



Spring CECE Events: Information and Guidelines

Spring Volunteer Fair

Thursday, February 1, 2024 | 12:00 p.m. to 2:00 p.m. | Student Union Patio

This fair is a great opportunity for non-profit organizations to share information about their organization and volunteer opportunities.

Registration Fee

- Non-Profit \$50.00

Spring Career Expo

Thursday, March 7, 2024 | 11:00 AM - 3:00 PM | Student Recreation Center- Gym (SRC-Gym)

This fair is a great opportunity for employers from diverse fields to promote job and internship opportunities to all CSUB students and alumni.

Early Registration Fee (until 01/26/2024):

- Non-Profit \$150.00
- Government/School District \$225.00
- For-Profit \$300.00

Registration Fee:

- Non-Profit \$200.00
 - Government/School District \$275.00
 - For-Profit \$375.00
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Registration

- Once registration is completed, it will be reviewed by CECE. An invoice will be sent via email once approved.
- Employers/Schools with outstanding fees will not be permitted to join the fair until their fee is paid.
- Registrant will receive additional instructions as we approach the events, including parking information, check-in time and map.

Registration includes:

- One 8-foot rectangular table and 2 chairs
- Lunch for two representatives
- On-Campus Parking

Payment

- Payment is due prior to the event.
- If paying by CHECK, please make check payable to CSU Bakersfield CECE or CSUB CECE and mail to California State University, Bakersfield (CECE), 9001 Stockdale Highway, 54CAF, Bakersfield, CA 93311-1022.
- If paying by CREDIT CARD, you will receive a link.
 - Note: there is a 2.65% transaction fee to pay online via CashNet

Cancellation Policy

In the event that a company/school chooses to withdraw from the fair, the following refund policy will apply:

- Cancellations received three weeks prior to the event will receive their registration fee minus \$50.00.
- No refund will be issued two weeks prior to the event.



- No-Shows will be billed.
- Cancellation requests must be made via email to career@csub.edu.

Display/Set-Up Guidelines

- Employer/Placement Tables: "First come, first served."
- Space is limited between tables, please be considerate of your neighbors when displaying your signs.
- Bring display items, giveaways, business cards, brochures, etc.
- Due to limited space, we cannot store materials prior to the event.

Event Advertising

- The Events will be advertised to all students and alumni.
- All opportunities can be linked to your registration on Handshake.

Post your Opportunity

- Please post available opportunities on Handshake.

Parking Instructions

- Reserved parking will be available in designated parking lots.
- Further information will be emailed to the registrants.

Ready to Register?

[Log in](#) to your [Handshake Account](#).

Registration Steps:

- Select **"Fairs"** (left side), type **"Bakersfield"** in the **"Type to Search.."** bar (left side) and **"Search."** Select the corresponding fair and start the registration.

Questions?

Email us at career@csub.edu