant qualifications and faculty recommendations, the candidates will be notified of the hiring decision. Application Deadline is May 25, 2018.

Supervisor for this Position:
Dr. S. Aaron Hegde
Chair and Professor of Economics
Director, ERM
shegde@csub.edu

California State University, Bakersfield is committed to Equal Opportunity. Applicants will be considered without regard to gender, race, age, color, religion, national origin, sexual orientation, genetic information, marital status, disability or covered veterans’ status.