**RÉSUMÉ TEMPLATES**

The following examples are provided to help you create your first résumé. There are six templates:

1) actor

2) designer/technician

3) stage manager

4) director

5) playwright

6) first-time résumé for someone just out of high school, combined with a general theatre résumé covering multiple areas of experience

Length: An actor’s résumé should be a single page in length. When attached to a headshot, it should be trimmed to 8” x 10”. Résumés for other areas do not need to be limited to one page.

There are many possible variations in style and format, and each template has a slightly different approach. Look over all of the samples for formatting ideas, even those that do not apply to your specific area of interest. You are also encouraged to contact faculty for advice and feedback on your drafts.

Please note, résumés for graduate schools in theatre, professional theatres, and theatre internships are different from your typical business résumés. The sample résumés provided by the Center for Community Engagement and Career Education

[<http://www.csub.edu/cece/students/who\_method.s](http://www.csub.edu/cece/students/who_method.shtml)html> are useful if you are applying for a position outside of theatre, but their formats should not be used for jobs or graduate school applications within the theatre field.

**ACTOR TEMPLATE**

**DAVID DRAMA**

[david\_drama@email.com](mailto:david_drama@email.com) Height: 5’ 11” (661) 123-5678 Hair: Brown

Tenor

**Theatre**

*Death of a Salesman* Biff Anita DuPratt Bakersfield Community Theatre

*Lend Me a Tenor* Max Zoe Saba CSU Bakersfield

*Antigone in New York* Sasha\* Maria-Tania Becerra CSUB *Evita* Magaldi Mandy Rees CSUB *Richard III* Hastings Peter Brook Empty Space

“Wiley and the Hairy Man” Wiley Kamala Kruszka CSUB and on tour

“Unwrapped” (premiere) John Jessica Boles CSUB

*\* Kennedy Center American College Theater Festival Irene Ryan Acting Scholarship nominee*

**Education/Training**

**B.A. in Theatre**, California State University, Bakersfield (CSUB), expected June 2015

Acting: Mendy McMasters, Zoe Saba

Improvisation: Mandy Rees

Singing: Peggy Sears

**Long-form Improvisation**, CSU Summer Arts Workshop

Dave Razowsky, James Grace, Irene White, Eric Hunicutt, Jenn Winters

**Dance:**

Tap: Marilyn Stone (six years)

Ballroom: Shari Fortino (two years) Ballet: Martha Knight (one year)

**Special Skills**

Dialects: British, Brooklyn, American Southern

Horseback riding, quick study, saxophone (intermediate), stage managing, some

gymnastics, juggling (four balls), baseball, unicycle rider

**TECHNICAL THEATRE AND DESIGN TEMPLATE**

***Anna Artist***

[a\_artist@yahoo.com](mailto:a_artist@yahoo.com) cell: 661-123-4444

**DESIGN EXPERIENCE**

|  |  |  |  |
| --- | --- | --- | --- |
| Scenic Designer | “The Arkansaw Bear” | Kamala Kruszka, dir. | CSU Bakersfield |
| Lighting Designer | *Scepter in the Sand* | Mandy Rees, dir. | CSUB |
| Asst. Lighting Designer | *Everyman* | Chris Eicher, LD | CSUB |
| Lighting Designer  Props Designer | *Radio Days*  *Anna in the Tropics* | Tyrone Guthrie, dir.  Maria-Tania Becerra, dir. | Spotlight Theatre  CSUB |
| Props Designer | *Lend Me a Tenor* | Zoe Saba, dir. | CSUB |

**PRODUCTION EXPERIENCE**

|  |  |  |  |
| --- | --- | --- | --- |
| Master Electrician  Stage Hand | *Picasso…Lapin Agile*  *Romeo and Juliet* | Chris Eicher, LD Sam Smith, TD | CSUB  Spotlight Theatre |
| Stage Manager | *Doll’s House* | Anne Bogart, dir. | CSUB |
| Stage Hand  Sound Board Op | *Opera Scenes*  *Blue Window* | Ray Finnell, des.  Dale Becherer, TD | CSUB  CSUB |
| Carpenter | *Electricidad* | Chris Eicher, TD | CSUB |
| Flyman | *Secret Garden* | Max Reinhardt, TD | Bakersfield Comm. Theatre |
| Stage Manager  Dresser | *Picnic*  *Macbeth*, | Trevor Nunn, dir.  Roger Upton, cost. des. | CSUB  Empty Space |
| Dresser | *Vaudeville* | Julie Taymor, cost. des. | Gaslight Melodrama |
| Follow Spot | *My Fair Lady* | Adolphe Appia, LD | Bakersfield Music Theatre |

**EDUCATION/TRAINING**

**B.A. in Theatre**, California State University, Bakersfield (CSUB), expected June 2014

Stage Craft, Scenic Design, Scene Painting, AutoCAD, Lighting Design

**Scenery Automation, CSU Summer Arts Workshop**

Study of stage machinery/technology with Daniel T. Brinker, Jon Lagerquist, and

Fritz Schwentker

**Special Skills:** Metalworking, Basic Woodworking, Light Board Operator **Computer Skills**: AutoCAD, Vector Works, Adobe Photoshop, SFX, Cool Edit Pro, Protools Logic**,** MacLux Pro

**STAGE MANAGER TEMPLATE**

**Oscar Organized**

**Stage Manager**

[O\_is\_Organized@gmail.com](mailto:O_is_Organized@gmail.com) (661) 654-5555

**Stage Management**



Stage Manager *A Lesson Before Dying* Maria-Tania Becerra, dir. CSUB

Stage Manager “New Kid” Kamala Kruszka, dir. CSUB & tour

ASM *As You Like It* Toni Kerley, SM Central Coast

Shakespeare Festival

ASM *Boeing-Boeing* Jimmy James, SM Stars Dinner Theatre

**Related Experience**



Sound Board Op *Grapes of Wrath* Martin Scorsese, dir. Bakersfield Community

Theatre

|  |  |  |  |
| --- | --- | --- | --- |
| Light Board Op | *Hay Fever* | Beigher Taylor, LD | The Empty Space |
| Stage Crew  Director | *Tartuffe*  *Art* | Chris Eicher, des. | CSUB  CSUB |

**Acting Experience**

|  |  |  |  |
| --- | --- | --- | --- |
| Mercutio | *Romeo & Juliet* | Brian Sivesind, dir. | Spotlight Theatre |
| Ensemble | *Chicago* | Mandy Rees, dir. | CSUB |

**Education**



**B.A. in Theatre**, California State University, Bakersfield (CSUB), expected June 2015

Courses in Stage Management, Directing, Acting, Stagecraft, Technical Theatre and Design.

**Special Skills**



AutoCAD, followspot operation, speak fluent Spanish, basic knowledge of power tools and table saw, CPR certified.

**Awards**



Meritorious Achievement in Stage Management, *A Lesson Before Dying*, Kennedy

Center American College Theater Festival

**DIRECTOR TEMPLATE**

***Victor Vision***

[**vvision\_director@asta.com**](mailto:vvision_director@asta.com) **(661) 555-7777**

***Directing***

|  |  |  |
| --- | --- | --- |
| “Far” (premiere) | Director | CSUB |
| *Actor’s Nightmare*  *Grapes of Wrath* | Director  Director | Empty Space  Bakersfield Community Theatre |
| *Hotel Paradiso* | Asst. Dir. to Mandy Rees | CSUB |

*A Lesson Before Dying* Asst. Dir. to Maria-Tania Becerra CSUB

***Stage Management***

|  |  |  |
| --- | --- | --- |
| “New Kid” | Kamala Kruszka, dir. | CSUB and on tour |
| *Tartuffe* | Zoe Saba, dir. | CSUB |

***Acting***

|  |  |  |  |
| --- | --- | --- | --- |
| Fool | *King Lear* | Randy Messick | Bakersfield  College |
| Ensemble  Fenton | *Chicago*  *Merry Wives of Windsor* | Mandy Rees  Maria-Tania Becerra | CSUB  CSUB |

***Education***

**A.A.** Bakersfield College, June 2013

Acting: Randy Messick, Bob Kempf

**B.A. in Theatre**, California State University, Bakersfield (CSUB), expected June 2015

Directing: Mandy Rees

Stage Management: Chris Eicher

Acting: Mendy McMasters

Theatre for Youth: Kamala Kruszka

Stagecraft, Technical Theatre and Design: Chris Eicher

**PLAYWRIGHT TEMPLATE**

**Ca r r i e Cr e a t i v e**

[cc\_writer@yahoo.com](mailto:cc_writer@yahoo.com) (805) 871-5555

**P lays P roduced**

“All’s Well in Tikiville”

Bakersfield Community Theatre, One-act Festival

2013

“Far”

Produced as part of California State University, Bakersfield’s original one-acts festival: *Theatre of New Voices*

2012

**Staged Readings**

“Heat Wave”

*Center of the World Festival*, finalist in ten-minute eco-drama competition

Pine Mountain, CA 2011

*Elevator Music*

Full-length, sponsored by Association of Theatrical Artists

CSU Bakersfield, 2011

**Related Experience**

Workshop Leader in Playwriting, Spotlight Festival for High School Students, CSUB,

2012

Play Selection Committee, One-Acts Competition, Bakersfield Community Theatre,

2014

**Education**

BA in Theatre, California State University, Bakersfield expected 2015

Playwriting: Colin McKay

Script Analysis: Maria-Tania Becerra

Creative Writing: Marit MacArthur

CSU Summer Arts: Writing the Short Script: Film, Webseries, & New Media

Guest Artists: Jeremy B. Warner, Steven Spielberg

**FIRST-TIME RÉSUMÉ, GENERAL THEATRE**

**Freda Freshman**

[fredathefrosh@gmail.com](mailto:fredathefrosh@gmail.com) (661) 123-6789

**ACTING**

|  |  |  |  |
| --- | --- | --- | --- |
| Third Witch (scene) | *Macbeth* | Kevin P. Lohmann | CSUB |
| Madge (scene work)  Emily | *Picnic*  *Our Town* | Mendy McMasters  C.J. Pope | CSUB  Stockdale High School |
| Ensemble  Ensemble | *Music Man*  *Mirror, Mirror* | C.J. Pope  C.J. Pope | Stockdale High School  Stockdale High School |

**TECHNICAL THEATRE**

|  |  |  |
| --- | --- | --- |
| Scenery Construction | *Theatre of New Voices* | CSUB |
| Light Board Operator  Stage Crew | *Shakespeare Scenes*  *The Nerd* | Stockdale High School  Stockdale High School |

**DIRECTING/STAGE MANAGEMENT**

|  |  |  |
| --- | --- | --- |
| Director | *Hamlet* (scene) | Stockdale High School |
| Stage Manager | *Senior Showcase* | Stockdale High School |

**EDUCATION**

**B.A. in Theatre:** California State University, Bakersfield expected June 2017

Acting: Mendy McMasters

**Dance:** Ballet (one year with Cindy Trueblood), Hip-Hop (six months with Marvin

Ramey).

**Trombone:** Six years with Ron Christian